



DEPARTMENT OF THE ARMY
FORT WORTH DISTRICT, CORPS OF ENGINEERS
P.O. BOX 17300
FORT WORTH, TX 76102-0300

18 April, 2023

**REQUEST FOR STATEMENT OF INTEREST
W9126G-23-2-SOI-2179**

*Applicants must be a member in one of the following Cooperative Ecosystem Studies Units
Desert Southwest - Great Plains - Gulf Coast*

Project Title: National Register of Historic Places (NRHP) Inventory and Assessment
of Buildings on Fort Hood

A cooperative agreement is being offered ONLY to members of the Cooperative Ecosystem Studies Units (CESU) Program Region(s) identified above. Award will be made upon mutual agreement and acceptance of the terms and conditions contained in the request for proposal and the of the recipient's CESU Master Agreement. Note the established CESU Program indirect rate is 17.5%.

Responses to this Request for Statements of Interest will be used to identify potential organizations for this project. Approximately **\$170,500** is expected to be available to support this project for the **base period**.

Period of Performance. The base period of the agreement will extend 18 months from date of award. There will be no follow-on periods.

Description of Anticipated Work: See attached Statement of Objectives & Building Inventory List Spreadsheet.

NOTE: At this time we are only requesting that you demonstrate available qualifications and capability for performing similar or same type of work by submitting a Statement of Interest. A full proposal and budget are NOT requested at this time.

Preparation of your Statement of Interest: Provide the following (Maximum length: 2 pages, single-spaced, 12 pt. font):

1. Name, Organization, Cage Code, Unique Entity ID, and Contact Information (Email)
2. Brief Statement of Qualifications (including):
 - a. Biographical sketch of the Principal Investigator, to include specific experience and capabilities in areas related to this project's requirements
 - b. Relevant past projects and clients with brief descriptions of these projects
 - c. Staff, faculty or students available to work on this project and their areas of expertise
 - d. Brief description of other capabilities to successfully complete the project: (e.g. equipment, laboratory facilities, greenhouse facilities, field facilities, etc.)

Submission of Your Statement of Interest

- I) Statements of Interest are due by 5:00 P.M., Central Time, on **20 MAY 2023**.
- II) Submit your Statement of Interest via e-mail attachments or direct questions to:

Sandy Justman
Grants Specialist
USACE, Fort Worth District
Email: sandra.justman@usace.army.mil

Chanley Jenkins
Project Manager
USACE, Fort Worth District
Email: chanley.r.jenkins@usace.army.mil
Mobile: 918-798-9628

Review of Statements Received: All statements of interest received from a member of the CESU Region(s) identified above will be evaluated by a board comprised of one or more people at the receiving installation or activity, who will determine which statement(s) best meet the program objectives: offer the most highly qualified Principal Investigator, have the most relevant experience and the highest capability to successfully meet the program objectives. Submitters whose statements are determined to best meet the program objectives will be invited to submit a full proposal.

Timeline for Review of Statements of Interest: RSOL's are required to be posted on www.Grants.gov for 30 days prior to the Government making a decision and requesting full proposals.

Thank you for your interest in our Cooperative Agreements Program.

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Contracting Officer

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Attachment: Statement of Objectives
Building Inventory List/Locations Spreadsheet

STATEMENT OF OBJECTIVES
for
National Register of Historic Places (NRHP) Inventory and Assessment
of Buildings on Fort Hood
15APR23

1.0 Purpose

1.1 The Fort Hood environmental program ensures military mission activities are conducted in compliance with all applicable environmental laws, regulations, and policies. Article I B of the master agreement states the objectives of the CESU are to: provide research, technical assistance and education to federal land management, environmental and research agencies and their potential partners; develop a program of research, technical assistance and education that involves the biological, physical, social sciences needed to address resource issues and interdisciplinary problem-solving at multiple scales and in an ecosystem context at the local, regional, and national level; and place special emphasis on the working collaboration among federal agencies and universities and their related partner institutions.

1.2 This work requires an onsite support personnel at Fort Hood. This scope of work includes an inventory and assessments of 155 built resources that are 45 years of age or older and located on lands managed by Fort Hood. An evaluation of significance regarding the National Historic Preservation Act will be conducted in conjunction with the inventory to the maximum extent possible.

