

National Park Service

Notice of Funding Opportunity

FY2025 - Historic Preservation Fund- Annual State Historic Preservation Office Grants

Funding Opportunity Number

P25AS00488



Signature

7/1/2025

Date

Table of Contents

BASIC INFORMATION.....	1
ELIGIBILITY	2
Cost Sharing Requirement	3
GET READY TO APPLY	3
Required System Registrations	3
PROGRAM OVERVIEW	4
Program Goals.....	4
Program Description	4
Legislative Authority	4
Type of Award	4
PREPARE YOUR APPLICATION	4
Application Content and Format.....	4
Application Documents.....	5
SUBMISSION REQUIREMENTS AND DEADLINES	11
Address to Request Application Package	11
Submission Dates and Times	11
Submission Instructions	11
APPLICATION REVIEW INFORMATION.....	12
Eligibility Review	12
Merit Review.....	12
Review and Selection Process.....	12
Risk Review	13
AWARD NOTICES	13
POST AWARD REQUIREMENTS AND ADMINISTRATION	14
Administration and National Policy Requirements	14
Reporting.....	14

BASIC INFORMATION

Announcement Type: Initial

Funding Opportunity Number: P25AS00488

Assistance Listing Number(s): 15.904

Estimated Total Program Funding: \$62,150,000

Expected Number of Awards: 59

Award Ceiling: \$2,200,000

Award Floor: \$10,000

Cost Sharing Required?

Yes

Closing Date Explanation

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

U.S. states and local governments may be required under [Executive Order 12372](#), [Intergovernmental Review of Federal Programs](#) to submit their application to their State Single Point of Contact (SPOC) for review. For more information, see the [Intergovernmental Review SPOC List](#).

Have Questions?

All questions should be submitted to STLPG@nps.gov

Executive Summary

This funding program supports the operation of State Historic Preservation Offices (SHPOs) in the 50 states, 5 territories, 3 Freely Associated States, and District of Columbia within allowable program areas as described in the National Historic Preservation Act (54 USC 3001 et. sec). Where relevant, staff and projects must comply with the appropriate Secretary of the Interior's Standards.

The purposes of this program are to provide matching grants to States for the identification, evaluation, and protection of historic properties by such means as: survey, planning, technical assistance, physical preservation, Federal tax incentives available for historic properties, nominations to the National Register of Historic Places, distribution of funding to Certified Local Governments, and to assist Federal, State, and Local Government agencies, nonprofit organizations and private individuals in carrying out historic preservation activities. Awards under this program must comply with and support 54 U.S.C. 3001 et seq. (commonly known as the National Historic Preservation Act).

ELIGIBILITY

Eligible Applicants

State governments

Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education

Others (see text field entitled "Additional Information on Eligibility" for clarification)

Additional Information on Eligibility

In accordance with the National Historic Preservation Act as amended, 54 USC 3001, this funding opportunity is limited to:

State governments, as defined in 54 USC 3001 et seq. also known as the National Historic Preservation Act. Further eligible applicants are defined in 54 USC 302902 - Grants to States; 54

USC 302908 - Grants to the Federated States of Micronesia, the Republic of the Marshall Islands, the Republic of Palau; and specifically in 54 USC 300317 – States. One nonprofit organization, Ohio History Connection, is eligible to apply serving as the Ohio State Historic Preservation Office.

Restrictions and Requirements for Non-U.S. Entities or Projects

- We do not fund [countries supporting terrorism subject to U.S. sanctions](#).
- We do not fund [countries under U.S. Treasury sanctions without licenses](#).
- You must get all required approvals for work outside the U.S. We are not responsible for your compliance with local rules.
- For projects over \$500,000, you may need to comply with [2 CFR 175.105\(b\)](#) before we make an award.

Cost Sharing Requirement

Cost Sharing Required?

Yes

The recipient must provide a cost match of minimum of 40% of the total project cost. Contributions for cost match must be made from non-Federal sources which may include properly documented cash, in-kind contributions or services, or materials. Insular areas and some territories are exempt from this requirement.

