



USAID | WEST AFRICA

FROM THE AMERICAN PEOPLE

NOTICE OF FUNDING OPPORTUNITY (NOFO) NUMBER 72062418RFA00005 Amendment No. 0001

Issue Date: Thursday, May 11, 2023

Deadline for Question: Monday, May 22, 2023

Clarifications Date: Tuesday, May 30, 2023

Closing Date: Friday, June 23, 2023

Closing Time: 14:00 hours (2:00 PM) Accra, Ghana Local Time

Subject: Notice of Funding Opportunity (NOFO) Number Amendment Number 0001

Program Title: Expand Family Planning and Sexual and Reproductive Health (ExpandPF)

Ladies/Gentlemen:

The purpose of this NOFO Amendment No. 0001 is to:

1. Provide clarifications (answers) to questions received by the deadline for receipt of questions;
2. Correct any errors/omissions in the NOFO released on Thursday, May 11, 2023; and
3. Provide a revised Budget Template under Annex 3 of the NOFO.

Except as clarified herein, all requirements of the Notice of Funding Opportunity for "Expand Family Planning and Sexual and Reproductive Health (ExpandPF)" issued on Thursday, May 11, 2023, remain unchanged.

Thank you for your interest in USAID/West Africa programs.

Sincerely,

Yves B. Kore
Director, Regional Acquisition and Assistance Office

ExpandPF Activity - Questions and Answers from Industry - Amendment 0001

#	Question	Answer
1	The NOFO has a Section D4 for Application Submission Procedures on Page 46, but could USAID please clarify exactly how to submit the proposal – specifically, to whom should the proposal be emailed and with which addresses in CC and with which subject line?	See NOFO Section D.1 "Agency Point of Contact for Application Submission"
2	USAID has referred to Letters of Commitment and Statements by Key Personnel on page 47 – Could USAID please clarify if these are one and the same? If not, could USAID please clarify what the Statement by Key Personnel needs to include and where they should appear? (USAID does state Letters of Commitment should be in Annex)	a. There is a difference between letter of commitment and the statement by Key personnel. The letter of commitment is an affirmation by the Key personnel that s/he is committed to join the organization if the organization is successful. The statement by key Personnel is a narrative by the key personnel articulating his/her capabilities in successfully carrying out the requirements of the position. The Letter of commitment is not required and has been removed from page 47 and 49 of the Amended NOFO. b. The Statements by Key Personnel however, is required and must be included in the Annex of the ExpandPF applications.
3	Can USAID please clarify the font type required for submission? The NOFO mentions Times New Roman on page 45 and Calibri on page 47.	The required font is Calibri. NOFO page 45 has been updated to Calibri through this NOFO Amendment.
4	Could USAID please consider allowing an Acronyms page that would not count towards the page limit?	Yes, this is acceptable.
5	The NOFO states on page 51 that the Budget should include an itemization of the federal and non-federal (cost share) amount, however the budget format provided in Annex 3 does not include indications of cost share. Can USAID clarify how cost share should be presented in the budget format? Is it acceptable for the applicant to add columns to present the total as federal and non-federal portions?	Applicants should create a category/line item for cost share in the budget that indicates the Cost Share amount per year. Additionally, details of components of the Cost Share must be provided in the Budget Narrative. The Budget Format has been updated through this Amendment.

6	On page 45 of the NOFO, USAID states that “Applications must comply with the following: Use standard 8 ½” x 11”, single sided, single-spaced, 12-point Times New Roman font, 1” margins, left justification and headers and/or footers on each page, including consecutive page numbers, date of submission, and applicant’s name.” On page 47 of the NOFO USAID states, “The Technical Application should be in English, and must not exceed 35 pages, using Calibri font, size 12 with no less than 1” margins on all sides on 8 ½” X 11” papers (210 mm by 297 mm), single spaced, each page numbered consecutively.” Which font would USAID like the applicants to use?	The required font is Calibri. NOFO page 45 has been updated to Calibri through this NOFO Amendment.
7	On page 37 of the NOFO, USAID states “Applicants are strongly encouraged to have at least half of staff, including at least half of key staff, be women and/or under-represented minorities.” Could USAID kindly specify what “under-represented minorities” means?	Women and/or under-represented minorities refers to historically marginalized groups that are typically denied full access to employment opportunities, whether in practice or in principle, for either historical, cultural, political, or other contextual reasons. Such groups may include but are not limited to: women and girls, persons with disabilities, LGBTI people, displaced persons, economic migrants, indigenous individuals and communities, youth and the elderly, religious minorities, ethnic minorities, people in lower castes, and people of diverse economic class and political opinions.
8	On page 47 of the NOFO, USAID states that “letters of commitment (non-exclusive)” be submitted for each key personnel. Could USAID please specify if they expect our proposed key personnel to be non-exclusive to the applicant organization?	Letters of Commitment is no longer a requirement and have been removed from pages 47 and 49 of the Amended NOFO.

