

Attachment 5 – Past Performance Information Template

Name of Applicant: _____

Name of Evaluator: _____

1.	Award Number:
2.	Contractor/Recipient (Name and Address):
3.	Type of Award:
4.	Complexity of Work: Difficult ___Routine _____
5.	Description of the work performed, location, and relevancy of work:
6.	Dollar Value of Work: _____ Status: Active __Completed ____
7.	Date of Award: _____ Award Completion Date (including extensions): _____
8.	Type and Extent of Subawards:
9.	Name, Address, Telephone Number, and E-mail Address of the Awarding Contracting/Agreement Officer and/or the Contracting/Agreement Officer's Representative (and other references as applicable):-

Based on your knowledge of the proposed Applicant, please rate the Applicant performance in the following areas:

1. **How well Applicant performed.**

Comments:

2. The relevancy of the work performed under the program.

Comments:

3. Instances of good performance.

Comments:

4. Instances of poor performance.

Comments:

5. Significant achievement.

Comments:

6. Significant problems.

Comments:

7. Any indications of excellent or exceptional performance in the most critical areas.

Comments:

8. **Overall Rating:** Overall, how would you rate the Applicant's performance?

- ☐ Exceptional
- ☐ Very good
- ☐ Satisfactory
- ☐ Marginal
- ☐ Unsatisfactory

Additional comments:
