



Administration for Children and Families

Office of Family Violence Prevention Services

Native Hawaiian Resource Center on Domestic Violence

HHS-2025-ACF-OFVPS-FV-0027

Application Due Date: 09/02/2025

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Funding Opportunity Title:

Native Hawaiian Resource Center on Domestic Violence

Announcement Type:

Initial

Funding Opportunity Number:

HHS-2025-ACF-OFVPS-FV-0027

Assistance Listing Number:

93.592

Due Date for Applications:

09/02/2025

Executive Summary

Notice:

- **You are strongly encouraged to read the entire notice of funding opportunity (NOFO) carefully and observe the application formatting requirements listed in [Section IV.2. Content and Form of Application Submission](#). For more information on applying for an award, please visit "Applying for an ACF Award" at <https://www.acf.hhs.gov/grants/how-apply-grant>.**
- **This NOFO uses internal links. In Adobe Reader, you can go back to where you were by pressing Alt + Left Arrow (Windows) or Command + Left Arrow (Mac) on your keyboard.**

The Administration for Children and Families (ACF), Office of Family Violence Prevention and Services (OFVPS) will award one cooperative agreement through the Family Violence Prevention and Services Discretionary Grant Program to support a Native Hawaiian Resource Center on Domestic Violence (NHRCDV). NHRCDV will focus on the intervention and prevention of family violence, domestic violence, and dating violence by offering statewide information, training, and technical assistance specifically designed to serve Native Hawaiian (NH) communities. The purpose of this project is to enhance the capacity of organizations and providers of services to NH to respond to family violence, domestic violence, and dating violence in a culturally sensitive, relevant, and effective manner.

NHRCDV will be a member of a nationwide network composed of national and special issue resource centers and culturally specific special issue resource centers, known as the FVPSA Training and Technical Assistance Resource Network (Network). The Network provides information, resources, research, training, and technical assistance on a national level to improve the capacity of individuals, organizations, governmental agencies, local communities, tribes, and tribal organizations to prevent domestic violence and dating violence, and to ensure domestic violence programs are better able to provide effective intervention and prevention services.

I. Program Description

Statutory Authority

The statutory authority for this funding opportunity announcement is 42 U.S.C. 10410(b)(3) of the Family Violence Prevention and Services Act.

Description

History and Purpose of the Family Violence Prevention and Services Act

The Family Violence Prevention and Services Act (FVPSA) is the main federal funding source for emergency shelters that provide support services for domestic violence (DV), dating violence, and family violence survivors and their children. The goal of FVPSA is to increase awareness of domestic violence, prevent it, and provide services for adults, children, and youth nationwide. FVPSA funding aims to improve how domestic violence providers respond to survivors through training and technical assistance. FVPSA funding supports culturally specific and linguistically appropriate services for survivors of domestic violence and sexual assault. FVPSA funding also supports a National Domestic Violence Hotline for domestic violence and dating violence survivors that is free and confidential. Since 1984, Congress has continued to make its intent clear that FVPSA funds are to be used to raise awareness of domestic violence, prevent its occurrence, provide services to survivors and their children, and support domestic violence providers to enhance their responses through training and technical assistance.

Specifically, FVPSA has the following statutory purposes:

- Assist states and Indian tribes in efforts to increase public awareness about, and primary and secondary prevention of, family violence, domestic violence, and dating violence;
- Assist states and Indian tribes in efforts to provide immediate shelter and supportive services for victims of domestic violence and their dependents;
- Provide for a national domestic violence hotline; and
- Provide for technical assistance and training relating to domestic violence programs to states and Indian tribes, local public agencies (including law enforcement agencies, courts, and legal, social service, and health care professionals), nonprofit private organizations (including faith-based and charitable organizations, community-based organizations, and voluntary associations), tribal organizations, and other persons seeking such assistance and training.

Additionally, FVPSA is authorized to support the following:

- Award grants to serve Native Hawaiians by providing statewide information, training, and technical assistance to local domestic violence service organizations serving Native Hawaiians, in a culturally sensitive and relevant manner.
- Coordinate activities with other Federal agencies, offices, and grant recipients that address the needs of Native Hawaiians that experience violence.

FVPSA is administered by the Office of Family Violence Prevention and Services (OFVPS) located within the Administration for Children and Families (ACF). OFVPS administers mandatory FVPSA formula grants to states, territories, tribes, and state domestic violence coalitions. Funds awarded reach more than 1,600 local public, private, nonprofit, and faith-based organizations and programs demonstrating effectiveness in the field of domestic violence services and prevention. These programs provide survivors of domestic violence and their children with emergency shelter, safety planning, crisis counseling, information and referral, legal advocacy, and additional support services. In 2021, local programs provided services to over 1.28 million survivors, including women, men, children, and youth. In 2021, FVPSA funded local domestic violence programs provided 7,218,471 shelter nights and responded to 2,564,242 crisis calls. Additionally, the statute provides for a set aside for grants to support state resource centers (SRC) to serve individuals in states with high populations of American Indian, Alaska Native, and NH populations.

To ensure the safety of adult, youth, and child victims of family violence, domestic violence, or dating violence, and their families, FVPSA grant recipients and subrecipients shall protect the confidentiality and privacy of such victims and their families (45 CFR § 1370.4). FVPSA grant recipients and subrecipients shall not do the following:

- Disclose any personally identifying information (as defined in 45 CFR § 1370.2) collected in connection with services requested (including services utilized or denied) through grant recipients' and subrecipients' programs.
- Reveal any personally identifying information without informed, written, reasonably time-limited consent by the person about whom information is sought, whether for this program or any other Federal, Tribal or State grant program, including whether to comply with Federal, Tribal or State reporting, evaluation, or data collection requirements; or
- Require an adult, youth, or child victim of family violence, domestic violence, or dating violence to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grant recipient or subrecipient.

Through this NOFO, ACF announces funding available to support one NHRCDV as a SRC as authorized under FVPSA, 42 U.S.C. § 10410(b)(3).

Five bonus points will be awarded if applicant proposes to establish or maintain a resource center in the State of Hawaii.

Native Hawaiian Resource Center on Domestic Violence

There is a clear need for additional assistance to support Native Hawaiian's effort to preventatively address domestic violence as well as identify the needs of survivors and their dependents.

In 2018, the Office of Hawaiian Affairs reported that Native Hawaiians have experienced high rates of intimate partner violence. Twenty percent of NH women ages 18 to 29 years old report experiencing intimate partner violence (compared with 13.3 percent of non-Hawaiian women of the same age range). Twenty-nine percent of NH women ages 45 to 59 years old report experiencing intimate partner violence. This rate is nearly twice as high as non-Hawaiian women in the same age category.

There is a critical need to provide additional support to NH survivors of domestic violence to address the barriers faced by survivors, the children who witness such violence, responders, and their communities.

Through this grant program, OFVPS will fund one cooperative agreement to enhance the capacity of NH, NH organizations, service providers, and other professionals to respond to family violence, domestic violence, and dating violence in a culturally sensitive, relevant, and effective manner. NHRCDV will support family violence, domestic violence and dating violence prevention and intervention efforts for NH.

In accordance with 42 U.S.C. 10410(b)(3), expectations for the NHRCDV are as follows:

- To offer a comprehensive array of technical assistance and training resources to increase the capacity of NH, NH organizations, and other service providers and professionals to respond to domestic violence, including offering the resources in states in which the population of NH exceeds 2.5 percent of the total population of the state;
- To provide comprehensive community education and domestic violence prevention initiatives in a culturally sensitive and relevant manner; and
- To coordinate activities with state and federal agencies, offices, and grant recipients that address the needs of NH that experience domestic violence to enhance their capacity to understand the unique needs of NH.

Program Goals

This funding opportunity will support the operation of a national technical assistance provider to enhance the capacity of organizations and providers of services to NH, specifically designed to respond to family violence, domestic violence, and dating violence in a culturally sensitive and relevant manner. The applicant must have the organizational capacity, leadership, and experience in serving NH from geographically diverse locations as well as experience providing training and technical assistance to programs, communities, and other entities to address challenges faced by NH communities experiencing domestic violence.

This NHRCDV will assist in building the capacity to engage NH communities and programs including those who are geographically isolated where community-level involvement is necessary. The applicant is required to directly support the provision of prevention programming including meetings and gatherings to work collaboratively with community members, domestic violence advocates, and other relevant response systems; to develop policies and protocols and to improve prevention and response skills. Applicants are encouraged to incorporate a six-month planning period at the start of the project period in order to successfully implement training, technical assistance, and other activities designed to meet program goals. Planning period

activities can include (but are not limited to) hiring staff, developing curriculum, and designing training.

