



USAID | JAMAICA

FROM THE AMERICAN PEOPLE

Subject: Amendment No. 01
Notice of Funding Opportunity (NFO) Number: SOL-RFA-532-16-000001

Program Title: Combatting Corruption and Strengthening Integrity in Jamaica Activity

The purpose of this amendment is to:

1. extend the deadline for submission of applications from February 5, 2016 to February 19, 2016;
2. extend the deadline for submission of clarification questions from January 15, 2016 to January 29, 2016; and
3. provide responses to questions received to date from potential applicants.

USAID will issue another amendment to the NFO to provide responses to any additional clarification questions submitted after this date within the date specified above.

All other terms and conditions of the Notice of Funding Opportunity remain unchanged.


Judy J. Webb
Agreement Officer
USAID/Santo Domingo

CLARIFICATION QUESTIONS AND RESPONSES

1. QUESTION:

Please indicate if there are pre-determined proportions of the overall grant allocated to each of the six activity areas, or whether this is for the successful applicant to decide. If pre-determined, please advise what these amounts are.

RESPONSE:

The sub-awards to other local organizations pertaining to Activity No. 4 has been pre-determined at \$3M. There are no other pre-determined amounts for the other activity areas.

2. QUESTION

Does cost-share to be provided by potential sub-awardees/sub-grantees contribute towards the overall cost-share target?

RESPONSE:

Yes, cost-share to be provided by potential sub-awardees/grantees will contribute towards the overall cost-share target (please refer to pages 15 – 16 of the NFO.)

3. QUESTION:

The final line of Page 19 of the NFO reads "*Table of contents that follows the technical application format outlined herein;*" however, there does not seem to a format outlined elsewhere in the document. Please advise if there is an expected structure that the technical application should take.

RESPONSE:

The technical application has a limit of twenty five (25) pages and must be organized as follows:

- I. Executive Summary (limited to two pages)
- II. Understanding of Activity Description and Goal
- III. Institutional Capacity and Staffing
- IV. Past Performance & Corporate Experience (limited to three pages)
- V. Annexes - USAID will not review annexes that are not included below.
 - i. Activity Management Plan (limited to 10 pages)
 - ii. First Year Implementation Plan (limited to 3 pages)
 - iii. Life of Project Implementation Plan (limited to 10 pages)
 - iv. Monitoring and Evaluation Plan (limited to 10 pages)
 - v. Sustainability Plan (limited to 5 pages)
 - vi. Resumes (key personnel) (limited to 2-page resumes per person)
 - vii. Activity Organizational Chart (1 page)

4. QUESTION:

Guidance on the cost application format (on Page 21) reads, "*Applicants who intend to utilize contractors or sub-awardees should indicate the extent intended and a complete cost breakdown. Extensive contracts/agreement financial plans should follow the same cost format as submitted by the primary applicant. A breakdown of all costs according to each partner organization, contract or sub-awardee involved in the program should be provided*" This seems to suggest that all sub-awardees would be known at this stage (application), which is unlikely. Please advise on the extent of detail to be provided, particularly as the response to question #1 will aid in determining the size (in dollars) of the sub-awards under activity #4.

RESPONSE:

USAID understands that not all sub-awardees will be identified at this stage of the solicitation process. However, to the extent any are identified, the details required for sub-awardees is the same level of detail required for the primary applicant.

5. QUESTION:

Page 1 of the document speaks to funding a program in "climate change adaptation" This contradicts the NFO that was circulated and does not appear to accord with the contents of the RFA. Please advise of the appropriate correction.

RESPONSE:

The reference to "climate change adaptation" is an error - the correct reference is "strengthening accountability and integrity in Jamaica".

6. QUESTION:

Page 9 of the award lists an expected output "pursue up to 12 cases over the period". Please provide clarity on what would constitute "pursue"

RESPONSE:

"Pursue" when used as a legal term which means "to follow a matter judicially as a complaining party." In the context of the NFO, it means "to make formal representation for or on behalf of a witness or victim of corruption and to bring any necessary action to the relevant authority for a final decision."

7. QUESTION:

In relation to the cost application, Page 21 speaks to "reviewed financial statements reports". Please advise if there is a minimum number of years' financial statements that will need to be provided/reviewed.

RESPONSE:

Applicants are required to submit a minimum number of three years of financial statements. Please refer to ADS 303.3.9.

8. QUESTION:

Also in relation to the cost application, Page 22 begins "2. Evidence of responsibility that the Agreement Officer can use to determine the Applicant a. Has adequate financial resources or the ability to obtain such resources as required during the performance of the award;" Please advise if this speaks only to the cost-share, and if not please advise what other financial resources the applicant would need to have or show evidence of being able to obtain.

RESPONSE:

No, this requirement is not related to cost share. In addition to audited financial statements, the applicant must provide evidence (such as cash flow statements) that it has financial resources or the ability to obtain financial resources (such as a favorable credit rating or line of credit) to implement the activities being proposed. Please refer to ADS 303.3.9.