FOA: CDC-RFA-OT13-13020401SUPP17

Category B FY16 CIO Project Plans

(4 Project Plans)

Office for State, Tribal, Local and Territorial Support
Partnership Support Unit
Final

FY 2016 CIO PROJECT PLAN
FOA OT13-1302
Building Capacity of the Public Health System
to Improve Population Health through National, Nonprofit Organizations

Project Plan Instructions

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GENERAL INFORMATION	
Grantee name	
Project title* (20 words maximum) Word count 15	Increasing State and Local Public Health Emergency Domestic Response Capacity to Zika: Zika Prevention ...
CIO*	OFFICE OF PUBLIC HEALTH PREPAREDNESS AND RESPONSE
Division*	DIVISION OF STATE AND LOCAL READINESS Other division
CIO POC name(s)* Enter up to 3 names	Andrea Harris Separate 2 or more entries by a semicolon (e.g., John Doe; Jane Doe,)
CIO POC phone number(s)* Enter up to 3 names	404-639-8411 Enter complete phone number(s) and separate 2 or more entries by a semicolon (e.g., (404)555-1212; (404)555-0009)
CIO POC email address(es)* Enter up to 3 names	fdn7@cdc.gov Enter complete email address(es) and separate 2 or more entries by a semicolon (e.g., johndoe@cdc.gov; janedoe@cdc.gov;)
Target population category*	Category B
Target population type*	☑ Local public health department ☑ State public health department ☑ Territorial public health department ☑ Tribal public health department
Target population description* (25 words maximum) Word count 26	Applied Epidemiologists in State, Tribal, Local and Territorial (STLT) Health Departments. Cadre of scientists who support the epidemiologic, informatics, and surveillance capacity of STLT agencies
Proposed project funding*	$250,000
Funded	Unfunded
PROJECT DETAILS	
Project description* (Narrative including goals, expected outputs, outcomes, and general or sample activities; maximum of 1,000 words) Word count 650	

Goal

CDC is providing public health and technical assistance to public sector and non-governmental organizations in response to increased cases of Zika virus within the United States and US island territories. Focus areas for the effort are: public health risk communications, community and partner education, laboratory detection, human vector (mosquito) control, vector surveillance, prevention of transfusion-transmitted Zika virus, and conducting epidemiologic studies to evaluate health outcomes. Zika disease is expected to re-emerge in warmer weather in mid to late 2017. Heightened vigilance is indicated.

The goal of this funding is to ensure the optimal response to prevention and control of Zika disease through the efforts of non-governmental organizations (NGOs). NGOs are uniquely positioned to strengthen Zika response efforts, whether through mobilizing their own constituents or by providing technical assistance to public sector health departments.

Non-governmental organizations have contributed to the quality, efficiency and speed of the Zika response. NGO efforts continue to be needed to bolster Zika prevention efforts.

Outcomes

The general long-term outcome is support of accelerated public health preparedness planning and operational readiness for responding to Zika. Applicants should propose a plan drawing on their unique organizational strengths that can best contribute to this long-term goal.

A first round of funding was awarded to critical NGOs in July 2016 as a supplement to Funding Announcement Opportunity 13-1302 (titled Building Capacity of the Public Health System to Improve Population Health through National, Nonprofit Organizations.). A second round of supplemental funding is to be provided in early 2017 to ensure that these NGOs can complete and further enhance Zika response activities and support state, local, tribal and territorial jurisdictions. Through this funding, NGOs are working to achieve these outcomes:

- Increased implementation of evidence-based Zika programs, policies and services.
- Increased capacity to meet the national standards of prevention and control of Zika disease.
- Establishment and strengthening of diverse public health partnerships with key constituency groups such as health department officials, epidemiologists and laboratorians
- Dissemination of technical and clinical information, which has been especially critical as Zika recommendations continue to change.

