



**National Park Service
U.S. Department of the Interior**

NOTICE OF INTENT TO AWARD

This Funding Announcement is not a request for applications. This announcement is to provide public notice of the National Park Service's intention to fund the following project activities without full and open competition.

ABSTRACT	
Funding Announcement	P14AS00253
Project Title	Developmental Historic Section of Sheriff's House & Jail Historic Structures Report
Recipient	Organization of American Historians
Principle Investigator / Program Manager	Aidan Smith
Total Anticipated Award Amount	\$80,000.00
Cost Share	none
New Award or Continuation?	Continuation under Cooperative Agreement H2261100002
Anticipated Length of Agreement	From date of award until 9/30/2015
Anticipated Period of Performance	From date of award until 9/30/2015
Award Instrument	Cooperative Agreement
Statutory Authority	16 USC 1(g)
CFDA # and Title	15.946 Cultural Resources Management
Single Source Justification Criteria Cited	(2) Continuation
NPS Point of Contact	June Zastrow 303-987-6718 june_zastrow@nps.gov

OVERVIEW

Cooperative Agreement Number H2261100002 was entered into by and between the Department of the Interior, National Park Service (NPS), and Organization of American Historians (OAH) for the purposes of promoting the greater public and private understanding of American history for their mutual benefit and for the people of the United States as well as for future generations, so that they can enjoy the historic resources of the NPS.

First State National Monument has determined the need for a Historic Structures Report (HSR) for the 1857 Sheriff's House and Jail in New Castle, Delaware in order to broaden NPS and public understanding of its developmental history, historic integrity, and character defining features. The HSR will serve as the foundation document for the development of the interpretation of the historic structure for the general public and will also guide the ultimate treatment and use for the structure, providing the information necessary to preserve and protect the building's significant character-defining features and history. The public will be given a briefing on the results of the HSR as part of the public process for announcing the ultimate treatment of the building by the NPS. In addition, given the special relationship between the University of Delaware's Historic Preservation Program and the First State National Monument, the "Developmental History" of the HSR and the HSR in its entirety will serve as a companion piece to physical tours of the Sheriff's House and Jail for students enrolled in the program to best understand the methodology and proper components of a Historic Structures Report.

This project will prepare the "Developmental History" section of the HSR, complete with a "Management Summary," in accordance with National Park Service Director's Order #28, Chapter 8. This section of the HSR shall document the evolution of the structure through archival research and physical investigations. The research will greatly build upon the ten page "A Documentary History of the Sheriff's House and Jail, New Castle, Delaware," written by members of the University of Delaware's Center for Historic Architecture and Design in 1997 and will tap into archival collections in repositories in Delaware and elsewhere in the northeast U.S. in order to go beyond a basic primary and secondary resource search. The research will culminate in a document of publishable quality that will be incorporated as a major section into the HSR as a whole at a later date.

RECIPIENT INVOLVEMENT

OAH agrees to:

- a) Produce a comprehensive "Developmental History" section of the HSR for the Sheriff's House, complete with a "Management Summary," in accordance with National Park Service Director's Order #28, Chapter 8.
- b) Engage an appropriate architectural historian(s) scholar(s) to undertake the work and act as the liaison between the NPS and the scholar(s);

- c) Work with NPS to finalize a detailed scope of work, based on Article I of this task agreement, for the Architectural Historian(s) to follow in order to complete the “Developmental History” section of the Historic Structures Report, complete with a “Management Summary;”
- d) Ensure that the document is prepared as a scholarly report meeting the standards of the architectural history profession and the NPS through project management, including coordination of agency and peer review comments and provision of editorial services;
- e) Produce the final publication quality manuscript in PDF format for purposes of internet access, plus ten (10) bound copies.
- f) Participate in a project kick-off meeting and a fifty percent (50%) draft review with NPS staff and the researcher(s) to help the project team finalize the approach to the project and provide valuable input into guiding the latter half of the project to a successful conclusion.
- g) Make the report available to its membership, as well as the public more broadly, and promote the report within its professional networks so as to make the report as widely available as possible to scholars of American Architectural History, so that those scholars and teachers may use the report’s findings in their teaching and writing, to the benefit of not only the scholarly community but students at many levels.

