



USAID
FROM THE AMERICAN PEOPLE

ISSUE DATE: February 08, 2016

REFERENCE: RFA-165-16-000002 - Expanding Participation of People with Disabilities Program – 2015 Disability Funding

SUBJECT: Amendment 4

Dear Applicants:

The purpose of this Amendment No: 4 is to summarize the second round of questions received by February 03, 2016 and provide answers to them. It addresses the following 16 questions:

Question 1: According our local legislation, there are just two types of NGOs, Foundations and CSO and we do not have DPO as a form of organization. If a local organization, NGO that has more than 5 years strong experience in implementing projects related to PWDs and that has been previously awarded the same grant from USAID, but does not have more than half of the Board members disabled as well as more than half of the employees disabled, is it considered as DPO or not?

Answer 1: Please see Answer 17 in Amendment 2. In addition, if a local organization has obtained a status of a DPO in accordance to the Macedonian Law on Disabled People's Organizations (Zakon za invalidski organizacii) of 2008 and its changes and amendments of 2012 and 2013, it will be considered a DPO.

Question 2: Whether one DPO can be prime in one application and part of consortia (not prime) in more than one application?

Answer 2: Yes.

Question 3: Whether the applicant for this grant must be an NGO or may be a private company that would give a statement of giving up the profits? Whether an organization could apply if it is registered as DOOEL or it must apply through an NGO?

Answer 3: Yes. See Section III: Eligibility Information on page 7 of the RFA.

Question 4: Are mental illness and/or autoimmunogenerated diseases considered a disability? If yes then, for an organization to be eligible to apply must it have employees with such condition or the owner of the organization should have such condition?

Answer 4: See Answer 1 above.

Question 5: I am an individual with disability and I have a private business. Can I apply for a Grant to expand my business and buy equipment for my company?

Answer 5: Individuals are not eligible to apply.

Question 6: The RFA states that indirect costs are eligible for reimbursement. My understanding is that organizations that do not have a negotiated indirect cost rate may charge a de minimus rate of 10% applied to eligible direct costs. Is this correct, and if so should this amount be included in the project budget?

Answer 6: Yes, this is correct. The amount should be included in the project budget.

Question 7: Is there a possibility the font size of the text incorporated in the Activities table, as well as Budget table to be 9 instead of 11?

Answer 7: No.

Question 8: Regarding the Activities yearly tables, can I build one table for more years, instead of dis-aggregation of the tables for each year of the life-span of the project proposal?

Answer 8: Please follow the format provided by the Application Form.

Question 9: We intend to apply as a primary applicant with our concept note, but we were asked by two other organizations if we would like to partner with them? Is it possible for us to be a sub on more than one other applicants, i.e. whether we can be primary applicant, plus sub for a big grant of another applicant and a sub for a small grant of a third applicant.

Answer 9: Yes.

Question 10: Is the purchasing of a transportation vehicle (large van/ small bus) allowed? As a part of our whole project we have a need of a vehicle (equipped with wheelchair lift) that doesn't exist in our city. If it is allowed can the vehicle be pre-owned/ used?

Answer 10: Yes, purchasing of transportation vehicle is allowed. The vehicle must be new. Please note that vehicles are considered a restricted commodity therefore their purchases are subject to ADS 312.3.3.2 Motor Vehicles (<https://www.usaid.gov/sites/default/files/documents/1876/312.pdf>).

Question 11: In question #2 of the application it is asked to provide the expected number of beneficiaries. Could you please more specific about who the beneficiaries are? Does it mean only people with disabilities included in our project or everyone involved in it?

Answer 11: Primary target beneficiaries are Persons with Disabilities and DPOs.

Question 12: In question #3 of the application in the table there are four activities to be listed. Are there a limited number of activities that can be used, or is this just an example?

Answer 12: This is just an example.

Question 13: Our organization plans to collaborate with other organizations. A number of them are DPOs, and a number are not. According to question #7 of the application, a letter of cooperation from the partner DPOs must be attached. What about the other DPOs and non-DPOs organizations? Does a letter of cooperation need to be attached from all of them? If yes, because of the limited number of pages of the application, can the letter of cooperation be on one or two pages with the signature and the stamp from all collaborative organizations?

Answer 13: In order to be eligible one letter of support from a DPO will suffice. A combined letter with signatures and stamps from all collaborative DPOs will also do. In addition, please see Answer 2 in Amendment 2 regarding the maximum number of pages.

Question 14: I would like to ask does the limit of 15 pages include the attachments from DPOs from which we will have a letter of support. We have more letters of support and also do we need to scan them and attach them to the same document at the end of the application (before or after the page in which it states end of application). And if the limit is 15 pages do we choose only one letter of support to be attached on the application.

Answer 14: See Answer 13 above.

Question 15: Could clarify point **9 (nine)** in the application. We consulted different literature about the few terms mentioned (output/outcome, indicators, targets and objectives), but we encountered different meaning and opinion in each one of them. Could you please give us a straight definition supported with few practical examples for each of the above mentioned terms.

Answer 15: The language used in the ADS about the terms mentioned in the question:

Objective - the most ambitious result that an implementer, together with its partners, can materially affect, and for which they will be held accountable to demonstrate impact.

Outcome - or project “purpose” is the aggregate result of the outputs to be achieved by the project.

Outputs - are a tangible, immediate, and intended product or consequence of a project within USAID’s control. All outputs that are necessary and together sufficient to achieve the purpose should be identified

Performance indicators - a measure of change for the results identified in the Monitoring & Evaluation Plan

Target - specific, planned level of result to be achieved within an explicit timeframe with a given level of resources.

You may also want to see the Monitoring and Evaluation slide from the pre-bidders conference power point presentation showing an example of the M&E Plan.

Question 16: Regarding point (**four**) **4** in the application form. We have a good understanding of the meaning of the terms assets and resources, but the context of the whole point **number 4 (four)** remains unclear to us. We would be very grateful if you could clarify the context to us.

Answer 16: The Concept Paper should explain the local environment in regards to impediments for access to assets and resources by Persons with Disabilities and how your proposed project is going to address them.

(END of Amendment 4)