General Project Activities and Outputs

The applicant will propose a coordinated set of activities and outputs that will achieve the greatest impact on Zika prevention and control. Proposed activities and outputs should be designed to align with evidence-based strategies and the most up-to-date Zika guidance. This applicant will propose and further define a set of activities such as:

1. Work with respective stakeholders to gather lessons learned, hold workgroup sessions to conduct After Action Reports (AARs) and implement Improvement Plans (IPs)
2. Develop tools, resources, and/or trainings that address gaps and challenges identified in Improvement Plans.
3. Provide on-site and remote technical assistance and training to strengthen state and local Zika vector control/prevention systems, capabilities, and responses
4. Strengthened Zika content on partners' websites, summarizing lessons learned and successful best practices regarding laboratory capacity, blood safety, vector control and human and vector surveillance
5. Continued coordination and collaboration with the State Coordination Task Force
   a. SCTF Partner Call Check-In participation
   b. CDC guidance feedback and input
6. Update organization specific ConOps plans based on Zika response lessons learned
7. Collaborate on a joint NGO ConOps plan (when, how, and who to connect with at CDC during a response)
8. Follow-up work based on NACCHO's Vector Control Assessment results & CSTE's Vector & Human Surveillance Assessment results:
   Outreach/assistance to jurisdictions regarding vector control gaps and capacity, developing and/or sharing relevant human and vector surveillance, as well as vector control tools and resources, education to jurisdictions related to vector control and human surveillance, and/or follow-up assessment(s)
9. NACCHO/CSTE Coordination to address vector and human surveillance at the state and local level
10. Continue convening Zika working group of CSTE members and CDC SMEs in infectious disease and maternal and child health epidemiology, public health preparedness and response epidemiology, and public health veterinary medicine and entomology
11. Summarize lessons learned and gather best practices for early detection, enhanced surveillance, investigation and response to local mosquito transmission of Zika in the US

Program strategies that relate to FOA* (Check one or more)	☑ Public Health Systems and Organizational Improvement	☑ Public Health Workforce
	☐ Public Health Data and Information Systems	☑ Public Health Practice and Services
	☑ Public Health Partnerships	☑ Public Health Resources, Communication & Evaluation
	☐ Other	
Program outcomes that relate to FOA* (Check two or more)	☑ Increased adoption of new or proven business improvements leading to management and administrative efficiencies or cost savings	
	☐ Increased availability and accessibility of continuing education and training focused on public health competencies and new skills, including the use of experience-based internships and fellowships	
	☐ Increased incorporation of core public health competencies into employee position descriptions and performance evaluations	
	☐ Increased integration of state-of-the-art technology into data collection and information systems	
	☑ Increased implementation of evidence-based public health programs, policies, and services	
	☑ Improved capacity to meet nationally established standards, such as those for health department accreditation	

	☑ Establishment and maintenance of diverse public health partnerships for meaningful cooperation and achievement of evidence-based public health strategies and interventions, such as the CDC Winnable Battles ☐ Improved quality, availability, and accessibility of public health education materials, training, and evaluation tools and resources ☐ Other
Applicant organizational capacity* (Maximum of 500 words) Word count 19	The applicant must have capacity to connect and communicate with epidemiologists working in state, local, tribal and territorial jurisdictions.
Applicant program experience* (Maximum of 500 words) Word count 44	The applicant must have a track record of communicating and implementing effective intervention to strengthen public health preparedness and response activities through the efforts of epidemiologists. They must demonstrate experience with implementing national epidemiological guidelines and ensuring adherence by epidemiologists to these guidelines.
COLLABORATIVE WORK	
Expectations for collaboration (If applicable, maximum of 300 words) Word count 3	Not applicable.
Expected subcontractual work and recommended criteria for identifying/selecting subcontractors (If applicable, maximum of 300 words) Word count 3	Not applicable.
BUDGET INSTRUCTIONS	
General instructions for use of funds – as applicable (Maximum of 300 words) Word count 23	Funds will be used to cover personnel and benefit costs, travel expenses, supplies, and consultant fees needed to cover work described above.
CIO CERTIFICATION*	
By submitting this project plan, I certify that my CIO unit currently does not maintain a comparable FOA related to a Capacity Building Assistance program.	
submit date:	*You will be directed to a confirmation screen upon successful save or submission.

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GENERAL INFORMATION	
Grantee name	
Project title* (20 words maximum) Word count 4	Support for Vector-borne Disease Work
CIO*	NATIONAL CENTER FOR EMERGING AND ZOONOTIC INFECTIOUS DISEASES
Division*	OTHER Other division Division of Vector-borne Diseases
CIO POC name(s)* Enter up to 3 names	Tracy Hasvold Separate 2 or more entries by a semicolon (e.g., John Doe; Jane Doe;)
CIO POC phone number(s)* Enter up to 3 names	970-221-6422 Enter complete phone number(s) and separate 2 or more entries by a semicolon (e.g., (404)555-1212; (404)555-0009)
CIO POC email address(es)* Enter up to 3 names	tab7@cdc.gov Enter complete email address(es) and separate 2 or more entries by a semicolon (e.g., johndoe@cdc.gov; janedoe@cdc.gov;)
Target population category*	Category B
Target population type*	☐ Local public health department ☑ State public health department ☑ Territorial public health department ☐ Tribal public health department
Target population description* (25 words maximum) Word count 3	Applied epidemiologists
Proposed project funding*	$250,000
Funded	Unfunded
PROJECT DETAILS	
Project description* (Narrative including goals, expected outputs, outcomes, and general or sample activities, maximum of 1,000 words) Word count 334	

