



USAID | MOZAMBIQUE

FROM THE AMERICAN PEOPLE

REFERENCE: Request for Applications (RFA) Number – 72065619RFA00006 – Mozambique Local Tuberculosis (TB) Response

SUBJECT: Amendment No. 01

DATE: June 14, 2019

Dear Potential Recipient:

The purpose of this amendment is to:

1. Correct the date for the Deadline for Questions:
FROM June 10, 2018 at 17:00 pm (Maputo Time)
TO June 10, 2019 at 17:00 pm (Maputo Time)
2. Extend the Closing Date for the submission of Applications to **July 10, 2019 at 17:00 pm (Maputo Time)**
3. Issue responses to questions received from potential applicants per Attachment 01 enclosed.

Please review the enclosed amendment 01 and enclosed attachments. Except as provided herein, all terms and conditions of the original RFA issued on May 24, 2019 remain unchanged and in full force and effect.

Thank you for your interest in USAID programs.

Sincerely,

Eyole Luma
Agreement Officer

Attachment 01 – Questions and Answers

Attachment 02 – US Embassy Mozambique Local Compensation Plan

Attachment 03 – MEL Plan Template 5.2.2019

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Attachment 1

72065619RFA00006 Questions and Answers

Question 1

Knowing beforehand that the forecast for every project is 20 million USD, please clarify what is the budget ceiling for each province?

Response

There is no predefined budget ceiling for each of the four Provinces (Sofala, Tete, Zambezia and Nampula). In developing the application, the Applicant is expected to develop a comprehensive budget for each province within the total \$20Million ceiling, and the budget must be aligned with the requirements in the RFA.

Question 2

Does the project provide for the purchase of rolling stock? If yes, how many cars and how many motorcycles per province?

Response

The Applicant must determine the number of cars and motorcycles needed per province and when they should be procured.

Question 3

Please clarify which Districts, by Province, is covered by the project?

Response

For Planning purposes the Applicant should consider all districts in the 4 provinces. After award, the specific districts to be implemented will be further negotiated based on the Government of the Republic of Mozambique (GRM) priorities.

Question 4

We are in the process of finalizing our local registration. Can the local registration eligibility be finalized before the time of award?

Response

The Prime Applicant must meet the eligibility requirements at the application is submitted to USAID.

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Question 5

Page 49:

6. Business (Cost) Application Format (g) states “Dun and Bradstreet and SAM Requirements” Please note that DUNS and SAM registration is not required to submit an Application. DUNS and SAM Registration will only be required by the successful applicant prior to award.

However, according to page 49, 6(f) Approval of Subawards, ‘The Applicant must submit information for all subawards that it wishes to have approved at the time of award.’ For each proposed subaward the Applicant must provide the DUNS.

Does this mean while the Prime is not required to have the DUNS and SAM registrations at the submission stage, the proposed subawardees are required to have this registration? Please clarify?

Response

DUNS and SAM registration is not required for proposed subawardees at the submission stage.

Question 6

While the Local Compensation Plan is not directly applicable to assistance activities, can USAID please provide to applicants the US Embassy Local Compensation Plan for Mozambique so that it may be used as a guide?

Response

The US Embassy Local Compensation Plan for Mozambique is provided as Attachment 02.

Question 7

Page 45 states:

For Key Personnel, each resume must be accompanied by a SIGNED letter of commitment from each candidate indicating his/her: (a) availability to serve in the stated position, in terms of days after award; (b) intention to serve for a stated term of the service; and (c) agreement to the compensation levels which correspond to the levels set forth in the cost application. Regarding point (c), could USAID clarify if they want to see exact figures of agreed salaries and benefits in the LoCs? If yes, should these figures be annual?

Response:

USAID does not need to see exact figures of agreed salaries and benefits in the Letters of Commitment (LoCs).

Question 8

Page 39 states:

Resumes/Curriculum Vitae for Key Personnel and long-term professional staff, proposed position descriptions and signed letters of commitment from Key Personnel,

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no more than three (3) pages in length ; Could USAID clarify if the LoC and CV of key staff together cannot exceed 3 pages? Or can the CV be 3 pages and in addition have a LoC of 1 page?

Response

CV of key staff can be 3 pages with an additional of 1 page for the Letter of Commitment.

Question 9

Page 42 states:

Key personnel under this activity include: Chief of Party (COP); Technical Director; Monitoring and Evaluation Advisor and Administrative and Financial Manager. Each will be one full-time equivalent, and the activity should make an effort to hire qualified Mozambican staff as key personnel. Could USAID clarify if a candidate for key personnel with another nationality than the Mozambican is acceptable?

Response

Candidates are not restricted to any specific Nationality. It is up to the Applicant to determine the key personnel mix of Mozambican and non-Mozambican staff.

Question 10

Page 46 states on certifications and assurances:

The applicant must complete the following documents and submit a signed copy with their application: Could USAID clarify if the listed certifications and assurances on page 46 and 47, also need to be signed and submitted with the proposal by the consortium partners, or only by the lead applicant?

