

4337-15

DEPARTMENT OF THE INTERIOR

Bureau of Indian Affairs

[245A2100DD/AAKC001030/A0A501010.999900]

Tribal Tourism Grant Program (TTGP); Solicitation of Proposals

AGENCY: Bureau of Indian Affairs (BIA), Interior.

ACTION: Notice.

Due Date for Applications: 10/25/2024

Table of Contents

A. Program Description	3
A1. Authority	3
A2. Background, Purpose and Program Requirements	3
B. Federal Award Information.....	6
B1. Total Funding	6
B2. Expected Award Amount	6
B3. Anticipated Award Funding and Dates	7
B4. Number of Awards	7
B5. Type of Award	7
C. Eligibility Information	7
C1. Eligible Applicants	7
C2. Cost Sharing or Matching	8
C3. Other	8
D. Application and Submission Information.....	8
D1. Address to Request Application Package	8
D2. Content and Form of Application Submission.....	8
D3. Unique Entity Identifier and System for Award Management (SAM).....	17
D4. Submission Dates and Times	17
D5. Intergovernmental Review	18
D6. Funding Restrictions	18
D7. Other Submission Requirements.....	23
E. Application Review Information.....	25
E1. Criteria	25
E2. Review and Selection Process	28
E3. CFR – Regulatory Information.....	30
E4. Anticipated Announcement and Federal Award Dates	30
F. Federal Award Administration Information.....	31
F1. Federal Award Notices	31
F2. Administrative and National Policy Requirements	31
F3. Reporting	32
G. Federal Awarding Agency Contact(s)	35
G1. Program Technical Contact.....	35
G2. Program Administration Contact	35
G3. Application System Technical Support.....	36
H. Other Information	36

A. Program Description

A1. Authority

This Notice of Funding Opportunity (NOFO) is designed to provide financial assistance to Tribal communities to create, rebuild or strengthen their tourism industry. This competitive discretionary grant program is authorized under the NATIVE Act (25 U.S.C. 4354(b)) and the Consolidated Appropriations Act, 2024 (PL 118-42). The NATIVE Act authorizes the head of an agency with assets or resources relating to travel, recreation, tourism promotion or branding enhancement for which Indian Tribes, Tribal organizations, or Native Hawaiian organizations may be used: (1) to support the efforts of Indian Tribes, Tribal organizations, and Native Hawaiian organizations to tell the story of Native Americans as the First Peoples of the United States; (2) to use the arts and humanities to help revitalize Native communities, promote economic development, increase livability and present the uniqueness of the United States to visitors in a way that celebrates the diversity of the United States; and to carry out 25 U.S.C. 4354. This NOFO does not include eligibility for Native Hawaiian Organizations (see Section C. *Eligibility Information*).

A2. Background, Purpose and Program Requirements

It is very important to thoroughly review this Full Announcement to fully understand how to apply for a TTGP grant.

Background

The U.S. Department of Interior (DOI), Office of the Assistant Secretary—Indian Affairs, through the Office of Indian Economic Development (OIED), solicits proposals from eligible entities for TTGP grants. Eligible entities are referred to using the term “Tribe” throughout this notice, see Section C. *Eligibility Information*. The OIED supports a Tribe’s capacity to plan, develop and manage tourism and related infrastructure in support of economic development and the NATIVE Act (Pub. L. 114-221). The TTGP grant funding strives to achieve substantial community benefits by supporting infrastructure development and increased tourism capacity to elevate the living standards of the community.

The two previous TTGP grants focused on supporting Tribal tourism by providing Tribes funds to obtain technical assistance to perform feasibility studies or develop Tribal tourism business plans. The feasibility studies or business plans empowered Tribes to make informed decisions on potential tourism project(s), Tribal tourism businesses, or Tribal tourism businesses recovering from the economic impacts of the COVID-19 pandemic.

Purpose Summary

The TTGP FY 2024 will take the next step in program development by funding a pilot group of competitively selected Tribal tourism implementation projects. This small cohort will allow the OIED to focus and develop those Tribes to be successful with their Tribal tourism implementation projects. Each application must provide supporting documentation that the project proposal is in the implementation phase of its life cycle by submitting completed planning documents (i.e. Feasibility Study, Business Plan). The implementation of the tourism project will address a tourism challenge(s) that is guided by the economic development needs of the community.

Application Proposal Parameters

The following sections on project proposal structure and parameters are suggested to be used as a guide toward supporting a tourism implementation project that can be competitively ranked. Whereas each proposal will tackle their community's own distinctive needs and have the freedom to provide for that flexibility, the methods outlined in the proposal should demonstrate the same level of Tribal community cohesion, commitment and depth. The application should show quality and descriptiveness in the details to be very clear in describing the program design.

The following sections will outline the structure by which the TTGP will solicit applications from Tribes interested in tourism implementation project funds and the criteria by which the applications will be competitively reviewed (see Section *E. Application Review Information*):

1. Community Driven Need
2. Planning Documentation and Project Direction
3. Cultural Significance
4. Economic Development Focus with Capacity Building for Local Entrepreneurs
5. Project Deliverables and Measurable Increase to Tourism Visitor & Resident Experience
6. Cost Appropriateness of Project

1. Community Driven Need

An application submitted for consideration for TTGP funding must provide a project proposal that is centered around an economically derived community need. Apart from systematic needs of the Tribe, the TTGP funding strives to award proposals demonstrating a deep understanding of the economic community necessities central to the project. The proposal may be a component of a larger project; however, it must have a clear delineation of funding and project deliverables (see Section 5. *Project Deliverables and Measurable Increase to Tourism Visitor & Resident Experience*). This community driven focus will help support the efforts of the Tribe's tourism goals and to tell their story of Native Americans as the First Peoples of the United States.

2. Planning Documentation and Project Direction

Each application must contain a completed planning document supporting the implementation phase of its life cycle. The planning documents may include, but are not limited to: a completed Feasibility Study; a Business Plan; etc. The planning document may include community surveys, preliminary statistics, long-term planning parameters, etc., to demonstrate the project meets a high probability of success.

While the planning document identified the tourism project direction and overall feasibility, this project implementation proposal will provide the directional agenda and tasks to tackle the tourism challenge. The application must demonstrate why the Tribe chose this particular implementation project, how it plans to accomplish the necessary portions, how it will budget for those particular needs, and how it has the capacity to complete a project of this scope. If this project involves complimentary tourism plans, those funding sources and deliverables must be identified and separated from those contained in this proposal for TTGP funding.

3. Cultural Significance

The TTGP funding helps to empower Indian Tribes and Tribal organizations to showcase the heritage, foods, traditions, history, and continuing vitality of Native American communities. The proposal should thread authentic local community Tribal culture throughout the implementation project and showcase those unique traits to increase the visitor and resident experience. The project plans should include ways to identify, enhance, or maintain traditions and cultural features, that are important to sustain the distinctiveness of the local Native American community. Tourists to the area will be exposed to these efforts to promote understanding and respect for diverse cultures and subcultures in the United States and the relevance of those cultures to the national brand of the United States.

