



U.S. Department of Labor
 Veterans' Employment and Training Service
VETS-705 Chart of Past Performance

Applicant Name

Grant or Cooperative Agreement Award History

Select the response that best describes the organization's grant or cooperative agreement award history. Applicants that have received a Homeless Veterans' Reintegration Program (HVRP) grant must only select option #2.

Category 1. No Federal Grant or Cooperative Agreement History	Category 2. Homeless Veterans' Reintegration Program (HVRP) Award History	Category 3. Other Entity Award History
<input type="checkbox"/> The organization has never been awarded a grant or cooperative agreement, regardless of the Service Delivery Area (SDA).	<input type="checkbox"/> The organization has been awarded an HVRP , Homeless Women Veterans and Homeless Veterans with Children (HWVHWC), or Incarcerated Veterans' Transition Program (IVTP) (collectively known as "HVRP") grant.	<input type="checkbox"/> The organization has never received an HVRP award but has been awarded a grant or cooperative agreement.
<i>Form complete; no further information is required. The application will receive zero points for past performance.</i>	<i>Continue to Section I. HVRP Award History</i>	<i>Skip to Section II. Other Award or Cooperative Agreement History</i>

I. Homeless Veterans' Reintegration Program (HVRP) Award History

Select one response from the options below based on the grant's period of performance (PoP) start date noted on line 26 of the Department of Labor (DOL) Notice of Award (NoA). DOL reserves the right to award zero points for responses that misrepresent the organization's HVRP award history.

Category 2A. HVRP Grant Award PY25 + No Other Award or Cooperative Agreement	Category 2B. HVRP Grant Award PY25/pre-PY21 + Other Award or Cooperative Agreement	Category 2C. HVRP Grant Award in PY22-PY24
<p><input type="radio"/> The organization has only been awarded one HVRP grant with a PoP start date of July 1, 2025, regardless of the SDA they are requesting, and has never been awarded another grant or cooperative agreement.</p> <p>--OR--</p> <p>The organization's most recently awarded HVRP grant had a PoP start date on or before July 1, 2021 and has not been awarded another grant or cooperative agreement.</p>	<p><input type="radio"/> The organization has only been awarded one HVRP grant with a PoP start date of July 1, 2025, and has been awarded another grant or cooperative agreement.</p> <p>--OR--</p> <p>The organization's most recently awarded HVRP grant had a PoP start date on or before July 1, 2021 and has been awarded another grant or cooperative agreement.</p>	<p><input type="radio"/> The organization was awarded at least one HVRP grant with a PoP start date of July 1, 2022, 2023, or 2024.</p> <p><i>*Applicants that meet the criteria for Category C must select it.</i></p>
<p><i>Form complete; no further information is required.</i></p> <p><i>The application will receive zero points for past performance.</i></p>	<p><i>Skip to Section II. Other Award or Cooperative Agreement History and complete the remainder of the form.</i></p>	<p><i>Continue to Category 2C. HVRP Grant Award in PY22-PY24</i></p>

Category 2C. HVRP Grant Award in PY22–PY24

Enter the Employer Identification Number (EIN) and Unique Entity Identifier (UEI) for the organization. These numbers must match the information listed on your SF-424.

EIN 9-digits; no hyphen	Example: 123456789	
UEI 12-character alphanumeric	Example: FDTWYERDSD42	

Category 2C applicants stop here; no further information is required. Points for past performance will be awarded as described in [Section IV. Scoring Criteria](#).

II. Other Award or Cooperative Agreement History

Select either a Yes or No response based on one grant or cooperative agreement awarded by another entity other than VETS.

- It must be a grant or cooperative agreement, but not a contract.
- All three questions must have a “Yes” response for the grant or cooperative agreement to meet the minimum requirements for earning past performance points. For any question with a “No” response, DOL reserves the right to assign zero points for past performance.