DVBD is requesting the the support of partner organizations that can work with CDC, state, territorial and local health departments and other partner organizations to address the specific aspects of vector-borne diseases outlined below:

Lyme Disease Activities
1. Lyme disease: DVBD is interested in collaborating with applied epidemiologists to work with key states to review, update and propose modifications to the "laboratory testing" and "endemic" components of the current Lyme disease case definition.
2016 work: Continue to support discussions between the states toward this effort.

Vector-borne Disease Subcommittee
2. DVBD supports the development and maintenance of the applied epidemiologist vector-borne disease subcommittee to improve the capacity of local, state/territorial and regional jurisdictions to respond to vector-borne disease threats. DVBD seeks applied epidemiologists support and collaboration on initiatives to evaluate current practices, develop guidelines and recommendations for vector-borne disease surveillance, prevention and control activities. Specifically, CDC seeks support to develop and maintain an applied epidemiologist vector-borne disease subcommittee to improve the capacity of local, state/territorial and regional jurisdictions to respond to emerging and existing vector-borne disease threats. This subcommittee would support and collaborate on initiatives to evaluate current practices, and to develop guidelines and recommendations for vector-borne disease surveillance, prevention, and control activities. Specific activities would include the following:

- Supporting the members of Vector-borne Disease Subcommittee
- Exploring the need for resources including white papers on a variety of VBD topics
- Hosting competency based, training webinars to provide informal continuing education for the current workforce, focusing on vector-borne diseases
- Supporting up to 5 domestic consultancies of VBD subject matter experts related to vector-borne diseases
- Coordinating and hosting an pre-conference workshop for applied epidemiologists at and annual conference related to Zika, or other emerging vector-borne disease/areas of concern

In addition to these activities, CDC requests support for the following activities:
- Evaluating effective policies and practices in states
- Providing guidance on appropriate coordination and response to Zika virus across state agencies including environmental agencies
- Providing targeted communication materials on Zika virus to state health officials and other state agencies
- Assisting the states implementing recommendations from the Zika CDC Interim Response Plan

Program strategies that relate to FOA*
(Check one or more)

- ☑ Public Health Systems and Organizational Improvement
- ☑ Public Health Workforce
- ☑ Public Health Data and Information Systems
- ☑ Public Health Practice and Services
- ☑ Public Health Partnerships
- ☑ Public Health Resources, Communication & Evaluation
- ☐ Other

Program outcomes that relate to FOA*
(Check two or more)

- ☐ Increased adoption of new or proven business improvements leading to management and administrative efficiencies or cost savings
- ☑ Increased availability and accessibility of continuing education and training focused on public health competencies and new skills, including the use of experience-based internships and fellowships
- ☐ Increased incorporation of core public health competencies into employee position descriptions and performance evaluations
- ☑ Increased integration of state-of-the-art technology into data collection and information systems
- ☑ Increased implementation of evidence-based public health programs, policies, and services
- ☑ Improved capacity to meet nationally established standards, such as those for health department accreditation
- ☑ Establishment and maintenance of diverse public health partnerships for meaningful cooperation and achievement of evidence-based public health strategies and interventions, such as the CDC Winnable Battles
- ☑ Improved quality, availability, and accessibility of public health education materials, training, and evaluation tools and resources
- ☐ Other

Applicant organizational capacity*
(Maximum of 500 words)

