



USAID | TANZANIA

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Office of Acquisition and Assistance (OAA)

OAA- IP Notice – 2018-01

March 29, 2018

To: All USAID/Tanzania Implementing Partners (IPs)

From: Ayana Angulo, Director, OAA/Tanzania *Ayana Angulo*
3/29/18

Subject: **Appropriate Locations and Prices USAID/Tanzania will Consider for International Travel related to Visa Renewal**

USAID/Tanzania understands that oftentimes personnel in support of USAID's activities have to travel to renew their visas every three months while awaiting their work permits.

As such, the Mission often receives international travel requests regarding the aforementioned issue.

The USAID/Tanzania Office of Acquisition and Assistance has identified the following destinations as cost effective locations to be used by implementing partners when required to leave the country for visa renewals. Contractors are encouraged to consider and submit their request for the locations identified below, or provide sufficient justification as to why an alternative location is requested. For Recipients, the Mission recognizes that we don't receive travel requests, but please follow the guidance below.

The locations the Mission will consider are identified in Table 1 below. The Mission will reimburse Per Diem for up to, but not exceeding, (3) three days, including travel days.

Table 1

Destination	Lowest/Highest Approximate Airfare	Per Diem Lodging	Per Diem Meals and Incidentals
Nairobi	\$255.00 - \$1,514.00	\$290.00	\$120.00
Johannesburg	\$300.00 - \$1,911.00	\$314.00	\$104.00
Pretoria	\$304.00 - \$1,911.00	\$212.00	\$111.00

The goal of USAID/Tanzania is to identify nearby locations that are fair and reasonable in terms of cost and that represent savings to the United States Government. In the event that the cost for airfare exceeds the customary standard commercial airfare (coach equivalent), or the lowest commercial discount airfare, the Contractor must document one of the allowable exceptions for the applicable cost principles.

Please note that the Per Diem rates are in accordance with the Department of State Standardized Regulations (DSSR) and can be updated at anytime. Additional information is available at www.aoprals.state.gov

Thank you in advance for your cooperation in this matter.