Award or Cooperative Agreement Past Performance Requirements	Yes	No
The grant or cooperative agreement was similar in size, scope, funding, and relevance to the application grant type.	<input type="checkbox"/>	<input type="checkbox"/>
The period of performance (PoP) end date is within three years of the applicable Funding Opportunity Announcement's (FOA) posted date. <i>Example: if the FOA's posted date is January 16, 2026, the grant or cooperative agreement's PoP end date must be no earlier than January 16, 2023.</i>	<input type="checkbox"/>	<input type="checkbox"/>
The grant or cooperative agreement was in operation for at least 12 consecutive months of the HVRP FOA posted date.	<input type="checkbox"/>	<input type="checkbox"/>

1. Previous grantor information

Grantor's Name	
Grantor's E-mail Address	Grantor's Telephone

2. Grant recipient information

Name of Organization (if different from name in current application)	EIN (9 digits, no hyphen)	UEI (12-character alphanumeric)
Grant/Cooperative Agreement Number or FAIN ¹	PoP Start Date (MM/DD/YYYY)	PoP End Date (MM/DD/YYYY)
Annual Funding Amount (Funding)	Annual # of Participants Served/Enrolled (Size)	Cost Per Enrollment (CPE) (auto-calculated)
Type of Population Served (Relevance)		

¹ Federal Award Identification Number (FAIN): a unique ID within the federal agency for each financial assistance award.

Project Description (Scope)

3. Notice of Award (NoA) PDF

To validate the previous grantor's information, you must also upload the grant or cooperative agreement's Notice of Award (NoA) cover page. Please refer to the FOA for more detailed instructions and a sample NoA cover page you can reference.

Additionally, a supplemental microlearning video on how to create this requirement is available on the [Prospective HVRP Applicant Resources – National Veterans' Technical Assistance Center](#) website. It should include the following:

- EIN,
- UEI,
- Award or Cooperative Agreement number/FAIN,
- Award or Cooperative Agreement PoP start and end date,
- Total amount of funds obligated, and
- Awarding agency/organization's contact information including email and phone number.

Submit the required NoA attachment in Grants.gov under "Other Attachments." The naming convention for the attachment must be "CoPP_NoA.pdf."

Note: If a Category 2B or Category 3 applicant does not provide their NoA, they will receive zero points for the Past Performance section.

Continue to [Section III. Past Performance Indicators.](#)

III. Past Performance Indicators

Select either Yes or No in response to the questions below for each indicator for the applicable past performance grant/cooperative agreement identified on page 3.

Question	Indicator	Yes	No	Definition
1 High Risk Designation or Drawdown Restriction	<p>Has your organization ever been designated as high risk by a grantor, or met the grantor's criteria for a performance-based high risk designation?</p> <p>--AND--</p> <p>Has your organization ever been placed on a drawdown restriction by a grantor?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<p>A grant recipient may be considered "high risk" if they fail or are unable to comply with statutes/laws, regulations, or the terms and conditions of the award. Grantors establish performance-based risk in policy, the FOA, and/or the terms and conditions of award.</p> <p>A drawdown restriction requires payments to the grant recipient on a reimbursement basis, rather than advance payments.</p>
2 Unexpended Funds (>10%)	Did your grant/cooperative agreement have unexpended funds balance exceeding 10% of the award received for their period of performance?	<input type="checkbox"/>	<input type="checkbox"/>	<p>Unexpended funds exceeding 10% of planned expenditures for the PoP (if completed) or for the most recent operating year/program year (PY) (operating for at least 12 consecutive months).</p> <p><i>Example: The organization has a PoP consisting of three PYs/funding years (FY). It received \$500,000 in FY1 and \$400,000 in FY2 for a total of \$900,000. If, at the end of FY2, the organization has more than \$90,000 of unexpended or "carryover" funds, the answer to this question is "Yes." (10% of \$900,000 is \$90,000)</i></p>
3 Timeliness of Performance Reports	Did your organization fail to submit required performance documents on time for this grant/cooperative agreement?	<input type="checkbox"/>	<input type="checkbox"/>	<p>"On time" for performance documents means it was submitted to the grantor by the reporting deadline.</p> <p><i>Example: Performance reports are due no later than 30 days after the end of the quarter. If Quarter 4 ends on June 30; the report must be submitted to the grantor no later than July 30. If the organization submitted the report on July 31, the answer to this question is "Yes."</i></p>