GET READY TO APPLY

Required System Registrations

Unique Entity Identifier and SAM.gov Registration

Before applying, all **applicants** except individuals applying as a natural person **must be registered in SAM.gov**. During the SAM.gov registration the entity will obtain their Unique Entity Identifier (UEI).

The SAM.gov registration process can take several months. If your organization is not already registered in SAM.gov, begin the registration process as soon as possible.

To register in SAM.gov, go to the [SAM.gov website](#) and use the available resources to complete registration.

- **Financial assistance registrants** must review and certify compliance with the SAM.gov “Financial Assistance General Representations and Certifications”.
- **Already registered?** You already have a Unique Entity ID. Before applying, check that your “Financial Assistance General Representations and Certifications” on SAM.gov is complete. Remember to renew your registration every year to keep it active while you have an award or application in progress. You can update your registration whenever you need, including during renewal.
- **Need help?** For additional information and contact information on the [SAM.gov Help page](#).

GRANTS.GOV

This program accepts applications through [Grants.gov](https://www.grants.gov) so once you receive your UEI return to Grants.gov to [register](#) with Grants.gov. Please allow 30 days to register and set up a Workspace in Grants.gov. See [Submission Instructions](#) section below for additional details.

PROGRAM OVERVIEW

Program Goals

- To provide matching grants to States for the identification, evaluation, and protection of historic properties as defined by the National Historic Preservation Act

Program Description

This funding program supports the operation of State Historic Preservation Offices (SHPOs) in the 50 states, 5 territories, 3 Freely Associated States, and District of Columbia within allowable program areas described in the National Historic Preservation Act. Where relevant, staff and projects must comply with the appropriate Secretary of the Interior's *Standards and Guidelines for Archeology and Historic Preservation*.

The purposes of this program are to provide matching grants to States for the identification, evaluation, and protection of historic properties by such means as: survey, planning, technical assistance, physical preservation, review and compliance of Federal undertakings, Federal historic preservation tax incentives, nominations to the National Register of Historic Places, distribution of funding to and support of Certified Local Governments, and to assist Federal, State, and Local Government agencies, nonprofit organizations and private individuals in carrying out historic preservation activities. Certified Local Governments are encouraged to prioritize projects in support of the celebration of America's 250th birthday (America250). This may include, but is not limited to, preservation planning, interpretation, public engagement, and rehabilitation projects that recognize and honor the nation's founding, history, and cultural heritage. Awards under this program must comply with and support 54 U.S.C. 3001 et seq. (commonly known as the National Historic Preservation Act).

Legislative Authority

- 54 U.S.C. 3001 et seq. (National Historic Preservation Act)
- 54 U.S.C. 302902 Grants to States
- 54 U.S.C. 302908 Grants to the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau
- The American Relief Act, P.L. 118-158
- Full-Year Continuing Appropriations and Extensions Act, 2025 enacted as Public Law 119-4

Type of Award

Projects will be funded through G (Grant).

PREPARE YOUR APPLICATION

Application Content and Format

Pre-Application Requirements

Prior to submitting an application, applicants should review presidential actions found at: <https://www.whitehouse.gov/presidential-actions/> and DOI Secretary's Orders found at: <https://www.doi.gov/document-library/secretary-order>. By submitting an application in response to this Notice of Funding Opportunity, the applicant certifies awareness and compliance with all currently effective and applicable executive orders and secretary's orders, including but not limited to the executive order titled *Ending Radical and Wasteful Government DEI Programs and Preferencing*, as well as the executive order and Secretary's order titled *Restoring Truth and Sanity to American History*. Applicants are responsible for ensuring their proposed activities are consistent with the intent and requirements of these directives.

Application Documents

Applicants must submit the following forms with their application as specified below. Instructions for accessing and submitting application forms are provided in the [Submission Instructions](#) section of this document below. For instructions on completing form fields, see the form instructions on the [Grants.gov Forms Repository](#).