Response

At this stage listed Certifications and Assurances on pages 46-47 only need to be signed and submitted by the lead applicant.

Question 11

Page 18 states:

For year one, the priority provinces are likely to be Nampula, Sofala and Zambezia based on assumed burden and other partner/donor presence in the other provinces.

Priority districts within each province will be identified in consultation with NTP and will be informed by current partner presence in order to avoid duplication of effort and leverage other USG and donor investments. The activity will track results at district level and will ensure that priority interventions are institutionalized, challenges and bottlenecks are identified and documented, and course corrections are made as necessary.

Could USAID clarify what they expect in terms of coverage of # of districts for each province?

Response

Please see response to Question #3.

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Question 12

In relation to question 11, could USAID clarify from which year onwards the successful applicant is supposed to start implementing in Tete?

Response

Implementation in Tete should also begin in year 1.

Question 13

Page 58 showcases a table with the evaluation factors. Could USAID clarify the order of importance? Is Technical Excellence the most important, because number 1, or is the weight of points only 1 (and therefore Institutional Capacity with 3 points is more important)?

Response

The evaluation factors are listed in descending order/level of important. (see page 58)

Question 14

Could USAID clarify if it expects the activity to make use of CommCare for Mhealth interventions?

Response

USAID expects the Applicant to use innovative Mobile Health platforms/applications in their proposed interventions.

Question 15

Page 37 states: The estimated start date identified in section B of this RFA must be used in the cost application But in section B at page 33 states: The estimated start date will be upon the signature of the award, on or about, or other effective date determined by the Agreement Officer. could USAID clarify what start date the applicant should use in the cost application?

Response

For planning budgetary purposes the Applicant should use October 2019 as the estimated start date.

Question 16

Can a Mozambican organization be in one consortium as the first recipient and in another as a sub recipient?

Response: YES

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Question 17

Many Mozambican organizations have no history of having received the amount for which they are competing. If they submit a competent administrative and financial management structure and a system-strengthening capacity building plan (at no additional cost to the project) are these factors taken into account to classify the organization?

Response

Yes, USAID welcomes applications from organizations that have not previously received financial assistance from USAID.

Question 18

Can you clarify what goes under the definition of local entities in the NOFO. For example does traditional healers, other community structures go under local entity or is it primarily CBOs, local organizations and local government?

Response

Yes, Traditional healers, other community structures can be considered as local entities as long as they meet the requirements below:

“To be considered a “local” organization, USAID defines an entity that must:

- (1) Be organized under the laws of the recipient country;
- (2) Have its principal place of business in the recipient country;
- (3) Be majority owned by individuals who are citizens or lawful permanent residents of the recipient country; and/or
- (4) Be managed by a governing body, the majority of whom are citizens or lawful permanent residents of a recipient country
- (5) Not be controlled by a foreign entity or by an individual or individuals who are not citizens or permanent residents of the recipient country.

Question 19

In the Nofo on page 45, under Criteria 3 about Institutional Capacity, can you clarify what ‘Business relation’ “meant to be in this relation

Response

Criteria 3 about Institutional Capacity in pages 45 and 58 is deleted in its entirety and replaced with the following:

“Criteria 3: Institutional Capacity: Institutional capacity must include the degree to which the Applicant and any proposed partners demonstrate clear capacity and experience to accomplish the range of technical interventions of similar type as outlined in the PD”.

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Question 20

In the Nofo, on page 18 its written; For year one, the priority provinces are likely to be Nampula, Sofala and Zambezia based on assumed burden and other partner/donor presence in the other provinces. Please can you clarify if that mean that Tete province will first be included from year 2.

Response

Please see response to Question #12.

Question 21

In the pre-conference meeting at USAID it was said there is a link in the NOFO to see at budget template and examples how to fill it out. On page 46, there is only SF424 formats and not the actual budget template. Please can you send the template or clarify which template we shall use.

Response

The link to the sample-detailed-Budget Format can be found in Page 71 of the RFA (ANNEX 3 -NOFO WEBSITE LINK).

Question 22

There has not been provided any MEL template and a template for the Work plan. Will you provide these templates?

Response

The most recent version of the MEL Plan Template is provided as Attachment 03. A Template for the Work Plan will not be provided at this time.

Question 23

Will it be acceptable than non-Mozambican can be one of the 4 key personnel?

Response

Please see response to Question # 9.

Question 24

The Answers to the Questions will be released tight to the deadline of the proposal, as for example the question to receive clarification related to Key personnel. Therefore we kindly request USAID to extend the deadline to 12th of July.

Response

The Closing Date for the Submission of the Applications is hereby extended to July 10, 2019 at 17:00 pm Maputo Time.

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Question 25

In the NOFO on page p37 it says:

12 font size, Times New Roman Font, single spaced, typed in standard 8.5 x 11 paper size with one-inch margins both right and left and each page numbered consecutively, date of submission, and Applicant's name. Is the top and bottom margins are also one inch?

Response

The one-inch margins only apply to both right and left of each page.

-----**End of Amendment 1**-----