9	Page 47 the NOFO notes, “Graphs, charts, draft annual work plan, draft MEL, letters of commitment (non-exclusive), CVs, statements by key personnel, personnel references, and related background information can be included as annexes.” a. Are letters of commitment from key personnel the same as statements by key personnel? If not, could USAID describe in detail what is required in a statement by key personnel. b. Could personnel references be included in the 5-page CVs for key personnel?	a. There is a difference between letter of commitment and the statement by Key personnel. The letter of commitment is an affirmation by the Key personnel that s/he is committed to join the organization if the organization is successful. The statement by key Personnel is a narrative by the key personnel articulating his/her capabilities in successfully carrying out the requirements of the position. The Letter of commitment is not required and has been removed from pages 47 and 49 of the Amended NOFO. b. Yes.
10	On page 30, the NOFO states “Applicants should propose overall targets, by year and by country, and by district to monitor progress towards achieving each of the activity objectives taking into account each country’s CIP.” Since the project will choose districts in collaboration with the missions and MOH, would USAID like applicants to choose indicators and processes that allow for disaggregation at the district level, but set targets for districts after award?	Yes.
11	Are all of the USAID standard reporting indicators listed on page 31 of the NOFO, including those for nutrition, required for the project?	Yes, depending on funding availability.
12	Page 31 includes an illustrative indicator for “replication within ExpandPF health districts.” Given the replication definition provided on page 13, could USAID verify that replication will be measured by those non-ExpandPF health districts adopting HIPs without direct implementation by our consortium?	Replication can occur in ExpandPF facilities/districts when a partner adopts and replicates a HIP in an area where ExpandPF is not leading implementation. This illustrative indicator, "Number of non-ExpandPF facilities/districts replicating a specific HIP," will help track progress.

13	Could USAID please verify that scale should be measured by the adoption of HIPS outside of the original ExpandPF districts implemented by our consortium members?	Scale up can also occur by other actors not members of the project consortium in areas where ExpandPF is not working in a given district. Scale up can also occur in districts beyond those that are ExpandPF primary focus. This can be discussed during the implementation phase when crafting the final Performance Monitoring Plan (PMP) for the award.
14	On page 49, the NOFO states that applicants should, “propose a staffing plan for full implementation of the activity description with all permanent staff positions illustrated; organizational affiliations and major roles/expertise clear (graphic should not be annexed). If STTA is proposed, it should be described, but names/titles and roles of these consultants as well as part-time headquarters staff maybe annexed. The plan should identify other short-term TA related to specific activities or objectives as described in the application.” Could USAID verify that the NOFO requires applicants to submit (1) an organizational chart with all full-time permanent project staff noted to be included in the Key Personnel and Staffing Structure section of the Technical Application, and (2) a Staffing Plan Annex to the Technical Application noting STTA proposed for the full consortium.	Yes.
15	On page 33, the NOFO says “subawards will be tracked against a minimum of 20% of the total estimated amount.” Could USAID please confirm if the “the total estimated amount” refers to \$40M or \$45M inclusive of the program modifier?	The Total Estimated Amount refers to \$45 million, inclusive of the Program Modifier
16	On page 33, the NOFO mentions the program modifier cost category. Could USAID please provide guidance on how and where to budget this \$5,000,000?	Applicants are requested to include the program modifier as a budget category - the breakdown is not required at this time. The successful applicant will be requested to submit a detailed budget only if and when USAID decides to activate the program modifier.

17	While this opportunity was in the USAID Business Forecast, it noted that at least 50% of the project's funding would come from PEPFAR. However, there is no mention of this in the NOFO. Question: Could USAID please confirm whether any of the funding for ExpandPF will come from PEPFAR funds? If so, can USAID: 1. Provide an estimated percentage of the budget to be funded by PEPFAR funds? 2. Confirm whether applicants should include HIV/AIDS in their programming and project indicators?	No HIV/AIDS or PEPFAR funding is included in ExpandPF funds.
18	As stated throughout the NOFO, ExpandPF will initially work in only four countries, but could potentially go beyond those four countries through additional funding (p.24). Although the initial focus is only on four countries, the NOFO talks about the need to engage with other countries in the region (e.g., p.14, 24, 26-27) to support scale up tools and approaches, and to collect data to quantify the contribution to replication in other countries (p.30). Question: Given that the initial funding appears to be four countries only (per p.15, 33), can USAID clarify what ExpandPF will be responsible for in terms of work outside the four focal countries before additional funding is received (either through Program Modifier funds or through country-specific Mission buy-ins)? Is there a specific portion of the budget USAID expects to see dedicated to non-country-specific work/deliverables?	1. As stated in page 24 of the NOFO, ExpandPF is expected to have strong collaboration with other USAID-funded activities in the region and other donor-funded activities to increase the likelihood that the HIPs will be replicated and adopted beyond ExpandPF activity sites. 2. No specific portion of the budget is dedicated to non-country-specific work. Please reference the response to Question #28 for further clarity.