4. Economic Development Focus with Capacity Building for Local Entrepreneurs

The implementation project must be centered around an economically derived community tourism need. While the project will be rooted in furthering the economic development of a community at large, the proposal should provide some measure of local entrepreneurial involvement. Innovative projects that show a deep understanding of the community will incorporate the local businesses, artists, and entrepreneurs who help further revitalize Native communities, promote economic development, increase livability, and present the uniqueness of the United States to visitors in a way that celebrates the diversity of the United States. The project should strive to improve the economic development of the community by driving tourism to the area to experience the distinct qualities of the community culture and its local entrepreneurs.

5. Project Deliverables and Measurable Increase to Tourism Visitor & Resident Experience

The Tribal tourism implementation project must contain tracking mechanisms to accurately measure goals to gauge the success of the project. The project will identify goals that have appropriate timelines, increase national or global recognition, have positive impacts to the local community, and correlate to the overall parameters as outlined in this section.

Depending on if the project is standalone or part of a consolidated effort, the deliverables must speak to measuring increased tourism traffic, visitor and resident experience, and the completion of portions of an overall project. Any consolidated project must have the capacity and well-defined financial systems to separate the various goals and financial expenditures. A project that is a component of a much larger project will demonstrate those milestones and deliverables contained in this grant award. These deliverables must be submitted at the end of the period of performance, as well as monitored and reported during the interim reporting periods (see Section *F3. Reporting*).

6. Cost Appropriateness of Project

The project expenditures must be allowable costs per 2 CFR 200 and the TTGP grant program (see Section *D6. Funding Restrictions*). The overall project costs, as well as the individual cost categories, must be pragmatically commensurate to the desired outcomes. The proposal should act cautiously to outline a budget and timelines that are appropriate for the project term and cost structure. While only eligible Tribes may apply for TTGP grants, grantees may select or retain for-profit or non-profit Tribal Organizations to perform a grant's scope of work for grant funding to support Tribal programs. Every effort should be made to link funding costs to the overall goal of capturing tourism traffic, visitors and ultimately to increase Tribal income.

Applicant Procurement Procedures

The applicant is subject to the procurement standards under 2 CFR 200.318 through 200.326. In accordance with 2 CFR 200.318, an applicant must use its own documented procurement procedures which reflect Tribal laws and regulations, provided that the procurements conform to applicable Federal law and standards identified in Part 2 of the Code of Federal Regulations. All Tribes are subject to audit reviews once selected.

B. Federal Award Information

B1. Total Funding

Estimated Total Funding

\$1,400,000

B2. Expected Award Amount

Maximum Award

\$150,000, one-time funding

Minimum Award

\$75,000, one-time funding

Term

24-month term

The OIED anticipates awarding approximately 10-15 grants under this announcement ranging in value from approximately \$75,000 to \$150,000 in one-time funding. The TTGP awards will remain active for a 24-month period of performance. The OIED will use a competitive evaluation process for awarding based on criteria described in Section *E. Application Review Information* of this notice. Only one application will be accepted from an eligible Tribe. The TTGP funding is intended for Tribal tourism implementation projects that have an economic development focus to achieve substantial community benefits. No project shall be funded that has comparable activities previously carried out under other federal assistance.

B3. Anticipated Award Funding and Dates

Anticipated Award Date

January 2, 2025

B4. Number of Awards

Expected Number of Awards

10

B5. Type of Award

Funding Instrument Type

G - Grant

C. Eligibility Information

C1. Eligible Applicants

Eligible Applicants

11 – Native American tribal organizations (other than Federally recognized tribal governments)

07 – Native American tribal governments (Federally recognized)

Eligibility for Funding

The Office of the Assistant Secretary – Indian Affairs, through OIED, is soliciting proposals from eligible applicants. Eligible applicants are Indian Tribes and Tribal Organizations, as defined in Section 4 of the Indian Self-Determination and Education Assistance Act (ISDEAA) ([25 U.S.C. 5304](#)), including Tribal Consortia. Eligible applicants may select or retain for-profit or non-profit Tribal Organizations to perform a grant's scope of work for grant funding to support the Tribal tourism implementation project.

Note: The U.S. Department of the Interior Office of Native Hawaiian Relations is managing NATIVE Act tourism grants to Native Hawaiian Organizations. For additional information on grants for Native Hawaiian Organizations, please visit their webpage at <https://www.doi.gov/hawaiian/grants>, or contact directly at hawaiian@ios.doi.gov.

C2. Cost Sharing or Matching

Cost Sharing / Matching Requirement

No

C3. Other

Excluded Parties: BIA conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. BIA cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

D. Application and Submission Information

D1. Address to Request Application Package

The required method of submitting proposals is through [Grants.gov](https://www.grants.gov). For information on how to apply for grants in Grants.gov, see the instructions available at <https://www.grants.gov/help/html/help/Applicants/HowToApplyForGrants.htm>. Proposals must be submitted to [Grants.gov](https://www.grants.gov) by the deadline established, no later than 5 p.m. EST, as indicated in Sections *B3. Anticipated Award Funding and Dates* and *E4. Anticipated Announcement and Federal Award Dates*.

D2. Content and Form of Application Submission

The mandatory components, and forms identified below, must be included in the proposal package. Links to the mandatory forms can be found under the “package” tab on the TTGP FY 2024 grant opportunity page at Grants.gov. Any information in the possession of the BIA or submitted to the BIA throughout the process, including final work product, constitutes government records and may be subject to disclosure to third parties under the Freedom of Information Act (FOIA), 5 U.S.C. 552, and the Department of the Interior’s FOIA regulations at 43 CFR part 2, unless a FOIA exemption or exception applies, or other provisions of law protect the information.

