

BAA-RQKM-2014-0003, Amendment 01
ANNUAL BAA NOTICE
UPDATED CONTACTS AND ADMINISTRATIVE CHANGES

Federal Agency Name: Air Force Research Laboratory, Materials & Manufacturing Directorate

Broad Agency Announcement Title: AFRL/RX Structural Materials Open/Open BAA

Broad Agency Announcement Type: Amendment 01

Broad Agency Announcement Number: BAA-RQKM-2014-0003

1. This amendment is an annual notice of an Open BAA as required by FAR 35.016. White papers are still being accepted against this BAA. Please see the full BAA announcement, posted 4 November 2013, for specific details on white paper submissions.

2. The Air Force Points of Contact is updated as annotated below:

CHANGE OF POINTS OF CONTACT: The points of contact are hereby changed
FROM:

Address technical questions to: Ms. Patricia A. Heinrichs, AFRL/RXCA, 2230 Tenth Street, BLDG 655, Rm 073 WPAFB, OH. 45433-7817, Patricia.Heinrichs@us.af.mil, phone number 937-255-1384.

Address contracting questions to: Contract Negotiator – Ms. Mary Ann Sharits, AFRL/RQKMC, 2310 8th Street, Area B, Bldg 167, WPAFB, OH. 45344-7801, phone number 937-255-0429, email address mary.sharits@us.af.mil, Contracting Officer – Ms. Rebecca S. Novak, AFRL/RQKMC, 2310 8th Street, Area B, Bldg 167, WPAFB, OH. 45344-7801, phone number 937-986-9037, email address rebecca.novak@us.af.mil.

TO:

Address technical questions to: Ms. Carmen Carney, AFRL/RXCC, 2230 Tenth Street, BLDG 655, Rm 187 WPAFB, OH. 45433, carmen.carney.1@us.af.mil, phone number 937-255-9154.

Address contracting questions to: Contracting Officer – Ms. Mary Ann Sharits, AFRL/RQKMC, 2130 8th Street, Area B, Bldg 45, WPAFB, OH. 45344-7541, email address mary.sharits@us.af.mil, phone number 937-713-9898.

3. Administrative Changes as follows:

CHANGE OF page 22, paragraph 3. Second Step – Proposal for Contracts
Instructions: This paragraph is hereby changed as follows:

13 Nov 2014

FROM:**3. Second Step - Proposal for Contracts Instructions:**

a. General: The *SECOND STEP* consists of offerors submitting a technical and cost proposal. Upon notification from the government of interest in the submitted white paper, the offeror should submit a technical and cost proposal within 60 working days of the proposal request. After receipt, proposals will be evaluated in accordance with the award criteria in Section V. below. Proposals will be categorized and subsequently selected for negotiations. Offerors should consider proposal instructions contained in the **AFRL BAA Industry Guide**, which can be accessed on line at <http://www.wpafb.af.mil/library/factsheets/factsheet.asp?id=9218> . This guide is specifically designed to assist the offeror in understanding the BAA proposal process. Technical/management and cost volumes should be submitted in separate volumes, and must be valid for 180 days. Proposals must reference the announcement number **BAA-RQKM-2014-0003**. Offerors must submit one-original and 4 copies of their proposals to the Contracting POC, identified in Section VII. Offerors are advised that only contracting officers are legally authorized to contractually bind or otherwise commit the government. The cost of preparing proposals in response to the Request for Proposals is not considered an allowable direct charge to any resulting or any other contract; however, it may be an allowable expense to the normal bid and proposal indirect cost as specified in FAR 31.205-18.

TO:

a. General: The *SECOND STEP* consists of offerors submitting a technical and cost proposal. Upon notification from the government of interest in the submitted white paper, the offeror should submit a technical and cost proposal **within the time period specified** in the proposal request. After receipt, proposals will be evaluated in accordance with the award criteria in Section V. below. Proposals will be categorized and subsequently selected for negotiations. Offerors should consider proposal instructions contained in the **AFRL BAA Industry Guide**, which can be accessed on line at <http://www.wpafb.af.mil/library/factsheets/factsheet.asp?id=9218> . This guide is specifically designed to assist the offeror in understanding the BAA proposal process. Technical/management and cost volumes should be submitted in separate volumes, and must be valid for 180 days. Proposals must reference the announcement number **BAA-RQKM-2014-0003**. Offerors must submit one-original and **2** copies of their proposals to the Contracting POC, identified in Section VII. Offerors are advised that only contracting officers are legally authorized to contractually bind or otherwise commit the government. The cost of preparing proposals in response to the Request for Proposals is not considered an allowable direct charge to any resulting or any other contract; however, it may be an allowable expense to the normal bid and proposal indirect cost as specified in FAR 31.205-18.