Note: For the purposes of this NOFO, evidence-informed practices bring together the best available research, professional expertise, and input from communities to identify and deliver services that show promise to achieve positive outcomes for NH populations.

NOTE: Consistent with the Paperwork Reduction Act (PRA) of 1995, (44 U.S.C. §§ 3501-3521) OFVPS will not conduct or sponsor – and a person is not required to respond to a collection of information covered by such Act, unless it displays a currently valid Office of Management and Budget (OMB) control number. If activities under this cooperative agreement are subject to PRA, OFVPS will work with the funding recipient to obtain OMB approval.

Program Requirements

The NHRCDV must do the following:

- Provide technical assistance to expand the capacity of NH, NH organizations, domestic violence programs, and other responders to provide survivor- and culturally centered domestic violence prevention and intervention services;
- Create community-level involvement opportunities and develop programmatic resources and training tools to assist NH organizations, community-based supports, and non-NH programs;
- Increase emergency/safety responses, access to shelter or safe homes, and other supportive services, such as legal assistance and transportation, for NH survivors of domestic violence;
- Enhance public awareness through the development and promotion of the following: new and/or existing resources, including emerging issues and prevention/intervention strategies that are both broadly relevant and community specific; model program policies; sheltering policies; screening tools; and promising practices to support NH individuals, families and communities impacted by intimate partner violence;
- Synthesize research literature and conduct studies to inform development of frameworks that consider the unique needs of NH survivors of domestic violence with special emphasis on the populations that are geographically isolated from accessible services;
- Develop partnerships and build innovative collaborations between entities such as: domestic violence service providers, NH organizations, other FVPSA Training and Technical Assistance Resource Network members, the Hawaii State Domestic Violence Coalition, educators, community members, faith-based providers, transportation providers, public health organizations, law enforcement, and social service agencies.
- Provide coordinated and topic-specific training and technical assistance through onsite visits; presenting at statewide, regional, and national meetings and conferences; developing on-line, self-paced learning modules; presenting webinars; developing written materials; and coordinating small group meetings such as in-person, conference calls and video conferencing to encourage peer learning. The recipient will participate in ongoing coordination and collaboration with OFVPS funded resource centers;

- Address emerging issues related to family violence, domestic violence, and dating violence through the provision of training and technical assistance that is comprehensive and national in scope. Emerging topics of relevance may include violence prevention for children and youth; the co-occurrence of human trafficking and domestic violence; accessible services for people with disabilities; family/youth homelessness; services for male survivors; services for children of all ages who witness violence; and meeting the needs of survivors with substance use histories;
- Conduct needs assessments to address emerging trends, gaps, and accessibility barriers that domestic violence survivors may face when accessing health and social services in Hawaii;
- Coordinate with the Family Violence Prevention and Services Act Formula Grantees Resource Center Consortium (FGRCC) in their efforts to assure the capacity of the states and domestic violence coalitions, FVPSA recipients and subrecipients to carry out the FVPSA grant program requirements with best practices and in adherence to FVPSA guidance, including legislation and regulations;
- Plan meetings, events, and site visits in conjunction with OFVPS to allow for participation of OFVPS staff. The selected recipient will also assist OFVPS project officers with site visits and provide necessary technical assistance to subrecipients as part of follow-up to a site visit;
- Develop and implement activities in recognition of awareness months including Domestic Violence Awareness Month, Teen Dating Violence Awareness Month and Sexual Assault Awareness Month; and
- Ensure that the grant approach, workplans, and deliverables are consistent with a comprehensive approach to non-discrimination in alignment with FVPSA statute at 42 U.S.C. § 10406(c)(2). The recipient will provide a plan (or other similar documentation within the application) that demonstrates the processes and policies the recipient has in place to ensure deliverables are consistent with prohibitions on discrimination.

Services Accessibility Plan

In accordance with the FVPSA statute, Services must be widely accessible to all victims of family violence, domestic violence, dating violence, and their dependents to comply with federal law. Recipients must not discriminate on the basis of age, sex, disability, race, color, national origin, or religion (42 U.S.C. 10406(c)(2)). The grant recipient will also ensure that technical assistance, services, and training is conducted with respect to statutory non-discrimination provisions, including prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), on the basis of disability under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), on the basis of sex under title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), or on the basis of race, color, or national origin under title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.).

Below are resources to ensure that FVPSA-funded programs and activities are accessible to people with disabilities.

Service Accessibility Requirements for FVPSA Grant Recipients

- American with Disabilities Act website: <https://www.ada.gov/>

- A Guide to Disability Rights Law, <https://www.ada.gov/resources/disability-rights-guide/>
- ADA Primer for States and Local Governments, <https://www.ada.gov/resources/title-ii-primer/>
- ADA Accessibility Standards, <https://www.access-board.gov/ada/>
- Access Board ADA and Accessibility training, <https://www.access-board.gov/webinars/training.html>

FVPSA Training and Technical Assistance Resource Network

The NHRCDV will be a part of FVPSA Training and Technical Assistance Resource Network (Network) a nationwide network composed of national resource centers, national hotline, national native helpline, capacity building centers, special issue resource centers, culturally specific special issue resource centers, and emerging issue capacity building centers focused on the intervention and prevention of family violence, domestic violence, and dating violence. The Network will provide information, resources, training, and technical assistance to improve the capacity of individuals, organizations, governmental agencies, local communities, tribes, and tribal organizations, to prevent family violence, domestic violence, and dating violence, and to provide evidence-based and evidence-informed intervention services. As part of the Network, the NHRCDV will work collaboratively while respecting the primary role of states and local communities in addressing domestic violence. While OFVPS's special issue resource center grant recipients are members of the Network, they will maintain independent governance of their organizations but will be required to share their expertise with other Network members, actively participate in the coordination of technical assistance, attend semi-annual Network meetings, and work collaboratively to develop resources as needed. All Network resource centers are expected to conduct their activities in an accessible, linguistically appropriate and trauma-informed manner while actively engaging with faith-based organizations as essential partners in providing comprehensive support to victims. The NHRCDV will recognize the historical and ongoing role that religious organizations play in providing shelter, counseling, and support to victims of domestic violence, and will ensure that faith-based providers are fully included in resource databases and referral protocols. The Network resource centers will work to ensure access to services for all survivors of domestic violence and their children, focusing on effective delivery of core services that protect victims and help them achieve safety and stability. The NHRCDV will maintain neutrality on contested social and political issues while focusing on its primary mission of crisis response and referral services.

Subawards

Recipients under this grant program may opt to transfer a portion of substantive programmatic work to other organizations through subaward(s). The prime recipient must maintain a substantive role in the project. ACF defines a substantive role as conducting activities and/or providing services funded under the award that are necessary and integral to the completion of the project. Subrecipient monitoring activities alone, as specified in 45 CFR § 75.352, do not constitute a substantive role. Furthermore, ACF does not fund awards where the role of the applicant is primarily to serve as a conduit for passing funds to other organizations unless that arrangement is authorized by statute.

Subrecipient(s) must meet the eligibility requirements identified in the NOFO, *Section III.1*.

Eligible Applicants. Additionally, all subrecipient(s) must obtain a Unique Entity Identifier (UEI) number assigned by the System for Award Management (SAM), if they do not already have one. Prime recipients are required to check the SAM to verify that the subrecipient(s) is/are not debarred, suspended, or ineligible.

Please reference the [Award Term and Condition on Subawards](#) on the [ACF Administrative and National Policy Requirements](#) website for further requirements involving subawards.

II. Federal Award Information

Funding Instrument Type:

CA (Cooperative Agreement)

Estimated Total Funding:

\$1,000,000

Expected Number of Awards:

1

Award Ceiling:

\$1,000,000

Per Budget Period

Award Floor:

\$500,000

Per Budget Period

Average Projected Award Amount:

\$1,000,000

Per Budget Period

Anticipated Project Start Date:

09/30/2025

Length of Project Periods:

36-month project period with three 12-month budget periods

Additional Information on Project Periods and Explanation of 'Other'

Additional Information on Awards:

Awards made under this funding opportunity are subject to the availability of federal funds.

If an application asks for more money than the award ceiling, it will not be considered for review or funding. Please see [Section III.3. Other, Application Disqualification Factors](#).

Description of ACF's Anticipated Substantial Involvement Under the Cooperative Agreement Award

The grant award will be a cooperative agreement. A cooperative agreement is an award instrument used when substantial involvement is anticipated between the awarding office and the

recipient during performance of the contemplated project. OFVPS will collaborate with the grant recipient throughout the project period.