The Applicant is responsible to confirm that all mandatory documents have been properly uploaded and submitted within the Grants.gov system before the deadline. Please reference the Mandatory Component Checklist (see Section *D7. Other Submission Requirements*) for a summary checklist. Following are the names of the required forms:

1. Cover Page
2. Cover Letter
3. Application for Federal Assistance (SF-424) [V4.0]
4. Budget Information for Non-Construction Programs (SF-424A) [V1.0]
5. Project Abstract Summary [V2.0]
 - a. Project Narrative Attachment Form [V1.2]
 - b. Planning Document
6. Budget Narrative
 - a. Line-Item Budget
7. Attachments [V1.2]
8. Key Contacts [V2.0]

1. Cover Page

A Cover Page must be included in the application and contain the following:

- Category of Funding for the TTGP application (15.032)
- Proposal Title
- Total Amount of funding requested from the Program
- Full and Proper Name of the applicant organization
 - For federally recognized Tribes, please utilize the name as listed in the Federal Register Notice 89 FR 944 (1/8/2024) for *Indian Entities Recognized by and Eligible To Receive Services From the United States Bureau of Indian Affairs*.
- Statement confirming the proposed work will have the potential to reach the intended goals and objectives.
- Confirm active registration in SAM, attaching print-out from SAM.gov to the cover page. See instructions in Section *D7. Other Submission Requirements*.
- Provide confirmation of an active enrollment in the Automated Standard Application for Payment (ASAP) and your Recipient ID with the BIA. Allow 3-4 weeks to complete all steps of enrollment prior to submission deadline. The organization must be enrolled in ASAP with BIA, current enrollment with other federal agencies is not sufficient. See instructions in Section *D7. Other Submission Requirements*.
- Confirmation of other completed Mandatory Components identified in this section (SF-424, Project Abstract Summary, Planning Document, etc.).
- Identification of Point of Contact personnel that will provide project oversight and management (see below 8. *Key Contacts [V2.0]*).
- Identification of notable partnerships such as Tribes, other Tribal Organizations or Entities.

2. Cover Letter

A cover letter is not to exceed one (1) page that summarizes the interest and intent, complete with authorized signature(s) of organization leadership.

3. SF-424, Application for Federal Assistance [V4.0]

Applicants must submit the appropriate Standard Form (SF)-424, Application for Federal Assistance. Individuals applying as a private citizen (i.e., unrelated to any business or nonprofit organization you may own or operate in your name), must complete the SF-424, Application for Federal Assistance-Individual form. All other applicants must complete the standard SF-424, Application for Federal Assistance. The required application forms are available with this announcement on Grants.gov. Please indicate the Legal Name of the organization that will be consistent in other federal programs on for all correspondences. For federally recognized Tribes, please utilize the name as listed in the Federal Register Notice 89 FR 944 (1/8/2024) for *Indian Entities Recognized by and Eligible To Receive Services From the United States Bureau of Indian Affairs*.

The programmatic point of contact should be provided as the individual to contact pertaining to all matters of the application. The Unique Entity Identifier (UEI) number indicated must match what is registered as a vendor in SAMs/FBMS and must be current. Identify the County and the Congressional Districts in the fields provided. The Authorized Representative should be the Tribal Leader or their official designee. The SF-424, Application for Federal Assistance must be complete, signed, and dated. Do not include any proprietary or personally identifiable information. Please note: Enter only the amount requested from this Federal program in the “Federal” funding box on the SF-424 Application form. Include any other Federal sources of funding in the “Other” box and provide details on those Federal source(s) and funding amount(s) in the required Budget Narrative (see *SF-424A, Budget Information for Non-Construction Programs* section below).

Please use a descriptive file name that includes tribal name and project description. For example: TTGPSF424.Tribalname.Project. The SF-424 [V4.0] form requires the County as well as the Congressional District number of the applicant, which can be found at <https://www.house.gov/representatives/find-your-representative>.

4. SF-424A, Budget Information for Non-Construction Programs

Reference Section 3. *SF-424, Application for Federal Assistance [V4.0]* and Section 6. *Budget Narrative and Line-Item Budget*, to correlate the Object Class Categories and Totals that will be expanded and justified in this section. Applicants must submit the appropriate SF-424 Budget Information form and Budget Narrative. For non-construction programs or projects, applicants must complete and submit the SF-424A, “Budget Information for Non-Construction Programs” form. All required application forms are available with this announcement on Grants.gov. Federal award recipients and subrecipients are subject to Federal award cost principles in 2 CFR 200.

The budget must identify the amount of grant funding requested and a comprehensive and itemized breakdown of all projected and anticipated expenditures, including contracted personnel fees, consulting fees (hourly or fixed), travel costs, data collection and analysis costs, computer rentals, report generation, drafting, advertising costs for a proposed project and other relevant project expenses, and their subcomponents.

- Travel costs should be itemized by airfare, vehicle rental, lodging, and per diem, etc., based on the current Federal government per diem schedule. See below *Required Grantee Travel and Attendance at an Annual Grantee Meeting*.
- Data collection and analysis costs should be itemized in sufficient detail for the OIED review committee to evaluate the charges.
- Personnel may be charged directly or covered indirectly. Do not include the personnel costs or travel of consultants or contractors under this category. For any position, provide: the name of the individual (if known), their title; time commitment to the project in months; time commitment to the project as a percentage or FTE equivalent; annual salary; grant salary; wage rates; etc. Identify the project director or principal investigator, if known at the time of application. Costs of employee fringe benefits are the allowances and services provided by employers to their employees in addition to regular salaries and wages. Typically, fringe benefit amounts are determined by applying a calculated rate for a particular class of employee (full-time or part-time) to the salary and wages requested. Fringe benefits, like salary, will also be as direct cost (Health insurance, Federal Insurance Contributions Act (FICA) taxes, retirement, taxes, etc.)
- Other expenses may include computer rental, report generation, drafting, and advertising costs for a proposed project.

Applicants are required to utilize the SF-424A for the budget submission. Please use a descriptive file name that includes tribal name and project description. For example: TTGPSF424A.Tribalname.Project.

5. Project Abstract Summary, Project Narrative Attachment Form and Planning Document

The Project Abstract Summary must be submitted utilizing the appropriate form that is available with this announcement on Grants.gov. All fields must be filled with the information requested. Please provide an abstract that is a concise summary to be further applied as an accurate definition of the Tribal tourism implementation project.

Project Narratives are not judged based on their length. Please do not submit any unnecessary attachments or documents beyond what is listed above, e.g., Tribal history, unrelated photos and maps. All information below will follow those structures in Section A2. *Background, Purpose and Program Requirements*.

The first paragraph of the project narrative must include the title and basic summary description of the proposed tourism implementation project. The Project Narrative must not exceed 50 pages. Supplemental information such as letters of support, graphs, charts, maps, photographs and other graphic and/or other relevant information may be included as an Attachments and not counted against the 50-page Project Narrative Limit. At a minimum, it should include:

- A detailed technical description of the tourism implementation project as structured in Section A2. *Background, Purpose and Program Requirements*.
- The project narrative and supporting data should demonstrate the implementation project is centered around an economically derived community need.
- The alignment of the project narrative, deliverables and planning document should show a consistent direction the Tribe is taking their tourism goals.
- Tribal cultural aspects, economic development and capacity building for local entrepreneurs should be major components of the implementation project.
- A description of the project goals, milestones, and deliverables that will correlate to the technical description and timeline of the tourism implementation project.
 - Identification of measurable tourism goals that coincide with the project to ideally be produced according to the associated timeline status of interim reporting.
 - Final project deliverables should be clear and reasonable to the project scope.