19	On the bottom of page 4 of the NOFO, USAID states “ExpandPF aims to support replication and scale-up of key FP HIPs (i.e., immediate postpartum family planning, postabortion family planning, adolescent responsive contraceptive services, task sharing, community health workers, and knowledge, beliefs, attitudes, and self-efficacy).” Question: Could USAID please confirm if the list of HIPs on p.4 of the NOFO is exhaustive or illustrative? Does USAID expect the applicant to address all listed HIPs? May applicants propose HIPs that are not listed in the NOFO?	These are the key HIPs that ExpandPF should focus on. Applicants are free to suggest other HIPs based on context and needs.
20	The overarching goal (Page 13) has a focus on “youth and women”, while the section on target populations (Page 18) mentions “Adolescent and Youth (ages 10-29 years)” and “Other groups”. Question: Given these differing definitions, may ExpandPF partners broaden the beneficiary population to include women 30+ years as they deem it appropriate?	Yes.
21	On page 16 under, Collaborating, Learning, and Adapting, the NOF states that the Applicant should propose a learning agenda. Question: Please confirm that the learning agenda should be detailed in the MEL annex.	Yes.

22	At the bottom of page 17, the NOFO states “ExpandPF will focus its efforts in four countries initially: Cameroon, Côte d’Ivoire, Mauritania, and Togo, with the potential to expand into other West or Central African countries as may be determined by USAID in collaboration with the implementing partner during the implementation period.” Question: Could USAID confirm that if they would like to see the project expand to additional countries, they will provide additional budget to do so? Would this fall under the \$5,000,000 “Program Modifier” funds mentioned on p.34 of the NOFO, or would it be in addition to/go beyond those funds?	Please refer to pages 33-34 of the NOFO: "Therefore, included in the anticipated cooperative agreement is a \$5 million “Program Modifier,” cost category that will allow the release of separate, rapid response funds to the Recipient and its partners for immediate activities to address emergencies or crises and seize opportunities that may arise over the life of the activity. This also allows for the expansion into new countries."
23	On page 18, first full paragraph, the NOFO states that “Within each country, ExpandPF will work with the MoH and relevant USAID Mission(s) to identify 4-5 districts for activities under Objectives 1 and 2”. Towards the end of the second full paragraph on p18, USAID states “Applicants will receive guidance on the specific geographic scope, in terms of regions and districts, during activity start-up and in discussion with Missions and MoHs.” Then, on page 30, the NOFO states “Applicants should propose overall targets, by year, and by country, and by district to monitor progress towards achieving each of the activity objectives taking into account each country’s CIP”. Question: As the implementation districts are not yet known, can USAID advise on how applicants should propose to develop targets by district? Are applicants expected to propose illustrative districts for the purposes of the application, with the understanding these districts and targets may change at Activity start-up?	Yes. ExpandPF will work with USAID and MOHs to identify the target districts during activity start-up.

