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WIC General Infrastructure Grants

**Fiscal Year (FY) 2026 Request for Applications (RFA)
Assistance Listing Number (ALN): 10.578**

Release Date: June 10, 2026

Application Due Date: July 13, 2026; 11:59 p.m., eastern daylight time (EDT)

Anticipated Award Date: August 2026

This information is being collected to assist the Food and Nutrition Administration (FNA) in selecting projects for grant funding. This is a voluntary collection and FNA will use the information to select projects for grant funding. This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0512. The time required to complete this information collection is estimated to average 60 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Administration, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-0512). Do not return the completed form to this address.

Application Checklist

This application checklist provides applicants with a list of the required actions and documents that must be completed. However, FNA expects that applicants will read the entire RFA prior to the submission of their application and comply with all requirements outlined in the solicitation. The application checklist is for applicant use only and should not be submitted as part of the application package.

Complete the following **at least four weeks** prior to submission:

- Obtain a Unique Entity Identifier (UEI) number;
- Register the UEI number in the System for Award Management (SAM); and,
- Register in [grants.gov](https://www.grants.gov).

When **preparing your application**, ensure:

- Application format and narrative meet the requirements included in Section 4 – Application and Submission Information. This includes page limits, priorities outlined in Section 5 – Application Review Information, and all necessary attachments.

When **preparing your budget**, ensure the following information is included:

- All key staff proposed to be paid by this grant.
- The percentage of time the Project Director will devote to the project in full-time equivalents (FTEs).
- Your organization’s fringe benefit rate and amount, as well as the basis for the computation.
- The type of fringe benefits to be covered with Federal funds.
- Itemized travel expenses (including type of travel), travel justification, and basis for lodging estimate.
- Types of equipment and supplies, justifications, and estimates, ensuring that the budget is in line with the project description.
- Contractual and Consultant Costs:
 - Identify the need for a contractor in the proposal and justify the cost in the budget narrative.
 - Information for all contracts and justification for any sole-source contracts.
 - Applicants that need to issue a solicitation have provided a narrative explaining the requirement and provided a reasonable estimate for contractual and consultant costs.
- Indirect cost information: Provide either a copy of a Negotiated Indirect Cost Rate Agreement (NICRA) or if no agreement exists, the applicant may charge up to 15% de minimis. If an applicant is requesting the de minimis rate or indirect costs are not required, please state this in the budget narrative.

When **submitting** your application, ensure you have submitted the following:

- SF-424 – [Application for Federal Assistance](#) (fillable PDF in Grants.gov)
- SF-424A – [Budget Information and Instruction Form](#) (fillable PDF in Grants.gov)
- SF-424B – [Assurances for Non-Construction Programs](#) (fillable PDF in Grants.gov)
- SF-LLL – [Disclosure of Lobbying Activities](#)
- AD-3030 – Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants (fillable PDF in Grants.gov). This document is only required if your

organization is a corporation. The form is located in the optional tab of the grants.gov application package.

- FNS-906 – Grant Program Accounting System & Financial Capability Questionnaire (fillable PDF in Grants.gov)
- Negotiated Indirect Cost Rate Agreement (PDF - Upload using the “Add Attachments” button under SF-424 item #15)

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1. Program Description and Objectives

Executive Summary

The USDA's Food and Nutrition Administration works to nourish those in need through financially sound programs that promote health and work, as well as champion the productivity of American agriculture. FNA is pleased to announce a competitive funding opportunity for the FY 2026 Supplemental Nutrition Program for Women, Infants, and Children (WIC) General Infrastructure Grants. FY 2026 WIC General Infrastructure Grants will support WIC State agencies as they continue to modernize the program and work toward [U.S. Secretary of Agriculture Brooke Rollins' commitments for FNA nutrition programs](#). In FY 2026, funds are available from the Full-Year Continuing Appropriations and Extensions Act, 2025 (P.L. 119-4) and the Continuing Appropriations, Agriculture, Legislative Branch, Military Construction and Veterans Affairs, and Extensions Act, 2026 (P.L. 119-37) to fund WIC General Infrastructure Grants. FNA anticipates awarding approximately \$24 million in grants for projects that support WIC State program integrity, create opportunities to connect WIC to farmers' markets, and modernize information technology systems.

Program Description

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) is a Federal nutrition assistance program that serves pregnant, postpartum, and breastfeeding women, infants, and children up to five years old who meet all eligibility requirements. WIC provides healthy foods, nutrition education including breastfeeding promotion and support, and referrals to health and social services to WIC participants in all 50 States, the District of Columbia, 32 Indian Tribal Organizations, and 5 U.S. Territories.

WIC General Infrastructure Grants have been made available since 1994. These awards have been made both competitively and non-competitively, based on needs in a specific year. All 88 current WIC State agencies are eligible to apply for the FY 2026 infrastructure grants. State agencies may apply individually for grant amounts ranging from \$250,000 to up to \$3,000,000, depending on the number of WIC participants served. The maximum amount of funding that each State agency may apply for is specified in [Appendix A: FY 2026 WIC General Infrastructure Maximum Award Amounts for Individual State Agency Applications](#). WIC State agencies that are members of an existing WIC Management Information System (MIS) consortia may also apply for an objective 3 grant requesting an award up to \$1 million. Consortia project applications must be submitted by one State agency on behalf of all members of the consortia. If awarded, the applicant for the consortia will receive the grant funds and be responsible for meeting the grant funding terms and conditions. A State agency that applies for an individual grant may also apply on behalf of or be part of one consortia application.

Objectives

FY 2026 WIC Infrastructure Grants must be used for one or more of the three objectives identified below. Proposals may contain more than one objective. Applicants must clearly identify in their proposal which of the objective(s) they have selected. As noted in [Section 4](#), within the "Activities/Indicators Tracker," proposed activities should be clearly aligned with the objective(s).

Note that, if awarded, grantees will be required to report on progress toward activities aligned with the required objective(s) and must use the FNS-908 Performance Progress Report. Carefully

considering proposed activities and indicators will prepare grantees for their progress reporting requirements if awarded.

Examples of allowable activities aligned with each objective are listed below. Note that these activities are only examples. Proposed grant projects may include new activities and/or improvements to existing efforts that need additional funding.

Consortia may only apply for objective 3.

Objective #1: Promoting Program Integrity to Minimize Waste, Fraud, and Abuse

State agencies will implement policy, process, and/or technology improvements in the WIC Program that ensure taxpayer dollars are used for their intended purpose and serve as many eligible women, infants, and children as possible.

Proposals may include activities such as:

- Improving methods for detection of dual participation
- Improving methods of detecting staff fraud
- Optimizing or increasing vendor or local agency oversight
- Improving WIC funds management activities including budget development and projections

Objective #2: Creating Opportunities to Connect America’s Farmers to WIC

State agencies will make technological improvements necessary to allow WIC Cash Value Benefit to be redeemed at farmers markets. All activities and costs are allowable for the WIC program only. Farmers Market Nutrition Program (FMNP) activities and costs are not allowed to be paid for with WIC funds, including this funding opportunity and the WIC General Infrastructure funds.

Proposals may include activities such as:

- Implementing new eSolutions and/or maintaining existing eSolutions
- Improving or optimizing an eSolution (e.g., by adding features, testing mobile pay, gaining efficiencies through partnerships with other programs that use similar technology)
- Training staff, participants, and farmers/markets
- Developing materials (e.g., training and technical assistance materials, market signage) to support or maintain the transition to an eSolution

Objective #3: Developing and Implementing Modernized Technology

State agencies will update WIC MIS and/or WIC Electronic Benefits Transfer(EBT) systems to ensure data accuracy and system compliance and/or implementing digital services that ensure that the State agency runs an efficient WIC program.

Proposals may include activities such as:

- Making necessary technological changes to implement the new WIC food packages
- Implementing the 2022 WIC Universal MIS EBT Interface (WUMEI)
- Making system changes necessary to implement WIC eligibility changes
- Developing training materials, trainings, and other resources necessary to support WIC technology users

2. Federal Award Information

The following information is intended to provide applicants with information to help make informed decisions about proposal submissions.

- Total amount of funding expected to award: Approximately \$24,000,000
- Anticipated number of awards: 30
- Minimum award amount (award floor): \$0
- Maximum individual State agency award amount (award ceiling): \$3,000,000
- Maximum consortium award amount: \$1,000,000
- Anticipated award announcement date: August 2026
- Anticipated period of performance (start and end date of the award): September 30, 2026 – September 30, 2028
- Application due date: July 13, 2026

Please note:

- Grant awards are subject to the availability of funding and/or appropriations of funds.
- State agencies may apply individually or as part of an existing MIS consortium. Each State agency can submit a maximum of one individual application and be included in a maximum of one consortium application.
- State agencies applying for an individual award may only apply for the maximum outlined in [Appendix A: FY 2026 WIC General Infrastructure Maximum Award Amounts for Individual State Agency Applications](#) based on the table below.