The project must include a completed planning document that supports the direction of the implementation project, for example a completed Feasibility Study or a Business Plan. No application will be considered complete without a submission of a planning document. The planning document will not count toward the 50 page limit for the project narrative.

It must be indicated if this proposal is a portion or component of a much larger tourism project. Care should be taken to demonstrate the Tribe has the capacity and financial systems to carry out the project, and to properly delineate the purpose, costs and deliverables of this TTGP funded portion.

Please use a descriptive file name that includes Tribal name and project description. For example: TTGPProjectNarrative.Tribalname.Project

6. Budget Narrative and Line-Item Budget

Reference Section 3. *SF-424, Application for Federal Assistance [V4.0]* and Section 4. *SF-424A, Budget Information for Non-Construction Programs*, to correlate Object Class Categories and Totals that will be expanded and justified in this section. The project budget shall include detailed information on all cost categories and must clearly identify all estimated project costs. Unit costs shall be provided for all budget items including the cost of work to be provided by contractors or sub-recipients. Applicants shall include a narrative description of the items included in the project budget. When applicable, the value of in-kind contributions of goods and services will be provided to complete the project when cost share is identified to be included (reference Section C. *Eligibility Information*). Cost categories can include, but are not limited to, those costs items included on the SF424A.

The Budget Narrative will include additional spreadsheets and narrative formats to help itemize and fully break-down the individual budget items. Do not provide any blanket budget estimates that are not supported with documentation, itemized breakdown, and narrative justification. Rounding can be done to the nearest \$100s. Please use a descriptive file name that includes tribal name and project description. For example: TTGPBudgetNarrative.Tribalname.Project.

Appropriate summations of various budget sections should be correctly tabulated within each Object Class Category of the SF-424A. The budget should include the mandatory Grantee Meeting attendance budget that is fully itemized to Washington DC per the current GSA standards (See *Required Grantee Travel and Attendance at an Annual Grantee Meeting* below). Do provide unsupported travel costs for the Grantee Meeting. Travel by consultants, contractors, etc., should be justified and included in the Travel category if it is paid by the Grantee directly, or added into the Contractor category if they will be reimbursed.

7. Attachments [V1.2]

See D7. *Other Submission Requirements* for more information. Utilize the “attachments form” to include the Tribal Resolution or Authorization Letter issued in the fiscal year of the grant application, authorizing the submission of the TTGP grant application. It must be signed by authorized Tribal representative(s). The Tribal Resolution or Authorization Letter must also include a description of the language immersion program to be developed. An application submitted without a Tribal Resolution or Tribal Authorization will be considered incomplete. The attachments form can also be used to include any other attachments related to the proposal.

8. Key Contacts [V2.0]

Applicants must include the Key Contacts information page(s) that includes the individuals who will be responsible for the programmatic, financial, leadership and associated communication roles:

- Please use a descriptive file name that includes Tribal name and identifies it in the critical information page (CIP). For example: TTGPCIP.Tribalname.Project.
- Please identify the main Project Point of Contact information including address, email, desk, and cell phone number.
- Please identify the main Fiscal Point of Contact information including address, email, desk, and cell phone number.
- Please identify the Tribal Leader information including address, email, desk, and cell phone number.
- Please identify individuals for the following roles in the GrantSolutions system that will manage the grant, communicate with the OIED staff, as well as be responsible for reporting:
 - Grantee Administrative Official / Grantee Authorized Representative
 - Grantee Principal Investigator / Program Director

Required Grantee Travel and Attendance at an Annual Grantee Meeting

Grantees will be required to have two Tribal individuals who work directly on the project attend an in-person annual DOI/OIED grantee meeting to convene during the Reservation Economic Summit (RES) in Las Vegas, Nevada, during the term of the grant award. Applicants must include an itemized budget for these travel costs, per GSA guidelines, in the budget to cover this requirement. Travel costs must not exceed \$6,000 for those two individuals. Applicants should follow their own travel policies to budget for this meeting, plus travel days, with a complete itemized breakdown of those anticipated costs. Additional funds for these expenses will not be available once grant is awarded. In the event the meeting is converted to a virtual meeting due to timing or COVID related issues, or the location changes to a cheaper venue, any additional unused funds may be repurposed into the grant.

Special Notes

Please make sure that the SAM number used to apply is active, not expired, with a current UEI number on the SF-424. Please make sure an active ASAP number is provided. Applicants must have a current ASAP number and be enrolled with the BIA to be eligible. Please list counties where the project is located and congressional district number where the project will be located.

Conflict of Interest Disclosure

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.112](#), applicants must state in their application if any actual or potential conflict of interest exists at the time of submission.

(a) *Applicability.*

- (1) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

- (2) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.318 apply.
- (b) *Notification.*
- (1) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR 200.112.
- (2) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subrecipients.
- (c) *Restrictions on lobbying.* Non-Federal entities are strictly prohibited from using funds under a grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR part 18 and 31 U.S.C. 1352.
- (d) *Review procedures.* The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.
- (e) *Enforcement.* Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for noncompliance, including suspension or debarment (see also 2 CFR part 180).

Single Audit Reporting Statement

All U.S. states, local governments, federally recognized Indian tribal governments, and non-profit organizations expending \$750,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the [Federal Audit Clearinghouse's Internet Data Entry System](#). U.S. state, local government, federally recognized Indian tribal government, and non-profit applicants must state if your organization was or was not required to submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the [Federal Audit Clearinghouse](#) website.

Certification Regarding Lobbying

Applicants requesting more than \$100,000 in Federal funding must certify to the statements in [43 CFR Part 18, Appendix A-Certification Regarding Lobbying](#). If this application requests more than \$100,000 in Federal funds, the Authorized Official's signature on the appropriate SF-424, Application for Federal Assistance form also represents the entity's certification of the statements in 43 CFR Part 18, Appendix A.

Disclosure of Lobbying Activities

Applicants and recipients must not use any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress connection with the award. Applicants and recipients must complete and submit the [SF-LLL, “Disclosure of Lobbying Activities”](#) form if the Federal share of the proposal or award is more than \$100,000 and the applicant or recipient has made or has agreed to make any payment using non-appropriated funds for lobbying in connection with the application or award. The SF-LLL form is available with this Funding Opportunity on Grants.gov. See 43 CFR, Subpart 18.100 and 31 USC 1352 for more information on when additional submission of this form is required.