2.0 Authority

2.1 In accordance and agreement with the above stated goals, using 10 U.S.C. § 2684, the recipient/cooperator agrees to provide the necessary personnel to execute technical tasks and activities per Army Regulation 200-1. The efforts under this agreement must be conducted in a manner that is conducive toward mandates and guidelines of the National Historical Preservation Act of 1966; Historic Properties Component (HPC) among the U.S. Army, the Advisory Council on Historic Preservation, and the State Historic Preservation Officer of Texas and other guidance applicable to the Army Cultural Resources Management Program. This includes but is not limited to the following:

- AR 200-1 Environmental Protection and Enhancement
- 16 USC 470-470w, National Historic Preservation Act (NHPA)
- EO 11593, Protection and Enhancement of the Cultural Environment
- 36 CFR 63, Determinations of Eligibility for Inclusion in the National Register of Historic Places
- 36 CFR 800, Protection of Historic Properties
- 69 FR 20576-20588 Army Alternate Procedures, Fort Hood Historic Properties Component
- Secretary of the Interior's Standards and Guidelines for Architectural and Engineering Documentation: HABS/HAER Standards

2.2 In accordance with section 6305 – Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977 (31 U.S.C. § 6301 et seq.), all CESU projects must carry out a public purpose of support or stimulation, instead of acquiring goods or services for the exclusive direct benefit of the United States Government. Examples of carrying out a public purpose may include, but are not limited to, the following:

- Project results are made available to a wide audience (including nonfederal entities)
- Project results/outputs add to the scientific literature/knowledge base, with applicability and utility beyond the scope of the project footprint/study area
- Academic and other nonfederal partner institutions (and their personnel) gain professional experience, increase knowledge, and develop skills and abilities
- Students benefit from direct interaction with federal scientists, program and technical staff, and field unit managers

2.3 In accordance with section 6305 – Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977 (31 U.S.C. § 6301 et seq.), substantial involvement is expected between the Department of Defense and the recipient when carrying out the activity contemplated by the cooperative agreement. The DoD agrees to participate at a national level in support of the CESU program as accepted in the Master MOU for the establishment and continuation of the CESU program Article II 1-4 and Article VI 1-7. The installation further (hence DoD) agrees to provide substantial involvement as directed under the appropriate CESU Master Agreement to include, but are not limited to, the following:

- INSTALLATION is involved in development of study methodology, data gathering, analysis, and/or report writing
- INSTALLATION actively participates and collaborates in carrying out the project plan of work, reviews and approves activities, helps train, or select project staff or trainees
- INSTALLATION incurs in-kind or direct expenditures in carrying out the activities specified in the project agreement. Examples include, but are not limited to, the following:
 - Providing computing services
 - Providing staff time to work on the project

3.0 Description of Objectives

3.1 Task 1 Built Resource Inventory and Evaluation

Approximately 155 buildings and structures shall be evaluated within the boundaries of Fort Hood (**see included spreadsheet for all locations**). The buildings and structures to be evaluated were constructed between 1943 and 1978. Motor pools and unaccompanied personnel housing (UPH) on Fort Hood are repetitive in layout, style, function, and contain duplicate building types. When evaluating buildings in motor pools and UPH's it is acceptable to conduct a sample inventory of each repetitive building type. When this occurs, a list should be provided that shows all buildings that fall under repetitive designs with associated NRHP determinations.

3.1.1 Literature Review

Conduct a literature review of unclassified documents relating to the history and/or architecture of the buildings and structures included in this SOO. This task will include a review of historic documents, maps, photographs, CAD files, architectural files, newspaper clippings, etc. both at Fort Hood and other local/regional locations as determined by the project personnel and the Fort Hood POC.

3.1.2 NRHP Documentation

Documentation shall be performed in accordance with 36 CFR 60 and U.S. Department of the Interior, National Park Service, and National Register Bulletin #15 – How to Apply the National Register Criteria for Evaluation. Recommendations regarding NRHP eligibility of each building and structure relating to this SOO will be prepared. The report shall include documentation of each resource to substantiate NRHP recommendations for submission to the Fort Hood POC.

3.1.2.1 Documentation

Documentation shall be consistent with previous Fort Hood building inventory and evaluation reports. Copies of these reports can be provided upon request. Documentation shall also meet the Texas SHPO guidelines and include applicable forms. Each inventoried built resource should at least have building number keyed to a location map; construction date; paragraph briefly addressing its historical associations/context, and evaluating its eligibility to the NRHP as an individual property and as a member of a potential or NRHP-listed historic district; a minimum of two photographs of each building or structure. If a built resource is recommended eligible for NRHP: multiple photographs should be taken documenting its stylistic influence/form and its relationship with its surroundings. An executive summary addressing management-oriented issues in direct language that avoids jargon and a one-page abstract directed at professional architectural historians are also required. The first page of each printed report shall reproduce a completed DD Form 298 (Report Documentation Page). A copy of that form and instructions for its completion will be furnished to the project personnel. Descriptive data may be included as a separately bound appendix (data compendium) or as a CD insert.

4.0 Professional Standards

4.1 All activities performed under this SOO will be conducted under the direct supervision of personnel who meet the applicable professional qualifications as set forth in 36 CFR 61, the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation. All activities performed under this SOO are conducted under the direct supervision of personnel demonstrating previous experience documenting

twentieth-century military architecture with preference given to previous specialized experience documenting World War II– and Cold War–era military facilities.