CHANGE OF page 27, paragraph 7. Other Submission Requirements: This paragraph is hereby changed as follows:

FROM:

13 Nov 2014

7. Other Submission Requirements: White papers must be submitted by postal mail or hand delivery: AFRL/RQKMC; ATTN: Mary Ann Sharits; Bldg 167, 2310 8th St.; Wright-Patterson AFB, OH 45433-7801. Proposals are to be submitted in accordance with request for Proposal letter issued by the Contracting Officer after the white paper is formally reviewed.

TO:

7. Other Submission Requirements: White papers must be submitted by postal mail or hand delivery: AFRL/RQKMC; ATTN: Mary Ann Sharits; Bldg 45, 2130 8th St.; Wright-Patterson AFB, OH 45433-7541. Proposals are to be submitted in accordance with request for proposal letter issued by the Contracting Officer after the white paper is formally reviewed.

CHANGE OF page 32, paragraph 16. White Paper / Proposal Content

Checklist: This paragraph is hereby changed as follows:

FROM:

16. White Paper / Proposal Content Checklist: You may be ineligible for award if all requirements of this solicitation are not met on the proposal due date.

a. Step One: White Papers are due to the Contracting POC any time until 4 November 2018.

b. Step One and Step Two: White Paper and Proposal page limits are strictly enforced. See Section IV.B.(2) and IV.C.(2) of the solicitation for page limits.

c. Step One and Step Two: Proposals and White Papers must be submitted in the format specified in Section IV.

e. Step Two: The Cost/Business Proposal must contain all information described in Section IV.C.(4).

f. Step Two: For any subcontracts proposed, the Cost/Business Proposal must contain a subcontractor analysis IAW FAR 15.404-3(b).

g. Step Two: The Cost/Business Proposal must contain any exceptions to the sample Model Contract Terms and Conditions. (See <http://www.wpafb.af.mil/library/factsheets/factsheet.asp?id=6790> for sample model contracts.) However, be advised that the document awarded may include contract line items (CLINs)/clauses/articles in addition to those in the models, and/or some of the CLIN/clauses/articles in the models may be deleted, depending on the specific circumstances of the individual program. Any additions or deletions will be discussed with the offeror prior to award of the document.

h. Step Two: Offerors other than small businesses are to include a subcontracting plan in Microsoft Word Readable Format on a CD ROM as well as a hard copy.

i. Step Two: Offerors who have Forward Pricing Rate Agreements (FPRA's) and Forward Pricing Rate Recommendations (FPRR's) should submit them with their proposal.

j. Step Two: If a DD254 is applicable, offerors must verify their Cognizant Security Office information is current with Defense Security Service (DSS) at www.dss.mil.

k. If export control is applicable, offerors must submit a Certified DD Form 2345, Militarily Critical Technical Data Agreement, with proposal.

TO:

16. White Paper / Proposal Content Checklist: You may be ineligible for award if all requirements of this solicitation are not met on the proposal due date.

- a. Step One: White Papers are due to the Contracting POC any time until 4 November 2018.
- b. Step One and Step Two: White Paper and Proposal page limits are strictly enforced. See Section IV.B.(2) and IV.C.(2) of the solicitation for page limits.
- c. Step One and Step Two: Proposals and White Papers must be submitted in the format specified in Section IV.
- d. Step Two: The Cost/Business Proposal must contain all information described in Section IV.C.(4).
- e. Step Two: For any subcontracts proposed, the Cost/Business Proposal must contain a subcontractor analysis IAW FAR 15.404-3(b).
- f. Step Two: Offerors other than small businesses are to include a subcontracting plan in Microsoft Word Readable Format on a CD ROM as well as a hard copy.
- g. Step Two: Offerors who have Forward Pricing Rate Agreements (FPRA's) and Forward Pricing Rate Recommendations (FPRR's) should submit them with their proposal.
- h. Step Two: If a DD254 is applicable, offerors must verify their Cognizant Security Office information is current with Defense Security Service (DSS) at www.dss.mil.
- i. If export control is applicable, offerors must submit a Certified DD Form 2345, Militarily Critical Technical Data Agreement, with proposal.