

BAA-RQKM-2014-0003, Amendment 04
ANNUAL BAA NOTICE
UPDATED CONTACTS AND ADMINISTRATIVE CHANGES

Federal Agency Name: Air Force Research Laboratory, Materials & Manufacturing Directorate

Broad Agency Announcement Title: AFRL/RX Structural Materials Open/Open BAA

Broad Agency Announcement Type: Amendment 04

Broad Agency Announcement Number: BAA-RQKM-2014-0003

This amendment is an annual notice of an Open BAA as required by FAR 35.016. White papers are still being accepted against this BAA. Please see the full BAA announcement, posted 4 November 2013, for specific details on white paper submissions.

This amendment revises the following under the following sections:

Overview Information

1. Administrative Changes as follows:

CHANGE OF page 1, Solicitation Request paragraph: This paragraph is hereby changed as follows:

FROM:

Solicitation Request: Air Force Research Laboratory, Materials & Manufacturing Directorate, Wright Research Site is soliciting white papers on the research effort described below. White Papers should be addressed to the Contracting Point of Contact (POC) stated in Section VII of the Full Text Announcement. This is an unrestricted solicitation. Small businesses are encouraged to propose on all or any part of this solicitation. The NAICS Code for this acquisition is 541712, and the small business size standard is 500 employees. White Papers/Proposals submitted shall be in accordance with this announcement. *There will be no other solicitation issued in regard to this requirement.*

TO:

Solicitation Request: Air Force Research Laboratory, Materials & Manufacturing Directorate, Wright Research Site is soliciting white papers on the research effort described below. White Papers should be addressed to the Contracting Point of Contact (POC) stated in Section VII of the Full Text Announcement. This is an unrestricted solicitation. Small businesses are encouraged to propose on all or any part of this solicitation. The NAICS Code for this acquisition is 541712, and the small business size standard is **1,000** employees. White Papers/Proposals submitted shall be in accordance with this announcement. *There will be no other solicitation issued in regard to this requirement.*

CHANGE OF page 2, Address contracting questions to: This paragraph is hereby changed as follows:

FROM:

Address contracting questions to: Contract Negotiator – Ms. Cathie Stropki, AFRL/RQKMC, 2130 8th Street, Area B, Bldg 45, WPAFB, OH. 45344-7541, email address Catherine.stropki.1@us.af.mil, phone number 937-713-9901.

TO:

Address contracting questions to: Contract Negotiator – Ms. Adrianna Menker, AFRL/RQKMT, 2130 8th Street, Area B, Bldg 45, WPAFB, OH. 45344-7541, email address adrianna.menker@us.af.mil, phone number 937-713-9924.

Full Text Announcement

CHANGE OF page 22, paragraph IV.3. Second Step – Proposal for Contracts Instructions: This paragraph is hereby changed as follows:

FROM:

a. General: The *SECOND STEP* consists of offerors submitting a technical and cost proposal. Upon notification from the government of interest in the submitted white paper, the offeror should submit a technical and cost proposal **within the time period specified** in the proposal request. After receipt, proposals will be evaluated in accordance with the award criteria in Section V. below. Proposals will be categorized and subsequently selected for negotiations. Offerors should consider proposal instructions contained in the **AFRL BAA Industry Guide**, which can be accessed on line at <http://www.wpafb.af.mil/shared/media/document/AFD-150518-026.pdf>. This guide is specifically designed to assist the offeror in understanding the BAA proposal process. Technical/management and cost volumes should be submitted in separate volumes, and must be valid for 180 days. Proposals must reference the announcement number **BAA-RQKM-2014-0003**. Offerors must submit one-original and **2** copies of their proposals to the Contracting POC, identified in Section VII. Offerors are advised that only contracting officers are legally authorized to contractually bind or otherwise commit the government. The cost of preparing proposals in response to the Request for Proposals is not considered an allowable direct charge to any resulting or any other contract; however, it may be an allowable expense to the normal bid and proposal indirect cost as specified in FAR 31.205-18.

TO:

a. General: The *SECOND STEP* consists of offerors submitting a technical and cost proposal. Upon notification from the government of interest in the submitted white paper, the offeror should submit a technical and cost proposal **within the time period specified** in the proposal request. After receipt, proposals will be evaluated in accordance with the award criteria in Section V. below. Proposals will be categorized and subsequently selected for negotiations. Offerors should consider proposal instructions contained in the **AFRL BAA Industry Guide**, which can be accessed on line at <https://cs.eis.afmc.af.mil/sites/contracting/AFRL/BAA%20Guidance/BAA%20Ind%20Guide.pdf>. This guide is specifically designed to assist the offeror in understanding the BAA proposal process.

