Forest Service
U.S. DEPARTMENT OF AGRICULTURE

Outreach of Interest (OOI) Announcement
INSTRUCTIONS

Recreation Sites and Visitor Services: Creating Quality Recreation Experiences

SUMMARY INFORMATION

Federal Award Agency Name: U.S. Department of Agriculture Forest Service

Funding Opportunity Title: Recreation Sites and Visitor Services: Creating Quality Recreation Experiences

Opportunity Number: USDA-FS-R13-2024-24-24-REC-01

Assistance Listing Number: 10.699 Partnership Agreement Outreach

Funding Instrument Type: Other

Key Points

- OOI response deadline: **February 7, 2025; 10:00 PM Eastern Standard Time (EST)**.
- USDA Forest Service will send an auto-response upon receipt of your application submission.
- USDA Forest Service will send each applicant a follow-up message within one month of application receipt.
- Program information: Recreation | US Forest Service (usda.gov).
- Contact us: opega@usda.gov.

✓ **Please ensure that when you complete your forms for this proposal (SF-424, Narrative Statement…etc.) that you "Save As" and give your file a new name. DO NOT "Print to PDF". Once you have saved your forms under a new name, you will upload those forms into the attachment document.**

Table of Contents

I. Outreach Of Interest Overview 3
A. Objective 3
B. Funding 3
II. Agency Overview 3
A. Background 3
B. Partnership Agreements with the USDA Forest Service 4
III. Initiative Overview and OOI Intent 5
A. Program Overview 5
B. Statement of Work 6
C. Project Priorities 6
IV. Legislative Authorities 7
V. How to Respond 7
A. Eligible Responders 7
B. Content and Grants.gov Submission 7
C. System for Award Management (SAM) Registration 8
VI. OOI Announcement 8
A. Forms 8
VII. Response Notice Timeline 9

I. Outreach Of Interest Overview

A. Objective

This Outreach of Interest (OOI) functions as an outreach mechanism to cultivate relationships and connect with potential partners. This OOI is intended to solicit responses to explore future projects meeting the needs and interests of potential partners through partnership agreements within legislative authority with USDA Forest Service. This OOI seeks to foster a shared commitment to quality recreation experiences on National Forest System lands. New partnerships will help add capacity in support of a growing interest in outdoor recreation.

Your submission signals an opportunity for USDA Forest Service to explore with your ideas for projects or programs and federal funding opportunities. USDA Forest Service is committed to fostering a strong, collaborative partnership that benefits those who recreate on National Forest System lands. These collaborations are vital for creating quality recreation opportunities and well-maintained recreation infrastructure. By working together, we can serve the public and add capacity for maintaining developed and dispersed recreation sites on national forests and grasslands.

B. Funding

This OOI is non-funded and non-competitive. The intent of this OOI is to gauge your interest, feedback and/or your proposed projects ideas and concepts.

II. Agency Overview

A. Background

The U.S. Department of Agriculture, Forest Service delivers world-class science, technology, and land management to sustain the Nation's forests and grasslands in collaboration with communities and our partners. USDA Forest Service manages 193 million acres of land, including 154 national forests, 20 national grasslands, 1 national tallgrass prairie, 7 research stations, and 81 experimental forests and ranges, as well as other special areas, in support of its' mission "to sustain the health, diversity and productivity of the nation's forests and grasslands to meet the needs of present and future generations."

As the lead federal agency in natural resource conservation, USDA Forest Service provides leadership in the protection, management, and use of the nation's forest, rangeland, and aquatic ecosystems. Through implementation of land and resource management plans, the agency ensures sustainable ecosystems by restoring and maintaining species diversity and ecological productivity that helps provide recreation, water, timber, minerals, fish, wildlife, wilderness, and aesthetic values for current and future generations of people. For FY 2024, the goals of USDA Forest Service are to: 1) Sustain our Nation's Forests and Grasslands Working Environment; 2) Deliver Benefits to the Public; 3) Apply Knowledge Globally; 4) Excel as a High-Performing Agency. As a values-based, purpose driven and relationship-focused organization, USDA Forest Service emphasizes working in collaboration with communities and our partners; providing access to resources and experiences that promote economic, ecological, and social vitality; connecting people to the land and one another; and delivering world-class science, technology, and land management. USDA Forest Service believes in service — to each other and the planet; the interdependency of people and nature; that conservation means we protect, preserve, and

restore public lands for the people and enjoyment.