Number of Participants	Maximum Grant Amount	Count of State Agencies
<14,999	\$250,000	44
15,000-99,999	\$500,000	22
100,000-199,999	\$1,000,000	16
>200,000	\$3,000,000	6

- The maximum award amount for a WIC MIS consortium application is \$1 million.
- FNA reserves the right to use this solicitation and the results of this competition to award additional grants this year and/or the subsequent fiscal year, should additional funds become available.
- Applications and all proposed activities must comply with applicable laws, regulations, and executive orders. FNA reserves the right to exclude from consideration any applications proposing activities in contradiction of these requirements.

Unallowable Costs

FMNP activities and related costs are not allowed.

Construction costs and land purchases are not allowable.

Pre-award costs for this grant are also unallowable.

MIS and/or EBT system remodels, rebuilds, or transfer/implementation of a new MIS and/or EBT system (or any phase related to these activities, including planning) are unallowable costs.

Travel for conferences is unallowable.

Food and beverages to be used as refreshments during a meeting, activity, or event are unallowable.

Translation costs for this grant are unallowable.

MIS Maintenance and Operations (M&O) costs are unallowable for this grant.

Allowable Costs

All proposed costs must be allowable, reasonable, and necessary to accomplish the activities outlined in the proposed project.

Refer to [2 CFR Part 200 Subpart E – Cost Principles](#) for a detailed description of all allowable and unallowable costs. A complete listing of selected items of costs is located at 2 CFR 200.420 – 200.476.

The list below provides examples of activities and services in each budget category that may be considered for funding through the FY 2026 WIC General Infrastructure Grant.

[Definitions](#) of key terms used in [2 CFR part 200](#), and applied to this funding opportunity, are available in the eCFR.

Personnel and Fringe Benefits:

Salaries and benefits for staff directly involved in organizing, managing, or conducting activities outlined in the proposed FY 2026 WIC General Infrastructure Grant project plan. Staff may only be funded for the period of performance of the grant. Staff time must be properly cost allocated between normal WIC duties and those activities conducted for the grant.

Salaries and benefits for contractors or local agency staff should not be requested in the personnel and fringe categories.

Travel:

Travel for project purposes, including but not limited to implementation, pilot testing, and technical assistance and training of staff or vendors.

Equipment:

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the recipient or subrecipient for financial statement purposes, or \$10,000.

FNA reserves the right to approve/disapprove these expenditures based on needs as expressed by the proposed project.

Supplies:

Supply means all tangible personal property other than those described in the *equipment* definition. A computing device is a supply if the acquisition cost is below the lesser of the capitalization level established by the recipient or subrecipient for financial statement purposes or \$10,000, regardless of the length of its useful life. See this section's definitions of *computing devices* and *equipment*.

Supply requests must be supported with an itemized supply list, justifications for each type and quantity of supplies, source of price estimation, and the calculations showing how the total amount requested was derived.

Contractual:

Consulting service costs are considered contractual costs. Contractual costs must be justified and supported with appropriate documentation:

- Identify the need for a contractor in the proposal.
- Clearly identify the contract type (open and competitive/sole source).
- Provide detailed justification for any sole-source contracts.
- Provide a narrative explanation for all contracts.
- Justify the cost in the budget narrative.
- Attach an official quote or executed contract.
- Identify the source of all cost estimates.

Other:

Subawards to WIC local agencies or other organizations, who will carry out allowable activities as outlined in this RFA, should be categorized as "other" in the budget narrative and SF-424A. All costs related to a proposed subaward should be explained and combined together to determine the total cost requested for the subaward.

3. Eligibility Information

Eligible Applicants

These grant funds are available to the 88 State agencies that currently administer the WIC program.

State agencies may apply individually or as part of a consortium. Each State agency can submit a maximum of one individual application and be the lead on or be included in a maximum of one consortium application. State agencies who apply on behalf of their consortia may also apply individually.

If State agencies wish to apply as a consortium, a lead State agency must be designated. The lead State agency for the grant project may be any State agency in the consortia. The lead State agency must submit the application and will be responsible for managing the grant. Only existing MIS consortia may apply for funds. Consortia may only apply for objective 3. Individual State agencies, not designated as the lead, that participate in MIS consortia may not apply for activities related to

objective 3 on behalf of their consortia as part of their individual applications. It is an expectation that all State agencies in the consortium have reached consensus on the activities included in the application and are aware that the application is being submitted. If more than one application is received for the same consortium all applications submitted for that consortium will be removed from consideration.

Entities that do not meet the eligibility definitions will be deemed ineligible and removed from competition without further consideration.

IN ADDITION: Those applicants who fail to submit any required documents or forms will be deemed NONRESPONSIVE and therefore will be INELIGIBLE to participate in the competition and removed from further consideration.

Cost Sharing or Matching Considerations

There are no cost sharing or matching requirements for this award.

Pre-Award Screening Requirements

In reviewing applications in any discretionary grant competition, prior to making a Federal award, Federal awarding agencies, in accordance with 2 CFR 200.206, are required to review information available through any OMB-designated repositories of governmentwide eligibility qualifications or financial integrity information.

Additionally, Federal awarding agencies are required to have a framework in place for evaluating the risks posed by applicants before they receive Federal awards. The FNA review of risk posed by applicants will be based on the following:

- SAM.gov, the *System for Award Management*, the official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, EPLS, and FAPIIS.
- FNA Risk Assessment Questionnaire (FNS-906)
 - Applicants must complete the Grant Program Accounting System & Financial Capability Questionnaire that allows FNA to evaluate aspects of the applicant's financial stability, quality of management systems, and history of performance, reports, and findings from audits. The questionnaire contains a number of questions that may be an indicator of potential risk.

The evaluation of the information obtained from the designated systems and the risk assessment questionnaire may result in FNA imposing special conditions or additional oversight requirements that correspond to the degree of risk assessed.

Acknowledgment of USDA Support

As required in 2 CFR 415.2, the recipient must have an acknowledgment of the USDA awarding agency support placed on any information dissemination products with any Federal financial assistance support, including those which report the results of, or describe, a Federal financial assistance-supported activity. Grant recipients *may* be asked to host USDA officials for a site visit during the course of their grant award. All costs associated with the site visit will be paid for by USDA and are not expected to be included in grant budgets.

4. Application Content Information

Content and Form of Application Submission

FNA strongly encourages eligible applicants use the [FY 2026 WIC General Infrastructure Grant Application Template](#) (Appendix B) to prepare an application package. Filling out ALL of sections of the [FY 2026 WIC General Infrastructure Grant Application Template](#) (Appendix B) in full, fulfills all of the elements below. If the application template is not used, applicants must submit all requested information of the template and are encouraged to use a similar format.

Regardless of whether the template is used or an alternative format, the proposed project plan should be presented on 8½" x 11" white paper with at least 1-inch margins on the top and bottom. All pages should be single-spaced in 12-point font.

Special Instructions:

- Applications not submitted via Grants.gov will not be considered.
- Late application submission will not be considered in this competition. FNA will not consider additions or revisions to applications unless they are submitted via Grants.gov by the deadline. No additions or revisions will be accepted after the deadline.
- Applications submitted without all of the required elements will not be considered.
 - Applications missing a written proposal or budget narrative will not be considered and deemed nonresponsive and removed from further consideration.
- FNA reserves the right to request clarification on any application submitted in response to this solicitation.
- If multiple application packages are submitted through Grants.gov by the same applicant in response to this solicitation, FNA will accept the latest application package successfully submitted. All other packages submitted by the applicant will be removed from this competition.

Cover Sheet

The cover page must include, at a minimum:

- Applicant's name and mailing address
- Primary contact's name, job title, mailing address, phone number, and email address
- Grant program title
- Name of consortium if applicable
- Objective(s) selected

Table of Contents

The table of contents should include relevant sections, subsections and associated page numbers.

Application Project Summary

The application project summary should be a level description of the project in 250 words or less. It should identify the objective(s) and clearly describe the proposed project activities that will be conducted with grant funds and how those activities will meet the objective(s) of this funding opportunity.

Project Narrative

State agencies may set up their own format *as long as responses to all items are addressed in the order listed*. Applicants must provide responses to all the following questions in their project narrative in order to receive grant funding.

Provide an overall description of your proposed grant project and how it will meet one or more of the three objectives:

1. Promote Program Integrity to Minimize Waste, Fraud, and Abuse
2. Create Opportunities to Connect America's Farmers to WIC
3. Develop and Implement Modernized Technology*

*Consortia may only apply for objective 3. Individual State agencies that participate in MIS consortia may not apply for activities related to objective 3 on behalf of their consortia as part of their individual applications.