- OFVPS will provide consultation and will review and approve the work plan for the project, as well as the structure and integrity of the approved project as needed.
- OFVPS will also approve any revisions to the work plan or structure of the approved project during each budget period. Additionally, OFVPS will approve significant project activities and changes to project plans.
- OFVPS will review and approve final drafts of all updated or new materials, articles, major publications, and research reports that are developed or distributed with resources made available under the cooperative agreement.
- OFVPS will be involved in the development of long-term strategies for the implementation of the project and will participate in major project activities, such as conferences, topical meetings, or major project meetings.
- As OFVPS determines appropriate, OFVPS will make changes to the grant recipient's detailed plan for project implementation including its work plan, trainings/events schedule, and evaluation schedule, in consultation with the grant recipient.
- OFVPS will organize periodic consultations, meetings, briefings, teleconferences, webinars, and other forums necessary to review current and planned activities, to share information, and to promote coordination.
- OFVPS will keep the grant recipient informed about expectations for performance, current OFVPS policies, and OFVPS vision for addressing domestic violence, dating violence, family violence, and sexual assault.
- OFVPS will keep the grant recipient informed in advance of HHS/ACF/OFVPS/FVPSA events/meetings/trainings where the grant recipient is expected to attend, facilitate, lead, or participate to share information about the implementation of their FVPSA grant award, FVPSA funded services, and FVPSA funded training and technical assistance.

III. Eligibility Information

III.1. Eligible Applicants

According to FVPSA, 42 U.S.C. §10410, (c) (4) eligible entities must be:

1. located in a state in which the population of Native Hawaiians exceeds 10 percent of the total population of the state; or
2. an entity that is a Native Hawaiian organization that focuses primarily on issues of domestic violence among Native Hawaiians, or an institution of higher education; and
3. demonstrates the ability to serve all regions of the State, including underdeveloped areas and areas that are geographically distant from population centers.

Individuals, including sole proprietorships, and foreign entities are not eligible. See [Section III.3. Other, Application Disqualification Factors](#).

Faith-based and community organizations that meet the eligibility requirements are eligible for awards under this funding opportunity.

III.2. Cost Sharing or Matching

Cost Sharing / Matching Requirement:

No

For more information see Commitment of Non-Federal Resources at <https://www.acf.hhs.gov/grants/prepare-budget>.

III.3. Other

Application Disqualification Factors

Applications from individuals (including sole proprietorships) and foreign entities are not eligible and will be disqualified from the merit review and funding under this funding opportunity.

Award Ceiling Disqualification

If an application asks for more money than the award ceiling, it will not be considered for review or funding.

Required Electronic Application Submission

ACF requires electronic submission of applications at Grants.gov. **Paper applications are not allowed unless they have prior approval.**

You may contact ACF for an exemption if you do not have an internet connection or sufficient capacity to upload large documents to the internet. Please see the [ACF Policy for Requesting an Exemption from Electronic Application Submission](#) for more information.

Missing the Application Deadline (Late Applications)

Electronic applications must be submitted through Grants.gov by 11:59 pm ET on the due date listed in the Overview and in [Section IV.4. Submission Dates and Times](#). Applications submitted after 11:59 pm ET on the due date, as indicated by a dated and time-stamped email from Grants.gov, will be disqualified from review and funding.

Applications which fail their Grants.gov validation check will not be received or acknowledged by ACF. If you submit the same application for the same NOFO more than once, only the last on-time submission will be acknowledged.

Paper applications with an approved exemption from the electronic submission requirement must be received by 4:30 pm ET on the due date listed in the Overview and in [Section IV.4. Submission Dates and Times](#). Paper applications received after 4:30 pm ET on the due date will be disqualified from the merit review and funding.

Notification of Application Disqualification

We will let you know if your application is disqualified within 30 days of the application deadline. You won't receive any notice from ACF if your application failed Grants.gov validation checks.

IV. Application and Submission Information

IV.1. Address to Request Application Package

Native Hawaiian Resource Center on DV

HHS-2025-ACF-OFVPS-FV-0027

c/o GrantSolutions

1700 Rockville Pike Suite 600

Rockville

MD

20852

1-866-577-0771

help@grantsolutions.gov

Application Packages

Electronic Application Submission:

The electronic application submission package is available in the NOFO's listing at Grants.gov.

IV.2. Content and Form of Application Submission

FORMATTING APPLICATION SUBMISSIONS

General Requirements

1. Two-File Requirement: Upload only two electronic files via Grants.gov, excluding Standard Forms (SFs) and OMB-approved forms. Extra files will be removed before review.
2. Authorized Organization Representative (AOR): Designate an AOR to sign all required forms. The AOR's signature confirms compliance with all applicable Federal statutes and regulations.
3. Font Style and Size: Use Times New Roman 12-point font for the main text and 10-point font for footnotes. Ensure scanned documents are legible and are no more than one scan to a page. Blurred or illegible pages will be removed.
4. Language and Currency: Submit applications in English and in U.S. dollars. See 45 CFR §75.111 for more information.
5. Page Limitations: Follow the page limits specified under "PAGE LIMITATIONS AND CONTENT FOR ALL SUBMISSION FORMATS." Extra pages will be removed and not reviewed.
6. Double-space all application pages. Exemptions: The following can be single-spaced:
 - Table of Contents
 - One-page Project Summary
 - Required Assurances and Certifications
 - SFs and OMB-approved forms
 - Resumes, Logic Models, Proof of Legal Status/Non-Profit Status, Third-Party Agreements, Letters of Support, footnotes, and tables
 - Line-Item Budget and/or Budget Justification
7. Formatting Adherence: Applications that do not observe the formatting requirements will have pages removed before merit review. Applicants will be notified of any adjustments and the reason for the adjustment after awards are issued.
8. Corrections/Updates: Only the last on-time application will be considered for pre-review under the Application Disqualification Factors. See [Section III.3. Other, Application Disqualification Factors](#) and [Section IV.2. Application Submission Options](#).

9. Copies Required: Submit one complete copy of the application package electronically via Grants.gov.
Accepted Application Format: Use 8 ½" x 11" white paper with 1-inch margins. Include page numbers if possible.

*The **Project Description** (File One) is limited to 40 pages and must include the following:*

- Table of Contents
- Project Summary/Abstract (one page)
- Objectives and Need for Assistance
- Expected Outcomes
- Approach
- Timeline and Narrative
- Program Performance and Evaluation Plan
- Organizational Capacity
- Dissemination Plan
- Protection of Sensitive and/or Confidential Information
- Line-Item Budget and Budget Justification (**exempt from page limitations**)

***Appendices** (File Two) is limited to 40 pages and must include the following:*

- Staff Position Information (e.g., resumes of key staff, job descriptions, organizational chart)
- List of Board Directors or other governing body members (as applicable)
- Financial Statements (as applicable)
- Third-Party Agreements/Memoranda of Understanding (MOUs) (as applicable)
- Letters of Support
- Required Forms, Certifications and Assurances
- Proof of Legal Status
- Indirect Cost Rate Letter (as applicable)
- Other Eligibility Documents (as applicable)

Please note again that *staff and OMB-approved forms do not be count toward the page limit. Remember that shorter applications are often easier for reviewers to fully comprehend. FYSB suggests that applicants use headings, subheadings, bullet points, extra spaces, and formatting such as bold or underline to help grant reviewers easily locate each aspect of your grant application and determine that each point has been addressed in your application.*

PAGE LIMITATIONS AND CONTENT FOR ALL SUBMISSION FORMATS:

Electronic Application Submission

1. Submission: Only through Grants.gov. No applications will be accepted through facsimile or email.
2. File Upload: Upload only two files, excluding Standard Forms and OMB-approved forms:
 - File One: Entire Project Description, Budget, and Budget Justification.
 - File Two: All documents required in the Appendices.

3. File Naming: Follow Grants.gov naming conventions. Limit file names to 50 characters. <https://www.grants.gov/applicants/submitting-utf-8-special-characters>.
4. Suggested File Format: PDF format for both files. ACF recommends applicants merge documents electronically using Adobe Acrobat Reader or PDF converter software compatible with Grants.gov.
5. Other supported File Formats:
 - Adobe PDF (.pdf)
 - Microsoft Word (.doc or .docx)
 - Microsoft Excel (.xls or .xlsx)
 - Microsoft PowerPoint (.ppt)
 - Image Formats (.JPG, .GIF, .TIFF, .BMP)

Documents in file formats not listed here will be removed from the application and will not be used in the merit review. This may make the application incomplete, and ACF will not make awards based on an incomplete application.