5.0 Clearances/Schedule of Work

5.1 A security clearance is not required for project personnel. The personnel shall comply with all Installation security requirements. At least 5 days before beginning performance, the project personnel shall submit to the Fort Hood Technical Point of Contact (Fort Hood POC) a listing of all personnel who will be on Fort Hood during the course of this SO. Fort Hood will provide right of entry access to archival materials, and Killeen Base. Buildings located in Live Fire areas need to be scheduled with Fort Hood Range Operations and require special authorization access in order to ensure everyone's safety and avoid conflicts with military training.

A work plan and schedule will be developed by project personnel and submitted to the Fort Hood POC prior to fieldwork. Fieldwork shall begin no later than 90 days after award of the project or as soon as weather and schedules permit. Delays may be encountered due to the training schedule and will need to be coordinated with the Fort Hood POC. The draft report shall be submitted no later than 90 days after fieldwork and the literature review is complete. The final report shall be submitted no later than 60 days after the Fort Hood POC provides the project personnel with written comments on the draft report. Period of Performance shall begin once the project is awarded and shall be completed one year after award.

6.0 Government Furnished Property

6.1 (1) Location map of project area. (2) Listing of buildings and structures with facility numbers to be evaluated along with approximate or specific locations. (3) Access to records stored at Fort Hood, including architectural files and Geographic Information System (GIS) data. (4) Other property as deemed appropriate by the Fort Hood POC and at the request of project personnel.

7.0 Project Personnel Furnished Items

7.1 The project personnel shall provide all other personnel, supplies, and equipment necessary to conduct the building inventories/assessments and prepare the deliverables.

8.0 PERIOD OF PERFORMANCE

8.1 The period of performance for this effort will be 18 months from the date of award.

9.0 COORDINATION

USACE Fort Worth District POC

Primary POC
Chanley Jenkins
Chanley.r.jenkins@usace.army.mil
918-798-9628

Secondary POC
Kathy Mitchell
817 886-1709
kathy.s.mitchell@usace.army.mil

Richard Jones, Fort Hood Cultural Resource Manager
richard.s.jones3.civ@army.mil
254-288-0427

Sunny Wood, Fort Hood Staff Archeologist (fieldwork coordination POC)
sunny.a.wood.civ@army.mil
254-287-2633 office
254-535-0850 cell

10.0 Deliverables

10.1 Work Plan described in section 5.1 above

10.2 Status Reports - The cooperator shall provide the Fort Hood POC with either verbal or written status reports by the last day of each month stating the project personnel's activities during the month and description of activities scheduled for the upcoming month. Electronic mail communication is preferred.

10.2.1 Progress Reports for Invoicing -The cooperator shall provide quarterly progress reports each quarter with accompanying invoice. The cooperator may combine the 3 monthly status reports from above for each quarter to provide the required quarterly progress report to the USACE. A quarterly report must be submitted each quarter even if the cooperator doesn't plan to submit an invoice for that quarterly period. These reports and invoices are to be submitted via email to the USACE CESU post award .email box (ceswf-cesu-invoice@usace.army.mil).

10.3 Draft Technical Reports - Within 90 days after completion of the fieldwork and literature review, the project personnel shall provide the Fort Hood POC with one digital copy of the draft report for review. The draft report shall include the documentation outlined in 3.1.2.1.

10.3.1 Final Draft Technical Report - At the request of the Fort Hood POC, one digital copy of a final draft report incorporating the agreed changes and revisions shall be delivered to Fort Hood POC before printing the final research report. If changes to the draft report were minor, then specific pages of the report could be

reprinted and submitted in order to reduce paper waste; this will be specifically negotiated with the Fort Hood POC.

10.3.2 Courtesy SHPO Review of Draft Research Report - When the draft report has been found acceptable, it will be forwarded to the SHPO by the Fort Hood POC. Any changes to the report findings or wording changes suggested by the SHPO will be negotiated by the Fort Hood POC. Disagreements about the content, conclusions, or wording of the final report will be discussed at a prepublication conference between the Fort Hood POC and the Contactor.

10.4 Final Reports: - Within 60 days after receiving final comments and reviews from the Fort Hood POC, the cooperator will revise the draft report, address all comments, and submit one (1) tagged digital copy in PDF file format and one (1) perfect bound copy. The final report shall include the documentation outlined in 3.1.2.1. Cooperator shall also provide a final technical report to the USACE with final invoice and required close out forms.

10.5 Additional Documentation and Project Records - Any additional documentation and project records not already in the possession of the Fort Hood POC shall be submitted to the Fort Hood POC at the conclusion of the project. When feasible all generated documentation and records should also be submitted in electronic or digital format. All photographic materials generated, and corresponding photographic logs shall be submitted to the Fort Hood POC.

[End of SOO]