Forms/Assurances/Certifications	Submission Requirement
SF-424, Application for Federal Assistance Note: For applicants requesting more than \$100,000 in Federal funds, the Authorized Representative's signature (or electronic equivalent) on the Application for Federal Assistance form also represents their certification of the statements in Appendix A to 43 CFR 18-Certification Regarding Lobbying	Required from all applicants
SF-424A, Budget Information – Non-Construction Programs	Required for non-construction projects
SF-424C: Budget Information – Construction Programs	Required for construction projects
SF-LLL, Disclosure of Lobbying Activities	Required if requesting more than \$100,000 in Federal funds <u>and</u> the applicant has used or plans to use funds other than Federal appropriated funds for lobbying related to the proposed project.
Project Abstract Summary (OMB 4040-0019). Must include, in plain language: <ul style="list-style-type: none"> • Award purpose, • Activities to be performed, • Expected deliverables or outcomes, • Intended beneficiaries, Subrecipient activities (if known or specified at time of award)	Required from all applicants

Project Narrative

Organizational Chart and Staffing Summary Statement

- Applicants must fill out the SHPO Staffing Summary in HPF Online. It can be found in HPF Online as "Org Chart/Staff Summary" within the Application for [Year] Annual Grant section of the left-hand sidebar. Your org chart can be uploaded on the same page in HPF Online.
- Certification of Qualified Staff and Review Board Statement
 - A blank copy of this statement can be found under the Related Documents tab of the opportunity on grants.gov and may be uploaded in HPF Online.
- Additionally, States must use HPF Online to complete Cumulative Products Table Projections and at a minimum, In House activities in the Project Activity Database Report.

Budget Narrative

Applicants must describe and justify items and costs listed in their budget. The budget narrative must identify the following cost items: total estimated costs, non-Federal cost share, third-party contributions, and any pre-award costs. Total project cost is the sum of all allowable costs, including required and voluntary cost share and third-party contributions.

Budget items must be:

- Reasonable, allowable, allocable, and necessary
- Compliant with [2 CFR §200 Subpart E](#) cost principles

Indirect Costs: Applicants must indicate in their budget narrative how they will charge indirect costs, including the rate to be applied:

- De Minimis Rate: If eligible, state if your organization is opting to use the de minimis rate of up to 15% of total modified direct costs. Entities that do not have a current Federal negotiated indirect cost rate (including provisional rate) may propose to use the de minimis rate. For more information, refer to [2 CFR 200.414\(f\)](#).
- Negotiated Rate: State if you will negotiate with your cognizant agency. If your organization has previously negotiated a rate, attach a copy of the most recently negotiated rate agreement (active or expired).

This program has a mandated cap on indirect costs or approved rate deviation.

Administration costs necessary to complete and administer the program cannot exceed 25% of total cost (primary and subgrants combined). This limitation for the Historic Preservation Fund is by statute, 54 U.S.C. 302902. Administrative costs are: Allowable, reasonable, and allocable costs related to the overall management of activities directly related to finance (accounting, auditing, budgeting, contracting), general administrative salaries and wages (grant administration, personnel, property management, equal opportunity) and other "overhead" functions (general legal services, general liability insurance, depreciation on buildings and equipment, etc.) not directly attributable to specific program areas identified in the grant agreement.

Your SF-424a will serve as your detailed budget narrative along with any other required information in HPF Online. They must indicate a minimum pass through of 10% to Certified Local Governments as required. Please divide your costs across the columns under Administration, Program, and Contracts/Subgrants.