24	On page 20, under the section EXPECTED RESULTS AND ILLUSTRATIVE APPROACHES, USAID provides a results framework with 3 Intermediate Results (IRs). Question: Could USAID please provide an approximate estimate of the percentage of the agreement award budget they would like to see allocated to each of the three IRs in the framework?	Applicants are expected to propose the relative allocation for each IR based on their knowledge and understanding of what it will take to accomplish the goals of the project under the West African context.
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25	In the last paragraph on p26, the NOFO states that “ GHSC-PSM provides an array of services for commodity procurement, supply, and systems strengthening TA in four health areas: HIV/AIDS; Malaria; FP/RH; and MNCH. GHSC-PSM purchases and delivers health commodities, strengthens national supply chain systems, and provides global supply chain leadership to ensure lifesaving health supplies reach those in need, when they need them. Moreover, the Global Health Supply Chain Technical Assistance Francophone Task Order (FTO) activity (2017-2023) provides a range of system strengthening technical assistance to improve country health supply chain systems...” Continuing on to page 27, the NOFO says “There is currently a West Africa buy-in to GHSC-PSM and FTO that ExpandPF will need to engage with, especially around supporting governments to scale the selected HIPs, ensuring there is adequate supply of commodities at all levels.” Question: Despite best efforts, there is often a gap between projects, especially if the next iteration of GHSC (Next-Gen) is awarded to a new implementer. How will USAID support the implementers of ExpandPF if there is a gap between the current and next task order (as the current FTO is expected to end the same year this grant is awarded), or indeed between GHSC and Next-Gen (in 2024), to ensure there are not commodity stockouts if there is a gap between the two programs (especially in light of the AmplifyPF evaluation finding that commodity stockouts was a problem throughout the project)?	USAID will work with supply chain implementing partners and other donors as needed to ensure commodity security during implementation of ExpandPF.
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26 On page 31, the NOFO lists a number of reporting indicators, including 4 indicators focused on nutrition: •Number of children under five (0-59 months) reached with nutrition-specific interventions through USG-supported nutrition activities (disaggregated by sex: male/female children and by intervention). •Number of children under two (0-23 months) reached with community-level nutrition interventions through USG-supported programs (disaggregated by sex: male/female) •Number of pregnant women reached with nutrition-specific interventions through USG supported programs (disaggregated by age). •Number of individuals receiving nutrition-related professional training through USG supported programs (disaggregated by sex: male/female and non-degree seeking trainees) Then, on page 33, the NOFO states “The award expects to receive some MCH and/or nutrition funding, although limited, which should ultimately support the goals of the activity.” Question: Can USAID please clarify their expectations regarding the integration of nutrition-specific interventions into ExpandPF activities? 1. Given that funding is not confirmed for nutrition activities at this time, does USAID expect nutrition to be outlined and costed in this proposal? If yes, should the applicant use the 2.5% of budget estimate on p33 of the NOFO as guidance? 2. Is the expectation for Applicants to propose specific nutrition activities in addition to the replication and scale-up of HIPs (recognizing that there is no nutrition and FP integration HIP)? 3. To which objective(s) and result(s) in the NOFO should the above-listed	Applicants are required to include nutrition activities" 1. Yes, Applicants can expect about 5% of award funding to come from MCH/Nutrition funds, subject to availability of funds 2. Yes 3. IR 1 and 2
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27	Page 31, paragraph 3 of the NOFO states: “As the activity advances, ExpandPF will be required to report on several indicators specific to measuring scale-up, including reporting on the scaling of the selected HIPs outside of activity districts, in addition to the USAID standard reporting indicators as described below: • Couple years protection in USG-supported programs (disaggregated by urban/rural) • Etc. Question: Could USAID kindly confirm if, for example, Breakthrough or MOMENTUM were to generate CYPs in a non-ExpandPF district, ExpandPF will be required to include those CYPs in its reporting?	No. Reporting on standard indicators will only be attributable to ExpandPF supported sites/districts. However, USAID is interested in the number of non-ExpandPF facilities/districts replicating a specific HIP.
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28 On page 33 of the NOFO, USAID provides a table titled “ExpandPF Illustrative Level of Effort,” which breaks down the LOE of the project by country. Question: Can USAID confirm the budget for this project should conform to the illustrative LOE in the table? Question: May Applicants propose a different budget allocation by country than that which is outlined on page 33? Question: This award includes collaboration with regional USAID activities (e.g., PROPEL, WAHO CAPS, Agency for All, MOMENTUM, etc.), key national and regional partners and institutions (e.g., Ouagadougou Partnership, West African Health Organization, PAGE Committees, etc.), other donors, and global and regional Communities of Practice. 1. As the award’s illustrative level of effort is country-specific, how should applicants reflect their plans to collaborate and coordinate activities at the regional and global levels? 2. Assuming the budget percentages allocated to each country should reflect the table on page 33, how should applicants reflect the cost of regional activities and efforts?	1&2. These figures are illustrative, but the proposed budget should be close to the table. Final distribution will be decided during subsequent phases of the award (e.g. award negotiation, workplanning). 3. Since the LOE table is illustrative, the applicant may propose an approach to pooling resources from the budget for regional interventions.
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29	13. On page 33 of the NOFO (middle of the page), USAID mentions transition awards. Question: Could USAID please share how the transition awards will be chosen (criteria, USAID vs. applicant choosing, etc.)? Question: USAID notes that transition awards above and beyond \$1,000,000 would come out of the overall activity budget. Can USAID please clarify this, as typically in a transition award, the funding flows directly from USAID to the local entity after the local entity's capacity is sufficiently strengthened by the Recipient?	1. This will be discussed during the post-award phase. 2. Funding for additional transition awards (beyond the \$1,000,000) under ExpandPF will flow directly from USAID to the local entity, and would be deducted from the total estimated amount.
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30	On page 34 of the NOFO, No. 8 (Budget and Funding) section B (Cost Share), USAID states that applicants are required to bring 10% cost share as part of their application. Then, in Section C (Life of Activity Budget), the NOFO seems to imply that the 10% calculation should be based on the \$40,000,000 initial funding *plus* the \$5,000,000 Program Modifier funds, bringing the necessary cost share contribution to \$4,500,000. However, previously the Program Modifier funds were described as “as needed” – it is unclear from the wording if they are guaranteed. Question 1: Are the \$5,000,000 in Program Modifier funds guaranteed by USAID to be funding received during the life of project? If so, are applicants expected to budget for this in the cost proposal to be submitted? Question 2: If the Program Modifier funds are *not* guaranteed, could USAID please clarify whether the applicant should be including \$4,000,000 in cost share, or \$4,500,000 in cost share in the cost application? Question 3: Can USAID please confirm that Applicants should budget for the full total estimated award amount of \$45,000,000, which includes a \$5,000,000 program modifier line item?	Applicants are requested to include the program modifier as a cost category in the budget. The successful applicant will be requested to submit a detailed budget only if and when USAID decides to activate the program modifier. 1. No. 2. The Cost Share is \$4,000,000 if the Program Modifier is not activated. In case the Modifier is activated, the additional cost share would be 10% of the activated Program Modifier amount, not exceeding \$500,000. 3. No. Applicants should budget for the Total Estimated Amount of \$40,000,000, excluding the program modifier. In addition, Applicants should add a budget category of a minimum of \$4,000,000 which is their 10% Cost Share contribution. This brings the Total amount to \$44,000,000, excluding the program modifier. The Program Modifier amount of \$5,000,000 is a plug figure in the budget Page 34, section C of the Amended NOFO has been updated with the following statement: "With a Cost share of 10%, the grand total amount of the activity increases from a potential \$44,000,000 to \$49,500,000".
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31	Beginning on p.37 of the NOFO, USAID outlines 5 Key Personnel positions they are expecting for the project. Question: 1. May applicants propose an additional key personnel position, for a total of 6 Key Personnel positions, if the Applicant determines such a position is warranted? 2. If additional Key Personnel positions are allowed, will USAID increase the page limit for the annex of CVs (see question 18 below)?	1. No. 2. N/A
32	On page 44 of the NOFO it states “The technical application must address technical aspects only while the Business (Cost)Application must present the costs, and address risk and other related issues. However, on page 42, under 2. Cost Sharing or matching, the instructions state, :the applicant must propose sources and types of cost-share it intends to put into the project in a cost share plan in the technical application.” Question: Can USAID confirm whether the cost share plan is to be included in the technical application, given that it is cost-related? If yes, should the cost share plan be included as an annex to the technical application? Should the cost share plan in the technical application include the amounts of anticipated cost share or simply the sources/types of cost share ?	The Cost Share plan should be included in both the Cost and Technical application and it should comprise of both the amounts of anticipated Cost Share and the sources and types of Cost Share.

