Instructions for Submitting a Great Lakes Fish and Wildlife Restoration Act (GLFWRA) Proposal through GrantSolutions

To submit a GLFWRA proposal through GrantSolutions.gov

1. Register with GrantSolutions.gov.

Applicants must first register an account with GrantSolutions.gov and complete all steps of the registration process before they can apply through GrantSolutions.gov. Please follow this link to register in GrantSolutions or you can find the Grant Recipient User Account Request Form on Grants.gov under F21AS00187 Related Documents Tab.

NOTE: it takes 2-3 days to get registered in GrantSolutions

2. Login
   - Navigate to GrantSolutions by going to www.grantsolutions.gov
   - Select the LOGIN button
   - Log in with your applicant/recipient account and search for **Great Lakes Fish and Wildlife Restoration Act FY 2021 – 2021**. Competition ID/Funding Opportunity Number is **F21AS00187** this announcement through the "funding opportunity" tab on the website.
3. GrantSolutions help and user-guide.

   For recipient GrantSolutions user reference and training please use the following links:
   - GrantSolutions website - recipient training video series
   - Service recipient GrantSolutions user accounts and training website.
4. Help Desk Information

   If you need additional help, the GrantSolutions help desk is available for assistance on all GrantSolutions products and services. Hours of Operation: Monday through Friday 7 a.m. – 8 p.m. ET **(closed on Federal holidays)**.
   Phone: 1.866.577.0771 or 202.401.5282
   Email: help@grantsolutions.gov
5. Proof of Timely Submission

   GrantSolutions automatically generates an electronic date and time stamp in the system upon application receipt.

If an eligible applicant cannot use GrantSolutions for a legitimate reason, submitting a proposal by email may be possible, but **requires prior approval by the Program Technical Contact – email Rick Westerhof or call 231-282-2736.** If approved, proposals provided by email must be sent by the deadline in GrantSolutions. Late applications are not eligible for consideration.

Grants.gov

Proposal can not be submitted through Grants.gov. You can download documents and application templates under the Related Documents Tab.