State Name	Total Award	Match Required	Total Grant Budget
ALABAMA	\$ 1,101,411	\$ 734,274.00	\$ 1,835,685
ALASKA	\$ 1,395,234	\$ 930,156.00	\$ 2,325,390
ARIZONA	\$ 1,229,174	\$ 819,450.00	\$ 2,048,624
ARKANSAS	\$ 991,478	\$ 660,986.00	\$ 1,652,464
CALIFORNIA	\$ 2,178,979	\$ 1,452,653.00	\$ 3,631,632
COLORADO	\$ 1,213,636	\$ 809,091.00	\$ 2,022,727
CONNECTICUT	\$ 940,213	\$ 626,809.00	\$ 1,567,022
DELAWARE	\$ 668,277	\$ 445,518.00	\$ 1,113,795
FLORIDA	\$ 1,551,904	\$ 1,034,603.00	\$ 2,586,507
GEORGIA	\$ 1,274,793	\$ 849,862.00	\$ 2,124,655
HAWAII	\$ 751,525	\$ 501,017.00	\$ 1,252,542
IDAHO	\$ 963,809	\$ 642,540.00	\$ 1,606,349
ILLINOIS	\$ 1,497,085	\$ 998,057.00	\$ 2,495,142
INDIANA	\$ 1,196,472	\$ 797,648.00	\$ 1,994,120
IOWA	\$ 1,071,922	\$ 714,615.00	\$ 1,786,537
KANSAS	\$ 1,090,324	\$ 726,883.00	\$ 1,817,207
KENTUCKY	\$ 1,069,341	\$ 712,894.00	\$ 1,782,235

LOUISIANA	\$ 1,094,775	\$ 729,850.00	\$ 1,824,625
MAINE	\$ 877,873	\$ 585,249.00	\$ 1,463,122
MARYLAND	\$ 1,060,521	\$ 707,014.00	\$ 1,767,535
MASSACHUSETTS	\$ 1,157,066	\$ 771,378.00	\$ 1,928,444
MICHIGAN	\$ 1,482,403	\$ 988,269.00	\$ 2,470,672
MINNESOTA	\$ 1,238,175	\$ 825,450.00	\$ 2,063,625
MISSISSIPPI	\$ 979,581	\$ 653,054.00	\$ 1,632,635
MISSOURI	\$ 1,236,513	\$ 824,342.00	\$ 2,060,855
MONTANA	\$ 1,024,898	\$ 683,266.00	\$ 1,708,164
NEBRASKA	\$ 1,010,330	\$ 673,554.00	\$ 1,683,884
NEVADA	\$ 1,037,725	\$ 691,817.00	\$ 1,729,542
NEW HAMPSHIRE	\$ 767,662	\$ 511,775.00	\$ 1,279,437
NEW JERSEY	\$ 1,212,233	\$ 808,156.00	\$ 2,020,389
NEW MEXICO	\$ 1,060,235	\$ 706,824.00	\$ 1,767,059
NEW YORK	\$ 1,787,942	\$ 1,191,962.00	\$ 2,979,904
NORTH CAROLINA	\$ 1,286,023	\$ 857,349.00	\$ 2,143,372
NORTH DAKOTA	\$ 869,584	\$ 579,723.00	\$ 1,449,307
OHIO	\$ 1,447,930	\$ 965,287.00	\$ 2,413,217
OKLAHOMA	\$ 1,102,117	\$ 734,745.00	\$ 1,836,862

OREGON	\$ 1,161,730	\$ 774,487.00	\$ 1,936,217
PENNSYLVANIA	\$ 1,514,473	\$ 1,009,649.00	\$ 2,524,122
RHODE ISLAND	\$ 704,548	\$ 469,699.00	\$ 1,174,247
SOUTH CAROLINA	\$ 1,030,316	\$ 686,878.00	\$ 1,717,194
SOUTH DAKOTA	\$ 896,513	\$ 597,676.00	\$ 1,494,189
TENNESSEE	\$ 1,155,572	\$ 770,382.00	\$ 1,925,954
TEXAS	\$ 1,970,659	\$ 1,313,773.00	\$ 3,284,432
UTAH	\$ 1,039,647	\$ 693,098.00	\$ 1,732,745
VERMONT	\$ 693,085	\$ 462,057.00	\$ 1,155,142
VIRGINIA	\$ 1,222,930	\$ 815,287.00	\$ 2,038,217
WASHINGTON	\$ 1,253,080	\$ 835,387.00	\$ 2,088,467
WEST VIRGINIA	\$ 880,133	\$ 586,756.00	\$ 1,466,889
WISCONSIN	\$ 1,233,612	\$ 822,408.00	\$ 2,056,020
WYOMING	\$ 887,396	\$ 591,598.00	\$ 1,478,994
DISTRICT OF COLUMBIA	\$ 627,846	\$ 418,564.00	\$ 1,046,410
PUERTO RICO	\$ 870,008	\$ 580,006.00	\$ 1,450,014
AMERICAN SAMOA	\$ 457,295	\$ -	\$ 457,295
GUAM	\$ 484,673	\$ -	\$ 484,673
COMMON WEALTH OF THE NORTHERN MARIANA ISLANDS	\$ 474,239	\$ -	\$ 474,239