Word count
57

	DVBD recognizes the need to further develop and support collaborative relationships with state and local health departments, territories and other public health partner organizations who can support national capacity building and disease prevention objectives. DVBD would like to partner with a applied epidemiolgists to promote the development of robust vector-borne disease surveillance and control programs.
Applicant program experience* (Maximum of 500 words) Word count 69	DVBD seeks an applicant who has established relationships with CDC, state and local health departments, and other partner organizations, particularly epidemiologists. Applicant must have proven ability to lead diverse groups toward consensus and take the lead in developing and implementing activities that result in the completion of a plan for vector-borne centers for excellence, maintenance of the vector-borne disease subcommittee, and continued work with lyme disease case definition.
COLLABORATIVE WORK	
Expectations for collaboration (If applicable, maximum of 300 words) Word count 20	The applicant would work in consultation and collaboration with CDC, state and local health department and other partner organizations.
Expected subcontractual work and recommended criteria for identifying/selecting subcontractors (If applicable, maximum of 300 words) Word count 25	There may be a need to subcontract work; however DVBD would work in consultation with recipient to identify any work for subcontracting purposes.
BUDGET INSTRUCTIONS	
General instructions for use of funds – as applicable (Maximum of 300 words) Word count 20	The applicant would work in consultation and collaboration with CDC, state and local health department and other partner organizations.
CIO CERTIFICATION*	
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GENERAL INFORMATION	
Grantee name	
Project title* (20 words maximum) Word count 11	Assessing State-Level Decision Maker Support for Evidence-Based Approaches to Chronic Disease Preventi...
CIO*	NATIONAL CENTER FOR CHRONIC DISEASE PREVENTION AND HEALTH PROMOTION
Division*	DIVISION OF NUTRITION, PHYSICAL ACTIVITY, AND OBESITY Other division
CIO POC name(s)* Enter up to 3 names	Karen Voetsch Separate 2 or more entries by a semicolon (e.g., John Doe; Jane Doe;)
CIO POC phone number(s)* Enter up to 3 names	770-488-5440 Enter complete phone number(s) and separate 2 or more entries by a semicolon (e.g., (404)555-1212; (404)555-0009)
CIO POC email address(es)* Enter up to 3 names	kmp9@cdc.gov Enter complete email address(es) and separate 2 or more entries by a semicolon (e.g., johndoe@cdc.gov; janedoe@cdc.gov;)
Target population category*	Category B
Target population type*	☑ Local public health department ☑ State public health department ☐ Territorial public health department ☐ Tribal public health department
Target population description* (25 words maximum) Word count 11	Chronic Disease Prevention Workforce in Local and State Health Departments
Proposed project funding*	$150,000
Funded	Unfunded
PROJECT DETAILS	
Project description* (Narrative including goals, expected outputs, outcomes, and general or sample activities; maximum of 1,000 words) Word count 324	

PURPOSE: CDC would like to better understand the views of state-level decision makers so that evidence-based approaches that address the complexities and long-term incremental changes to improve physical activity and nutrition are communicated in ways that resonate with stakeholders.

BACKGROUND: Lack of physical activity and poor nutrition drive poor health outcomes, such as obesity and other chronic diseases and cost the US billions of dollars every year. CDC has developed evidence-based strategies to help improve opportunities for people across the United States to be more physically active and eat better that stretch across the lifespan and provide incremental support to the complex issue of improving physical activity and nutrition. These strategies can include: encouraging hospitals to promote breastfeeding, supporting early child education centers to provide healthy foods and increase time for physical activity, supporting community designs that make physical activity easier, and improving community-wide access to healthier foods. All of these actions require buy-in from local, state, and national-level decision-makers. However, many decision-makers may view communicating to the general public about the dangers of unhealthy eating, lack of activity, obesity, and other chronic diseases as an appropriate response to this public health issue instead of policy, systems, and environmental changes, which are better supported by the latest evidence.

Activities:
• Conduct informational sessions with state-level stakeholders to understand their views of evidence-based strategies to support physical activity and nutrition
• Identify ways to communicate evidence-based strategies that will resonate with a broad range of stakeholders
• Develop packaged messages that can be provided to state-funded grantees that will assist them in communicating to state-level stakeholders

OUTPUTS:
• Stakeholder/respondent report with executive summary, summary of conclusions, and big-picture take-away's/recommendations as applicable or possible based on data;
• List of options for communicating evidence-based strategies, citing justification; and
• Information packets targeted to state-funded grantees to assist in communicating with state-level stakeholders.

OUTCOME:
• Increased awareness of and access to evidence-base supporting effective interventions related to prevention of chronic disease associated with nutrition, physical activity and obesity.