1. No Encryption or Password Protection: Do not encrypt or password-protect files. Inaccessible files will not be reviewed.

Paper Application Submission

1. Exemption Requirement: Obtain an exemption to submit a paper application. Follow the [ACF Policy for Requesting an Exemption from Required Electronic Application Submission](#).
2. Application Requirements: Download the forms package associated with the NOFO's synopsis on Grants.gov under the Package Tab.
3. Submission Package: Submit one original and two copies of the complete application, including all SFs and OMB-approved forms. The original must have original signatures. All pages must be one-sided and sequentially numbered. Submit all copies in a single package. Clearly label with the NOFO title and Funding Opportunity Number. For applicants submitting more than one application, each application must be submitted in a separate package.

Required Forms, Assurances, and Certifications

Please submit the listed SFs, assurances, and certifications with the application. All required SFs, assurances, and certifications are available in the Application Package posted for this NOFO at Grants.gov.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
Maintenance of Effort (MOE) Certification	Applicants self-certify their maintenance of effort. The MOE should be on the applicant organization's	Required for all applications.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
	letterhead. Submission is required for all applicants under this NOFO. See <i>Section IV.2. Formatting Application Submissions</i> for instructions on its placement in the application submission.	
Certificate of Good Standing	Submission is required for all for-profit organizations .	Sole proprietorships are not eligible applicants. The submission of the Certificate of Good Standing, along with the current list of board members, and organizational documents that require the establishment and maintenance of a Board of Directors, provide proof of eligibility for for-profit organizations.
SF-424 - Application for Federal Assistance	Submission is required for all applicants by the application due date.	Required for all applications.
Unique Entity Identifier (UEI) and System for Award Management (SAM) registration.	Required of all applicants. Applicants must have a UEI and maintain an active SAM registration throughout the application and project award period.	See <i>Section IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)</i> for more information.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
	Obtain a UEI and SAM registration at: http://www.sam.gov .	
SF-424 Key Contact Form	Submission is required for all applicants by the application due date.	Required for all applications.
Certification Regarding Lobbying (Grants.gov Lobbying Form)	Submission required of all applicants with the application package. If it is not submitted with the application package, it must be submitted prior to award.	Submission of the certification is required for all applicants.
SF-424A - Budget Information - Non- Construction Programs and SF-424B - Assurances - Non-Construction Programs	Submission is required for all applicants when applying for a non-construction project. SFs must be used. Forms must be submitted by the application due date. By signing and submitting the SF-424B, applicants are making the appropriate certification of their compliance with all Federal statutes relating to nondiscrimination.	Required for all applications when applying for a non-construction project.
SF-Project/Performance Site Location(s) (SF-P/PSL)	Submission is required for all	Required for all applications. In the SF-P/PSL, applicants must cite their primary location and up

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
	applicants by the application due date.	to 29 additional performance sites.
SF-LLL - Disclosure of Lobbying Activities	If submission of this form is applicable, it is due at the time of application. If it is not available at the time of application, it may also be submitted prior to award.	If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the applicant shall complete and submit the SF-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Additional Required Assurances and Certifications

Mandatory Grant Disclosures

All applicants must submit any information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. See Mandatory Disclosures, 45 CFR § 75.113 (or, starting October 1, 2025, [2 CFR 200.113](#)). Send written disclosures to:

The Administration for Children and Families, U.S. Department of Health and Human Services, Office of Grants Management, ATTN: Grants Management Specialist, 330 C Street, SW., Switzer Building, Corridor 3200, Washington, DC 20201

And to:

U.S. Department of Health and Human Services, Office of Inspector General, ATTN: Mandatory Grant Disclosures, Intake Coordinator, 330 Independence Avenue, SW., Cohen Building, Room 5527, Washington, DC 20201

Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or

Email: grantdisclosures@oig.hhs.gov

Proprietary Information and Personally Identifiable Information (PII)

In your application, you may identify salary or other proprietary information or personally identifiable information. We will remove this information from applications before they go to reviewers.

If you have an exemption for a paper submission, you can protect salary information and any proprietary information by placing that information only in the original application. You can remove the information from the copies, keeping summary information.

The Project Description

The Project Description Overview

General Expectations and Instructions

The Project Description requests the information by which an application is evaluated and ranked in competition with other applications for financial assistance. It must address all activities for which federal funds are being requested and all application requirements as stated in this section. The Project Description must explain how the project will meet the purpose of the NOFO, as described in [Section I. Program Description](#). As a reminder, reviewers will be evaluating this section in accordance with [Section V.1. Criteria](#).

The Project Description must be clear, concise, and complete. ACF is particularly interested in Project Descriptions that convey strategies for achieving intended performance. Project Descriptions are evaluated based on substance and measurable outcomes, not length. Cross-referencing should be used rather than repetition. Supporting documents designated as required must be included in the Appendix of the NOFO.

Letter of Intent

Applicants are strongly encouraged to notify ACF of their intention to submit an application under this NOFO. **The letter of intent is optional. Failure to submit a letter of intent will not impact eligibility to submit an application and will not disqualify an application from competitive review.** Letter of Intent information is used to determine the number of expert reviewers needed to evaluate applications.

Please submit a letter of intent by the deadline date listed in [Section IV.4. Submission Dates and Times](#). The letter of intent should include the following information: number and title of this funding opportunity; the name and address of the applicant organization; and the name, phone number, and email address of a contact person.

Optional Letter of Intent

Applicants are strongly encouraged to notify ACF of their intention to submit an application under this funding opportunity. Letter of intent information will be used to determine the number of expert reviewers needed to evaluate applications. The letter of intent is optional. You do not have to submit a letter of intent to apply.

Please email your letter to OFVPS@acf.hhs.gov. The letter of intent should include the following information:

- The notice of funding opportunity and title
- The name and address of the applicant organization
- A contact name, phone number, fax number and email address

Table of Contents

List the contents of the application including corresponding page numbers. The table of contents may be single spaced.

Project Summary

Provide a summary of the project description. The summary must include a brief description of the applicant's proposed grant project including the needs to be addressed, the proposed activities or services, and if applicable, the population group(s) to be served. The summary must be clear, accurate, concise, and without cross-references to other parts of the application. Please place the following at the top of the Project Summary:

- Project Title
- Applicant Name
- Address

The Project Summary must be single-spaced, Times New Roman 12-point font, and limited to one page in length. Additional pages will be removed and will not be reviewed.

Legal Status of Applicant Entity

Applicants must provide the following documentation:

Non-Profit Organizations

Proof of Non-Profit Status Options:

Option 2: Only 501(c)(3) organizations are eligible

Non-profit 501(c)(3) organizations applying for funding are required to submit proof of their non-profit status. Proof of 501(c)(3) non-profit status is any one of the following:

- A reference to the applicant organization's listing in the IRS's most recent list of tax-exempt 501(c)(3) organizations described in the IRS Code.
- A copy of a currently valid IRS 501(c)(3) tax-exemption certificate.

Unless directed otherwise, applicants must include proof of non-profit status in the *Appendices* file of the application submission.

Need for Assistance

Clearly identify the physical, economic, social, financial, institutional, and/or other problem(s) requiring a solution. The need for assistance, including the nature and scope of the problem, must be demonstrated. Supporting documentation, such as letters of support and testimonials from concerned parties, may be included in the Appendix. Any relevant data based on planning studies or needs assessments should be included or referred to in the endnotes or footnotes. Incorporate demographic data and participant/beneficiary information, as available.

Objectives

Clearly state the principal and if applicable, subordinate objectives of the project. Applicants must address how the objectives stated relate to the overall purpose of the program and describe how objectives will be achieved.

Expected Outcomes

Identify the outcomes to be achieved from the project. Outcomes should relate to the overall program as described in [Section I. Program Description](#). If research is part of the proposed work, outcomes must include hypothesized results and implications of the proposed research.

Approach

Outline a plan of action that describes the scope and detail of how the proposed project will be accomplished. Applicants must account for all functions or activities identified in the application.

Cite potential obstacles and challenges to accomplishing project goals and explain strategies that will be used to address these challenges.