VIRGIN ISLANDS	\$ 494,453	\$ -	\$ 494,453
FEDERATED STATES OF MICRONESIA	\$ 545,891	\$ -	\$ 545,891
REPUBLIC OF PALAU	\$ 316,369	\$ -	\$ 316,369
REPUBLIC OF THE MARSHALL ISLANDS	\$ 316,369	\$ -	\$ 316,369
Total	\$ 62,150,000	\$ 39,373,825.00	\$ 101,523,825

Conflict of Interest and Unresolved Matters Disclosures:

If any actual or potential conflict of interest exists related to this project at the time of application, the applicant must provide sufficient information to support a program determination of significance per [2 CFR 1402.112](#). Refer to [2 CFR 200.112](#) Conflict of Interest and [2 CFR 200.113](#).

Overlap or Duplication of Effort Statement:

Applicants must state in their application if the activities, costs, or time commitment of key personnel proposed in this application overlap with those in any other Federal proposal or award or not. If no overlap exists, include a statement to that effect. If any overlap exists, provide:

- Activities: Description any overlapping activities.
- Costs: Description of any overlapping costs.
- Time: Description of any overlapping key personnel time.
- A copy of any overlapping or duplicative proposal submitted to any other potential funding entity.
- Details on when any overlapping proposal was submitted, to whom, and the expected date of the funding decision.

Other Required Information

Organizational Chart and Staffing Summary Statement

This chart shows position titles, vacant positions, and the hierarchy of reporting relationships among and between SHPO staff. The staffing summary can now be done in HPF Online.

In addition, the chart should identify specific staff who:

- Meet 36 CFR 61 professional qualifications for required historian, architectural historian, and archeologist positions, unless an alternate staffing plan has been approved by the NPS;
- Are funded in full or part with HPF or matching share and the number of full time equivalent (FTE) positions charged to the Federal share and the number of FTEs charged to the matching share; please also identify what percent of funding (Federal or match) is applied towards a particular position and provide a total of staff funded by Federal and match;
- Assigned to *each* program area (Planning, National Register, Review and Compliance, Survey and Inventory, Tax Credits, Local Government Certification, and Administration);
- Serve as the HPF Grant manager;
- Serve as the statewide CLG coordinator(s); and,

- Coordinate Title VI/Section 504 monitoring (See 10 CFR 1040.5).

Certification of Qualified Staff and Review Board Statement

Located in HPF Online under the “HPF Forms” tab (left-hand column) or in grants.gov under the “related documents” tab.

Print, sign, scan, and attach to Grants.gov submission using the “Attachments Form.”

SUBMISSION REQUIREMENTS AND DEADLINES

Address to Request Application Package

The application package can be found on Grants.gov. Additional materials can be submitted in HPF Online.