33	On page 45 of the NOFO, it says “Use standard 8 ½” x 11”, single sided, single-spaced, 12-point Times New Roman font, 1” margins, left justification and headers and/or footers on each page including consecutive page numbers, date of submission, and applicant’s name. 10 point font can be used for graphs and charts. Tables however, must comply with the 12 point Times New Roman requirement.” Then, on page 47, the NOFO states that size 12 Calibri font should be used. Question: Can USAID please clarify whether applicants should use Times New Roman or Calibri font for their applications? If Calibri, can USAID please specify whether it should be Calibri Body or Calibri Light? Question: Kindly confirm that 10 point font can be used for text boxes?	Calibri font is required. NOFO page 45 has been updated to Calibri in the amended NOFO
34	On page 47, second paragraph, the NOFO states that the technical application is limited to 35 pages (not including annexes). Question: Can USAID confirm that the 35 pages is inclusive of the 1-page executive summary? Question: May applicants include an acronym list as part of the technical application that is excluded from the 35-page page limit?	1. Yes. 1-page executive summary is a part of the 35-page technical application. 2. Yes. The acronym list is excluded from the 35-page limit.

35	On page 49 at the top of the page, USAID states they expect the technical application to “Propose a high-risk/high-return activity that would be tested in the context of the ExpandPF goal”. Question: Can USAID please clarify what they mean by high-risk and if this is tied to being ambitious with targets and goals or if they would like Applicants to propose other elements?	It is expected that the applicant will develop the most responsive, innovative, and effective approach to reach the targets set under this award.
36	On page 49 of the NOFO under the section “Key Personnel and Staffing Structure,” USAID states Propose key personnel that meet or exceed the eligibility criteria as requested in Section A; CVs not to exceed 5 pages in length, along with letters of commitment (annexed).” Question: Can USAID confirm that the 5 page limit is for all CVs to be included? Or may each KP’s CV be up to 5 pages long?	1. Each Key Personnel's CV may be up to 5 pages. 2. Applicants are to note that Letters of Commitment are no longer a requirement and has been removed from Pages 47 and 49 of the Amended NOFO.
37	On page 49 under the section “Key Personnel and Staffing Structure,” USAID states that a “staffing plan...with all permanent staff positions illustrated” is required but that a graphic should not be annexed. Question: Would USAID please consider allowing Applicants to include an organizational chart as an additional Annex rather than including it in the body of the technical application?	Yes. Organizational chart should be a part of the Annex.