Applications must include the following:

- A description of a comprehensive plan for providing technical assistance and training to expand the capacity of domestic violence programs, organizations, and other relevant entities and organizations to address intimate partner violence and prevention for NH;
- A description of how the entity will create statewide and community-specific improvements in systemic intimate partner violence intervention and prevention response;
- A description of how the entity will engage NH communities including those who are geographically isolated, public/private systems, informal community-based responders, and local domestic violence providers;
- A description of how the entity will contribute to or assist in advancing the quantitative, qualitative, or mixed methods research, evaluation, and programmatic outcomes related to NH specific intimate partner violence intervention and prevention programs;
- A description of how the entity will manage collaborations relationships with project partners;
- A description of how the entity will ensure confidentiality is maintained; and
- A description of the activities the entity will undertake during the 6-month planning period, as described in *Section I. Program Description* (if applicable).

Project Timeline and Milestones

Provide quantitative monthly or quarterly projections (for the entire project period) of the accomplishments to be achieved for each function or activity, for example the number of people to be served and the number of activities accomplished. Data may be organized and presented as project tasks and subtasks with their corresponding timelines during the project period. When accomplishments cannot be quantified by activity or function, list them in chronological order to show the schedule of accomplishments and their target dates.

Organizational Capacity

Provide the following information on your organization and, if applicable, on any cooperating partners:

- Organizational charts.
- Resumes.
- List of Board of Directors.

- Evidence that your team’s experience (including any partnering organizations) have relevant experience with administering, developing, implementing, managing, and evaluating similar projects.
- Evidence that your team, including participating organization has the organizational capability to fulfill their roles and functions effectively.

If known at the time of application submission, the applicant must disclose their intent to enter into subaward arrangements in their application. For each proposed subaward, the applicant must include a description of the work to be performed by the subrecipient(s).

Current and Pending Funding Support

Applicants must submit a list of their current and pending funded support for ongoing projects and proposals from all sources including federal, state and local governments, public or private foundations, for-profit organizations, etc. All projects and proposals requiring a committed portion of time for the Project Director, Principal Investigator, or key personnel must be included. Indicate the total award amount, awarding entity, and amount of time staff will devote to each project.

Plan for Oversight of Federal Award Funds and Activities.

Recipients must ensure proper oversight. The regulation that governs this oversight is [45 CFR part 75](#) (or, starting October 1, 2025, [2 CFR part 200](#)). It includes standards for:

- Financial and Program Management
- Property Management
- Procurement
- Performance and Financial Monitoring and Reporting
- Subrecipient Monitoring and Management
- Record Retention and Access
- Remedies for Noncompliance
- Prior written approval

Describe the framework (e.g., governance, policies and procedures, risk management, systems) in place to ensure proper oversight of federal funds and activities. The description must include system(s) for record-keeping and financial management; procedures to identify and mitigate risks and issues (e.g., audit findings, continuous program performance assessment findings, program monitoring); and those key staff that will be responsible for maintaining oversight of program activities staff, and, if applicable, partner(s) and/or subrecipient(s).

Program Performance Evaluation Plan

Applicants must describe a plan for the program performance evaluation that will contribute to continuous quality improvement. The program performance evaluation must monitor ongoing activities and the progress towards the goals and objectives of the project. Include descriptions of the inputs (e.g., organizational profile, collaborative partners, key staff, budget, service processes and other resources), key activities, and expected outcomes of the funded activities. The plan must explain how the inputs, activities, and outcomes will be measured; how the resulting

information will be used to inform improvement of funded activities; and any processes that support the overall data quality of the performance process measurements and outcomes.

Applicants must describe the organizational systems and processes that will effectively track performance outcomes, including a description of how the organization will collect and manage data (e.g., assigned skilled staff, data management software, data integrity, etc.) in a way that allows for accurate and timely reporting of performance outcomes. Applicants must describe any potential obstacles for implementing the program performance evaluation and how those obstacles will be addressed. Applicants must include a timeline for how information from the quality improvement evaluation will be reviewed and applied to the ongoing project.

If applicable, applicants must describe what activities they will undertake during the 6-month planning period, as described in *Section I. Program Description*.

Protection of Sensitive and/or Confidential Information

Provide a description of how protected personally identifiable information and other information that is considered sensitive; consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality, will be collected and safeguarded. The applicant must provide the methods and/or systems that will be used to ensure that confidential and/or sensitive information is properly handled and if applicable, address the process for subrecipient(s) and/or contractors. Also, provide a plan for the disposition of such information at the end of the project period. [See 45 CFR 75.303\(e\)](#) (or, starting October 1, 2025, [2 CFR 200.303\(e\)](#)) for more information.

Dissemination Plan

Applicants must propose a plan to disseminate reports, products, and/or grant project outputs so that project information is provided to key target audiences. Dissemination plans must include:

- Dissemination goals and objectives
- Strategies to identify and engage with target audiences
- Allocation of sufficient staff time and budget for dissemination purposes
- A preliminary plan to evaluate the extent to which target audiences have received project information and have used it as intended.
- The timeline for dissemination

Third-Party Agreements

Third-party agreements include Letters of Commitment, Memoranda of Understanding (MOU), and Memoranda of Agreement (MOA). Letters of Commitment, MOUs, and MOAs must both clearly describe the roles and responsibilities for project activities and the support and/or resources that the third-party (i.e., subrecipient, contractor, or other cooperating entity) is committing to the proposed project. Letters of Commitment, MOUs, and MOAs must be signed by the person in the third-party organization with the authority to make such commitments on behalf of their organization. General letters of support are **not** considered to be third-party agreements.

Applicants must provide Letters of Commitment, MOUs, or MOAs between recipients and third-parties (i.e., subrecipients, contractors, or other cooperating entities).

Applicants must provide Letters of Commitment, MOUs, or MOAs between recipients and third-parties (i.e., subrecipients, contractors, or other cooperating entities). In addition to clearly describing the roles and responsibilities for project activities and support and/or resources that the third-party is committing, these agreements must detail work schedules and estimated remuneration with an understanding that a finalized agreement will be negotiated once the successful applicant is awarded the grant.

Letters of Support

Provide statements from community, public, and/or commercial leaders that support the project proposed for funding. All submissions must be included in the application package. At minimum, each letter of support must identify the individual writing the letter, the organization they represent, the date, and reason(s) for supporting the project.

The Project Budget and Budget Justification

All applicants are required to submit a project budget and budget justification with their application. The project budget is also entered on the Budget Information Standard Form, either SF-424A or SF-424C. Applicants are encouraged to review the form instructions in addition to the guidance in this section. The project budget consists of a budget narrative and a line-item budget detail that includes detailed calculations for "object class categories" identified on the Budget Information Standard Form.

Applicants must indicate the method they are selecting for their indirect cost rate. See Indirect Charges for further information.

Project budget calculations must include estimation methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated. If matching or cost sharing is a requirement, applicants must include a detailed listing of any funding sources identified in Block 18 of the SF-424 (Application for Federal Assistance). See the table in *Section IV.2. Required Forms, Assurances, and Certifications* listing the appropriate budget forms to use in this application.

Special Note: *The Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act, 2022 and Consolidated Appropriations Act, 2022, (Division H, Title II, Sec. 202), limits the salary amount that may be awarded and charged to ACF grants and cooperative agreements. Award funds issued under this NOFO may not be used to pay the salary of an individual at a rate in excess of Executive Level II. The Executive Level II salary of the "Rates of Pay for the Executive Schedule" which can be found at <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>. The salary limitation reflects an individual's base salary **exclusive** of fringe benefits, indirect costs, and any income that an individual may be permitted to earn outside of the duties of the applicant organization. This salary limitation also applies to subawards and subcontracts under an ACF grant or cooperative agreement.*

Provide a budget for the initial budget period only (typically the first 12 months of the project) using the SF-424A and/or SF-424C, as applicable.

For the first budget period only, provide a budget justification, which includes a budget narrative and a line-item detail, for only the first budget period of the proposed project. The budget narrative should describe how the categorical costs are derived. Discuss the necessity, reasonableness, and allocation of the proposed costs

For applicants proposing to use subaward(s), if the total amount budgeted for subawards exceeds 50 percent of total direct costs for the budget period, the applicant must provide a justification for subawarding the portion of the project and must explain how the prime recipient plans to maintain a substantive role in the project. Applicants must explain why the participation of the subrecipient is necessary, and why the applicant cannot achieve the objectives without the subrecipient(s)' participation.

To create your line-item budget and justification, see detailed instructions on our website: <https://www.acf.hhs.gov/grants/prepare-budget>.

Paperwork Reduction Act Disclaimer

As required by the Paperwork Reduction Act, 44 U.S.C. §§ 3501-3521, the public reporting burden for the Project Description is estimated to average 60 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection information. The Project Description information collection is approved under OMB control number 0970-0139, which expires 03/31/2026. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Application Submission Options

Please read the following instructions carefully and completely.

