

DOE-EM CCBGP FOA Q&A's #4

The Webinar was held as scheduled on April 15, 2024. Please use the below weblink to view a recording of the meeting.

https://www.emcbc.doe.gov/docs/video/DOE-FOA-0003131%20CCBGP%20Full%20Application%20Webinar-20240415_110125-Meeting%20Recording.mp4

Q1. These three required submittal documents do not appear in the "package" section of the DE-FOA-0003131 area of Grants.gov:

- The SF424C (Budget Information for Construction Programs) form;
- The "Budget Narrative form; nor
- The "Budget Justification Worksheet" form

A1. The Budget Narrative and Budget Justification Workbook shall be created separately and uploaded as "Other Attachments Form" in Grants.gov. Specific instructions for the two forms are included on pages 18 and 23 of the FOA, with formatting requirements included on pages 14-15.

The SF-424C can be accessed at the weblink below and uploaded as "Other Attachments Form" on Grants.gov. Please note that the SF-424C shall only be completed if construction is being proposed. However, if your application also includes non-construction related costs (i.e. direct labor, materials, equipment, etc.), it is recommended that you complete both the SF424A and SF424C. Both forms were discussed in detail during the DOE-EM Webinar hosted on April 15, 2024. Please listen to the recording for further information.

SF-424C: https://apply07.grants.gov/apply/forms/sample/SF424C_2_0-V2.0.pdf

Form Instructions: https://apply07.grants.gov/apply/forms/instructions/SF424C_2_0-V2.0-Instructions.pdf

Q2. Is the SF424C-form uploadable --- that's listed in the generic "forms" section of Grants.Gov? I ask because Grants.gov has a warning that those particular forms are for example purposes only, and will not upload. Are there added instructions for this budget form?

In addition, could you provide guidance on the structure and required content of the other two documents, since they are not included in the FOA area?

A2. Although Grants.gov does include that warning, the SF-424C at the weblink in the answer above can be utilized/populated and then uploaded in Grants.gov as "Other Attachments Form". Please see the answer above for additional details on the Budget Narrative and Budget Justification Worksheet. Also, the Budget Justification Worksheet was discussed during the DOE-EM Webinar hosted on April 15, 2024. Please listen to the recording for further information.

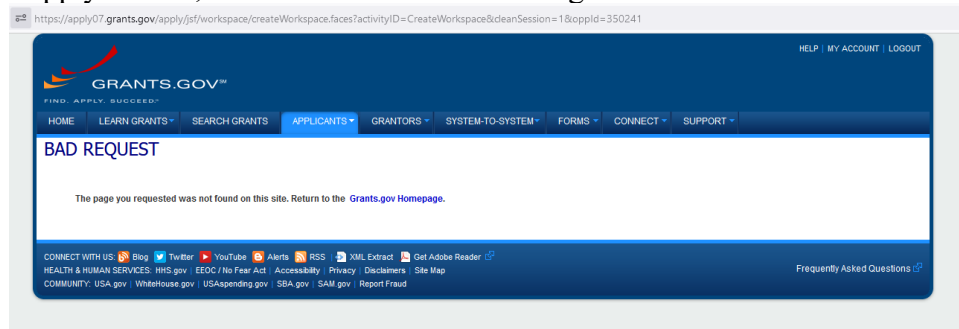
Q3. Will we be required to obtain public release approval prior to distributing material, conducting presentations, etc. to the public? If so, what is the process and the timeline(s) for that review?

A3. Any potential Grant award will include a clause that encourages publishing or otherwise making publicly available the results of the work conducted under the award. There is a requirement to acknowledge Federal/DOE support as the Grant is Federally funded. It is best to notify the DOE

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Program Manager, assigned to the Grant award, of any upcoming information releases for general awareness purposes.

Q4. Can you please help in submitting the full application? After selecting the Grant Opportunity, I click on the Apply Button, and receive this error message:



- Selecting the Package tab and selecting apply under actions, this is what pops up:

- I'm not sure if I'm doing something wrong, or if the system is not working correctly. If there is another way to approach this, please let me know.

A4. The Grants.gov help desk stated that the error message sometimes displays if an applicant hasn't completed all steps in creating a user account. Please ensure that all applicant "roles" are assigned in the Grant.gov user profile section. If you continue to see the error, please call the Grants.gov help desk at 1-800-518-4726, which is open 24 hours a day, seven days per week.