Submission Dates and Times

Closing Date for Applications: 08/29/2025

Closing Date Explanation

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

Submission Instructions

Apply Through Grants.gov

To apply through [Grants.gov](https://www.grants.gov), please follow the instructions in the [Quick Start Guide for Applicants](#). Before applying, ensure that at least one person at your organization is registered and has the Authorized Organization Representative (AOR). Only the AOR can submit the application. If you need more users, they must create their own Grants.gov account. Follow these steps below to apply:

- *Create a Workspace:* Creating a workspace allows you to complete it online and route it through your organization for review before submitting.
- *Complete a Workspace:* Invite participants to the workspace so you can collaborate on the application. Required applications forms are included in the Grants.gov Funding Opportunity Package and can be completed in the Workspace, unless noted otherwise in the Required Forms table above. Check for errors before submission.
- *Submit a Workspace:* An application may be submitted through workspace by clicking the Sign and Submit button on the Manage Workspace page, under the Forms tab
- *Track a Workspace Submission:* After successfully submitting a workspace application, a Grants.gov Tracking Number (GRANTXXXXXXXX) is automatically assigned to the application.

The system generates a date and time stamp and sends it to the applicant’s AOR via email as proof of submission. Make sure your application passes the Grants.gov validation checks. Do not encrypt, zip, or password-protect any files. Only registered individuals in SAM as both a user and an AOR can submit applications. Please allow 30 days to register in Grants.gov.

Application System Technical Support: For Grants.gov technical registration and submission, downloading forms, and application packages, contact Grants.gov Customer Support at 1-800-518-4726 or by email at Support@grants.gov.

APPLICATION REVIEW INFORMATION

Eligibility Review

During the eligibility review, the application is checked for timely submission, completed packages (see [Application Documents](#) above) and alignment with the requirements of this announcement. The Federal agency may remove an application if it does not pass the eligibility review.

NPS personnel will review all proposals.

If an applicant selected for funding hasn't finished their SAM.gov registration (see [2 CFR 25.200](#) and [2 CFR 25.110](#)) when the federal agency is ready to make an award, we may decide that the applicant is ineligible for the award and choose to grant it to someone else. Please refer [2 CFR 25.205](#) for more information.

Prior to making an award, the DOI checks the anticipated recipient and their key project personnel against the current list of prohibited or restricted persons or entities in the System for Award Management (SAM.gov) Exclusions database. We are prohibited from making an award if a recipient or any key personnel are found ineligible, prohibited, restricted, or otherwise excluded from receiving or participating in an award, as their ineligibility condition applies to this program.

If removed from consideration for ineligibility, the Federal agency will notify the applicant in writing.

Merit Review

All proposals for funding will be considered using the required information outlined above for these formula grants. These are not competitive awards, and funding is determined by an apportionment formula as detailed in the *Historic Preservation Fund Grants Manual*.

Review and Selection Process

This program reviews proposed budgets to ensure:

- figures are correct
- estimated costs are necessary and reasonable and clearly linked to project narratives
- avoid obviously unallowable costs
- identify costs requiring prior approval
- ensure indirect cost rates are applied correctly
- confirm cost sharing requirements are reflected in the budget.

This program reviews applications for potential overlap or duplication between the proposed project and any other funded or proposed project. Depending on the circumstances, DOI may choose to not make an award.

Initial Review Prior to conducting the comprehensive merit review, an initial review will be performed to determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; (4) the proposed project is responsive to the program objectives of the NOFO (program determination); and (5) the proposed project is in compliance with all applicable executive and secretary orders, including the President’s executive order on *Ending Radical and Wasteful Government DEI Programs and Preferencing*, as well as the executive order and Secretary order on *Restoring Truth and Sanity to American History*. If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the recipient is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

In accordance with 2 C.F.R. § 200.205, applications selected for funding will be subject to a pre-award risk assessment which may include a review of information contained within the applicant’s proposal, past audits, Federal Awardee Performance and Integrity Information System (FAPIIS), and/or past performance on previous Federal financial assistance awards. Negative information that leads to a recipient being designated as “Medium Risk” or “High Risk” may result in specific conditions, as identified in 2 C.F.R. § 200.207, being incorporated into the final award.

Risk Review

Prior to making an award, the program assesses the risk posed by the applicant per [2 CFR 200.206](#). If an award will be made, the program may apply special conditions corresponding to the risk assessed. For awards over the simplified acquisition threshold (currently \$250,000), the program reviews eligibility and financial integrity information in the applicant’s SAM.gov records per [2 CFR 200.206\(a\)](#). The program also assesses financial management capabilities, project delivery experience, staffing resources, past performance, administration and reporting compliance records, and overall project complexity and potential challenges.

