

Tanzania Malaria Surveillance Activity (TMSA)

RFP No. 72062122RFA00003

QUESTIONS	ANSWERS
SECTION A: PROGRAM DESCRIPTION	
1. Please clarify that an approach to achieving environmental compliance and management is required as part of the technical proposal application, and must include an illustrative budget in the cost application as directed on NOFO page 23, as follows: "Respondents to the RFA shall include as part of their application to achieving environmental compliance and management, to include: - o The respondent's approach to developing and implementing an EMMP. - o The respondent's approach to providing necessary environmental management expertise, including examples of past experience of environmental management of similar activities - o The respondent's illustrative budget for implementing the environmental compliance activities. For the purposes of this solicitation, TMSA should reflect illustrative costs for development of the EMMP and environmental compliance implementation and monitoring in their cost proposal" ▪ If required, is this included in the 25-page limit? Or could it be submitted as an annex?	Yes, it is required. The environmental compliance and management is required as part of the technical proposal application. This should be submitted as an annex. This is not included in the 25 pages of technical approach requirement. The Applicant's approach must include an illustrative budget in the cost application as stated in page 23.
SECTION B: AWARD NOMINATION	

2. May applicants propose more than 3 Key Personnel stipulated in the NOFO? If yes, do they have to be at 100% LOE.	Yes, Applicant's may propose more than 3 Key Personnel as stated under "Approach to staffing and recruitment" on page 33: "The Applicant must, AT A MINIMUM, propose a candidate for each of these positions." ● Chief of Party (COP) ● Finance and Administration Director ● Malaria Surveillance and Epidemiology Officer (Deputy Chief of Party) Yes, all key personnel must be proposed at 100% LOE.
SECTION C: ELIGIBILITY INFORMATION	
3. Please clarify that the history of past performance and 5 past performance references are required from the prime applicant only	Yes, only the Prime Applicant is required to provide reference information on their past performance.
SECTION D: APPLICATION AND SUBMISSION INFORMATION	
Annex F & G 4. Please clarify if CVs and Letters of Commitment (LOCs) are required for only Key Personnel o May the proposal include CVs, LOCs for staff deemed "critical" and included in the organization chart?	Yes, CVs and Letters of Commitments are required for only Key Personnel. However, Applicants can provide them for any staff deemed "Critical" if included in the organizational chart. These CVs will not be looked at as part of the Evaluation process. The Selection Committee will only review and evaluate Key Personnel.
5. Please clarify how annexes should be labeled and submitted a. Should they be numbered as directed on NOFO page 30 or given a letter of designation as directed on NOFO page 32? b. Also, if given a letter of designation, should both the Work Plan and MEL plan be labeled Annex C (see NOFO page 32)? c. Regardless of how labeled, may all annexes be submitted at the end of the Technical Application volume?	a. Please write the Annex Number in letter as designated in the NOFO page 32. b. No. Annex C is for the MEL and Annex D is for the Work Plan. c. Yes, you can use Annex A and B for additional annexes. d. Annex of Endnotes/Bibliographic references to the technical approach. may be submitted. However, they will not be reviewed as part of the evaluation of the technical approach. Just the

d. Are additional annexes allowed? We request permission to include an annex of Endnotes/Bibliographic references to the technical approach	25 pages will be reviewed for the technical approach.
6. Please clarify that the cover page, optional cover letter, table of contents and acronym list are not included in the 25-page limit of the Technical Application	This is to confirm that the cover page, optional cover letter, table of contents and acronym list are not included in the 25-page limit of the Technical Application.
7. Could USAID please clarify whether international organizations are eligible as sub-recipients on the Tanzania Malaria Surveillance Activity or if only local non-US organizations are eligible, even as subs?	Yes, International organizations can be included as sub- recipients. This procurement, however, is not meant to be a pass through from the local organization to an international organization to do the majority of the work required.