Program strategies that relate to FOA*
(Check one or more)

- ☐ Public Health Systems and Organizational Improvement
- ☐ Public Health Data and Information Systems
- ☐ Public Health Partnerships
- ☐ Other
- ☑ Public Health Workforce
- ☑ Public Health Practice and Services
- ☑ Public Health Resources, Communication & Evaluation

Program outcomes that relate to FOA*
(Check two or more)

- ☐ Increased adoption of new or proven business improvements leading to management and administrative efficiencies or cost savings
- ☐ Increased availability and accessibility of continuing education and training focused on public health competencies and new skills, including the use of experience-based internships and fellowships
- ☐ Increased incorporation of core public health competencies into employee position descriptions and performance evaluations
- ☐ Increased integration of state-of-the-art technology into data collection and information systems
- ☑ Increased implementation of evidence-based public health programs, policies, and services
- ☐ Improved capacity to meet nationally established standards, such as those for health department accreditation
- ☐ Establishment and maintenance of diverse public health partnerships for meaningful cooperation and achievement of evidence-based public health strategies and interventions, such as the CDC Winnable Battles
- ☑ Improved quality, availability, and accessibility of public health education materials, training, and evaluation tools and resources
- ☐ Other

Applicant organizational capacity*
(Maximum of 500 words)

Word count
28

	Must have access to and experience communicating to and training state-level decision makers and state Chronic Disease Directors and staff on preventable non-communicable disease and related conditions.
Applicant program experience* (Maximum of 500 words) Word count 18	Must have experience engaging state level decision makers and communicating with state Chronic Disease Directors and staff.
COLLABORATIVE WORK	
Expectations for collaboration (If applicable, maximum of 300 words) Word count 15	Awardee must collaborate closely with CDC NCCDPHP/DNPAO staff to finalize activities and monitor execution.
Expected subcontractual work and recommended criteria for identifying/selecting subcontractors (If applicable, maximum of 300 words) Word count 26	CDC anticipates that grantee will seek consultation of an appropriate, qualified subject matter expert for a portion of this work, per grantee's internal selection process.
BUDGET INSTRUCTIONS	
General instructions for use of funds – as applicable (Maximum of 300 words) Word count 38	Awardee and DNPAO staff should establish a mutually-agreeable schedule for general reporting on project status and availability of funds, as is reasonable depending on accounting and business realities (e.g., types of contracts involved, internal close-out schedules, etc.)
CIO CERTIFICATION*	
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GENERAL INFORMATION	
Grantee name	
Project title* (20 words maximum) Word count 8	International Laboratory Branch Public Private Partnership (PPP) Support Activities
CIO*	CENTER FOR GLOBAL HEALTH
Division*	DIVISION OF GLOBAL HIV/AIDS Other division Division of Global HIV/AIDS and Tuberculosis
CIO POC name(s)* Enter up to 3 names	G. David Cross, Patricia Riley Separate 2 or more entries by a semicolon (e.g., John Doe; Jane Doe;)
CIO POC phone number(s)* Enter up to 3 names	404-718-1004; 404-639-8106 Enter complete phone number(s) and separate 2 or more entries by a semicolon (e.g., (404)555-1212; (404)555-0009;)
CIO POC email address(es)* Enter up to 3 names	GDC1@CDC.GOV; PYR0@CDC.GOV Enter complete email address(es) and separate 2 or more entries by a semicolon (e.g., johndoe@cdc.gov; janedoe@cdc.gov;)
Target population category*	Category B
Target population type*	☑ Local public health department ☑ State public health department ☑ Territorial public health department ☐ Tribal public health department
Target population description* (25 words maximum) Word count 13	PH Informatics Professionals across State, Tribal, Local and Territorial (STLT) Health Departments
Proposed project funding*	$500,000
Funded	Unfunded
PROJECT DETAILS	
Project description* (Narrative including goals, expected outputs, outcomes, and general or sample activities; maximum of 1,000 words) Word count 352	

To effectively achieve accurate HIV testing, treatment and viral load suppression scale-up targets, there needs to be continuous quality improvement in laboratory systems, early diagnosis of HIV and TB, and timely linkage to treatment with a monitoring strategy to ensure that treatment is effective. Uptake of best practices, government commitments along with strong leadership and partnerships will be necessary. In order to better meet these targets and guarantee long-term sustainability, a strategy of working with public organizations in formalized public-private partnerships (PPPs) has been initiated. These focus of these PPPs will be providing support for HIV-infected populations in African nations.
Optimizing the use of HIV diagnostics (first '90'), accelerating access of HIV-infected adults, adolescents and children to ART (second '90'), and achieving and maintaining HIV VL suppression (third '90') are necessary to control the HIV epidemic. There will be a focus on improving HIV rapid testing quality, and identifying HIV/TB patients with point-of-care technology and GenXpert for accurate diagnosis. Efficient use of VL testing to inform clinical decisions and expanding HIV drug resistance surveillance programs into areas currently lacking these critical areas will be targeted.