B. Partnership Agreements with the USDA Forest Service

Partnership agreements are entered into in support of USDA Forest Service mission. The USDA Forest Service may approach or be approached by a potential partner to enter into a partnership agreement that results in a joint accomplishment of work benefiting both organizations. The principal purpose of partner agreements is the creation of partnerships in support of projects of mutual interest and mutual benefit to each party. Mutual interest exists when both parties benefit in the same qualitative way from the objectives of the agreement. If one party independently has an interest in a project that is shared by the other party, and both parties pool resources to obtain the result of the project, mutual interest exists. Most of FS authorities requires a mutual interest agreement.

Partnership agreements are considered non-assistance agreements and are not considered grants or cooperative agreements as those terms are used in the Federal Grants and Cooperative Agreements, 31U.S.C. 6301 et seq. USDA Forest Service engages partnership work through a range of legislative authorities (see Section IV, Legislative Authorities).

Award Procedures

The Forest Service has general authority to negotiate and enter into different types of partnership arrangements, including but not limited to Stand-Alone Agreements, or Master Agreements with tiered Supplemental Project Agreements (SPAs) or a combination thereof. Partnership agreements and their supporting documentation are both negotiated and drafted in collaboration with prospective partners prior to entering into a funding arrangement. Discussions cover at a minimum, the appropriate statutory authority; a description of the project, including methodology and technical specifications; contributions and the responsibilities of the parties; financial plan; the period of performance; monitoring and accomplishments reporting. Regardless of who initiates discussions, all elements of a project are subject to negotiation. Any party may terminate the agreement at any time.
Except for provisions necessary for legal compliance, all elements of a partnership agreement are subject to negotiation and modification. Both parties are expected to negotiate, resolve, and document differences in cost and/or proposed work in writing. None of the parties should perform work outside the scope of the existing instrument or in excess of the funding prior to the execution of a formal modification.

Project Length

Awards under this announcement are typically 1 to 5 years in length. Projects of greater complexity may be awarded for a longer period, not to exceed 5 years.

Cost Share Match Requirements and Match Reductions or Waivers

For partnership agreements, the partner's contribution should not be less than 20 percent of the total project cost, unless allowable under a reduction or waiver (see below). The matching amount should be consistent and commensurate with the project scope, size, and/or benefits received. The partner may satisfy the matching requirement by providing cash, real or personal property, services, and/or in-kind contributions, such as volunteer labor. Cash and third-party in-kind matches must consist of eligible costs.

Cash match is from the applicant's budget, such as personnel salary, fringe benefits, travel, equipment, and supplies, or cash provided by another party. Source of cash match cannot be derived from another Federal award. Cash donated or provided to a cooperator, specifically for that project is an in-kind contribution.

In-Kind match is a non-cash contribution of value. A non-Federal entity's in-kind match must meet the following criteria:

- Are verifiable from the non-Federal entity's records;
- Are not included as contributions for any other Federal award;
- Are necessary and reasonable for accomplishment of project or program objectives;
- Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost-sharing requirements of other Federal programs;
- Are provided for in the approved budget when required by the Federal awarding agency; and
- Conform to the Forest Service handbook (FSH1509.11), manual (1580) and/or other applicable federal laws and regulations.

Indirect Cost

Indirect costs are approved for reimbursement or as a cost-share requirement and have an effective period applicable to the term of master and supplemental agreements. Expenses that are necessary for the operation of an organization, but not specifically identified with or traceable to a specific program or output, that is, not a direct cost but rather a cost distributed across many programs or outputs. Often referred to as "overhead," or in the Forest Service as "burden," indirect costs are incurred as part of general management and administrative support of an organization, and may include office and personnel expenses, computers, and utilities.

III. Initiative Overview and OOI Intent

A. Program Overview

Recreation is one of the primary ways the public uses and experiences our national forests and grasslands. From family picnics at day-use sites to remote backcountry hunting trips, there are a myriad of ways people recreate on National Forest System lands. USDA Forest Service provides 160,000 miles of trails, 10,000 developed recreation sites, and nearly 196 million acres of forests and grasslands to explore. USDA Forest Service works to develop, maintain, and update recreation infrastructure to improve user experiences and to provide diverse recreation opportunities for a variety of users. We build new infrastructure, maintain what we have, interact with the visiting public, and provide daily services to certain recreation sites. The public visited national forest and grassland sites over 200 million times between 2017 and 2021. Recreation use of our national forests and grasslands has increased over time, creating challenges to the agency and our existing partners to keep up with infrastructure needs and provide outstanding visitor experiences.