38	On page 49 under the section “Key Personnel and Staffing Structure,” the NOFO states, “if STTA is proposed, it should be described, but names/titles and roles of these consultants as well as part-time headquarters staff may be annexed.” The bottom of page 36 under Personnel states that “Applicants are not expected to identify known non-key personnel.” Question: Can USAID please clarify what information it is expecting to be annexed as part of the staffing plan, as referenced on pg. 49 of the NOFO, and whether the Applicant should provide the names of known non-key staff, including STTA, as part of such an annex?	The STTA will be described within the Staffing Plan section of the technical application, however, names/titles and roles of these consultants as well as part-time headquarters staff may be annexed. Applicants are not expected to identify known non-key personnel at this time; however, they may include names of known non-key staff in the Annex if they so desire.
39	Under the section “Key Personnel and Staffing Structure” on page 49, the NOFO states “If multiple partners are proposed, explain how partners will work together, level of effort for each, and how the headquarters office will relate to other staff in each of the four countries. If a consortium is proposed, the staffing pattern should include staff from each consortium member on the permanent staffing pattern (not simply as sub-grantees). Question: Could USAID please explain how they differentiate between “multiple partners” and a “consortium” in the context of this award?	A consortium is a formal, time-bound arrangement systematically linking diverse competencies of a group of actors to better reach shared objectives. The referenced multiple partners is any other arrangement besides consortium.

40 On page 50 of the NOFO, section titled “Past Performance,” USAID states “The applicant must provide a list of all its cost-reimbursement contracts, grants, or cooperative agreements involving similar or related programs during the past three years. The reference information for these awards must include the performance location, award number (if available), a brief description of the work performed, and a point of contact list with current telephone numbers.” Later, on page 56 under “History of Performance,” the NOFO states “The applicant must provide information regarding its recent history of performance for all its cost-reimbursement contracts, grants, or cooperative agreements involving similar or related programs, not to exceed 5 years...” 1. Question: Can USAID confirm if Applicants are to include past performance information for proposed subrecipients as part of the Past Performance and History of Performance sections? 2. Question: To facilitate consistency between the Past Performance section of the Technical Application and History of Performance in the Cost Application, would USAID consider making the requirements the same for both, including requiring that both the Past Performance and History of Performance sections include similar or related programs from the past five years (rather than three years for Past Performance and five years for History of Performance)? 3. Question: In lieu of current telephone numbers, may Applicants provide the current email address of the point of contacts of previous awards?	1. No. Past Performance should only be included for the prime applicant. 2. Past performance refers to how well an entity performed in previous activities/awards, however the History of performance refers to a list of experiences/awards/activities the entity has handled over time. The Past Performance is different from the History of performance, as such the details requested on page 50 under the technical application is different from the details requested on page 56 under the cost application. 3. Yes.
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41	On page 51 of the NOFO, under the section “Business (Cost) Application Format”, USAID notes that applicants should use the template provided in annex 3 of the NOFO. Question: Could USAID please clarify if applicants are expected to develop a detailed budget Excel file for four individual countries (noting that a budget by country is not included in the template provided by USAID)? If yes, can USAID confirm: 1. That the applicant can create this piece of the template themselves? And 2. That the budget by country should be consolidated at the summary level?	1. Applicants should use a single Excel file for the budget and use the tabs on the sheet to represent the individual countries as required. 2. Budget by country should be consolidated and shown in the summary budget.
42	Question: Can USAID clarify whether Certifications, Assurances, Representations, and Other Statements of the Recipient are required from proposed subrecipients?	No.

43	On page 53-54 of the NOFO, USAID explains the different ways indirect costs may be calculated in the project budget. On page 52, the NOFO states that “Detailed Budgets for each subrecipient/subawardee involved in the program when the sub-grant/subaward is equal to or exceeds 10% of the total amount proposed by the Applicant. The information must follow the same cost format as submitted by the Applicant, which must include a budget (Summary and Detailed) and a budget narrative for each subrecipient.” Page 53, 5) Subawards states, “the subrecipients budgets must align with the same requirements as the applicant’s budget, including those related to fringe and indirect costs. Question: Noting that each organization has its own indirect rate structure and fringe rates, please confirm that subrecipients may propose indirect rates and fringe rates different from the rates used by the Prime Applicant to align with their organizations’ actual rates (e.g., NICRA or otherwise).	USAID confirms that subrecipients may propose indirect rates and fringe rates different from the rates used by the Prime Applicant to align with their organizations’ actual rates (e.g., NICRA or otherwise).
44	On page 55 of the NOFO, Unique Entity Identifier (UEI) and SAM Registration, the NOFO states that each applicant is to provide a valid UEI for the applicant and all proposed sub-Recipients. Question: Noting the length of time it requires to secure a UEI, can USAID confirm that a UEI is not required for all proposed sub-Recipients at the time of application submission, and rather that a UEI is required for sub-Recipients prior to issuance of a subaward?	The successful applicant must ensure that the proposed subrecipients have UEI prior to the issuance of a subaward.