Overlap or Duplication of Effort Statement

Applicants must provide a statement indicating if there is any overlap between this Federal application and any other Federal application, or funded project, in regards to activities, costs, or time commitment of key personnel. If no such overlap or duplication exists, state, “There are no overlaps or duplication between this application and any of our other Federal applications or funded projects, including in regards to activities, costs, or time commitment of key personnel”. If any such overlap exists, provide a complete description of overlaps or duplications between this proposal and any other federally funded project or application in regards to activities, costs, and time commitment of key personnel, as applicable. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted, to whom (entity name and program), and when you anticipate being notified of their funding decision. The statement and the description of overlap or duplication, when applicable, may be provided within the proposal or as a separate attachment to the application. If at any time a proposal is awarded funds that would be overlapping or duplicative of the funding requested from BIA, the applicant must immediately notify the BIA point of contact. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount.

D3. Unique Entity Identifier and System for Award Management (SAM)

Identifier and SAM (SAM.gov) Registration

This requirement does not apply to individuals applying for funds as an individual (i.e., unrelated to any business or nonprofit organization you may own, operate, or work within), or any entity with an exception to bypass SAM.gov registration with prior approval from the funding bureau or office in accordance with bureau or office policy. All other applicants are required to register in SAM.gov prior to submitting a Federal award application and obtain a [Unique Entity Identifier \(UEI\)](#) which replaces the Data Universal Numbering System (DUNS) number from Dun & Bradstreet in April 2022. A Federal award may not be made to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the program is ready to make an award, the program may determine the applicant is not qualified to receive an award. Federal award recipients must also continue to maintain an active SAM.gov registration with current information through the life of their Federal award(s).

Register with SAM

Applicants can register on the [SAM.gov](#) website. The “Help” tab on the website contains User Guides and other information to assist you with registration. The Grants.gov [“Register with SAM”](#) page also provides detailed instructions. Applicants can contact the supporting Federal Service Desk for help registering in SAM. Once registered in SAM, entities will be assigned a UEI. Entities must renew and revalidate their SAM registration at least once every 12 months from the date previously registered. Entities are strongly encouraged to revalidate their registration as often as needed to ensure their information is up to date and reflects changes that may have been made to the entity’s IRS information. There is no cost to register with SAM.gov. There are third-party vendors who will charge a fee in exchange for registering entities with SAM.gov; please be aware you can register and request help for free. If applicable, foreign entities who want to receive payment directly to a U.S. bank account must enter and maintain valid, current banking information in SAM.

D4. Submission Dates and Times

Due Date for Applications

10/25/2024

Application Due Date Explanation

Electronically submitted applications must be submitted no later than 5:00 p.m., ET, on the listed application due date.

Addresses

All Applications must be electronically submitted in grants.gov, no physical or electronic submissions will be accepted. All correspondence will be via email or phone at the contacts below.

For Further Information Contact

Mr. Dennis Wilson, Grant Management Specialist, Office of Indian Economic Development, telephone: (505) 917-3235; email: dennis.wilson@bia.gov and DEDGrants@bia.gov

If you have questions regarding the application process, please contact Ms. Jo Ann Metcalfe, Grant Officer, telephone (410) 703-3390; email jo.metcalfe@bia.gov

Individuals in the United States who are deaf, deafblind, hard of hearing, or have a speech disability may dial 711 (TTY, TDD, or TeleBraille) to access telecommunications relay services. Additional Program information can be found at: <https://www.bia.gov/service/grants/ttgp>

D5. Intergovernmental Review

Prior to application submission, U.S. state and local government applicants should visit the [OMB Office of Federal Financial Management website](#) and view the “State Point of Contact (SPOC) List” to determine whether their application is subject to the state intergovernmental review process under Executive Order (E.O.) 12372 “Intergovernmental Review of Federal Programs.” States not on the list do not participate in the intergovernmental review process, and therefore do not have a SPOC. If you are located within a State that does not have a SPOC, you may send application materials directly to a Federal awarding agency. If your state is on the list, contact the designated entity for more information on the state’s prior review requirements for Federal assistance applications.

D6. Funding Restrictions

Limitations

TTGP funding is for Tribal tourism implementation projects that have not been previously funded under other federal assistance. The OIED will verify that all sources of federal funding have not overlapped in any way to be considered “double-dipping” (Subpart E of 2 CFR 200.400, and 2 CFR 200.403). All program goals and targets must adhere to the submitted budget and no portion may be utilized for anything outside of TTGP grant objectives.

TTGP grant funding must be expended in accordance with applicable federal statutory and regulatory requirements, including 2 CFR part 200. As part of the grant application review process, OIED may conduct a review of an applicant's prior OIED grant(s). Applicants currently under BIA sanction Level 2 or higher resulting from noncompliance with the Single Audit Act are ineligible for a TTGP grants. Applicants at Sanction Level 1 will be considered for funding.

Under no circumstances can OIED fund construction or construction related activities.

Grants awarded with OIED discretionary grant funds must stay in alignment with the approved Statement Of Work (SOW). This solicitation and the facilitation of OIED discretionary grant programs prohibit any changes to the SOW once selected for funding. This is due to the systematic process from which proposals are selected through the evaluation and ranking procedures. This maintains consistency and integrity in the grant program(s), as well as fairness to those entities who were eligible and submitted complete applications but were not selected for funding.

Only one application will be accepted from an eligible Tribe or Tribal Organization. Applications should address one cohesive project and any submissions that contain multiple project proposals will not be considered. OIED will apply the same objective ranking criteria to each proposal. The purpose of TTGP grants is to fund tourism implementation projects only. TTGP awards may not be used for:

- Sub-awarding to another federal agency;
- Establishing or operating a Tribal office or department, nor to openly staff an office;
- Supplementing employment or income for current positions not significantly and directly involved in the proposed project (e.g., positions like Executive Directors with little to no described involvement in the proposed work);
- Projects with core administration functions that essentially support only the applicant's ongoing administrative functions and are not related to the proposed project;
- International travel;
- Travel by staff, contractors, consultants, etc., that is not reasonable or necessary for the tourism implementation project. Additional scrutiny will be placed on repeated travel, blanket travel rounded and not itemized, travel in excess of common GSA rates, and travel that is considered unnecessary to the project.
- Legal fees;
- Application fees associated with permitting;
- Contract negotiation fees;
- Implementation projects of energy, mineral, energy legal infrastructure, broadband related projects, businesses, or technologies that are addressed by OIED's Energy and Mineral Development Program (EMDP), Tribal Energy Development Capacity (TEDC);
- Projects that require funding for feasibility studies, business plans, marketing plans, or written materials such as manuals that are not an essential part of the applicant's long-range tourism implementation plan;
- Projects that support ongoing social service delivery programs or the expansion, or continuation, of existing social service delivery programs;
- And any other activities not authorized by the grant Notice of Award letter.