The project description should address all of the following:

1. General information about the project, including the objective and the overall scope and description of how the State agency will meet the grant objective.
2. If the State agency is relying on a currently active waiver to complete the project, it must be noted.
3. If applying as a consortium, please list all State agencies participating in the consortium.
4. Identify the State agency staff who will manage the grant award and project, including current employees and/or potential hires. Grant projects that can be completed with existing staff and are not dependent on new hires are preferred. If new hires are necessary, please explain your hiring strategy and timeline and ensure that necessary hiring activities are included in your activities and indicator tracker. Indicate what percentage of each State agency staff person's time will be spent managing the grant.
5. Describe the planned project management approach, initial anticipated timeline to plan and implement the grant, and expected results and/or benefits of the project.
6. If contractual costs are requested, they must be adequately supported with project plans and documentation. Briefly describe the role of the contract in achieving your proposed activities and how you selected the contractor, and if a contract or quote is already available. If a contract is already in place, you must provide a copy of the contract as an attachment. If you have a quote, but not a contract in place, you must provide a copy of the quote. If a new contract is needed, please explain your procurement strategy, and how you will select contractors in the project narrative. Explain how you calculated the estimated contractual amount.
7. Explain how the State agency will monitor project scope, track schedules/costs/resources, monitor quality assurance, submit progress reports to FNA, and ensure implementation of the plan for sustainability.

8. Include whether other funding sources will be used to supplement work on planned activities. For example, if State agencies are also utilizing Nutrition Services Administration (NSA) funds to cover personnel costs for staff working on the grant project, please describe. If NSA or other funds are also being used to support a portion of requested activities, be specific about what costs will be charged to the WIC General Infrastructure Grant v. NSA or other sources of funds.
9. Please provide a summary timeline of grant activities. Please note that a more detailed timeline of individual project activities is required for [Section 4: Activities/Indicators](#).

If the activities funded under this grant require FNA approval of an advance planning document (APD) in accordance with Handbook 90, available at <https://www.fns.usda.gov/sso/apd/handbook-901>, FNA must approve an advance planning document (APD) prior to the expenditure of these grant funds. If applicable, please include APD approval in the timeline and the activities/indicators tracker.

The project narrative should clearly identify what the applicant is proposing and how it will address a solution, the expected results and/or benefits once the solution is achieved, and how it will meet the RFA program scope and objective.

Please limit the project narrative to **ten pages**. This limit **does not** include the budget narrative, activities/indicators tracker, or supporting documentation, to include, but not limited to, contracts and the activities and indicators chart.

Activities/Indicators Tracker

Applicants will be expected to submit applications that outline the activities and indicators that align to the program objective as outlined in [Section 1](#) of the RFA.

Proposed activities and indicators measuring success must be mapped to one or more of the program objective(s) (as described in [Section 1 Objectives](#)) in the below format (note that additional activities/indicators can be added as needed).

Note: Indicators are defined as any metric you anticipate will be able to be tracked during the period of performance of the grant. Common examples include number of people attended, number of people impacted, number of conferences delivered, number of materials created, number of trainings, number of people trained.

Example

Objective	Objective #1: Promote Program Integrity to Minimize Waste, Fraud, and Abuse
Activity	Grant-funded activities or trainings
Indicator(s)	Planned dates of training, number of trainings and number trained
Activity	Conduct compliance investigations
Indicator(s)	Compliance investigation completed on 5/25/27

Application Budget Narrative

The budget narrative, formatted as a table, should correspond with the proposed project narrative and application budget. A well-written budget narrative provides line-item details for all of the activities under the award and justifies the proposed project expenditures and assists reviewers during the proposal review process. If the budget narrative is not formatted as a spreadsheet (e.g. Microsoft Excel), then it must be accompanied by a spreadsheet with all costs listed and which aligns to the categories on the SF-424.

The budget table must be formatted to fit on an 8.5 x 11-inch page, with a font no smaller than 11-point. All funding requests must be in whole dollars.

The budget narrative should contain the calculations or support statements that show how each expense was derived. Estimates, contractual statements of work and quotes are encouraged to be submitted as separate attachments to the narrative. Use the categories and columns that are relevant for your budget request. Be sure to explain how you calculated each cost and the reason each expense is necessary in the narrative/justification column.

Note: All dollar amounts should be rounded up to the nearest whole dollar and should align with information provided in the SF-424A, also in whole dollars.

For all contractual work, copies of all related quotes and contracts must be provided to support the budget narrative. If a State agency is in the planning phase of a procurement to conduct the requested activities, detailed information about how the need was identified, a procurement plan and timeline, and a detailed justification for the estimate included in the budget narrative, must be included.

If the project has components coming from other sources of funds, the applicant must clearly identify what those other sources of funds are and the portion to be covered by this grant, if awarded.

Note: if a discrepancy exists between the total funding request (submitted on SF-424, SF-424A, and budget or budget narrative) within the application package in response to this solicitation, FNA will only consider and evaluate the estimated funding request contained on the SF-424.

Contractual and Consultant Costs

Proposals that include hiring a consultant or contractor must provide the following information:

- Consultant's name and description of service,
- Type of contract,
- How the contract/consultant service will be obtained (competitive/sole-source);
- Detailed justification if sole-source,
- Itemized list of all direct costs and fees,
- The number of personnel, including position titles,
- Specialty and specialized qualifications as appropriate to the salary,
- Number of estimated hours times hourly wage for each staff member, and
- All expenses and fees directly related to the proposed services to be rendered for the project.

FNA requires applicants that are required to issue a solicitation to include a narrative explaining the requirement and a detailed description of contractor responsibilities / consultant responsibilities / anticipated tasks and a reasonable estimate of contractual and consultant costs.

If a State agency is in the planning phase of a procurement to conduct the requested activities, detailed information about how the need was identified, a procurement plan and timeline, and a detailed justification for the estimate included in the budget narrative, must be included.

Indirect Cost Rate

A current **Negotiated Indirect Cost Rate Agreement (NICRA)**, negotiated with a cognizant Federal agency, may be used to charge indirect costs. A copy of the NICRA must be submitted with your application. The indirect cost rate should be applied to appropriate funds as stipulated in your organization's NICRA. Indirect costs may not exceed the negotiated rate.

If the applicant does not have a current Federal negotiated indirect cost rate (including provisional rate) they may elect to charge a de minimis rate of up to 15 percent of modified total direct costs (MTDC). In this instance, the applicant must indicate they are requesting the de minimis rate.

If indirect costs are requested, the percentage rate and the line items the rate is applied to must be explained in the budget narrative, and the calculations must be shown.

An applicant may elect not to charge indirect costs and instead use all grant funds for direct costs. If indirect costs are not charged, the phrase "none requested" should be stated in the budget narrative.

Required Grant Application Forms

The required grants.gov forms may be previewed at [grants.gov/web/grants/forms/forms-repository.html](https://www.grants.gov/web/grants/forms/forms-repository.html). These forms are part of the grants.gov Workspace application.

- Non-Construction Grant Projects Forms (SF-424 Family)
 - Application and Instruction for Federal Assistance (SF-424)
 - Budget Information and Instructions (SF-424A)
 - Assurance-Non-Construction Programs (SF-424B)
- Disclosure of Lobbying Activities (SF-LLL)
 - Indicate on your form whether your organization intends to conduct lobbying activities. If your organization does not intend to lobby, write "Not Applicable" in boxes required to be completed.
- Grant Program Accounting System and Financial Capability Questionnaire (FNS-906)
- Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants (AD-3030 fillable PDF in Grants.gov). This document is only required if your organization is a corporation. The form is located in the optional tab of the grants.gov application package.
- Additional Required Information
 - Unique Entity Identifier (UEI) number. Please see below for further information
 - SAM registration. Please see below for further information.

5. Application Review Information

Review Criteria

FNA will pre-screen all applications to ensure the applicants are eligible entities and are in compliance with all applicable laws, regulations, and executive orders. FNA reserves the right to exclude from consideration any applications proposing activities in contradiction of these requirements. FNA will not approve any waivers from program regulations for any projects submitted in response to this solicitation.

Applicants are encouraged to review the application criteria below to ensure that relevant information is included in their proposal.

A panel will score applications on project design, project management, and effective use of grant funds, as outlined in the Project Narrative, Activities/Indicators, Budget (SF-424A), and budget narrative sections of the application.

Review Criteria 1: Project Design (40 points) - The Project Design score will make up 40 points of the final score assigned to an application. Criteria that will be used to determine the Project Design score will include but are not limited to:

- The project proposal describes, in sufficient detail, the scope of the work to be done and clearly identifies how the work will advance the objective(s) of this grant.
- The project proposal includes a reasonable timeline with sufficient information in narrative form to show that the milestones and deadlines are realistic and achievable.
- The proposed activities/indicators correlate with the narrative plans to meet the grant objective(s).
- The expected results of the project are reasonable, attainable, and based on the proposed activities.

