

REQUEST FOR INFORMATION

SSN/RFI Number: 72049219RFA00009

Date of Issue: June 24, 2019

Issued by: USAID/Philippines

Closing Date: July 8, 2019

Closing Time: 2:00pm Manila Time, Philippines

Notice Type: Sources Sought/Request for Information

Eligible Applicants: Others (see text field entitled "Additional Information on Eligibility" for clarification)

Additional Information on Eligibility: Exclusively for Philippine Local Organization/partners, defined as organizations which are registered or legally organized under the laws of, and have its principal place of operations in the Philippines; is majority owned by citizens or lawful permanent residents of the Philippines; and is managed by a governing body the majority of who are citizens or lawfully permanent residents of the Philippines

Subject: Sources Sought Notice/Request for Information on a Proposed Counter-Trafficking in Persons Recipient

To: All Interested Respondents/Parties:

The U.S. Agency for International Development's Mission to the Philippines (USAID/Philippines) is in the process of designing a new three-year counter-trafficking in persons activity and seeks to collect written information about the interest and capabilities of Philippine local organizations/partners, defined as organizations which: 1) are registered or legally organized under the laws of, and have its principal place of operations in the Philippines; 2) is majority owned by citizens or lawful permanent residents of the Philippines; and 3) is managed by a governing body the majority of who are citizens or lawfully permanent residents of the Philippines, engaged in, or capable of implementing the "Strengthening Local Systems and Partnerships for a More Efficient and Sustainable Counter Trafficking in Persons in the Philippines. The information provided will be used to help guide future planning decisions. The requested information will not be shared publicly.

Services Sought / Information Requested

Description: The information requested will be used to determine the appropriate type of implementing partner new three-year counter-trafficking in persons (C-TIP) activity. The new activity aims to contribute to counter-trafficking in persons (C-TIP) in the Philippines by strengthening local systems and partnerships. Vulnerability to trafficking and trafficking in persons will be reduced if local systems and partnerships to prevent and respond to trafficking in persons are strengthened. This will be achieved by applying a holistic and multi-sectoral approach taking into consideration the priorities across the four pillars of the USG counter-trafficking strategy – prevention, protection, prosecution, and partnerships. 1) Prosecution: increased access to legal services by trafficking victims; 2) Protection: strengthened protection and reintegration services for victims of trafficking; 3) Prevention: enhanced local and

community-based mechanisms and strategies to prevent trafficking in persons; and 4) Partnership: strengthened partnerships at the institutional and community levels will improve prosecution, prevention and protection.

Additional Information/Description: The areas for interventions should be based on the recommendations as stated in the U.S State Department Trafficking in Persons report with emphasis placed on: 1) building capacity of frontline service providers on victim-centered tools and techniques to increase the success rate in prosecution and minimize the re-traumatization of victims; 2) increasing support to community-based interventions to improve detection, rescue, reintegration and prevention of trafficking of children for forced labor, online sexual exploitation, combat and noncombat purposes; and, 3) providing assistance to bolster detection, protection and prevention programs directed at domestic and cross-border trafficking for forced labor and debt bondage particularly in high-risk industries such as fishing, construction, and mining. This activity is part of the long term and comprehensive effort by the U.S. Government to end human trafficking in Asia by 2030.

Geographic Location: Philippines - Nationwide

Submission Instructions:

Please complete the attached template outlining three main areas of organizational capacity: organizational integrity, organizational capacity, and past performance. Final submission should be no more than five pages (inclusive of annexes). The questions relate to the following areas:

1. Organizational Structure – including organizational charter or registration and understanding key personnel and management structure of the organization.
2. Organizational Capacity – including management and staff experience and/or other resources to accomplish key tasks. Also includes past and current funding/budget sizes as well as development and use of key operational considerations such as policies regarding personnel, finance, and procurement.
3. Past Performance in the Sector –including previous experience working on or overseeing similar types of activities that include policy reform, monitoring and volunteer and/or deployment oversight. Also includes management of subgrants or contracts in which technical expertise or oversight by organization is required.

Submission must be submitted electronically to manila-roaa-rfa@usaid.gov and have the following information:

Reference: CTIP Phils Sources Sought

Date:

Affiliation/ Organization:

Business Address:

Representative Name / Email:

You will receive only an electronic confirmation acknowledging receipt of your response, but will not receive individualized feedback or suggestions. No basis for claims against the U.S.

Government shall arise as a result of a response to this sources sought notice or from the U.S. Government's use of such information. Specific questions should be directed only to the email address identified above. This office will not respond to any telephone or other inquiries regarding this notice.

Responses to this notice are due at the date stated above. All interested parties and organizations are welcome and encouraged to submit response to this notice. **Submission via email is required; phone calls or hard copy delivery will not be accepted**

USAID is not seeking technical or cost proposals at this time. Please do not submit a full proposal as these will not be reviewed and will be discarded. Please do not include any additional attachments such as applications or resumes with your submission as they too will be discarded. Responses to this Notice are strictly voluntary and USAID will **NOT** reimburse respondents for the preparation of information submitted in response to this Notice. Submissions in response to this Notice will **NOT** be returned and respondents will **NOT** be notified of the results of the review. Respondents may however receive a confirmation of receipt of the response. By responding to this Notice, there will be no advantage to any entity in any subsequent procurement. This Notice does **NOT** restrict the Government's assistance approach on a future notice of funding opportunity or request for application.

Grantor Contact Information: If you have difficulty accessing this announcement electronically, please email: manila-roaa-rfa@usaid.gov with copy to ecruz@usaid.gov

Template for RFI - United States Agency for International Development (USAID/Philippines) Counter Trafficking in Person Activity

Please complete the template, not to exceed five pages. All answers will be kept confidential.

Organizational Structure

1. Does your organization have a charter or articles of incorporation or other documentation which substantiates the legal character/registration of the entity in the country/region of operation? If yes, when were those finalized?

Yes	No	If yes, what year?

2. Please outline your organizational structure.

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Organizational Capacity

1. Please provide information on management and staff expertise/resources to accomplish subject activity. Names do not need to be included.

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2. Please outline any technology resources your organization has that would help to implement the activity.

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3. Provide a list of funding sources for the past 3 to 5 years, including restricted fund for specific activities and unrestricted funds (donations, other sources of income). Restricted funds would include funds received from other international donors.

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4. Does your organization have the following polices? If yes, when were they finalized?

	Yes	No	If Yes, when finalized
Procurement			
Human Resources (Personnel)			

Accounting or Finance			
Property Management			
Sub-grant			
Other Policies (please list)			

5. Does your organization have reports on financial statements for the past two years?

	Yes	No	Which Years?
Financial Statements Available?			

6. Does your organization have a DUNS number and SAM.gov registration?

	Yes	No
DUNS		
SAM.gov		

Past Performance - Please identify similar activities the organization has implemented.

1. Experience working with volunteers and managing administrative and operational logistics related to deployment of staff, volunteers to conduct election observation and voter education.

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2. Experience working on policy and legal reform, including work with the parliament or other government entities.

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3. Experience in campaign funds monitoring and media analysis

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4. Experience managing subgrants or contracts, including those that require technical input or expertise from your organization.

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