Technical/management and cost volumes should be submitted in separate volumes, and must be valid for 180 days. Proposals must reference the announcement number **BAA-RQKM-2014-0003**. Offerors must submit one-original and **2** copies of their proposals to the Contracting POC, identified in Section VII. Offerors are advised that only contracting officers are legally authorized to contractually bind or otherwise commit the government. The cost of preparing proposals in response to the Request for Proposals is not considered an allowable direct charge to any resulting or any other contract; however, it may be an allowable expense to the normal bid and proposal indirect cost as specified in FAR 31.205-18.

CHANGE OF pages 24-25, IV.3.d. Cost/Business Section, paragraph ii: This paragraph is hereby changed as follows:

FROM:

ii. Subcontracting plans, for efforts anticipated to exceed \$650,000, shall be submitted along with the technical and cost proposals. Reference FAR 19.704, DFARS 219.704, and AFFARS 5319.704(a)(1) for subcontracting plan requirements. Small business concerns are exempt from this requirement. If an ID/IQ arrangement is anticipated, the basis for the subcontracting plan should reflect the entire ceiling amount.

Please Note: If you intend to submit a grant or assistance instrument, go on to Section IV.D below which discusses the cover page and process for electronic submission of proposals for grants and cooperative agreements. If, however, you intend to propose a contract, skip Section IV.D of this solicitation.

TO:

ii. Subcontracting plans, for efforts anticipated to exceed **\$700,000**, shall be submitted along with the technical and cost proposals. Reference FAR 19.704, DFARS 219.704, and AFFARS 5319.704(a)(1) for subcontracting plan requirements. Small business concerns are exempt from this requirement. If an ID/IQ arrangement is anticipated, the basis for the subcontracting plan should reflect the entire ceiling amount.

Please Note: If you intend to submit a grant or assistance instrument, go on to **Section IV.4.d** below which discusses the cover page and process for electronic submission of proposals for grants and cooperative agreements. If, however, you intend to propose a contract, skip **Section IV.4.d** of this solicitation.

CHANGE OF page 26, paragraph IV.4. Second Step – Proposals for Grants and Cooperative Agreements, paragraph f.ii, Electronic Submission Process Requirements: This paragraph is hereby changed as follows:

FROM:

ii. Electronic Submission Process Requirements: The process your organization must complete includes obtaining a Dun and Bradstreet Data Universal Numbering System (DUNS) number, registering with the Central Contract Registry (CCR), registering with the credential provider, and registering with Grants.gov. Designating an E-Business Point of Contact (EBiz POC) and obtaining a special password called MPIN are important steps in the registration process. Go to www.Grants.gov/applicants/get_registered.jsp.

TO:

ii. Electronic Submission Process Requirements: The process your organization must complete includes obtaining a Dun and Bradstreet Data Universal Numbering System (DUNS) number, registering with the Central Contract Registry (CCR), registering with the credential provider, and registering with Grants.gov. Designating an E-Business Point of Contact (EBiz POC) and obtaining a special password called MPIN are important steps in the registration process. Go to <http://www.grants.gov/web/grants/applicants/organization-registration.html>.

CHANGE OF page 26, paragraph IV.4. Second Step – Proposals for Grants and Cooperative Agreements, paragraph f.iv: This paragraph is hereby changed as follows:

FROM:

iv. The Grants.gov Organization Registration Checklist is located at <http://www.Grants.gov/assets/OrganizationRegCheck.pdf> to guide you through the process.

TO:

iv. The Grants.gov Organization Registration Checklist is located at <http://www.grants.gov/web/grants/applicants/organization-registration.html> to guide you through the process.

CHANGE OF page 27, paragraph IV.7. Other Submission

Requirements: This paragraph is hereby changed as follows:

FROM:

7. Other Submission Requirements: White papers must be submitted by postal mail or hand delivery: AFRL/RQKMC; ATTN: Cathie Stropki; Bldg 45, 2130 8th St.; Wright-Patterson AFB, OH 45433-7541. Proposals are to be submitted in accordance with request for proposal letter issued by the Contracting Officer after the white paper is formally reviewed.