Review Criteria 2: Project Management (30 points) - The Project Management score will make up 30 points of the final score assigned to an application. Criteria that will be used to determine the Project Management score will include, but are not limited to:

- The project proposal provides a management plan that includes a detailed description of the management actions that will be taken to ensure that project activities are completed on time, within budget and scope, and with quality results.
- The applicant demonstrates readiness to successfully implement the work described in the project proposal within the period of performance. This includes identifying key staff who will manage the project or describing a plan to do so, describing the planned project management approach. Applicants must provide clear descriptions of all contractual needs.

Review Criteria 3: Budget Table and Budget Narrative (30 points) - Applications will be scored on the appropriate and efficient use of grant funds. All costs will be reviewed to ensure that they are allowable, reasonable, and necessary. All submitted budget information (including subgrant information, if applicable) must align with the narrative project plan. The budget score will make up 30 points of the final score assigned to an application. The criteria that will be used to determine the budget score will include, but are not limited to:

- The applicant provides a budget spreadsheet or table and a budget narrative reflecting justifications of costs requested and necessary to accomplish the activities included in the project proposal.
- The applicant clearly describes and shows calculations for how costs within the budget categories were derived.
- Applicants that need to issue a solicitation have provided a narrative explaining the requirement and provided a reasonable estimate for contractual and consultant costs.
- The budget and SF-424A do not have mathematical errors.
- The applicant identifies clear linkages between expenditures and specific activities/tasks.
- The applicant demonstrates that all costs are necessary, reasonable, and allocable to carry out the project's objective.
- Contractual costs included in the budget are explained and supported as required in [Section 4 Contractual and Consultant Costs](#).
- Unallowable costs are not included in the project proposal or budget.
- Indirect cost rate documentation is provided, and the budget narrative clearly explains how the indirect cost rate was applied and shows the calculations of how the total indirect cost requested was derived. If the applicant does not have a **Negotiated Indirect Cost Rate Agreement (NICRA)** (including provisional rate) the proposal identifies the applicant elected to charge a de minimis rate of up to 15 percent of modified total direct costs (MTDC).

Total Points Available: 100

Review and Selection Process

Following the initial screening process, FNA will assemble a panel to review and determine the technical merits of each application. FNA may request information from the applicant not clearly addressed in their proposal. The panel will evaluate the proposals based on how well they address the required application components and array the applications from highest to lowest score. The panel members will recommend applications for consideration for a grant award based on the evaluation scoring. The selecting official reserves the right to accept the panel's recommendation or to select an application for funding out of order to meet agency priorities or geographical representation. FNA reserves the right to use this solicitation and results of this competition to award additional grants in the next fiscal year should additional funds be made available.

6. Application Submission Information

Submission Date

Complete grant applications must be uploaded to grants.gov by 11:59 PM EDT July 13, 2026.

- Applications must be submitted via grants.gov. Mailed, emailed, or hand-delivered application packages will not be accepted. For further instructions, see the "Preparing for Electronic Application Submission Through Grants.gov" section below.
- Late or incomplete applications will not be considered.
- FNA will not consider additions or revisions to applications unless they are submitted via grants.gov by the deadline. No additions or revisions will be accepted after the deadline.
- If multiple application packages are submitted through grants.gov by the same applicant in response to this solicitation, FNA will accept the latest application package successfully

submitted. All other packages submitted by the applicant will be removed from this competition.

- Those applicants who fail to submit any required documents or forms will be deemed NONRESPONSIVE and therefore will be INELIGIBLE to participate in the competition and removed from further consideration.

FNA strongly encourages applicants to begin the grants.gov registration process at least **four weeks** before the due date and to submit applications to grants.gov at least **one week** before the deadline to allow time to troubleshoot any issues should they arise. Please note that upon submission, grants.gov may send multiple confirmation notices. Applicants should ensure receipt of confirmation that the application was **accepted**.

FNA will not accept applications outside of grants.gov. Applicants experiencing difficulty submitting applications through grants.gov should contact applicant support via the toll-free number 1-800-518-4726 and email at support@grants.gov. This service is available 24/7.

Preparing for Electronic Application Submission Through Grants.gov

Applicants must register with grants.gov and [SAM.gov](https://sam.gov) in order to submit an application to FNA via grants.gov as required.

In order to submit an application, you must:

1. Obtain a UEI number

What is a Unique Entity Identifier (UEI)?

A UEI is a unique number assigned to all entities (public and private companies, individuals, institutions, or organizations) who register to do business with the Federal Government. For more information, visit <https://sam.gov/entity-registration>.

Note: Entities can register in SAM.gov and will be assigned their “SAM UEI.” For additional information on the UEI process, please visit [SAM.gov](https://sam.gov).

2. Register in the System for Award Management (SAM)

- On April 4, 2022, the UEI used across the Federal Government changed from the Data Universal Numbering System (DUNS) number to the UEI (generated by SAM.gov).
- SAM combines Federal procurement systems and the Catalog of Federal Domestic Assistance into one system. Visit [SAM.gov](https://sam.gov) for additional information.
- To register, you must have your organization’s UEI, the organization’s Tax ID Number (TIN), and taxpayer name (as it appears on the last tax return). It may take up to 5 to 7 business days or more to register and/or complete the migration of permissions and/or the renewal of an entity record.
- All applicants must have current SAM status at the time of application submission and throughout the duration of a Federal Award in accordance with 2 CFR Part 25.
- FNA strongly encourages applicants to begin this process at least **3 weeks** before the due date of the grant solicitation.

3. Create a Grants.gov Account

The next step in the registration process is to create an account with grants.gov. Applicants must know their organization's Unique Entity Identifier (UEI) to complete this process. For more detailed instruction about creating a profile on grants.gov, visit grants.gov/web/grants/applicants/registration.html.

How to Submit an Application via Grants.gov

Applicants must apply via grants.gov online using *Workspace*. *Workspace* is a shared, online environment where members of a grant team may simultaneously access and edit different web forms within an application. For each funding opportunity announcement or RFA, you can create individual instances of a workspace.

For additional training resources, including video tutorials, visit grants.gov/web/grants/applicants/applicant-training.html.

Applicant Support: Grants.gov provides applicants 24/7 support (except Federal holidays) via the toll-free number 1-800-518-4726 and email at support@grants.gov. If you are experiencing difficulties with your submission, it is best to contact grants.gov support and get a ticket number. The Support Center ticket number will assist the Center with tracking your issue.

For programmatic and financial-related questions regarding this specific grant opportunity, please contact the Grant Officer noted in [Section 8](#) Federal Awarding Agency Contacts of this RFA.

Grants.gov Receipt Requirements and Proof of Timely Submission

All applications must be received by 11:59 PM EDT on the due date listed on the cover page, as detailed in Section 4 – Submission Date. Proof of timely submission is automatically recorded by grants.gov. An electronic date/time stamp is generated within the system when the application is successfully received by grants.gov. The applicant Authorized Organization Representative (AOR) will receive an acknowledgment of receipt and a tracking number (e.g., GRANTXXXXXXXX) from grants.gov with the successful transmission of their application. Applicant AORs will also receive the official date/time stamp and a grants.gov tracking number in an email serving as proof of their timely submission.

When FNA successfully retrieves the application from grants.gov and acknowledges the download of submissions, grants.gov will provide an electronic acknowledgment of receipt of the application to the email address of the applicant with the AOR role. Again, proof of timely submission shall be the official date and time that grants.gov receives your application. Applications received by grants.gov after the established due date for the program will be considered late and will not be considered for FNA funding.

Applicants using slow internet, such as dial-up connections, should be aware that transmission could take some time before grants.gov receives your application. Again, grants.gov will provide either an error or a successfully received transmission in the form of an email sent to the applicant with the AOR role. The grants.gov Support Center reports that some applicants end the transmission because they think that nothing is occurring during the transmission process. Please be patient and give the system time to process the application.

File attachment names longer than approximately 50 characters can cause problems processing packages. Please limit file attachment names. Also, do not use any special characters (*This includes periods (.) and spacing followed by a dash in the file. To separate words in naming a file, use underscore.*

Intergovernmental Review

This funding opportunity is not subject to the requirements of E.O. 12372, “Intergovernmental Review of Federal Programs.” This Executive Order was issued with the desire to foster the intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development.

7. Federal Award Administration Information

Federal Award Notice

The Government is not obligated to make any award as a result of this RFA. Unless an applicant receives a signed award document with terms and conditions, any contact from a FNA grants or program officer should not be considered as a notice of a grant award. No pre-award or pre-agreement costs incurred prior to the effective start date are allowed unless approved and stated on FNA’s signed award document (FNS-529). Only the recognized FNA authorized signature can bind the USDA’s Food and Nutrition Administration to the expenditure of funds related to an award’s approved budget.