45	Can you please clarify which are the target countries for this call?	Targeted service delivery will be in Cameroon, Côte d'Ivoire, Mauritania, and Togo, and may expand beyond these countries throughout the life of the activity.
46	Page 6 of the NOFO states that “ExpandPF will need to adapt to the diverse contexts while also promoting learning from the similarities of experiences across the countries.” Scale up of HIPs that have already been implemented in AmplifyPF countries of Côte d’Ivoire and Togo should pose fewer challenges than HIP scale ups in un-tested Mauritania and Cameroon. As such, will USAID expect scale of HIPs in AmplifyPF countries to be undertaken mostly in the first years of the project (2023-2026) so that greater attention and resources can be directed thereafter to Mauritania and Cameroon?	It is expected that the applicant will develop the most responsive and effective technical approach to reach the targets set under the award.
47	On page 11 of the NOFO, in the AmplifyPF Evaluation section, a summary is given of D4I’s evaluation findings. Would it be possible for USAID to provide applicants with access to the entire evaluation so that these findings can be used to inform program design?	An initial evaluation of AmplifyPF, which is referred to on page 11, is available as an attachment in this NOFO.

48	On page 11 of the NOFO, under Opportunities, Strategies, and Innovations: the first bullet point concerns High Impact Practices in Family Planning (HIPs) and it states that “ExpandPF will help target countries plan for scaling up a selection of HIPs that are most relevant to their needs, but which may include PPFP (including the Immediate PPFP and FP and Immunization Integration HIPs), Postabortion FP, Adolescent Responsive contraceptive Services, Task Sharing and Community Health Workers.” Can USAID please provide insight on what is envisioned if a country does not have/ does not want to implement immediate PPFP or Postabortion FP as a HIP?	Collaboration is a guiding principle of this activity and therefore, engagement with Ministries of Health and other key stakeholders is expected for its success.
49	In the second paragraph on page 18, in the Geographic Focus section related to Togo, the NOFO states that: “In Togo, the expectation is that ExpandPF will add additional districts, especially those in the Centre, Kara, and Savanes regions, which are areas with high need and where USAID has had limited previous investment”. Can USAID please provide insight on what is envisioned if the MOH prefers that ExpandPF saturate USAID support in a previous region that benefited from AmplifyPF support, such as Plateaux or Central Regions?	Collaboration is a guiding principle of this activity and therefore, engagement with Ministries of Health and other key stakeholders is expected for its success.

50	On page 22 of the NOFO, under Objective 2: Improve Quality of FP/RH Services at the Facility and Community Levels in Target Activity Districts by the End of the Activity in 2028, there is no mention of “provision of medical equipment” as a means of improving the quality of FP services in the three (3) respective expected results. However, evidence has shown that training and supervision/coaching of health providers alone, without IUD insertion kits and/or insertion and removal kits for implants, are not sufficient at improving quality of FP services. Can USAID please clarify if the absence of “FP equipment” in the NOFO means that no FP equipment will be authorized for procurement?	The applicant is expected to provide relevant FP equipment as needed.
51	The NOFO states that 2.5% of award funding will come from MCH funds, but there are currently no specific MCH indicators listed in the NOFO. Can USAID please provide clarity on whether there are specific indicators for MCH?	Applicants should refer to the amended NOFO. Applicants can expect about 5% of award funding to come from MCH/Nutrition funds, subject to availability of funds. If funds are available, there will be specific standard indicators associated with these funds.
52	The fourth bullet on page 32 of the NOFO concerns the “Number of additional users of modern methods of contraception” which is not part of USAID's standard FP reporting indicators (i.e. it is not currently included in the master list of USAID indicators). Is it possible for USAID to provide the definition of this indicator? If this has the same definition as the indicator used by the Ouagadougou Partnership, which is calculated annually by FP2030, then this indicator could only be reported annually and not quarterly. Any clarification on the reporting expectations for this indicator would be appreciated.	This is an illustrative indicator and will be discussed during the award phase when crafting the final Performance Monitoring Plan (PMP) for the award.

53	The NOFO specifies on page 49 that annual and EOP targets should be set to measure results from direct and indirect (attributable) activities for each of the four ExpandPF countries, and that they be disaggregated by districts, of which 4 to 5 are to be selected by the national Ministry of Health and USAID mission (page 18) after the project launches. For the purposes of the proposal, could “placeholder” districts be used for each country in order to assign reasonable district target levels?	Yes. Final districts will be selected based on collaboration with MoH and USAID Mission stakeholders
54	On page 45 of the NOFO, under General Content & Form of Application, it notes applicants must use 12 pt. Times New Roman font, but on page 47 under Technical Application Format, it notes applicants must use 12 pt. Calibri font. Can USAID please clarify which font applicants should use?	Applicants should use standard 8 ½” x 11”, single sided, single-spaced, 12-point Calibri font, 1” margins, left justification and headers and/or footers on each page including consecutive page numbers, date of submission, and applicant’s name. 10 point font can be used for graphs and charts. Tables however, must comply with the 12 point Calibri requirement.”
55	On page 49, the NOFO indicates that for the staffing plan the “graphic should not be annexed”. Could USAID please clarify if that is meant to indicate that the organizational chart for the project should not be included in the annex and rather within the 35-page limit? If so, would USAID reconsider allowing applicants to submit the organizational chart as part of the annex?	The organizational chart should be a part of the Annex.
56	For the five districts in each of the two countries of Côte d’Ivoire and Togo that had received AmplifyPF programming, ExpandPF is expected to provide targeted technical assistance, in order to institutionalize previously acquired gains. Should these 10 districts be considered apart from the 4 to 5 districts to be served per ExpandPF country when documenting expected results in the proposal?	Yes. It is separate. The final list of districts will be agreed upon through collaboration with MoH and USAID Mission stakeholders.