Promote, to its membership and through its professional networks, any use by NPS of the report in its management and planning, so as to draw attention to its continued efforts to make the presentation and practice of American Architectural History within NPS as informed, current, and professional as possible, which is a core mission of the OAH.

NATIONAL PARK SERVICE INVOLVEMENT

Substantial involvement on the part the National Park Service is anticipated for the successful completion of the objectives to be funded by this award. In particular, the National Park Service will be responsible for the following:

- a.) Work with the OAH to finalize a detailed scope of work, based on Article I of this task agreement, for the Architectural Historian(s) to follow in order to complete the “Developmental History” section of the Historic Structures Report, complete with a “Management Summary;”
- b.) Work with the OAH in selecting the architectural historian scholar(s) to conduct the research;

- c.) Provide the architectural historian(s) with access to park records, reports and databases; familiarize the scholar(s) with the Sheriff's House; and work with the scholar(s) to select archival depositories likely to yield the most useful information for the project;
- d.) Review the progress of the research to ensure relevance and quality;
- e.) Via the completion of the Sheriff's House Historic Structures Report, Part 1, in its entirety, distribute the "Developmental History" section as part of the HSR and make the research available to park managers and the general public for use in management and planning;
- h) Organize a project kick-off meeting and a fifty percent (50%) draft review with NPS staff and the researcher(s) to help the project team finalize the approach to the project and provide valuable input into guiding the latter half of the project to a successful conclusion.
- f.) Share and promote the completed HSR with related and relevant NPS units.

The OAH and the NPS agree to work cooperatively on the project on a regular basis for the purpose of providing guidance to the scholar(s), monitoring work, providing input, and setting or adjusting priorities

SINGLE-SOURCE JUSTIFICATION

DEPARTMENT OF THE INTERIOR SINGLE SOURCE POLICY REQUIREMENTS
Department of the Interior Policy (505 DM 2) requires a written justification which explains why competition is not practicable for each single-source award. The justification must address one or more of the following criteria as well as discussion of the program legislative history, unique capabilities of the proposed recipient, and cost-sharing contribution offered by the proposed recipient, as applicable.
In order for an assistance award to be made without competition, the award must satisfy one or more of the following criteria: (1) Unsolicited Proposal – The proposed award is the result of an unsolicited assistance application which represents a unique or innovative idea, method, or approach which is not the subject of a current or planned contract or assistance award, but which is deemed advantageous to the program objectives; (2) Continuation – The activity to be funded is necessary to the satisfactory completion of, or is a continuation of an activity presently being funded, and for which competition would have a significant adverse effect on the continuity or completion of the activity;

- (3) Legislative intent – The language in the applicable authorizing legislation or legislative history clearly indicates Congress’ intent to restrict the award to a particular recipient of purpose;
- (4) Unique Qualifications – The applicant is uniquely qualified to perform the activity based upon a variety of demonstrable factors such as location, property ownership, voluntary support capacity, cost-sharing ability if applicable, technical expertise, or other such unique qualifications;
- (5) Emergencies – Program/award where there is insufficient time available (due to a compelling and unusual urgency, or substantial danger to health or safety) for adequate competitive procedures to be followed.

The National Park Service did not solicit full and open competition for this award based the following criteria:

(2) CONTINUATION

SINGLE SOURCE JUSTIFICATION DESCRIPTION:

THIS IS A NOTICE OF INTENT TO AWARD

This is a Task Agreement (P14AC1486) under Cooperative Agreement (H2261100002) in the amount of \$80,000.00 with a period of performance from date of award until 9/30/2015.

STATUTORY AUTHORITY

16 U.S.C 1g authorizes the National Park Service (NPS) to enter into cooperative agreements that involve the transfer of NPS appropriated funds to nonprofit organizations for the public purpose of carrying out NPS programs.

16 U.S.C. 470 § 110 (d) – National Historic Preservation Act (NHPA).