Administrative and National Policy Requirements

Confidentiality of an Application

When an application results in an award, it becomes a part of the record of FNA transactions, available to the public upon specific request. Information that the Secretary determines to be of a confidential, privileged, or proprietary nature will be held in confidence to the extent permitted by law. Therefore, any information that the applicant wishes to have considered as confidential, privileged, or proprietary should be clearly marked within the application. Any application that does not result in an award will be not released to the public. An application may be withdrawn at any time prior to the final action thereon.

Safeguarding Personally Identifiable Information

“Personally identifiable information” means information that can be used to distinguish or trace an individual’s identity, either alone or when combined with other information that is linked or linkable to a specific individual (OMB Circular A-130, *Managing Information as a Strategic Resource*).

Applicants submitting applications in response to this RFA must recognize that confidentiality of PII and other sensitive data is of paramount importance to the USDA’s Food and Nutrition Administration. All federal and non-federal employees (e.g., contractors, affiliates, or partners) working for or on behalf of FNA are required to acknowledge understanding of their responsibilities and accountability for using and protecting PII in accordance with applicable law, regulation, and policy [e.g., the Privacy Act of 1974; Office of Management and Budget (OMB) Memorandum, M-17-12, *Preparing for and Responding to a Breach of Personally Identifiable Information*; OMB

Circular A-130, *Managing Information as a Strategic Resource* (this is a non-exhaustive list of requirements in this area)].

By submitting an application in response to this RFA, applicants are assuring that all data exchanges conducted throughout the application submission and pre-award process (and during the performance of the grant, if awarded) will be conducted in a manner consistent with applicable Federal laws, regulations, and policies. By submitting a grant application, applicants agree to take all necessary steps to protect PII, including the following: (1) ensuring that PII and sensitive data developed, obtained or otherwise associated with USDA FNA funded grants is securely transmitted; (2) ensuring that PII is not transmitted to unauthorized users, and that PII and other sensitive data is not submitted via email; (3) data is transmitted via FNA approved file sharing services or encrypted mobile media storage devices; and (4) ensuring that PII is encrypted and password protected both in transit and at rest.

Conflict of Interest and Confidentiality of the Review Process

The agency requires all panel reviewers to sign a conflict of interest and confidentiality form to prevent any actual or perceived conflicts of interest that may affect the application review and evaluation process. Names of applicants, including States and tribal governments, submitting an application will be kept confidential, except to those involved in the review process, to the extent permitted by law. In addition, the identities of the reviewers will remain confidential throughout the entire process. Therefore, the names of the reviewers will not be released to applicants.

Administrative Regulations

Federal Tax Liabilities Restrictions

None of the funds made available by this or any other act may be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless a Federal agency has considered suspension or debarment of the corporation and has made a determination that this further action is not necessary to protect the interests of the Government.

Felony Crime Conviction Restrictions

None of the funds made available by this or any other Act may be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless a Federal agency has considered suspension or debarment of the corporation and has made a determination that this further action is not necessary to protect the interests of the Government.

Debarment and Suspension 2 CFR Part 180 and 2 CFR Part 417

A recipient chosen for an award shall comply with the non-procurement debarment and suspension common rule implementing Executive Orders (E.O.) 12549 and 12689, "Debarment and Suspension," codified at 2 CFR Part 180 and 2 CFR Part 417. This common rule restricts subawards and contracts with certain parties that are debarred, suspended or otherwise excluded from or

ineligible for participation in Federal assistance programs or activities. The approved grant recipient will be required to ensure that all sub-contractors and subgrantees are neither excluded nor disqualified under the suspension and debarment rules prior to approving a subgrant award by checking the System for Award Management (SAM) at SAM.gov.

Universal Identifier and Central Contractor Registration 2 CFR Part 25

Requirement for System for Award Management. Unless you are exempted from this requirement under [2 CFR 25.110](http://2.CFR.25.110), you as the recipient must maintain current information in the SAM. This includes information on your immediate and highest-level owner and subsidiaries, as well as on all of your predecessors that have been awarded a Federal contract or Federal financial assistance within the last three years, if applicable, until you submit the final financial report required under this Federal award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another Federal award term.

Requirement for Unique Entity Identifier: If you are authorized to make subawards under this Federal award, you:

- Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you until the entity has provided its Unique Entity Identifier to you.
- May not make a subaward to an entity unless the entity has provided its Unique Entity Identifier to you. Subrecipients are not required to obtain an active SAM registration but must obtain a Unique Entity Identifier.

Reporting Subaward and Executive Compensation Information 2 CFR Part 170

The Federal Funding Accountability and Transparency Act (FFATA) of 2006 (Public Law 109–282), as amended by Section 6202 of Public Law 110–252, requires primary grantees of Federal grants and cooperative agreements to report information on subgrantee obligations and executive compensation. FFATA promotes open government by enhancing the Federal Government’s accountability for its stewardship of public resources. This is accomplished by making Government information, particularly information on Federal spending, accessible to the general public.

Primary grantees, including State agencies, are required to report actions taken on or after October 1, 2010, that obligates **\$30,000 or more** in Federal grant funds to first-tier subgrantees. This information must be reported in the Governmentwide FFATA Subaward Reporting System (FSRS), now part of SAM.gov. In order to access FSRS a current SAM registration is required. A primary grantee and first-tier subgrantees must also report total compensation for each of its five most-highly compensated executives. Every primary and first-tier grantee must obtain a UEI prior to being eligible to receive a grant or subgrant award. Additional information will be provided to grant recipients upon award.

Duncan Hunter National Defense Authorization Act of Fiscal Year 2009, Public Law 110-417

Section 872 of this Act requires the development and maintenance of a Federal Government information system that contains specific information on the integrity and performance of covered Federal agency contractors and grantees. The Federal Awardee Performance and Integrity Information System (FAPIIS) is designed to address these requirements. FAPIIS contains integrity and performance information from the Contractor Performance Assessment Reporting System, information from SAM.gov, and suspension and debarment information from the SAM. FNA will

review and consider any information about the applicant reflected in FAPIIS when making a judgment about whether an applicant is qualified to receive an award.

Freedom of Information Act (FOIA) Requests

The Freedom of Information ACT (FOIA), 5 U.S.C. 552, provides individuals with a right to access records in the possession of the Federal Government. The Government may withhold information pursuant to the nine exemptions and the three exclusions contained in the Act.

Application packages submitted in response to this grant solicitation may be subject to FOIA by requests by interested parties. In response to these requests, FNA will comply with all applicable laws and regulations, including departmental regulations.

FNA will forward a Business Submitter Notice to the requested applicant's point-of-contact. Applicants will need to review requested materials and submit and submit any recommendations within 10 days from the date of FNA notification. FNA will redact Personally Identifiable Information (PII).

For additional information on the Freedom of Information (FOIA) process, please contact the FNA Freedom of Information Act officer at FOIA@usda.gov.

USDA Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Privacy Policy

The USDA Food and Nutrition Administration does not collect any personal identifiable information without explicit consent. To view USDA's Privacy Policy, visit: usda.gov/privacy-policy.

Code of Federal Regulations and Other Government Requirements

This grant will be awarded and administered in accordance with the following regulations 2 Code of Federal Regulations (CFR), Subtitle A, Chapter II. Any Federal laws, regulations, or USDA directives released after this RFA is posted will be implemented as instructed.

Governmentwide Regulations

- 2 CFR Part 25: “Universal Identifier and System for Award Management”
- 2 CFR Part 170: “Reporting Subaward and Executive Compensation Information”
- 2 CFR Part 175: “Award Term for Trafficking in Persons”
- 2 CFR Part 180: “OMB Guidelines to agencies on Governmentwide Debarment and Suspension (Non-Procurement)”
- 2 CFR Part 200: “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”
- 2 CFR Part 400: USDA’s implementing regulation of 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”
- 2 CFR Part 415: USDA “General Program Administrative Regulations”
- 2 CFR Part 416: USDA “General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments”
- 2 CFR Part 417: USDA “Non-Procurement Debarment and Suspension”
- 2 CFR Part 418 USDA “New Restrictions on Lobbying”
- 2 CFR Part 421: USDA “Requirements for Drug-Free Workplace (Financial Assistance)”
- 7 CRR Part 16: “Equal Opportunity for Religious Organizations”
- 41 U.S.C. Section 22 “Interest of Member of Congress”
- Freedom of Information Act (FOIA). Public access to Federal Financial Assistance records shall not be limited, except when such records must be kept confidential and would have been excepted from disclosure pursuant to the “Freedom of Information” regulation (5 U.S.C. 552)

General terms and conditions (T&Cs) of FNA grant awards may be obtained electronically in advance of an award. For a copy of T&Cs, please contact the grant officer noted in [Section 8](#) of this RFA.