57	Can USAID please clarify if applicants are required to use the budget template provided in the NOFO package, or are alternative templates allowable if they follow the same budget categories?	Applicants must all use the budget template attached to the Amended NOFO.
58	Regarding the Subawards section on Page 55 of the NOFO, could USAID please confirm whether UEI numbers may be provided prior to subaward issuance and are not required at the time of application submission?	The UEI is required for subreipients prior to the issuance of a Subaward.
59	On page 33 of the NOFO, USAID has provided illustrative levels of funding per each of the 4 targeted countries. Does USAID require a budget broken down per country per the budget split in that illustrative table, or would a combined comprehensive budget per year suffice?	Applicants can provide a combined comprehensive budget per country per year and also shown as show the summaries in the main budget and summary budget
60	Could USAID please confirm whether the Applicant may prepare a detailed budget in a format slightly different from the Annex 3 budget template, as long as the Applicant format follows the SF-424A?	Applicants should provide their detailed budgets in the format indicated in the Annex 3 budget Template
61	On page 52 of the NOFO, USAID asks that summary and detailed budgets and budget narratives not be submitted for subrecipients that total less than 10% of the total amount proposed. Could USAID please confirm that the subaward approval process will not be delayed for those subrecipients?	Applicants should not submit budgets and budget narratives for subreipients that total less than 10% of the total amount proposed for subawards. USAID confirms that the subaward approval process will not be delayed
62	Page 33 of the NOFO states that Applicants are encouraged to propose additional transition awards. Could USAID please confirm whether funding for those additional transition awards would fall under the minimum 20% proposed for local CSOs (pgs. 16 and 33)?	No. Funding for additional transition awards (beyond the \$1,000,000) under ExpandPF will flow directly from USAID to the local entity, and would be deducted from the total estimated amount. This is separate from subawards, which falls under the minimum 20% proposed for local CSOs.

63	Page 42 of the NOFO references “leveraging requirement”. Could USAID please confirm that there is no leveraging requirement in this NOFO? We understand that there is a minimum 10% cost share requirement.	Leveraging is required as indicated under the Guiding Principles, Page 14 "Partnership and Leveraging" of the NOFO. This is separate from the minimum 10% Cost Share requirement. Applicants should refer to page 42 of the Amended NOFO for details.
64	Can USAID confirm that the font to be used for the Technical Proposal is 12-point Times New Roman?	NOFO page 45 has been updated to Calibri in the amended NOFO
65	Page 50 of the NOFO states that the Technical Proposal should contain a past performance section to be annexed, listing all cost-reimbursement contracts, grants, or cooperative agreements involving similar or related programs during the past three years. Is there a maximum number of examples of past performance that USAID would like to see?	As long as it falls within the 3 year period and does not exceed the application page limits, the number of examples is up to the applicant's discretion.
66	Page 50 of the NOFO states that the Technical Proposal should contain a Past Performance section to be annexed. On Page 55, the NOFO states that the Cost Application should contain a History of Performance. Can USAID confirm that these are different?	Past performance refers to how well an entity performed in previous activities/awards, however the History of performance refers to a list of experiences/awards/activities the entity has handled over time. The Past performance is different from the History of performance, as such the details requested on page 50 under the technical application is different from the details requested on page 56 under the cost application.
67	Page 55 of the NOFO states “The applicant must provide information regarding its recent history of performance for all its cost-reimbursement contracts, grants, or cooperative agreements involving similar or related programs, not to exceed 5 years”. Is there a maximum number of examples of past performance examples that USAID would like to see?	The number of examples for history of performance and past performance are up to the discretion of the applicant as long as it falls within the 5 year period and 3 year period, respectively, and does not exceed the application page limits.

68	Page 31 of the NOFO states “ExpandPF will be required to report on several indicators specific to measuring scale-up, including reporting on the scaling of the selected HIPs outside of activity districts, in addition to the USAID standard reporting indicators as described below”. Four of the indicators are related to nutrition. Can USAID clarify whether applicants are expected to include nutrition activities within the Expand PF project to respond to these indicators?	Applicants are required to include nutrition activities.
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