TTGP funding is for Tribal tourism implementation projects only. All costs should be necessary and reasonable as they relate to the overall project. Allowable costs may include, but are not limited to:

- Leasing and renting of any necessary equipment for the duration of the 24-month Period of Performance is the preferred option over purchasing, unless the Useful Life is less than two-years;
- Equipment and technology supplies as related to the project (i.e. software), allowable up to \$5,000;
- Upgrades, retrofits to existing travel, tourism and outdoor recreation infrastructure, to increase travel or tourism;
- Support for travel, tourism and outdoor recreation sectors consistent with guidelines for safe travel;
- Costs of communication pertaining to specific activities or accomplishments which result from performance of the federal award. These costs are considered necessary as part of the outreach effort for the federal award, allowable up to \$5,000;
 - Interpretation costs;
 - Brochures, digital enhancements,, signage;
 - Web announcements;
 - Arts and Culture events to support cultural expression such as festivals, museums, historical sites, art shows or concerts to promote tourism
- And workforce training that supports travel, tourism and outdoor recreation to improve job opportunities and work skills when implementing the tourism project;

Required Indirect Cost Statement to be submitted with Application

The Applicant utilizing IDC must submit a current copy of their signed Indirect Cost Agreement, with all mandatory documents (Budget Narrative, SF-424, SF-424A, etc.) supporting the appropriate application of those negotiated rates. All organizations must include the applicable statement from the following list in their application, and attach to their application any documentation identified in the applicable statement:

We are:

- A U.S. state or local government entity receiving more than \$35 million in direct Federal funding each year with an indirect cost rate of [insert rate]. We submit our indirect cost rate proposals to our cognizant agency. Attached is a copy of our most recently approved rate agreement/certification.
- A U.S. state or local government entity receiving less than \$35 million in direct Federal funding with an indirect cost rate of [insert rate]. We have prepared and will retain for audit an indirect cost rate proposal and related documentation.

- A [insert your organization type; U.S. states and local governments, do not use this statement] that has previously negotiated or currently has an approved indirect cost rate with our cognizant agency. Our indirect cost rate is [insert rate]. [Insert either: “Attached is a copy of our most recently approved but expired rate agreement. In the event an award is made, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award is made.” *or* “Attached is a copy of our current negotiated indirect cost rate agreement.”]
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is [insert rate]. If we receive an award, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award date.
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is lower than 10%. Our indirect cost rate is [insert rate; must be lower than 10%]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat indirect cost rate of [insert rate; must be lower than 10%] against [insert a clear description of the direct cost base against which your rate is charged (e.g., salaries; salaries and fringe benefits; or modified total direct costs). However, please note that your organization cannot charge indirect costs in excess of the indirect costs that would be recovered if applied against modified total direct costs as defined in §2 CFR 200.68]. We understand that we must notify BIA in writing if we establish an approved rate with our cognizant agency at any point during the award period.
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is 10% or higher. Our indirect cost rate is [insert your organization’s indirect rate; must be 10% or higher]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat *de minimis* indirect cost rate of 10% to be charged against modified total direct project costs as defined in 2 CFR §200.68. We understand that we must notify BIA in writing if we establish a negotiated rate with our cognizant agency at any point during the award period. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs during the project period and that such changes are subject to review, negotiation, and prior approval by BIA.

- A [insert your organization type] that is submitting this proposal for consideration under the “Cooperative Ecosystem Studies Unit Network”, which has a Department of the Interior-approved indirect cost rate cap of 17.5%. If we have an approved indirect cost rate with our cognizant agency, we understand that we must apply this reduced rate against the same direct cost base as identified in our approved indirect cost rate agreement per 2 CFR §1402.414. If we do not have an approved indirect cost rate with our cognizant agency, we understand that we must charge indirect costs against the modified total direct cost base defined in 2 CFR §200.68 “Modified Total Direct Cost (MTDC)”. We understand that we must request prior approval from BIA to use the 2 CFR 200 MTDC base instead of the base identified in our approved indirect cost rate agreement. We understand that BIA approval of such a request will be based on: 1) a determination that our approved base is only a subset of the MTDC (such as salaries and wages); and 2) that use of the MTDC base will still result in a reduction of the total indirect costs to be charged to the award. In accordance with 2 CFR §200.405, we understand that indirect costs not recovered due to a voluntary reduction to our federally negotiated rate are not allowable for recovery via any other means.
- A [insert your organization type] that will charge all costs directly.

Ineligible and Incomplete Applications

Applicants that do not satisfy the definition of Indian Tribes and Tribal Organizations, as defined in Section 4 of the Indian Self-Determination and Education Assistance Act (ISDEAA) ([25 U.S.C. 5304](#)), including Tribal Consortia, will be considered ineligible for TTGP funding and the application will not be reviewed. See Section *C. Eligibility Information*.

Eligible applicants that do not submit a complete application (see Section *D. Application and Submission Information*) will be considered incomplete for TTGP funding and the application will not be reviewed.

Please ensure that all forms, sections, mandatory components and supporting documentation as listed in this announcement are completed and submitted in grants.gov. These grants will be funded under a non-recurring appropriation of the BIA budget. The OIED administers this program through its Division of Economic Development (DED). The funding periods and amounts referenced in this solicitation are subject to the availability of funds at the time of award, as well as the DOI and Indian Affairs priorities at the time of the award. Neither DOI nor Indian Affairs will be held responsible for proposal or application preparation costs. Publication of this solicitation does not obligate DOI or Indian Affairs to award any specific grant or to obligate all or any part of available funds. Future funding is subject to the availability of appropriations and cannot be guaranteed. DOI or Indian Affairs may cancel or withdraw this solicitation at any time.

D7. Other Submission Requirements

Tribal Resolution or Authorization Letter

A Tribal Resolution or formal Authorization Letter from an authorized official such as the President, Chairman, Governor or Chief of the Tribe will be required. The Tribal Resolution or Authorization Letter will be from the Tribe or Tribal Organization issued in the fiscal year of the grant application, authorizing the submission of the TTGP grant application. The Tribal Resolution or Authorization Letter must also include a description of the tourism implementation project. An application submitted without a Tribal Resolution or Authorization Letter will be considered incomplete.

Grantee Meeting

Grantees will be required to have two Tribal individuals who work directly on the project attend an in-person annual DOI/OIED grantee meeting to convene during the Reservation Economic Summit (RES) in Las Vegas, Nevada, during the term of the grant award. Applicants must include an itemized budget for these travel costs, per GSA guidelines, in the budget to cover this requirement. Travel costs must not exceed \$6,000 for those two individuals. Applicants should follow their own travel policies to budget for this meeting, plus travel days, with a complete itemized breakdown of those anticipated costs. Additional funds for these expenses will not be available once grant is awarded. In the event the meeting is converted to a virtual meeting due to timing or COVID related issues, or the location changes to a cheaper venue, any additional unused funds may be repurposed into the grant.

UEI and SAMs Vendor Registration

Please make sure the SAM number used to apply is active, not expired, with a current UEI number on the SF-424.