Reporting Requirements

Financial Reports

The award recipient will be required to enter the SF-425 (Federal Financial Report) into the FNA Food Program Reporting System (FPRS) on a quarterly basis. In order to access FPRS, the grant recipient must obtain login.gov and USDA e-Authentication, verify their identity, and submit an FNS-674 form, which will be provided by the grant officer to access FPRS. A final Financial Status report is due 120 days after the termination date. For additional information on FPRS, visit fprs.fns.usda.gov.

Performance Progress Reports (PPR)

Grantees will be required to submit progress reports to FNA 30 days following the end of each quarterly period, using the FNS-908 PPR form that will be sent to grantees at the time of award or the initial orientation. The reports should cover the preceding period of activity. A final report identifying the accomplishments and results of the project will be due 120 days after the end date of the award.

Please note: The FNS-908 PPR form specific to this opportunity will be sent to grantees at the time of award or the initial orientation. Use of the FNS-908 PPR form for progress reports is required. Previous grantees that have not submitted timely reports may be evaluated as high risk. All activities reported on the FNS-908 must align with the required objective from the [Objectives Section](#) above.

8. Federal Awarding Agency Contacts

For questions regarding this solicitation, please contact the Grant Officer.
Anna Arrowsmith
Grant Officer, Grants and Fiscal Policy Division
U.S. Department of Agriculture, FNA
Email: anna.arrowsmith@usda.gov

9. Other Information

Debriefing Requests

Non-selected applicants may request a debriefing to discuss the strengths and weaknesses of submitted proposals. This information may be useful when preparing future grant proposals. Additional information on debriefing requests will be forwarded to non-selected applicants. FNA reserves the right to provide this debriefing orally or in written format.

Appendixes:

Appendix A: FY 2026 WIC General Infrastructure Maximum Award Amounts for Individual State Agency Applications

State Agency or Indian Tribal Organization	FY 2025 Average Participation	Share of Caseload	Maximum Grant Amount
Acoma, Canonicito & Laguna, NM	283	0.004%	\$250,000
Alabama	112,482	1.639%	\$1,000,000
Alaska	14,034	0.204%	\$250,000
American Samoa	3,954	0.058%	\$250,000
Arizona	146,899	2.140%	\$1,000,000
Arkansas	65,131	0.949%	\$500,000
California	1,003,720	14.622%	\$3,000,000
Cherokee Nation, OK	5,982	0.087%	\$250,000
Cheyenne River Sioux, SD	448	0.007%	\$250,000
Chickasaw Nation, OK	3,785	0.055%	\$250,000
Choctaw Indians, MS	711	0.010%	\$250,000
Choctaw Nation, OK	4,879	0.071%	\$250,000
Citizen Potawatomi Nation, OK	1,264	0.018%	\$250,000
Colorado	96,103	1.400%	\$500,000
Connecticut	52,489	0.765%	\$500,000
Delaware	23,399	0.341%	\$500,000
District of Columbia	12,509	0.182%	\$250,000
Eastern Cherokee, NC	462	0.007%	\$250,000
Eight Northern Pueblos, NM	292	0.004%	\$250,000
Five Sandoval Pueblos, NM	163	0.002%	\$250,000
Florida	424,167	6.179%	\$3,000,000
Georgia	245,210	3.572%	\$3,000,000
Guam	6,344	0.092%	\$250,000
Hawaii	25,111	0.366%	\$500,000
Idaho	32,500	0.473%	\$500,000
Illinois	175,003	2.549%	\$1,000,000
Indiana	155,926	2.272%	\$1,000,000
Inter-Tribal Council, AZ	6,430	0.094%	\$250,000
Inter-Tribal Council, NV	451	0.007%	\$250,000
Inter-Tribal Council, OK	619	0.009%	\$250,000
Iowa	62,675	0.913%	\$500,000
Isleta Pueblo, NM	941	0.014%	\$250,000
Kansas	49,366	0.719%	\$500,000
Kentucky	107,971	1.573%	\$1,000,000
Louisiana	102,533	1.494%	\$1,000,000
Maine	18,860	0.275%	\$500,000

Maryland	122,574	1.786%	\$1,000,000
Massachusetts	122,153	1.780%	\$1,000,000
Michigan	186,543	2.718%	\$1,000,000
Minnesota	102,425	1.492%	\$1,000,000
Mississippi	60,628	0.883%	\$500,000
Missouri	96,408	1.404%	\$500,000
Montana	13,412	0.195%	\$250,000
Muscogee Creek Nation, OK	2,200	0.032%	\$250,000
Navajo Nation, AZ	4,189	0.061%	\$250,000
Nebraska	36,931	0.538%	\$500,000
Nevada	55,408	0.807%	\$500,000
New Hampshire	12,204	0.178%	\$250,000
New Jersey	164,368	2.395%	\$1,000,000
New Mexico	43,215	0.630%	\$500,000
New York	455,558	6.637%	\$3,000,000
North Carolina	258,957	3.773%	\$3,000,000
North Dakota	10,169	0.148%	\$250,000
Northern Arapahoe, WY	208	0.003%	\$250,000
Northern Marianas	2,591	0.038%	\$250,000
Ohio	180,721	2.633%	\$1,000,000
Oklahoma	74,361	1.083%	\$500,000
Omaha Sioux, NE	224	0.003%	\$250,000
Oregon	81,399	1.186%	\$500,000
Osage Tribal Council, OK	3,004	0.044%	\$250,000
Otoe-Missouria Tribe, OK	381	0.006%	\$250,000
Pennsylvania	183,845	2.678%	\$1,000,000
Pleasant Point, ME	38	0.001%	\$250,000
Puerto Rico	87,035	1.268%	\$500,000
Rhode Island	18,220	0.265%	\$500,000
Rosebud Sioux, SD	791	0.012%	\$250,000
San Felipe Pueblo, NM	214	0.003%	\$250,000
Santee Sioux, NE	63	0.001%	\$250,000
Santo Domingo Tribe, NM	134	0.002%	\$250,000
Shoshone Tribe, WY	93	0.001%	\$250,000
South Carolina	98,390	1.433%	\$500,000
South Dakota	13,840	0.202%	\$250,000
Standing Rock Sioux Tribe, ND	220	0.003%	\$250,000
Tennessee	156,963	2.287%	\$1,000,000
Texas	801,707	11.679%	\$3,000,000
Three Affiliated Tribes, ND	91	0.001%	\$250,000
Utah	48,953	0.713%	\$500,000
Ute Mountain Ute Tribe, CO	148	0.002%	\$250,000
Vermont	10,386	0.151%	\$250,000

Virgin Islands	2,483	0.036%	\$250,000
Virginia	104,762	1.526%	\$1,000,000
Washington	141,367	2.059%	\$1,000,000
West Virginia	34,164	0.498%	\$500,000
Wichita, Caddo & Delaware (WCD), OK	3,927	0.057%	\$250,000
Winnebago Tribe, NE	118	0.002%	\$250,000
Wisconsin	94,667	1.379%	\$500,000
Wyoming	7,907	0.115%	\$250,000
Zuni Pueblo, NM	463	0.007%	\$250,000
TOTAL	6,864,279	100%	\$55,750,000

Appendix B: FY 2026 WIC General Infrastructure Grant Application Template

We recommend that State agencies use the template provided below for the grant application. State agencies may set up their own format **as long as responses to all items are addressed in the order listed in the template.**

FY 2026 WIC GENERAL INFRASTRUCTURE GRANT APPLICATION TEMPLATE	
SECTION 1: Cover Sheet - Applicant Information. See Section 4 Cover Sheet of the RFA for details.	
FY 2026 WIC General Infrastructure Grant Application ALN#: 10.578	
State agency:	
If applying as consortium (or other group of State agencies) list all State agencies included. If applying as an individual State agency, leave blank.	
State agency address:	
State agency contact person and title:	
Email address:	
Phone number:	

FY 2026 WIC GENERAL INFRASTRUCTURE GRANT APPLICATION TEMPLATE	
SECTION 2: Table of Contents. See Section 4 Table of Contents of the RFA for details.	
Application Project Summary	Page #
Project Narrative	Page #
Project Activities and Indicators	Page #
Budget Narrative	Page #
Attachments (Please List)	
Attachment 1: (Please include the Document Name and File name) (i.e. Attachment 1: State Name.pdf)	Page #

FY 2026 WIC GENERAL INFRASTRUCTURE GRANT APPLICATION TEMPLATE

SECTION 3: Application Project Summary (limit to 250 words or less). See [Section 4 Application Project Summary](#) of the RFA for details.