Overarching goals:
o First 90
• Expanding RTQII to more countries and advocating for the initial 7 RTQII countries to assume responsibility in COP 2016
o Second 90
• Measuring impact of Xpert MTB/RIF introduction among PLHIV in 3 priority countries
• Developing and piloting models using innovative technologies to strengthen TB and HIV diagnostic and clinical integration and scaling up proficiency testing programs for Xpert MTB/RIF
• Expanding implementation of comprehensive CQI to priority testing sites
o Third 90
• Measuring the effectiveness of ART programs through acquired and pre- treatment HIV drug resistance surveys and transferring HIVDR technology
• Increasing uptake of VL testing (addressed in viral load scale-up/cascade)
o Institutional Capacity, Leadership and Normative guidance
• Ensuring capacity creation through the senior laboratory fellowship program; viral load systems strengthening that complements SLMTA; supporting diagnosis treatment and management of PLHIV and TB through laboratory partnerships; and ensuring effective and supportive public private partnerships that expand ILB's laboratory capacity.
PROJECT OBJECTIVE
o Continue working with the private sector to accomplish PEPFAR's goals of HIV/AIDS prevention, care, and treatment.
o Support the PPPs over the next year to build laboratory infrastructure and human resources.

Program strategies that relate to FOA*
(Check one or more)

- ☐ Public Health Systems and Organizational Improvement
- ☐ Public Health Data and Information Systems
- ☑ Public Health Partnerships
- ☑ Public Health Workforce
- ☐ Public Health Practice and Services
- ☑ Public Health Resources, Communication & Evaluation
- ☐ Other

Program outcomes that relate to FOA*
(Check two or more)

- ☐ Increased adoption of new or proven business improvements leading to management and administrative efficiencies or cost savings
- ☑ Increased availability and accessibility of continuing education and training focused on public health competencies and new skills, including the use of experience-based internships and fellowships
- ☑ Increased incorporation of core public health competencies into employee position descriptions and performance evaluations
- ☐ Increased integration of state-of-the-art technology into data collection and information systems
- ☐ Increased implementation of evidence-based public health programs, policies, and services
- ☐ Improved capacity to meet nationally established standards, such as those for health department accreditation
- ☑ Establishment and maintenance of diverse public health partnerships for meaningful cooperation and achievement of evidence-based public health strategies and interventions, such as the CDC Winnable Battles
- ☐ Improved quality, availability, and accessibility of public health education materials, training, and evaluation tools and resources
- ☐ Other

Applicant organizational capacity*
(Maximum of 500 words)

