

**Questions and Answers for
On-Demand Reports and Roundtables Program – Discussion Session
Funding Opportunity Number: SPOP0008858
Date: May 11.2022**

Q&A:

- **Q1:** What does INL wish for applicants to address in their proposals? Are there any specific thematic issues or regions that INL would like applicants to address?
 - **A1:** Applicants should address regions in Latin America and the Caribbean. The idea is to produce briefs, organize private roundtables, conduct public events, disseminate information, and measure the overarching impact of programs. This opportunity is a cooperative agreement and requires close collaboration between INL/WHP and the funded organization. Thematic issues may include fentanyl, cyber, corruption, democracy, and transnational organized crime, however, this can change depending on the political and security environment of Latin America and the Caribbean.
- **Q2:** Are there any limitations or restrictions with funded organizations partnering with foreign researchers or other organizations located in Latin American countries?
 - **A2:** No. INL/WHP expects that the funded organization has connections with NGOs and other groups overseas. Furthermore, INL/WHP expects that the funded organization has expertise in the region, contacts in specific countries, and on-the-ground contacts. This funding opportunity does not solely focus on crises or breaking events, but bigger policy issues such as anti-corruption, cybercrime, rule of law, and democracy.
- **Q3:** For the required budget, does INL have expectations, or even breakdowns, of the objectives provided? Are there specific percentages of the budget that should focus on virtual events, in-person events, roundtables, or publications? Or, should organizations build out a separate budget that is organized by a cost per type of deliverable?
 - **A3:** INL does not have any set expectations for how applicants break down proposed budgets. One possibility could be to build out a cost per type of deliverable. INL/WHP does not have required percentages of the budget that should focus on certain events; however, organizing roundtables and developing briefs are important.
- **Q4:** Are organizations allowed to edit the detailed budget template and add different tabs to the excel spreadsheet?
 - **A4:** Yes. The detailed budget template is uploaded as a guide. Organizations are allowed to provide more information or include additional tabs if needed.
- **Q5:** How much on-the-ground work is INL looking for in the 24-month period?
 - **A5:** If current downward Covid-19 projections continue, INL/WHP is looking for a good portion of events to be in-person and on the ground. However, this will also depend on the topic, geographic area, and location of speakers and

participants. It might, for example, be more cost-effective and easier to conduct events virtually if they involve overseas experts.

- **Q6:** Does INL/WHP envision that most events will happen in D.C. for domestic audiences? In other words, does INL/WHP envision any events occurring in the Latin America region?
 - **A6:** INL/WHP envisions most, if not all, events to be conducted in the D.C. region.
- **Q7:** For the terminology “on-demand” and “quickly,” can INL/WHP give a sense of how quickly an organization should complete an event or policy brief? What is the frequency and timing of these elements?
 - **A7:** For roundtables, INL/WHP would expect about a month or so for completion. For private and public events, INL/WHP expects about a month and a half for completion. For the policy briefs and commentary, the timing depends on the audience and the length of the document. More in-depth policy briefs will be allocated more time. All of this timing is flexible, however, and applicants should remember that this is a cooperative agreement, so there will be plenty of input and involvement from INL/WHP.
- **Q8:** What is INL’s expectations for platforms and disseminating information?
 - **A8:** INL/WHP envisions a mix of platforms. A strong applicant will have an effective and well-established platform already in place to disseminate information.