Partnerships help USDA Forest Service meet its stewardship responsibilities for recreation infrastructure and to the recreating public. Such projects serve to engage local community members and cultivate a vested interest in long term success and "ownership" in final outcomes; provide opportunities for job training, personal development, conservation service, and natural resource appreciation; and cultivate the next generation of natural resource stewards and recreation specialists. Potential projects generated through this partnership could improve

infrastructure resiliency to weather events; or improve access to public lands for activities such as hunting, fishing, and wildlife viewing and increase recreation capacity; and/or improve visitor safety and the quality of visitor experiences.

B. Statement of Work

The purpose of partnerships would be to enhance recreation sites and visitor experiences through maintenance, cleaning, inspections, information sharing, and similar tasks at developed recreation sites, trails and trailheads, and dispersed recreation areas. Project ideas need to be of mutual benefit to local USDA Forest Service units and partners and fill local recreation needs. Work must comply with applicable USDA Forest Service standards and to training and certification requirements. USDA Forest Service has the ultimate say as to where a project would be implemented and the standards that would need to be met. USDA Forest Service would provide project oversight and facilitate coordination with other relevant partners and to other program areas as needed, such as watersheds, botany, cultural resources, etc.

Potential projects could include:

- Clean restrooms, pick up litter, remove trash, and provide other such services at developed recreation sites and/or at trailheads.
- Replace or recondition signs and/or information kiosks at developed recreation sites or trailheads. Replace or install signs and blazes along trails.
- Maintain recreation infrastructure such as parking lots, picnic tables, outbuildings, etc. Work could include power-washing, sanding, painting, staining, re-striping, etc.
- Serve as recreation ambassadors: monitor sites and activities, conduct public engagement, walk trails, and note where there are maintenance needs, etc. Report findings back to the local USDA Forest Service office.
- Conduct trail maintenance work such as brushing, logouts, and drainage clearing. Work must comply with USDA Forest Service standards; workers must meet all sawyer qualifications.
- Complete trail condition surveys and trail bridge inspections and/or conduct facility condition surveys at developed recreation sites. Work must comply with USDA Forest Service protocols for data collection and reporting; inspector certifications may be required.
- Complete erosion mitigation and/or streambank stabilization to protect recreation infrastructure and improve climate resiliency.

Resources:

- Managing for Recreation | USDA Forest Service (usda.gov)
- Delivering recreation into the future | USDA Forest Service (usda.gov)
- Reimagining recreation through our trails program | USDA Forest Service (usda.gov)
- Recreation.gov - Camping, Cabins, RVs, Permits, Passes & More
- Interactive Visitor Map (usda.gov)

C. Project Priorities

Priority will be given to projects that are designed to support the USDA Forest Service in the following areas:

- Enhance sustainable recreation opportunities;
- Make recreation infrastructure more resilient and promote safety;

- Identify workforce development opportunities;
- Enhance community economic opportunities;

Summary

Recreation is one of the primary ways the public uses and experiences our national forests and grasslands. We seek new partnerships of mutual benefit that will enhance recreation sites and visitor experiences through maintenance, cleaning, inspections, information sharing, and similar tasks at developed recreation sites, trails and trailheads, and dispersed recreation areas. By fostering a shared commitment to quality recreation experiences on National Forest System lands, new partnerships will help add capacity in support of a growing interest in outdoor recreation.

IV. Legislative Authorities

USDA Forest Service engages partnership work through a range of Legislative Authorities.

- Cooperative Funds and Deposits Act of 1978, Public Law 94-148 as amended. 16 USC 565a-1
- Wyden Amendment (Public Law 105-277, Section 323 as amended by Public Law 109-54, Section 434, and permanently authorized by Public Law 111-11, Section 3001)
- Interior and Related Appropriations Act of 1992, Public Law 102-154
- Public Land Corps Healthy Forests Restoration Act, Public Law 109-154, 16 U.S.C. 1701 638 Tribal Forestry Protection Act, Title 2018 Farm Bill P.L. 115-334, Section 8703, 25 U.S.C. 3115.
- Stewardship End Result Contracting, Public Law 108-148 §604. 16 USC 6591c.
- Good Neighbor Authority; Agricultural Act of 2014, Pub. L. 113-79, section 8206 as amended, 16 USC 2113a
- Agriculture Conservation Experienced Service (ACES) Program, 2014 Farm Bill, Public Law 113-79, Section 8302
- Federal Technology Transfer Act of 1986, Public Law 96-480, 15 U.S.C. 3710a
- National Agricultural Research, Extension, and Teaching Policy Act of 1977, Public Law 95-113, 7 US Code 3318 and 3319a

V. How to Respond

A. Eligible Responders

Eligible applicants include for profit; non-profits; institutions of higher education; federal, state, local, and Native American tribal governments; foreign governments and organizations and special purpose districts (public utility districts, fire districts, conservation districts, school districts, and ports).