Question	Indicator	Yes	No	Definition
4 Timeliness of Financial Reports	Did your organization fail to submit required financial documents on time for this grant/cooperative agreement? Required financials include closeout documentation, if applicable. ²	<input type="checkbox"/>	<input type="checkbox"/>	<p>“On time” for financial documents is defined as submitted to the grantor in the financial system of record by the reporting deadline.</p> <p><i>Example:</i> SF-425 Federal Financial Reports (FFRs) are due no later than 30 days after the end of the quarter. If Quarter 1 ends on September 30, the report must be submitted to the grantor no later than October 30. If the organization submitted the report in the system of record on October 31, the answer to this question is “Yes.”</p>
5 Number of Participants Enrolled	Did your grant/cooperative agreement fail to meet your goal for number of participants enrolled/served?	<input type="checkbox"/>	<input type="checkbox"/>	An enrollment is an eligible individual that receives a service funded by the program. Under certain conditions, an individual participant may have more than one enrollment. The goal and result must reflect at least 12 consecutive months of operation or up to the grant/cooperative agreement’s full period of performance.
6 Placement Rate	Did your grant/cooperative agreement fail to meet your goal for placement rate or similar employment-based measure?	<input type="checkbox"/>	<input type="checkbox"/>	The placement rate is the number of program exiters that were placed into unsubsidized employment divided by the total number of exiters from the program. The goal and result must reflect at least 12 consecutive months of operation or up to the grant/cooperative agreement’s full period of performance.
7 Cost per Placement (CPP) or Cost per Enrollment (CPE)	Did your grant/cooperative agreement fail to meet your goal for CPP, or CPE, or similar cost-based measure?	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Cost per Placement is the total amount expended by the program divided by the total number of program participants that were placed into employment.</p> <p>The Cost per Enrollment is the total amount expended by the program divided by the total number of participants enrolled/served in the program.</p> <p>The goal and result must reflect at least 12 consecutive months of operation or up to the grant/cooperative agreement’s full period of performance.</p>

² Closeout requirements are defined in [2 C.F.R. § 200.344 – Closeout](#).

IV. Scoring Criteria

DOL reserves the right to assign zero points if responses are incomplete and/or if the grant or cooperative agreement awarded is not sufficiently similar in size, scope, funding, and relevance to the application grant type, has a PoP end date that is not within three years of the FOA posted date, or has not been in operation for at least 12 consecutive months. DOL will only award a maximum of 20 points to a grant or cooperative agreement with no HVRP grant experience.

DOL will examine [GrantSolutions](#)³ grant history and notes, quarterly performance reports, the [Payment Management System](#)⁴, and other grants management repositories to score Category 2C applicants. All other applicants will receive points based on their responses in Sections II and III and potential discussions with cited federal grantors to validate performance indicators.

Question	Indicator	Response Point Value: Yes	Response Point Value: Category 2B: No	Response Point Value: Category 3: No
1	High Risk Designation or Drawdown Restriction	0	5	4
2	Unexpended Funds (>10%)	0	5	3
3	Timeliness of Performance Reports	0	5	3
4	Timeliness of Financial Reports	0	5	3
5	Number of Participants Enrolled	0	4	3
6	Placement Rate	0	1	1
7	Cost per Placement/Cost per Enrollment	0	5	3
Score Minimum/Maximum		0	30	20

Public Burden Statement – According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1293-0014. The time required to complete this information collection is 30 minutes per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. The obligation to respond is required to obtain or retain a benefit (38 U.S.C. 2021 and 2023). If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Labor, Veterans' Employment and Training Service, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

³ GrantSolutions is DOL's system for managing grant awards, amendments (award modifications), and award closeouts.

⁴ The Payment Management System (PMS) is a system that DOL utilizes for financial reporting, as well as grant recipient cash and payment management services.