BIA ASAP Registration

Please make sure an active ASAP number is provided. Applicants must have an ASAP number and be enrolled with the BIA to be eligible.

GrantSolutions

Please confirm registration in the GrantSolutions system with identified Roles for the Grantee Principal Investigator / Program Director and the Grantee Administrative Official / Grantee Authorized Representative (See *D2. Content and Form of Application Submission, 8. Key Contacts*). You may also assign additional roles or duplicate roles as necessary. The forms to establish Roles can be found on our website:

<https://www.bia.gov/service/grants/ttgp>

Application Forms

All mandatory forms will be found on Grants.gov. Other necessary system registration forms will be found at the registration sites (i.e., ASAP, GrantSolutions), as well as provided in links through the OIED TTGP webpage (<https://www.bia.gov/service/grants/ttgp>)

Mandatory Components Checklist

The applicant is responsible to confirm submission of all mandatory and necessary documents, enrollments, and registrations are submitted prior to the solicitation close date. All supporting documentation to ensure demonstration of eligibility and a complete application must also be submitted. See Section *D2. Content and Form of Application Submission*.

- Cover Page
- Cover Letter
- Application for Federal Assistance SF-424
 - The UEI included on the SF-424 must have an active SAMs registration.
 - Demonstration of eligibility
- Budget Non-Construction SF-424A
- Project Abstract Summary
- Project Narrative
 - Planning Document
- Budget Narrative
- Budget Line-item and associated spreadsheets
 - Grantee Meeting detailed expense allocation must be included.
- Tribal Resolution or Authorization Letter
- Attachments, as necessary
- Key Contacts
- Conflict of Interest Disclosure, as applicable
- Single Audit Statement
- Certification and Disclosure of Lobbying
- Overlap or Duplication of Effort Statement
- Indirect Cost Statement and submission of Agreement
- Registration in BIA ASAP with an established Recipient ID.
- Pre-Registration in GrantSolutions for identification of Roles.

E. Application Review Information

E1. Criteria

The OIED will follow application review procedures as outlined in 2 CFR 200.204. It is important to review Section *A2. Background, Purpose and Program Requirements* and implement those identified parameters in the application project narrative which will constitute the SOW. The application scoring and ranking process will be done within the GrantSolutions Application Review Module (ARM). The function of the ARM is to assemble an objective review panel to impartially evaluate the merit of applications against the criteria published in the NOFO. The review panel makes recommendations to the OIED Director, regarding the quality of each application against the criteria published in the program announcement. The ARM will be comprised of non-federal Panel Members, with a Panel Chair, that is under the facilitation of a federal Panel Manager. All scoring and comments will be consolidated for a single report that is approved by the Review Director.

Apart from the NOFO and relevant statutes and regulations, reviewers will not access, or review, any materials that are not part of the application documents. This includes information accessible on websites via hyperlinks that are referenced, or embedded, in the application. Though an application may include web links, or embedded hyperlinks, reviewers will not review this information as it is not considered to be part of the application documents. Reviewers must evaluate and score an application based on the documents that are presented in the application and must not refer to, or access, external links during the objective review.

Reviewers will evaluate applications using the criteria outlined in this section. The reviewers will assess to what degree the application addresses the parameters to be feasible, effective and if the applicant demonstrated an economically derived project based on community need. Reviewers will conclude if the proposal is a fully encompasses a tourism implementation project. Reviewers will utilize Sections *A2. Background, Purpose and Program Requirements, D. Application and Submission Information*, and to the specific criteria that follows:

Criterion 1 – Community Driven Need

Maximum Points: 20

The tourism implementation project proposal should clearly center around an economically derived community need. The supporting data in the application should expand on various areas of the proposal that demonstrate a deep understanding of the economic community necessities. The application will link all arguments and justifications in the proposal back to the community need. Every effort should be made to differentiate the community need from a systematic need of the Tribe.

If the proposal is a portion of a larger project, it must have a clear delineation of funding and project deliverables from the other components. The larger project should also be focused on achieving substantial community benefits by supporting infrastructure development and increased tourism capacity to elevate the living standards of the community. Any cross-utilization of resources should be identified and clearly differentiated.

Criterion 2 – Planning Documentation and Project Direction**Maximum Points: 20**

Each application must contain a completed planning document supporting the implementation phase of its life cycle. The planning documents may include, but are not limited to: a completed Feasibility Study; a Business Plan; etc. The planning document may include community surveys, preliminary statistics, long-term planning parameters, etc. No outside materials located on web links or pages will be taken into consideration.

The planning document submitted in the proposal should be a professionally completed product containing overwhelming data and support in defending the Tribe's tourism direction. It is highly preferred the product had been completed by an outside consultant with the expertise to consolidate and analyze industry data to arrive at a feasible recommendation. Planning documents completed under other grant programs, through OIED's funding opportunities, or through outside resources may be submitted. The proposal should provide support the submitted product has a valid shelf-life in the tourism implementation endeavor despite markets that continuously evolve.

Criterion 3 – Cultural Significance**Maximum Points: 20**

The application should continuously reinforce the TTGP funding will help empower the Tribe to showcase the heritage, foods, traditions, history, and continuing vitality of the community. The proposal should thread authentic local community Tribal culture throughout the implementation project and showcase those unique traits to increase the visitor and resident experience. The project plans should include ways to identify and enhance, or maintain traditions and cultural features, that are important to sustain the distinctiveness of the local Native American community. Tourists to the area will be exposed to these efforts to promote understanding and respect for diverse cultures and subcultures in the United States and the relevance of those cultures to the national brand of the United States.

The overall community need that drives the tourism implementation project should incorporate various aspects of the culture. Further inclusion of economic development and entrepreneurial capacity building will help expose the potential tourism market to the local community.

**Criterion 4 – Economic Development Focus with Capacity
Building for Local Entrepreneurs**

Maximum Points: 20

The implementation project must be centered around an economically derived community tourism need. While the project will be rooted in furthering the economic development of a community at large, the proposal should provide some measure of local entrepreneurial inclusion. Innovative projects that show a deep understanding of the community will incorporate the local businesses, artists, and entrepreneurs who help further revitalize Native communities, promote economic development, increase livability, and represent the uniqueness of the United States to visitors in a way that celebrates diversity.

The proposal will detail its promotion of the local entrepreneurs by indicating in the project specific endeavors, opportunities, yearly gatherings, etc., that will exhibit and grow those business and individuals. All partnerships with local incubators, educational institutions, and other tourism entities should be identified and explained throughout the proposal.

**Criterion 5 – Project Deliverables and Measurable Increase
to Tourism Visitor & Resident Experience**

Maximum Points: 10

The Tribal tourism implementation project must contain tracking mechanisms to accurately measure goals to gauge the success of the project. The potential project grant award must identify goals that have appropriate timelines, increase its national or global recognition, have positive impacts to the local community, and correlate to the overall parameters.