B. Content and Grants.gov Submission

- Submit SF 424, Narrative Statement form, and the attachment form through grants.gov or the opega@usda.gov Inbox. Submissions should be in .pdf or .doc format. **Section VI: Forms** section of this document includes forms for your use. For other feedback, use the grants.gov "attachments" form.
- Respond by: **February 7, 2025; 10:00 PM Eastern Standard Time (EST)**.
- Grants.gov submission is **preferred**. A grants.gov applicant account is required for

submitting responses through grants.gov Home | Grants.gov. See Grants.gov organization registration page for registration guidance.

Note: After registering, please choose "subscribe" in grants.gov. By subscribing to OOI Opportunity Number: USDA-FS-R13-2024-24-24-REC-01 you will be notified of any updates and notifications.

Grants.gov provides customer support 24/7 via toll-free number **1-800-518-4726** and email at support@grants.gov. In addition, grants.gov has video tutorials available.

- Once registered in Grants.gov search for OOI Opportunity Number: USDA-FS-R13-2024-24-24-REC-01 United States Department of Agriculture, Forest Service.

  Note: System for Award Management (SAM) registration is required to submit any application across the federal government through grants.gov. SAM registration is a prerequisite to receiving any federal funding. SAM registration is a lengthy process. If you are not currently registered in SAM, we strongly recommend registration.

- No hardcopy applications will be accepted.
- For questions related to OOI opportunity: USDA-FS-R13-2024-24-24-REC-01, please contact USDA Forest Service: opega@usda.gov.

C. System for Award Management (SAM) Registration

SAM.gov registration is required for submitting responses in SAM.gov (SAM.gov | Home), registration is free. The approval process for a new or renewal SAM registration can take several months. If you are awaiting SAM registration and cannot submit through grants.gov, please send your application to: opega@usda.gov.

VI. OOI Announcement

USDA Forest Service is committed to fostering strong, collaborative partnerships benefitting the environment and quality recreation experiences on National Forest System lands. New partnerships will help add capacity in support of a growing interest in outdoor recreation and the benefits such interest can provide to communities. These collaborations are important for establishing shared priorities, expanding capacity, and ensuring resilient and well-maintained recreation infrastructure and diverse recreation opportunities. By working together, we can maximize recreation opportunities and improve visitor experiences on national forests and grasslands.

Your submission signals an opportunity for USDA Forest Service to explore with you the ideas/projects/program in your submittal and your feedback.

Submission: For submission procedures, please see Section **V: How to Respond.**

A. Forms

If you would like to provide interest or feedback, you can respond using the forms located within the Grants.gov website. In addition, direct links are provided below.

- SF-424 Form: Application for Federal Assistance (OMB 4040-0001)
- Attachments Form: "Attachments Form" (attach documents for submission into Grants.gov using this form)

- Narrative Statement Form: Home | Grants.gov. Search using the following opportunity number: USDA-FS-R13-2024-24-24-REC-01.
- Please ensure that when you complete your forms for this proposal that you **"Save As"** and give your file a new name. **DO NOT** "Print to PDF". Once you have saved your forms under a new name, you will upload those forms into the attachment document.

Note: If you receive an error when opening a form, it may indicate that you have either opened the PDF file with an incompatible version of Adobe PDF software or you have opened the PDF file with a browser that has a built-in PDF viewer that is not compatible with Grants.gov. Save the form on your computer and then open the most up-to-date Adobe PDF software and open the saved file on your computer.

If you do not have a compatible version of Adobe PDF software, please reference the steps below to download a compatible version.

1. Go to http://get.adobe.com/reader/otherversions/
2. Under STEP 1, select your operating system.
3. Under STEP 2, select your preferred language.
4. Under STEP 3, select the version of compatible software you want to download.
5. Under OPTIONAL OFFERS, you may check or uncheck these offers based on your preference.
6. Click on the DOWNLOAD NOW button to begin the download of the software.

VII. Response Notice Timeline

A. The agency will send an auto-response when response submissions have been received.

B. The agency will send a personalized follow-up message within one month of receiving responses to this OOI.

This is not a grant announcement. It is a non-funded, non-competitive outreach of interest (OOI) announcement to gauge applicants' interest in the Forest Service program of work. Responding to this OOI will not give an advantage to any organization or individual for any possible subsequent award action. Not responding to this OOI does not preclude participation in any future funding opportunity announcement, if any is issued.