Electronic Delivery

You are required to submit your application online through [Grants.gov](https://www.grants.gov).

Get registered

Grants.gov

You must also have an active account with [Grants.gov](https://www.grants.gov). You can see step-by-step instructions at the Grants.gov [Quick Start Guide for Applicants](#).

Grants.gov provides 24/7 support. You can call 1-800-518-4726 or email support@grants.gov.

For questions related to this funding opportunity, please contact the number listed in the application package.

Issues with Federal Systems

If you experience a systems issue with Grants.gov or SAM.gov, please refer to the [ACF Policy for Applicants Experiencing Federal Systems Issues](#) for complete guidance.

Exemptions for Paper Submissions

We need to give you an exemption before you can apply on paper. See the [ACF Policy for Requesting an Exemption from Required Electronic Application Submission \[PDF\]](#). Once we

have approved your exemption, download your forms package under the Package tab in Grants.gov.

Follow these requirements when you submit your paper application:

Follow the requirements in [Section IV.2. Content and Form of Application Submission, Paper Application Submission](#).

Paper Application Submission

See [Section IV.7. Other Submission Requirements](#) of this funding opportunity for address information for paper application submissions.

IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)

You must have an active account with SAM.gov. This includes having a UEI.

To register, go to [SAM.gov Entity Registration](#) and click Get Started. From the same page, you can also click on the Entity Registration Checklist for the information you will need to register.

When you register or update your SAM.gov registration, you must agree to the [financial assistance general certifications and representations](#). You must agree to those for financial assistance specifically, as opposed to contracts, because the two sets of agreements are different. You will have to maintain your registration throughout the life of any award.

If you need help, you can call 1-866-606-8220 or live chat with the Federal Service Desk.

IV.4. Submission Dates and Times

Due Dates for Applications

09/02/2025

Explanation of Due Dates

Electronic Applications

Electronic submissions are due by 11:59 pm ET on the due date.

Applications that fail the Grants.gov validation check will not be received or acknowledged by ACF.

Mailed Paper Applications

If you receive an exemption from electronic submission, the due time is 4:30 pm ET. on the due date listed in the Overview and in this section. Applications should be mailed to the address provided in [Section IV.7. Other Submission Requirements](#).

Grants.gov creates a date and time record when it receives the application. If you submit the same application more than once, we will accept only the last on-time submission.

The grants management officer may extend an application due date based on emergency situations such as documented natural disasters or a verifiable widespread disruption of electric or mail service.

Acknowledgement of Received Application

Acknowledgement from ACF of receipt of a paper application:

ACF will acknowledge receipt of hard copy application packages submitted via mail.

IV.5. Intergovernmental Review

You will need to submit application information for intergovernmental review under Executive Order 12372, Intergovernmental Review of Federal Programs. Under this order, states may design their own processes for obtaining, reviewing, and commenting on some applications. Some states have this process and others don't.

To find out your state's approach, see the list of state single points of contact. If there's a contact on the list for your state, contact them as soon as possible to learn their process. If you do not find a contact for your state, you don't need to do anything further.

This requirement never applies to American Indian and Alaska Native tribes or tribal organizations.

IV.6. Funding Restrictions

We do not allow the following costs under this notice of funding opportunity (NOFO):

Construction.

Purchase of real property.

Major renovation.

Costs of organized fundraising, including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar expenses incurred to raise capital or obtain contributions are unallowable. Fundraising costs for the purposes of meeting the Federal program objectives are allowable with prior written approval from the Federal awarding agency. (45 CFR § 75.442)

Proposal costs are the costs of preparing bids, proposals, or applications on potential Federal and non-Federal awards or projects, including the development of data necessary to support the non-Federal entity's bids or proposals. Proposal costs of the current accounting period of both successful and unsuccessful bids and proposals normally should be treated as indirect (F&A) costs and allocated currently to all activities of the non-Federal entity. No proposal costs of past accounting periods will be allocable to the current period. (45 CFR § 75.460).

ACF does not allow funds awarded under this NOFO to support any costs related to diversity, equity, and inclusion (DEI) activities, including research in support of such initiatives, and any other initiatives that discriminate on the basis of race, color, religion, sex, national origin or another protected characteristic. This also includes any diversity, equity, inclusion, and accessibility (DEIA) initiatives, and any discriminatory equity ideology in violation of a Federal anti-discrimination law. The definition of "discriminatory equity ideology" is in Section 2(b) of Executive Order 14190 of January 29, 2025, which can be found here: [2025-02232.pdf](#)

For guidance on some types of costs that we restrict or do not allow, see General Provisions for Selected Items of Costs of the Uniform Guidance, [45 CFR part 75](#) (or, starting October 1, 2025, [2 CFR part 200](#))

IV.7. Other Submission Requirements

Submit paper applications to the following address.

Submission by Mail

Office of Grants Management
Administration for Children and Families
U.S. Department of Health and Human Services
330 C Street SW
Washington
DC
2020

V. Application Review Information

V.1. Criteria

A panel reviews all applications that pass the initial review. The panel members use the criteria in this section. The required elements of the project description and budget justification may be found in [Section IV.2. The Project Description](#) of this funding opportunity.

Our reviewers typically are not federal employees. See [Section IV.2. Proprietary Information and Personally Identifiable Information \(PII\)](#).

Applications competing for financial assistance will be reviewed and evaluated using the criteria described in this section. Points will be allocated based on the extent to which the application proposal addresses each of the criteria listed. Applicants should address these criteria in their application materials, particularly in the project description and budget justification, as they are the basis upon which competing applications will be judged during the merit review. The required elements of the project description and budget justification may be found in [Section IV.2. The Project Description](#) of this funding opportunity.

ORGANIZATIONAL PROFILES	Maximum Points: 20
Applications will be scored according to the extent to which the following criteria are met:	
<ol style="list-style-type: none">1. The application demonstrates the organization's documented experience in the areas of domestic and dating violence specifically relevant to NH individuals and communities as described in <i>Section I. Program Description</i>. The applicant shall submit a staffing plan that demonstrates the relationship between staff position descriptions and resumes or biographical sketches of key staff, including consultants. "Key Staff" are staff members responsible for direct oversight, management, or implementation of the proposed project.2. The application demonstrates the organizational capacity necessary to undertake a statewide project providing training and technical assistance activities, public awareness activities, community response, needs assessments, research and knowledge development, and policy development and systems engagement activities. In addition, the expertise of proposed staff is described including the administrative and organizational structure and the operational and programmatic relationship to domestic violence and NH service providers at the local, regional,	

state and national level as described in *Section I., Program Description and Section IV.2. Content and Form of Application Submission, The Project Description, Organizational Capacity.*

3. The application includes position descriptions of proposed staff and board members that are reflective of the communities to be served and demonstrate a depth of experience living within or actively engaging remote NH communities and organizations that are seeking to prevent and respond to domestic and dating violence.
4. The application describes a strong, meaningful, and realistic plan for the training project. The plan includes program staff with subject matter experience that demonstrates how the applicant will safely and successfully carry out the grant and handle the issues they will encounter in both a culturally competent manner and a manner that appropriately responds to the needs of Native Hawaiians.
5. The application includes documentation of expertise in all required areas as described in *Section IV.2. Content and Form of Application Submission, The Project Description, Organizational Capacity.*
6. The application includes letters of support or MOUs demonstrating the organizational knowledge and professional relationships with the network of local domestic violence programs; NH organizations; and state and national experts. The letters alone, or in combination, must include stakeholders that are working to address domestic violence, advocate on behalf of or provide age-appropriate services to children or youth, and represent the communities that the applicant intends to serve as described in *Section IV.2. Content and Form of Application Submission, The Project Description, Objectives and Need For Assistance.*
7. For applications that propose MOUs, the application includes MOUs that are detailed, include the roles and responsibilities of both parties, and describe fair and appropriate compensation to be provided, as described in *Section IV.2. Content and Form of Application Submission, The Project Description, Third-Party Agreements.*

OBJECTIVES AND NEED FOR ASSISTANCE	Maximum Points: 15
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Applications will be scored according to the extent to which the following criteria are met:

1. The application describes clear and appropriate program objectives that will fulfill the program goals, requirements, and allowable activities as described in *Section I. Program Description*. Please ensure the project addresses the needs of NH including the following: barriers to services and systems; challenges faced by domestic violence service providers assisting NH survivors of domestic violence with complex needs; need for culturally relevant services and support; recognition of and coordination with the efforts of local domestic violence programs, the state, the state domestic violence coalition, the Hawaii State Coalition, and NH specific organizations to address these challenges; related training and technical assistance gaps; service gaps; and relevant data and analysis.
2. The application describes a clear need for the proposed project, including a plan for ongoing needs assessments addressing the scope of the problem or problems