Word count
65

	The Awardee will provide all necessary labor, supplies and materials equipment to accomplish four specific tasks required to achieve the overall objectives: 1) ILB's Public Private Partnership (PPP) program activities includes management of partnerships current and new; 2) PPP Coordination Support that involves working with PPP activities and maintaining communication with private partners; 3) PPP Program Evaluation; and 4) Logistics and Technical Support.
Applicant program experience* (Maximum of 500 words) Word count 365	The Awardee will provide personnel for three positions: 1)PPP Coordinator, 2) PPP Support, and 3) PPP Evaluator o The PPP Coordinator will oversee current PPP with Becton-Dickenson, Roche, and Siemens program activities, as well as to develop and grow new partnerships with private companies who have expressed interest in collaborating with ILB. It is anticipated that three overseas trips during 2016 to South Africa and/or Kenya, and/or Uganda, and/or Tanzania. Education requirement: At least a Masters-level degree in a scientific or public health-related field of study Field experience requirement: Must have served at least one year in a project management capacity in a PEPFAR-supported country. o The PPP Support staff will assist the PPP Coordinator with maintaining on-going communication with current private partners. These activities will play an essential in ensuring ILB's relationships with the private sector are fully maximized. It is anticipated that this task would require two overseas trips during the performance period to South Africa and/or Kenya, and/or Uganda, and/or Tanzania. Education requirement: At least a Bachelors-level degree in a scientific or public health-related field of study Field experience requirement: Having served at least one year in a project management capacity in a PEPFAR-supported country is desirable, but not necessary, for the position. o The PPP Evaluator will be tasked with documenting the impact of the PPP on PEPFAR activities is critical for ensuring continued support of DGHT's PPP Program investments. One formal evaluation report and assist ILB in preparing a manuscript for publication in a peer-reviewed journal. This task requires up to three overseas trips during performance period to South Africa and/or Kenya, and/or Uganda, and/or Tanzania. Education requirement: At least a Masters-level degree in a scientific or public health-related field of study Field experience requirement: Must have experience creating Monitoring and Evaluation matrices for projects; including development of key performance indicators, program targets, data collection mechanisms, reporting structures, and detailing responsible people and timelines. Must have experience in producing data collection tools including questionnaires to guide focus groups and interviews, individual surveys, and site visit checklists to monitor performance indicators from baseline through the end of program evaluation. Ideal candidate would have experience working with Public Private Partnerships, particularly with those dealing with PEPFAR-supported countries.
COLLABORATIVE WORK	
Expectations for collaboration (If applicable, maximum of 300 words) Word count 193	The Awardee shall provide weekly progress reports to the Task Order COR which includes a high level status update as well as comments, challenges, accomplishments and plans, concerns for the coming week. The report shall include (1) budget expended and remaining balance (with travel reported separately) (2) estimated percentage of project completed (3) high level report on accomplishments and challenges from previous week including any actions to remediate challenges (4) high level report on planned activities for upcoming week, (5) comments, and (6) any concerns with budget, hours, timelines, or other. International Travel – The awardee shall make all necessary arrangements and reimburse employees and associated participants for international travel hereunder Due to the nature of this work, in-country performance may be required for extended periods of 2 weeks to several months. The contractor shall have a travel policy for both employees and consultants on reimbursement of expenses. The contractor's policy shall emphasize use of the most cost efficient practices for air transportation, ground transportation, lodging, meals, and cash advances to travelers. Domestic Travel – The awardee shall make all necessary arrangements and reimburse employees and associated participants for domestic travel hereunder.
Expected subcontractual work and recommended criteria for identifying/selecting subcontractors (If applicable, maximum of 300 words) Word count 62	The Awardee shall provide logistic and technical support for a Public Private Partnership program review, consisting of the following tasks: • Identify a venue for the program review • Meet with the venue manager to develop an event package • Develop and oversee communications (invitations) to program review participants • Prepare and summarize results from the program review • Prepare and produce event materials (name tags, agenda, event folder, event bag)
BUDGET INSTRUCTIONS	
General instructions for use of funds – as applicable (Maximum of 300 words) Word count 220	

	The items specified for delivery are subject to the inspection and acceptance by the CIO POCs, G. David Cross and Patricia Riley. The Awardee shall provide the following as Deliverables by the due dates specified below. Unless another language is specifically requested, all deliverables shall be submitted electronically and in English. Report/Deliverable Format/Content Recipient Due Date Weekly Progress Report* MS Word/ The report should be written in English. All language and punctuation errors corrected prior to submission. CIO POCs gdc1@cdc.gov pyr0@cdc.gov 15 business days from Post Award Conference Final Summary Report Portable Document Format (pdf) / The report will be in English. CIO POCs gdc1@cdc.gov pyr0@cdc.gov 30 business days from Post Award Conference PPP Evaluation Report (appropriate for medication and submission in a peer- reviewed journal) Same as noted above. The contractor will ensure this submission meets ILB criteria CIO POCs gdc1@cdc.gov pyr0@cdc.gov Within the length of this consultant's hire Public Private Partnership Program Review Logistics Support The contractor will carry out the following tasks related to the PPP program review: • Identify a venue for the program review • Meet with the venue manager to develop an event package • Develop and oversee communications (invitations) to program review participants • Prepare and summarize results from the program review • Prepare and produce event materials (name tags, agenda, event folder, event bag) Coordination with CIO POC, Patricia Riley, Health Systems and Program Integration Team Lead Date and venue for Program Review to be determined, but is currently slated to be held domestically

CIO CERTIFICATION*

By submitting this project plan, I certify that my CIO unit currently does not maintain a comparable FOA related to a Capacity Building Assistance program.

submit date:

*You will be directed to a confirmation screen upon successful save or submission.