FY 2026 WIC GENERAL INFRASTRUCTURE GRANT APPLICATION TEMPLATE

SECTION 4: Project Narrative. See [Section 4 Project Narrative](#) of the RFA for details.

Limit to no more than 10 pages, attachments not included.

FY 2026 WIC GENERAL INFRASTRUCTURE GRANT APPLICATION TEMPLATE

SECTION 5: Activities/Indicators. See [Section 4 Activities/Indicators Tracker](#) of the RFA for details.

List the activities that you plan to conduct to accomplish the grant objective. An indicator is defined as a metric that relates to the grant objective/s that you anticipate that you will be able to track during the period of performance of the grant. You may insert more than one indicator per activity if necessary.

Activity	Estimated Start Date	Estimated Completion Date	Indicator (may have multiple indicators for one activity)	Indicator Target(s)
Objective	Promoting Program Integrity to Minimize Waste, Fraud, and Abuse			
(Ex.) 1 – Hire one new State agency staff to coordinate compliance investigations	(Ex.) September 2026	(Ex.) December 2026	(Ex.) 1.1 – new staff position posted	(Ex.) September 2026
			(Ex.) 1.2 – Review applications	(Ex.) October 2026
			(Ex.) 1.3 – Interviews conducted	(Ex.) November 2026
			(Ex.) 1.4 Selections made and staff hired	(Ex.) December 2026
(Ex.) 2 – Award a new contract	(Ex.) September 2026	(Ex.) January 2027	(Ex.) 2.1 – Release RFA	(Ex.) September 2026
			(Ex.) 2.2 – Review applications	(Ex.) October 2026
			(Ex.) 2.3 – Award contract	(Ex.) November 2026

FY 2026 WIC GENERAL INFRASTRUCTURE GRANT APPLICATION TEMPLATE

SECTION 6: Budget Narrative (suggested eight pages, but will depend on project)

See [Section 4 Application Budget Narrative](#) of the RFA for details. Note that you may need to provide attachments to this template in order for this section to be considered complete. A [Budget Narrative checklist](#) is found in Appendix C of the RFA for your use in filling out this section.

A. Personnel – Budget Narrative

Please use the format provided below to list all personnel to be funded by this grant directly by the State agency. You may insert additional rows as needed.

Note: FTE stands for Full-Time Equivalent, which represents what a person would be paid for full-time employment.

	Federal Funds Requested	Narrative/Justification
A1. [Insert Title Here], at X% FTE, salary \$XX,XXX per yr		[Insert job duties and responsibilities here]

A2. [Insert Title Here], at X% FTE, salary \$XX,XXX per yr		[Insert job duties and responsibilities here]
Personnel Subtotal		

B. Fringe Benefits – Budget Narrative

Provide the Fringe Benefits cost for all personnel listed in Section A. You may insert additional rows as needed. As a reminder, please provide your organization’s fringe benefit rate agreement as an attachment.

State agency Fringe Benefit Rate: _____

	Federal Funds Requested	Narrative/Justification
B1. Personnel A1 Fringe Benefits		[List benefits covered]
B2. Personnel A2 Fringe Benefits		[List benefits covered]
Fringe Benefits Subtotal		

C. Contractual– Budget Narrative

Please list all planned contracts here.

	Federal Funds Requested	Narrative/Justification
C1. [Insert Contract Here]		[provide a justification for why this contract is necessary; what activities contractor will carry out; explain rationale for estimated cost; submit a completed budget, budget narrative, or statement of work with project expenses for each contractor as an attachment if details are available at this time]
C2. [Insert Contract Here]		[provide a justification for why this contract is necessary; what activities contractor will carry out; explain rationale for estimated cost; submit a completed budget, budget narrative, or statement of work with project expenses for each contractor as an attachment if details are available at this time]
Contractual Subtotal		
<i>Amount of Contractual Not Subject to Indirect Costs</i>		

Are there indirect costs associated with any of the proposed contractual costs? [Yes/No]

If yes, provide the total amount of indirect costs associated with contracts in the space below.
 \$ _____

D. Travel– Budget Narrative		
Please include all travel to be funded by this grant directly by the State agency (see “budgetnarrative” in Section 4 of the RFA for how to incorporate travel expenses that will be funded through a planned subgrant). Provide justifications for each trip. You may insert additional rows as needed.		
	Federal Funds Requested	Narrative/Justification
D1. [Insert travel expense here]		[include description of expense and justification of why it is necessary]
D2. [Insert travel expense here]		[include description of expense and justification of why it is necessary]
Travel Subtotal		
E. Materials and Supplies – Budget Narrative		
Materials and Supplies are items with a unit cost of less than \$10,000. See Section 2 of the RFA for restrictions. Requests for supplies must be accompanied by a justification for the need for such items. Please only list here the materials and supplies that will be funded by this grant directly by the State agency (see “Budget Narrative” in Section 4 of the RFA for how to incorporate materials/supplies expenses that will be funded through a planned subgrant).		
	Federal Funds Requested	Narrative/Justification
E1. [Insert item here]		[include an itemized list of the supplies requested and prices]
E2. [Insert item here]		[include an itemized list of the supplies requested and prices]
Materials and Supplies Subtotal		
F. Equipment – Budget Narrative		
Equipment is non-expendable, tangible personal property with a unit cost of \$10,000 or more with a useful life of more than one year. See Section 2 of the RFA for restrictions. Requests for equipment must be accompanied by a justification of the need for such items. Estimates, statement of work and quotes are encouraged to be submitted as separate attachments to the narrative to support expenses over \$10,000. Please only list here the equipment that will be funded by this grant directly by the State agency (see “budget narrative” in Section 4 of the RFA for how to incorporate equipment expenses that will be funded through a planned subgrant).		
F1. [Insert Item Here]		[provide a justification for why this item is justified; explain rationale for estimated cost]
F2. [Insert Item Here]		[provide a justification for why this item is justified; explain rationale for estimated cost]
Equipment Subtotal		
G. Other – Budget Narrative		
Provide a description for any “other” budget items here. This should include description of any planned sub grants, including any subgrant attachments as necessary. See “budget narrative” in Section 4 of the RFA for how to incorporate expenses that will be funded through a planned subgrant.		
	Federal Funds Requested	Narrative/Justification

G1. [Insert item here]		[provide a justification for why this item is justified; explain rationale for estimated cost]
G2. [Insert item here]		[provide a justification for why this item is justified; explain rationale for estimated cost]
G.3 [Insert Planned Subgrant Here]		[provide a justification for why this subgrant is necessary; what activities subgrantee will carry out; explain rationale for estimated cost; submit a completed budget, budget narrative, or statement of work with project expenses for each subgrantee as an attachment if details are available at this time]
G.3 [Insert Planned Subgrant Here]		[provide a justification for why this subgrant is necessary; what activities subgrantee will carry out; explain rationale for estimated cost; submit a completed budget, budget narrative, or statement of work with project expenses for each subgrantee as an attachment if details are available at this time]
Other Subtotal		
H. Totals – Budget Narrative		
<p>Total Direct Costs (Section H1): The total direct costs should be the sum of all bolded subtotals listed for Sections A-G. This number represents the total of all costs prior to calculating indirect costs.</p> <p>Indirect Costs (Section H2): The indirect cost rate should be applied to all appropriate funds as stipulated in your organization’s indirect cost rate agreement. Be sure to reference the terms of your organization’s indirect cost rate agreement prior to calculating indirect costs and include the indirect cost rate agreement as an attachment to your grant application. You must show the calculations for how you calculated the indirect cost amount in your budget narrative. If you require assistance, please contact the grants officer listed in Section 8 of the RFA.</p> <p>Total Project Cost (Section H3): In Section H3, the value in your federal funds requested should be the sum of the total direct costs (H1) and the total indirect costs (H2). The total cost must be less than or equal to the amount indicated for the State agency in Appendix A: FY 2026 WIC General Infrastructure Maximum Award Amounts for Individual State Agency Applications.</p>		
	Federal Funds Requested	Narrative/Justification
H1. Total Direct Costs		[Leave Blank]

		[Insert indirect cost rate applied to your budget here as well as the effective and termination dates of your indirect cost rate agreement]
H2. Indirect Costs		
H3. Total Project Cost		

Appendix C: Budget Narrative Checklist

FOR GRANT APPLICANT USE ONLY. DO NOT RETURN THIS FORM WITH THE APPLICATION.

This checklist will assist you in completing the budget narrative portion of the application. Please review the checklist to ensure the items below are addressed in the budget narrative.

NOTE: The budget and budget narrative, as well as forms SF-424 and SF-424A must be in line with the proposal project description (statement of work) bona fide need. FNA reserves the right to request information not clearly addressed. All funding requests must be in whole dollars.

