



U.S. Department of Transportation

Notice of Funding Opportunity Number **693JJ319NF00003**

*“Advanced Transportation and Congestion Management Technologies
Deployment Initiative”*

Amendment #1

Dated 06/10/2019

This amendment to NOFO 693JJ319NF00003 incorporates the following changes to the version originally posted to Grants.gov on 06/06/2019:

1. On page 4 of 37, under **Funding Opportunity Informational Webinar**, after the Information and registration, add the following (**see red underlined text for revisions**):

INFORMATIONAL SESSION: ATCMTD INITIATIVE

SESSION: Virtual Webcast: Background and Application Information for the ATCMTD Initiative

DATE: June 28, 2019

TIME: 1:00 pm Eastern Time

INFORMATION AND REGISTRATION:

https://connectdot.connectsolutions.com/e61b9b65f47x/event/event_info.html

2. Update the table beginning on page 13 of 37 under Section 5 “Deliverables” as follows (see red underlined text for revisions)

Deliverable	Approximate Due Date	Section 508 Compliant?
Preliminary Kick-off Meeting – Conduct a preliminary kick-off meeting with DOT at mutually-agreed-upon location.	Within 6 weeks after announcement of project selection.	No
Draft Cooperative Agreement completed. The cooperative agreement shall include a Project Management Plan. The Project Management Plan, shall include, at a minimum: a) Statement of Work, with a description of Tasks and Sub-Tasks by which the project work activities will be organized, executed, and monitored. b) A Project Schedule (Gantt Chart or equivalent) displaying start and end times for each Task and Sub-Task, plus achievement of Project Milestones. c) A description of major Project Milestones, including key reports, start of operations of important systems or subsystems, and other important deliverables or events. d) A Staffing Table, which identifies a single Project Manager, plus project staff and/or consultants that will lead and support each ask (or Sub-Task if appropriate). e) A Project Budget, displaying planned expenditures for each Task, with a further breakdown by Cost Element for each Task, and by the Federal share vs. non-Federal share.	Within 6 weeks after preliminary kick-off meeting.	No

Fully-Executed Cooperative Agreement.	Within 6 weeks after completion of draft agreement.	No
Kick-off Meeting – Conduct a kick-off meeting with DOT at mutually-agreed-upon location.	Within 4 weeks after execution of cooperative agreement.	No
<u>Quarterly</u> Progress Reports – submit progress reports to document activities performed, anticipated activities, and any changes to schedule or anticipated issues.	<u>Quarterly</u>	No
Systems Engineering Documents In accordance with 23 CFR 940.11, the Recipient shall submit electronic copies of the milestone Systems Engineering documents applicable to this project, for approval by FHWA. This shall include, at minimum: a) Systems Engineering Review Form (SERF) b) Concept of Operations (ConOps) c) Systems Engineering Management Plan (SEMP).	As applicable	No
Project Evaluation Plan The Recipient shall submit to FHWA for approval an Evaluation Plan, which shall include, at a minimum: a) Statement of Project Objectives , b) List of Evaluation Criteria (e.g. quantitative performance metrics and/or qualitative assessments) tailored to the Project Objectives, c) Description of data-collection procedures tailored to these criteria, which could include, for example, before/after data, surveys, interviews, system-monitoring data, or other data needed to report on achievement of project objectives. d) Outline of Evaluation Report (1-page, <u>draft</u> list of topics to be addressed)	Within 90 days after the Effective Date	No
Data Management Plan (DMP) The Recipient shall submit to FHWA for approval a DMP that provides a preliminary overview of data that	Within 90 days after the Effective Date, to be updated	No

may be collected or created through the project, which shall include, at a minimum: a) Data description b) Data access policies c) Data storage and retention approach The Recipient shall then update the DMP throughout the project with more details on the data that is collected or created, including information on data rights and standards. Additional information on DMPs can be found at: https://ntl.bts.gov/public-access/creating-data-management-plans-extramuralresearch.	throughout the project.	
Report to the Secretary – submit a report describing the deployment and operational costs compared to the benefits and savings, and how the project has met the original expectations projected in the deployment plan.	Annually beginning 1 year after execution of cooperative agreement.	Yes
Annual Budget Review and Program Plan Reporting Submit the Annual Budget Review and Program Plan Report. The report should describe: (1) Overview and schedule of tasks, activities, milestones and deliverables for the upcoming year, to include: • the latest deliverables table or project management schedule; and • a discussion of whether the current approved Technical Application attached to the award needs to be updated or not. If an update is warranted, propose the updates. (2) Overview and forecast budget for the upcoming year, including: a discussion of whether the current approved Budget Application attached to the award needs to be updated or not. If an update is warranted, propose the updates.	60 days prior to the anniversary date of award	No
Final Report The Recipient shall provide a final report within 90 days after the termination or expiration of this agreement. The FHWA Authorized Organizational	Within 90 days after the termination or expiration of	Yes

Representative (AOR) in consultation with the Recipient, will determine the final design and scope of the evaluation and report. Submit an electronic copy of all reports to the ATCMTD mailbox at ATCMTD@dot.gov	this Agreement	
<i>(additional deliverables to be identified in separate rows by the applicant)</i>		

Note: Section 508 requirements are included in NOFO Section F's General Terms and Conditions available online at: <http://www.fhwa.dot.gov/aaa/generaltermsconditions.cfm>.

All other terms, conditions and requirements of this Notice of Funding Opportunity remain unchanged.