AWARD NOTICES

Notices of Federal Award are sent electronically via GrantSolutions or e-mail. These notices outline the terms, conditions, and payment instructions per [2 CFR 200.211](#). The Notice of Federal Award signed by an authorized Grants Officer is the legal instrument obligating financial assistance to a recipient. Any other prior notice is not an authorization to begin work. If the program allows pre-award costs per [2 CFR 200.458](#), beginning performance before receiving a Notice of Federal Award is at the applicant’s own risk.

Anticipated Project Start Date: 09/01/2025

Anticipated Project End Date: 09/30/2027

Once an application is approved, applicants will receive notification of their award through Grant Solutions.

Any pre-award costs incurred prior to the receipt of a signed agreement or written notice signed by a Financial Assistance Awarding Officer authorizing pre-award costs, is at the applicant's own risk. A fully executed copy of the grant agreement through Grant Solutions by the Financial Assistance Awarding Officer is the only authorizing document to begin performance. Pre-award costs are allowable back to the start date of the agreement, 10/1/2024.

POST AWARD REQUIREMENTS AND ADMINISTRATION

Administration and National Policy Requirements

For award administration and national policy requirements, see the [DOI General Terms and Conditions](#). Infrastructure projects require the use of American iron, steel, manufacture products, and construction materials per [2 CFR 184](#).

Geospatial Data

If you receive financial assistance from the Department of the Interior (DOI), recipient must follow these rules for geospatial data:

Follow Federal Standards: All geospatial data you collect or create must meet the standards set by the Federal Geospatial Data Committee (FGDC) or the Department of the Interior. This is required by the Geospatial Data Act of 2018, which is part of Public Law 115-254, specifically in Subtitle F (Geospatial Data), sections 751-759C (codified at [43 U.S.C. §§ 2801–2811](#)).

Include Metadata: Your Geographic Information Systems (GIS) files must include complete metadata. Metadata is information that describes the data, such as where it came from, how accurate it is, and how it should be used. This is to ensure that anyone using the data understands its context and quality.

Check for Existing Data: Before you start collecting new geospatial data, you need to check GeoPlatform.gov. This is to see if there is already existing geospatial data from federal, state, local, or private sources that can meet your needs and is available for free. If such data is available, you should use it instead of gathering new data.

These rules help ensure that geospatial data is reliable, high-quality, and that resources are used efficiently.

Reporting

The recipient's Notice of Award will detail all reporting requirements, including frequency, due dates, and instructions for requesting extensions. In general, but not limited to, recipients must:

- Submit Federal Financial reports and Program Performance reports.
- Use the [Federal Financial Report \(SF-425\) form](#) for financial reporting,
- Monitor award activities and report on program performance per [2 CFR 200.329](#),
- Promptly notify the awarding program in writing of any issues, delays, or conditions impairing award objectives per [2 CFR 200.329\(e\)](#),

- Disclose any conflicts of interest related to their award that arise during the award period per [2 CFR 1402.112](#),
- Report on the status of real property acquired under the award in which the Federal government retains an interest per [2 CFR 200.330](#), and
- Report all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award per [2 CFR 200.113](#).
- Report any matters related to recipient integrity and performance to SAM.gov per [Appendix XII to 2 CFR 200](#).
- If the Federal share of the award is more than \$100,000 and the recipient makes or agrees to make any payment using non-appropriated funds for lobbying in connection to the award, disclose those activities using the Disclosure of Lobbying (SF-LLL) form per [43 CFR 18.100](#).
- Federal Funding Accountability and Transparency Act of 2006 (FFATA) requires certain recipients to report information on executive compensation through SAM.gov and information on all sub-awards, subcontracts, and consortiums over \$30,000 to the [FFATA Subaward Reporting System \(FSRS\)](#).

Other Information