ITEM	YES	NO
Personnel		
Did you include all key employees paid for by this grant under this heading?		
Are employees of the applicant's organization identified by name and position title?		
Did you reflect percentage of time the Project Director will devote to the project in full-time equivalents (FTE)?		
Fringe Benefits		
Did you include your organization's fringe benefit amount along with the basis for the computation?		
Did you list the type of fringe benefits to be covered with Federal funds?		
Travel		
Are travel expenses itemized? For example, origination/destination points, number and purpose of trips, number of staff traveling, mode of transportation and cost of each trip.		
Are the attendee objectives and travel justifications included in the narrative?		
Is the basis for the lodging estimates identified in the budget? For example, include excerpt from travel regulations.		
Equipment		
Is the need for the equipment justified in the narrative?		
Are the types of equipment, unit costs, and the number of items to be purchased listed in the budget?		
Is the basis for the cost per item or other basis of computation stated in the budget?		
Supplies		
Are the types of supplies, unit costs, and the number of items to be purchased reflected in the budget?		
Is the basis for the costs per item or other basis of computation stated?		
Contractual: (FNA reserves the right to request information on all contractual awards and associated costs after the contract is awarded.)		
Has the bona fide need been clearly identified in the project description to justify the cost for a contract expense(s) shown on the budget?		
A justification for all Sole-source contracts must be provided in the budget narrative prior to approving this identified cost.		
Other		
For all line items listed under the "other" heading – List items to be covered along with the methodology on how costs were derived.		
Are all subgrantees and associated information listed in accordance with the guidance found in "Application budget narrative" in Section 4 of the RFA?		

ITEM	YES	NO
Indirect Costs		
Has the applicant obtained a negotiated indirect cost rate agreement (NICRA) from a Federal agency? If yes, a copy of the most recent and signed negotiated rate agreement must be provided along with the application.		
2 CFR 200 allows any non-Federal entity (NFE) that has never received a negotiated indirect cost rate to charge a de Minimis rate of 15% of modified total direct costs (MTDC), which the NFE may use indefinitely as a Federally negotiated rate. Is this included where applicable?		
Additional Budget Narrative Requirements	YES	NO
Is the requested funding amount listed in the SF-424, SF-424A, and the budget narrative less than or equal to the amount indicated for your State agency in Appendix A: FY 2026 WIC General Infrastructure Maximum Award Amounts for Individual State Agency Applications		

Appendix D: FNS-908 Performance Progress Report (PPR) For Reference Only

<input type="button" value="Validate Form"/>	<input type="button" value="Submit by Email"/>	UNITED STATES DEPARTMENT OF AGRICULTURE Food and Nutrition Service	OMB Number: 0584-0512 Expiration Date: 7/31/2025																																																																			
PERFORMANCE PROGRESS REPORT			<input type="button" value="Management Settings"/>																																																																			
Recommended File Name: FNS908_(Organization Name)_(Type of Report)_(Reporting Fiscal Year)_(Period)_(Original Revision).pdf <i>Copy value then paste in Save As dialog when saving</i>																																																																						
<p>The public burden statement: According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0512. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314, ATTN: PRA (0584-0512). Do not return the completed form to this address.</p>																																																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">1. Recipient Organization</td> <td colspan="2">2. Program Information:</td> </tr> <tr> <td colspan="2">a. Organization Name:</td> <td colspan="2">Program Area: <input type="text"/></td> </tr> <tr> <td colspan="2">b. Street Address:</td> <td colspan="2">Federal Fiscal Year of Award: <input type="text"/></td> </tr> <tr> <td colspan="2">City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/></td> <td colspan="2">Program: <input type="text"/></td> </tr> <tr> <td colspan="2">3. Primary POC:</td> <td colspan="2">Tag: <input type="text"/></td> </tr> <tr> <td>a. First Name: <input type="text"/></td> <td>Last Name: <input type="text"/></td> <td colspan="2">4. Federal Award Identification Number (FAIN): <input type="text"/></td> </tr> <tr> <td colspan="2">b. Title: <input type="text"/></td> <td colspan="2">5. Type of Report (Select One):</td> </tr> <tr> <td colspan="2">c. Telephone (Area Code & Number): <input type="text"/></td> <td colspan="2"> <input type="radio"/> Quarterly <input type="radio"/> Semi-Annual <input type="radio"/> Final </td> </tr> <tr> <td colspan="2">d. Email Address: <input type="text"/></td> <td colspan="2">Reporting Fiscal Year: <input type="text"/> Period: <input type="text"/></td> </tr> <tr> <td colspan="4">6. Federal Grant Agreement Number: <input type="text"/></td> </tr> <tr> <td colspan="4">7. Additional POC (Optional)</td> </tr> <tr> <td colspan="2">a. First Name: <input type="text"/></td> <td colspan="2">b. Title: <input type="text"/></td> </tr> <tr> <td colspan="2">Last Name: <input type="text"/></td> <td colspan="2">c. Telephone (Area Code & Number): <input type="text"/></td> </tr> <tr> <td colspan="2">c. Telephone (Area Code & Number): <input type="text"/></td> <td colspan="2">d. Email Address: <input type="text"/></td> </tr> <tr> <td colspan="4">8. Report Submitted By:</td> </tr> <tr> <td>a. First Name: <input type="text"/></td> <td>Last Name: <input type="text"/></td> <td>b. Title: <input type="text"/></td> <td rowspan="2"> 9. Certification <input type="checkbox"/> I certify by checking this box that, to the best of my knowledge and belief, this report is correct and complete for performance of activities set forth in the award documents. </td> </tr> <tr> <td colspan="3">10. Date Report Submitted: <input type="text"/></td> </tr> </table>				1. Recipient Organization		2. Program Information:		a. Organization Name:		Program Area: <input type="text"/>		b. Street Address:		Federal Fiscal Year of Award: <input type="text"/>		City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/>		Program: <input type="text"/>		3. Primary POC:		Tag: <input type="text"/>		a. First Name: <input type="text"/>	Last Name: <input type="text"/>	4. Federal Award Identification Number (FAIN): <input type="text"/>		b. Title: <input type="text"/>		5. Type of Report (Select One):		c. Telephone (Area Code & Number): <input type="text"/>		<input type="radio"/> Quarterly <input type="radio"/> Semi-Annual <input type="radio"/> Final		d. Email Address: <input type="text"/>		Reporting Fiscal Year: <input type="text"/> Period: <input type="text"/>		6. Federal Grant Agreement Number: <input type="text"/>				7. Additional POC (Optional)				a. First Name: <input type="text"/>		b. Title: <input type="text"/>		Last Name: <input type="text"/>		c. Telephone (Area Code & Number): <input type="text"/>		c. Telephone (Area Code & Number): <input type="text"/>		d. Email Address: <input type="text"/>		8. Report Submitted By:				a. First Name: <input type="text"/>	Last Name: <input type="text"/>	b. Title: <input type="text"/>	9. Certification <input type="checkbox"/> I certify by checking this box that, to the best of my knowledge and belief, this report is correct and complete for performance of activities set forth in the award documents.	10. Date Report Submitted: <input type="text"/>		
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Form FNS-908 Version Number: 1.4 09-22		SBU Page 1	Electronic Form Version Designed in Adobe AEM 6.4 Version																																																																			

Program Management Information

1. Progress Summary

Provide summary of progress this reporting period, highlighting your greatest achievements and challenges to date in this reporting period. For challenges, how did you resolve or overcome them? (Max 2000 characters)

2. Personnel Information

a. Number of FTEs: b. Were there any changes in key personnel? Yes No

c. If yes, please describe the changes in key personnel, including the individual leaving/joining the project as well as the name and contact information (email address, phone number, and name of organization) of the individual. Note: This information does not serve as a formal request to approve the change in key personnel. This request must be forwarded to the Grants Officer in a separate request (Max 2000 Characters):

3. Projected Amendments (Cost and No-Cost)

a. Number of amendments projected this upcoming quarter?

b. Do the projected amendment(s) require FNS approval? Yes No

c. Please describe the type of amendment(s) projected and justification for each. Note: This information does not serve as a formal request to approve amendments. This request must be forwarded to the Grants Officer in a separate request (Max 2000 characters):

4. Expenditures/Purchases:

a. Were there any significant expenditures or purchases, including any contracts entered during this reporting period? Yes No

b. If so, please describe (Max 2000 Characters):

5. Deviations (Changes this quarter outside of the agreed upon budget, timeline, or scope):

a. Have there been any deviations? Yes No b. Type: Budget Timeline Scope Other

c. Describe any deviation(s), including a justification and impacts to budget/timeline (Max 2000 characters):

d. Please describe proposed activities to mitigate the impact of the deviation(s) (Max 2000 characters):