

Additional Grant Renewal Guidance

From August 20, 2015 Conference Call

1. **Grant Renewals:** The HRTG program office has begun the process of getting information out on grant renewals. There is a very robust timeline for these grant renewals. Grant renewal documents have been sent to the VA Office of Regulatory Affairs for Review and the Office of General Council. Once this document is cleared, the information will be posted on the federal register and on www.grants.gov. You will receive e-mail notification that Notice of Funding has been posted for grant renewals.

Organizations will have 30 days to apply for renewal funding with no extensions.

*****GET PREPARED FOR GRANT RENEWAL*****

A. Will I need budget forms?

Yes, organizations will need a clear lined item budget and budget narrative. The budget and budget narrative must clearly explain how you organization will utilize grant funding.

B. Will I need a program narrative?

A program narrative is only required if you are changing your program from the original grant proposal. The title of the program narrative must be titled "Change of Scope".

C. If I already have an approved change of scope, do I need to submit another one?

No, if your organization has previously submitted a change of scope and it was approved, you do not have to submit that change of scope again.

D. What questions will VA ask?

As indicated on the initial grant application instructions, the renewal grant application scoring criteria is as follows:

1 Renewal Grant Scoring: Renewal applications will be scored using the following selection criteria:

A. VA will award up to 55 points based on the success of the grantee's program, as demonstrated by the following:

1. Application shows that the grantee or identified subrecipient provided transportation services which allowed participants to be provided medical care timely and as scheduled.
2. Application shows that participants were satisfied with the transportation services provided by the grantee or identified subgrantee, as described in the Notice of Fund Availability.

B. VA will award up to 35 points based on the cost effectiveness of the program, as demonstrated by the following:

1. The grantee or identified subrecipient administered the program on budget.
2. Grant funds were utilized in a sensible manner, as interpreted by information provided by the grantee to VA under § 17.725(a)(1) through (a)(7).

C. VA will award up to 15 points based on the extent to which the program complied with:

1. The grant agreement
2. Applicable laws and regulations.