<p>identified and the types of assistance that are needed, and an assessment of how the proposed project objectives will address the identified areas of need.</p> <ol style="list-style-type: none"> 3. The application provides documentation on the state(s), NH organization(s) and/or community(ies) to be impacted and served. 4. The application demonstrates a clear commitment to expanding the capacity of NH communities serving survivors of domestic violence and domestic violence programs, including remote and under-resourced communities, and engaging communities as discussed throughout <i>Section I. Program Description</i>. 	
EXPECTED OUTCOMES	Maximum Points: 10
<p>Applications will be scored according to the extent to which the following criteria are met:</p> <ol style="list-style-type: none"> 1. The application identifies quantitative and qualitative outcomes and outputs for the proposed project that are related to the program goals, requirements, and allowable activities as described in <i>Section I. Program Description</i>. 2. The application demonstrates a sound relationship between planned project activities and intended quantitative and qualitative outcomes and outputs. 	
APPROACH	Maximum Points: 35
<p>Applications will be scored according to the extent to which the following criteria are met:</p> <ol style="list-style-type: none"> 1. The application responds to each aspect of the "Approach" and demonstrates a comprehensive plan for providing technical assistance and training to expand the capacity of NH organizations, professional, and domestic violence programs, and other relevant entities and organizations. The plan describes how the applicant will assist such organizations to address intimate partner violence intervention and prevention including addressing training and technical assistance, public awareness, assessments, research and knowledge development and policy development and system engagement. 2. The application describes how the applicant will engage NH communities, including communities that are geographically isolated, public/private systems, informal community- based responders, and local domestic violence providers, as described in <i>Section IV.2. The Project Description, Approach</i>, and the feasibility of the proposed means of accomplishing these elements. 3. The application proposes project activities that address the program goals, requirements and allowable activities as described in <i>Section I. Program Description, Program Goals</i> and required by <i>Section IV.2. Content and Form of Application Submission, The Project Description, Approach</i>. 4. The application relates project tasks to the objectives, provides a feasible and realistic timetable for the accomplishment of significant project activities and products, and selects appropriate project activities to achieve project goals and objectives to meet identified needs. 5. The application describes a strong plan for how the applicant will undertake collaborations and manage and relationships with project partners. 6. The application describes a viable plan to ensure that confidentiality will be maintained. 	

BUDGET AND BUDGET JUSTIFICATION	Maximum Points: 10
<p>Applications will be scored according to the extent to which the following criteria are met:</p> <ol style="list-style-type: none"> 1. A detailed line-item budget of project costs is included and demonstrates how cost estimates were derived. Detailed calculations must include estimation of methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated. The budget must include all the information required and described in <i>Section IV.2. Content and Form of Application Submission, The Project Budget and Budget Justification</i>. 2. The proposed budget and budget justification are feasible for the proposed approach, logical, reasonable, and appropriate. 3. The proposed budget demonstrates sufficient funds to support a local evaluation including staffing and other resources needed such as software, stipends for focus groups, childcare, survey rewards, etc. 4. The proposed budget and budget justification are free of errors (mathematical, project activities not reflected in budget, etc.). 5. The application demonstrates how the funds requested are necessary and essential to accomplish the program goals as described in <i>Section I. Program Description</i>. 6. The budget delineates fair compensation for all project partners. 7. The proposed budget assumes reasonable cost estimates to provide training and technical assistance in remote geographical locations and to provide support costs for community participation in training and technical assistance activities. 	
EVALUATION	Maximum Points: 10
<p>Applications will be scored according to the extent to which the following criteria are met:</p> <ol style="list-style-type: none"> 1. The application demonstrates a sound plan for measuring the broad base of organizations reached by services, programming, and technical assistance. 2. The application demonstrates a sound plan for assessing and measuring the change in knowledge and skills of professionals and communities/community members serving NH survivors of intimate partner violence. 3. The application demonstrates a sound plan for measuring the outcomes of domestic violence policy change strategies specific to NH organizations, in addition to measuring how the practices change overtime. 4. The application describes the frequency of data collection and utilization of program data to make program adjustments. 5. The application includes a description of data analysis and how the organization will continue to make ongoing program adjustments that will improve performance. 6. The application describes feasible, measurable qualitative and quantitative outputs and outcomes meeting the criteria described in <i>Section I. Program Description</i>. 	

7. The application describes what types of support and technical assistance would be needed as described in <i>Section I. Program Description</i> .	
BONUS POINTS	Maximum Points: 5
Applications will be scored according to the extent to which the following criterion is met:	
1. The applicant proposes to establish or maintain a resource center in the State of Hawaii.	

V.2. Review and Selection Process

Initial ACF Screening

Disqualified applications are considered “non-responsive” and are excluded from the merit review process. Applicants will be notified of a disqualification determination within 30 federal business days from the closing date of this NOFO.

Merit Review Results

When making funding decisions, we consider:

- Merit review results. They are key in making decisions but are not the only factor.
- Organizations serving emerging, unserved, or under-served populations.
- The larger portfolio of agency-funded projects by considering geographic distribution.
- The applicant's past performance.
- The application’s compliance with this NOFO’s prohibition on using funds awarded under this NOFO to support any costs related to:
 - Diversity, equity, and inclusion (DEI) activities, including research in support of such initiatives,
 - Any other initiatives that discriminate on the basis of race, color, religion, sex, national origin or another protected characteristic, and
 - Any diversity, equity, inclusion, and accessibility (DEIA) initiatives, and any discriminatory equity ideology in violation of a Federal anti-discrimination law. The definition of “discriminatory equity ideology” is in Section 2(b) of Executive Order 14190 of January 29, 2025, which can be found here: [2025-02232.pdf](#)

ACF may:

- Fund applications in whole or in part.
- Fund applications at lower amount than requested.
- Decide not to allow a prime recipient to subaward if they are not able to properly monitor and manage subrecipients properly.
- Choose not to fund applicants with management or financial problems.
- Choose to fund no applications under this NOFO.

We may decide not to fund a project with high start-up costs or unreasonably high operating costs.

Risk Review

Before making an award, we review the risk that you will mismanage federal funds or fail to complete the project objectives. We need to make sure you've handled any past federal awards well and demonstrated sound business practice. We use Sam.gov [Responsibility/Qualification](#) to check this history for all awards likely to be over \$250,000.

If we find a significant risk, we may choose not to fund your application or to place specific conditions on the award.

For more details, see [45 CFR 75.205](#) (or, starting October 1, 2025, [2 CFR 200.206](#)).

Approved but Unfunded Applications

We may designate your application as “approved but unfunded” if it was successful but there was not sufficient funding to make an award. You may receive funding if additional funds become available within the fiscal year.

V.3. Anticipated Announcement and Federal Award Dates

Award announcements and the application disposition will be provided to applicants at a later date. We cannot respond to requests for information regarding funding decisions prior to the official applicant notification.

VI. Federal Award Administration Information

VI.1. Federal Award Notices

If you are successful, we will email or transmit through our award systems a Notice of Award (NoA) to your authorized official. We will email you if your application is disqualified or unsuccessful.

The NoA is the only official award document. The NoA tells you about the amount of the award, important dates, and the terms and conditions you need to follow. Until you receive the NoA, you have not received an award. Project costs that you incur before you receive a NoA are at risk.

VI.2. Administrative and National Policy Requirements

Administrative and National Policy Requirements

There are important rules you'll need to follow if you get an award. You must follow:

- All terms and conditions in the Notice of Award, including the [ACF Standard Terms and Conditions](#) and, if applicable, any program-specific terms and conditions. We incorporate this NOFO by reference.
- The rules listed in [45 CFR part 75](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards in effect at the time of award and any updates, or any superseding regulations.
 - Effective October 1, 2024, HHS adopted the following superseding provisions:
 - [2 CFR 200.1](#), Definitions, Modified Total Direct Cost.
 - [2 CFR 200.1](#), Definitions, Equipment.
 - [2 CFR 200.1](#), Definitions, Supplies.
 - [2 CFR 200.313\(e\)](#), Equipment, Disposition.