TO:

7. Other Submission Requirements: White papers must be submitted by postal mail or hand delivery: AFRL/RQKMT; ATTN: Adrianna Menker; Bldg 45, 2130 8th St.; Wright-Patterson AFB, OH 45433-7541. Proposals are to be submitted in accordance with request for proposal letter issued by the Contracting Officer after the white paper is formally reviewed.

CHANGE OF page 29, Section VII. Agency Contacts: This paragraph is hereby changed as follows:

FROM:

1. Address technical questions to: Mr. Robert Marshall, AFRL/RXC, 2230 Tenth Street, BLDG 654, Rm 137 WPAFB, OH, 45433, email address robert.marshall.21@us.af.mil, phone number 937-255-9020.

2. Address contracting questions to: Contract Negotiator – Ms. Cathie Stropki, AFRL/RQKMC, 2130 8th Street, Area B, Bldg 45, WPAFB, OH, 45344-7541, phone number 937-713-9901, email address catherine.stropki.1@us.af.mil. Contracting Officer – Ms. Rebecca S. Novak, AFRL/RQKMC, 2130 8th Street, Area B, Bldg 45, WPAFB, OH, 45344-7541, phone number 937-713-9896, email address rebecca.novak@us.af.mil.

TO:

1. Address technical questions to: Mr. Robert Marshall, AFRL/RXC, 2230 Tenth Street, BLDG 654, Rm 137 WPAFB, OH, 45433, email address robert.marshall.21@us.af.mil, phone number 937-255-9020.

2. Address contracting questions to: Contract Negotiator – Ms. **Adrianna Menker**, AFRL/RQKMT, 2130 8th Street, Area B, Bldg 45,

WPAFB, OH, 45344-7541, phone number **937-713-9924**, email address **adrianna.menker@us.af.mil**. Contracting Officer – Ms. Rebecca S. Novak, AFRL/RQKMC, 2130 8th Street, Area B, Bldg 45, WPAFB, OH, 45344-7541, phone number 937-713-9896, email address rebecca.novak@us.af.mil.

CHANGE OF page 32, Section VIII. Other Information, Paragraph 13, Reporting Executive Compensation and First-Tier Sub-contract/Sub-recipient Awards: This paragraph is hereby changed as follows:

FROM:

13. Reporting Executive Compensation and First-Tier Sub-contract/Sub-recipient Awards: As prescribed by FAR 4.1403(a), FAR 52.204-10, "Reporting Executive Compensation and First-Tier Subcontract Awards," is hereby incorporated by reference in this solicitation. Any contract valued at \$25,000 or more, excluding classified contracts or contractors with individuals, must contain this clause. Any grant or agreement award resulting from this announcement may contain the award term set forth in 2 *CFR*, *Appendix A to Part 25* <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=c55a4687d6faa13b137a26d0eb436edb&rgn=div5&view=text&node=2:1.1.1.4.1&idno=2#2:1.1.1.4.1.2.1.1>.

TO:

13. Reporting Executive Compensation and First-Tier Sub-contract/Sub-recipient Awards: As prescribed by FAR 4.1403(a), FAR 52.204-10, "Reporting Executive Compensation and First-Tier Subcontract Awards," is hereby incorporated by reference in this solicitation. Any contract valued at \$25,000 or more, excluding classified contracts or contractors with individuals, must contain this clause. Any grant or agreement award resulting from this announcement may contain the award term set forth in 2 *CFR*, *Appendix A to Part 25* http://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=fa92856a5ca340b40ee94a97325c725b&mc=true&n=pt2.1.25&r=PART&ty=HTML#ap2.1.25_1360.a.

CHANGE OF page 32, Section VIII. Other Information, Paragraph 16, White Paper/Proposal Content Checklist, paragraph d. Step Two: This paragraph is hereby changed as follows:

FROM:

d. Step Two: Completed Certifications and Representations (Section K) are due with the proposal. Certifications and Representations (Section K) can be found at <http://www.wpafb.af.mil/library/factsheets/factsheet.asp?id=6790> under the Sample Contract Documents title of the Business Resources Header. In the interests of transformation and streamlining and in order to be in position to award within days of completion of the technical evaluation, it is imperative that you review the model contract appropriate for your business type and provide with your proposal any exceptions to terms and conditions.

TO:

d. Step Two: Specific Certifications and Representations (Section K) will be provided for completion once an acceptable proposal is received.

CHANGE OF page 33, Section VIII. Other Information, Paragraph 16, White Paper/Proposal Content Checklist, paragraph g. regarding the sample Model Contract Terms and Conditions, is hereby deleted in its entirety.