- [2 CFR 200.314\(a\)](#), Supplies.
- [2 CFR 200.320](#), Procurement Methods
- [2 CFR 200.333](#), Fixed amount subawards.
- [2 CFR 200.344](#), Closeout.
- [2 CFR 200.414\(f\)](#), Indirect (F&A) costs.
- [2 CFR 200.501](#), Audit requirements.
- Effective October 1, 2025, HHS will adopt the remaining 2 CFR part 200 provisions, and the HHS-specific modifications located in 2 CFR part 300.
- The [HHS Grants Policy Statement \[PDF\]](#) (GPS). This document has terms and conditions tied to your award. If there are any exceptions to the GPS, they'll be listed in your Notice of Award.
- All federal statutes and regulations relevant to federal financial assistance, including those highlighted in the [HHS Administrative and National Policy Requirements \[PDF\]](#) and the [ACF Administrative and National Policy Requirements](#).
- [45 CFR Part 87 Appendix B, Equal Treatment for Faith-Based Organizations](#). This appendix explains the obligations of and protections for faith-based organizations applying for grants.

VI.3. Reporting

Performance Progress Reports:

Semi-Annually

Reporting Requirements

As a recipient, you will have to submit performance progress and financial reports. To learn more about reporting, see [Reporting at the ACF website](#).

For planning purposes, the frequency of required reporting for awards made under this funding opportunity are as follows:

Financial Reports:

Semi-Annually

1st Semi Annual Due: 3/31

2nd Semi Annual Due: 9/29

Project Final Due: 1/31

VII. HHS Award Agency Contact(s)

Program Office Contact

Alyssa

Murray

Office of Family Violence Prevention and Services

Administration for Children and Families

U.S. Department of Health and Human Services

330 C Street SW, 3rd Floor

Washington

DC
 20201
 202-401-5284
 Alyssa.Murray@acf.hhs.gov
Office of Grants Management Contact
 Janice
 Realeza
 U.S. Department of Health and Human Services
 Office of Grants Management
 330 C Street SW
 Washington
 DC
 20201
 215-861-4007
 janice.realeza@acf.hhs.gov

VIII. Other Information

Reference Websites

U.S. Department of Health and Human Services (HHS) www.hhs.gov/
 Administration for Children and Families (ACF) www.acf.hhs.gov/
 ACF Funding Opportunities Forecasts and NOFOs www.grants.gov/
 ACF "Applying for an ACF Award" <https://www.acf.hhs.gov/grants/how-apply-grant>
 ACF Property Guidance <https://www.acf.hhs.gov/grants/real-property-and-tangible-personal-property>
 Grants.gov Accessibility Information <https://www.grants.gov/accessibility-compliance>
 Code of Federal Regulations (CFR) <http://www.ecfr.gov/>
 United States Code (U.S.C.) <http://uscode.house.gov/>
 Office of Family Violence Prevention and Services [Office of Family Violence Prevention and Services, The Administration for Children and Families](#)
 Office of Grants Management www.acf.hhs.gov/grants

Application Checklist

Make sure that you have everything you need to apply.

What to Submit	Where Found	When to Submit
Maintenance of Effort (MOE) Certification	Referenced in <i>Section IV.2. Forms, Assurances, and Certifications.</i>	Submission is due by the application due date listed in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i> If

What to Submit	Where Found	When to Submit
		it is not submitted with the application package, it may also be submitted prior to the award of a grant.
Certificate of Good Standing	See <i>Section IV.2. Required Forms, Assurances and Certifications</i> and <i>The Project Description, Legal Status of Applicant Entity</i> .	Submission is required with the application by the Application Due Date in the Overview and in <i>Section IV.4. Submission Dates and Times</i> .
SF-424 - Application for Federal Assistance	Referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications</i> . This form is available in the NOFO's forms package at www.Grants.gov in the Mandatory section.	Submission is due by the application due date found in the Overview and in <i>Section IV.4. Submission Dates and Times</i> .
Unique Entity Identifier (UEI) and System for Award Management (SAM) registration.	Referenced in <i>Section IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)</i> in the funding opportunity. To obtain a UEI and SAM registration, go to http://www.sam.gov .	A UEI and registration at SAM.gov are required for all applicants. Active registration at SAM must be maintained throughout the application and project award period.
SF-424 Key Contact Form	Referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications</i> . This form is available in the NOFO's forms package at www.Grants.gov .	Submission is due with the application by the application due date found in the Overview and in <i>Section IV.4. Submission Dates and Times</i> .
Certification Regarding Lobbying (Grants.gov Lobbying Form)	Referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications</i> . This form is available in the NOFO's forms package at www.Grants.gov .	Submission is due with the application package or prior to award.
SF-424A - Budget Information - Non-	Referenced in <i>Section IV.2. Required Forms, Assurances, and</i>	Submission is due by the application due date found in

What to Submit	Where Found	When to Submit
Construction Programs and SF-424B - Assurances - Non-Construction Programs	<p><i>Certifications.</i></p> <p>These forms are available in the NOFO's forms package at www.Grants.gov in the Mandatory section.</p> <p>They are required for applications that include only non-construction activities.</p>	the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>
SF-Project/Performance Site Location(s) (SF-P/PSL)	<p>Referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications.</i></p> <p>This form is available in the NOFO's forms package at www.Grants.gov.</p>	Submission is due by the application due date found in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>
SF-LLL - Disclosure of Lobbying Activities	<p>"Disclosure Form to Report Lobbying" is referenced in <i>Section IV.2. Required Forms, Assurances, and Certifications.</i></p> <p>This form is available in the NOFO's forms package at www.Grants.gov.</p>	<p>If submission of this form is applicable, it is due at the time of application.</p> <p>If not available at the time of application, it may also be submitted prior to award.</p>
Letter of Intent	Referenced in <i>Section IV.2. Project Description.</i>	Submission is due by the Letter of Intent due date found in the <i>Overview</i> and in <i>Section IV.4.</i>
Table of Contents	Referenced in <i>Section IV.2. The Project Description.</i>	Submit with the application by the due date found in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>
Project Summary	<p>Referenced in <i>Section IV.2. The Project Description.</i></p> <p>The Project Summary is limited to one single-spaced page.</p>	Submission is due by the application due date found in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>
Proof of Non-Profit Status	Referenced in <i>Section IV.2. The Project Description, Legal Status of Applicant Entity.</i>	Proof of non-profit status should be submitted with the application package by the application due date and time

What to Submit	Where Found	When to Submit
		<p>listed in the <i>Overview</i> and <i>Section IV.4.</i> of the NOFO.</p> <p>If it is not available at the time of application submission, it must be submitted prior to award.</p>
Mandatory Grant Disclosure	Requirement, submission instructions, and mailing addresses are found in the "Mandatory Grant Disclosure" in <i>Section IV.2. Required Forms, Assurances and Certifications.</i>	If applicable, concurrent submission to the Administration for Children and Families and to the Office of the Inspector General is required.
The Project Budget and Budget Justification	Referenced in <i>Section IV.2. The Project Budget and Budget Justification.</i>	<p>Submission is required in addition to submission of SF-424A and / or SF-424C.</p> <p>Submission is required with the application package by the due date in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i></p>
The Project Description	Referenced in <i>Section IV.2. The Project Description.</i>	Submission is due by the application due date found in the <i>Overview</i> and in <i>Section IV.4. Submission Dates and Times.</i>

Appendix

Definitions

- Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship (42 U.S.C. § 13925(a))
- Domestic Violence: Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws or jurisdiction receiving grant monies;

or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction (42 U.S.C. § 13925(a))

- **Family Violence:** Any act or threatened act of violence, including any forceful detention of an individual, which: (a) results in or threatens to result in physical injury, and (b) is committed by a person against another individual (including an elderly person) to whom such person is, or was, related by blood or marriage, or otherwise legally related, or with whom such person is, or was, lawfully residing (42 U.S.C. § 10402)
- **Intimate Partner Violence:** A term used interchangeably with “domestic violence or dating violence” (for purposes of this announcement)
- **Native Hawaiian:** The term "Native Hawaiian: means any individual who is:(a) a citizen of the United States; (b) a descendant of the aboriginal people, who prior to 1778, occupied and exercised sovereignty in the area that now comprises the State of Hawaii, as evidence by: (i) genealogical records; (ii) Kupuna (elders) or Kamaaina (long-term community residents) verification; or (iii) certified birth records (20 U.S.C § 7517)
- **Technical Assistance:** Specific, detailed guidance, that can include the following: phone calls or emails on a specific topic, provision of written materials, referrals, review and feedback/comments/advice on materials prepared by individuals or organizations, or onsite visits involving intensive assistance and an exchange of information and resources (for purposes of this announcement)
- **Trainings and Presentations:** Pre-scheduled and in-depth information on a particular topic(s) in person, in a targeted geographic area, over the phone, or online (for purposes of this announcement)