The project will work closely with the OIED staff to provide continual support and assistance to ensure the project timelines are met. The proposal should incorporate the opportunity for OIED to routinely meet with the Tribal staff as the project develops.

Depending on if the project is standalone or part of a consolidated effort, the deliverables must speak to measuring increased tourism traffic, visitor and resident experience, and the completion of portions of an overall project. Any consolidated project must have the capacity and well-defined financial systems to separate the various goals and financial expenditures. A project that is a component of a much larger project will demonstrate those milestones and deliverables contained in this grant award. These deliverables must be submitted at the end of the 24-month period of performance, as well as monitored and reported during the interim reporting periods (see Section *F3. Reporting*).

Criterion 6 – Cost Appropriateness of Project

Maximum Points: 10

The application should include detailed sections for a budget narrative, budget spreadsheet(s), and extensive breakdowns and allocations as they correlate to the SF-424 and SF-424A. The overall budget and allocations must comply with the regulatory and policy standards identified throughout this NOFO, with adherence to Sections *D2. Content and Form of Application Submission* and *D6. Funding Restrictions*. The budget should be clear and detailed in the allocation of the entire requested funding while refraining from any unsupported, unexplained, or blanket budget costs.

The overall project costs, as well as the individual cost categories, must be pragmatically commensurate to the desired outcomes. The proposal should be cautious to outline a budget and timelines that are appropriate for the project term and cost structure. While only eligible Tribes may apply for TTGP grants, grantees may select or retain for-profit or non-profit Tribal Organizations to perform a grant's scope of work for grant funding to support Tribal programs. Every effort should be made to link funding costs to the overall goal of capturing tourism traffic, visitors and income.

The grant proposal may allocate a Point of Contact for the project to provide oversight and management. This individual may be funded under the TTGP, through allocation of a FTE or IDC, commensurate to the activities and goals outlined in the application. While the TTGP funding is designed to help implement a project, it is not intended to establish or operate a Tribal Office (see Section *D6. Funding Restrictions*).

If the proposal is a portion of a larger project, it must have a clear delineation of funding and project deliverables from the other components. As it also applies to other federal funded programs, a clear distinction of project goals and deliverables should be demonstrated in the SOW so there is no duplication, co-mingling or overlap. In the case of strategic planning of available resources among other community and tourism initiatives, the application should be clear as to the usage and utility of those resources.

E2. Review and Selection Process

The OIED will follow selection and award procedures as outlined in 2 CFR 200.204. Prior to award, the program will review any applicant statement regarding potential overlap or duplication between the project to be funded and any other funded or proposed project in terms of activities, funding, or time commitment of key personnel. Depending on the circumstances, the program may request modification to the application, other pending applications, an active award, or as needed to eliminate any duplication of effort. The BIA may also choose not to fund a selected project.

The program may not make a federal award to an applicant that has not completed the SAM.gov and ASAP registration. If an applicant selected for funding has not completed those registrations by the time the BIA is ready to make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant.

Prior to award, the program will evaluate the risk posed by applicants as required in 2 CFR 200.205. Programs document applicant risk evaluations using the BIA's "Financial Assistance Recipient Risk Assessment" form. Prior to approving awards for Federal funding in excess of the simplified acquisition threshold (currently \$250,000), the BIA is required to review and consider any information about or from the applicant found in the Federal Awardee Performance and Integrity Information System. The BIA will consider this information when completing the risk review. The BIA uses the results of the risk evaluation to establish monitoring plans, recipient reporting frequency requirements, and to determine if one or more of the specific award conditions in 2 CFR 200.207 should be applied the award.

Upon receiving a TTGP application, OIED will determine whether the applicant is eligible, submitted a complete application, and that the proposed project does not duplicate or overlap previous or currently funded OIED projects. Any proposal that is received after the date and time in *D4. Submission Dates and Times* section of this notice will not be reviewed. OIED will utilize the GrantSolutions ARM, comprised of non-federal personnel, to evaluate the proposals against the ranking criteria. Commentary will be required from each Panelist in the criteria Weakness section when scores less than the maximum point available are allocated for that section. Proposals will be evaluated using the criteria listed below, with a maximum achievable total of 100 points:

Criterion 1 – Community Driven Need	Points: 20
Criterion 2 – Planning Documentation and Project Direction	Points: 20
Criterion 3 – Cultural Significance	Points: 20
Criterion 4 – Economic Development Focus with Capacity Building for Local Entrepreneurs	Points: 20
Criterion 5 – Project Deliverables and Measurable Increase to Tourism Visitor & Resident Experience	Points: 10
Criterion 6 – Cost Appropriateness of Project	Points: 10

Final award selections will be determined by the Director of OIED, as approved by the Assistant Secretary--Indian Affairs and the Associate Deputy Secretary, DOI, or their designee. Applicants not selected for award will be notified in writing and will receive the ARM reviewer scores and comments. Those who are not selected for funding may request a debrief on their application.

Director of OIED has final approval of all award decisions. The Director may choose not to fund any project that:

- Appears to have originated or was designed by consultants outside of the Applicant and Community, who have provided a major role for themselves in the performance of the project, and who are not members of the applicant Tribe, Tribal Organization or Consortia.
- Is essentially identical or similar in whole, or in part, to previously funded projects proposed by the same applicant, or activities or projects proposed by a consortium that duplicate activities for which any consortium member also receives or has received funding from OIED.
- Is duplicative of projects funded by other federal agencies.
- Includes activities that were previously implemented without federal assist.

E3. CFR – Regulatory Information

See the BIA Award Terms and Conditions for the general administrative and national policy requirements applicable to Service awards. BIA will communicate any other program-specific or project-specific special terms and conditions to recipients in their notices of award.

E4. Anticipated Announcement and Federal Award Dates

Anticipated Solicitation Opening Date

July 31, 2024

Anticipated Solicitation Closing Date

October 25, 2024

Anticipated Award Date

January 2, 2025

F. Federal Award Administration Information

F1. Federal Award Notices

Upon being selected for the award, successful applicants will receive a notification of the selection of their application for funding. BIA will notify the applicant selected for award by email and public notice. A notice of selection is not an authorization to begin performance on an agreement. This notice will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, a Notice of Award will be issued from GrantSolutions. No work or fund drawdowns can begin prior to the indicated Period of Performance. Once the first drawdown is complete, the Terms and Conditions in the Notice of Award will be binding. No pre-award costs incurred prior to the receipt of a Notice of Award and the Period of Performance will be reimbursed. The Notice of Award is the only authorizing document to begin performance.

Organizations determined to be ineligible, and those applications found to be incomplete, will be notified immediately and will not be included in the consideration for funding by the Objective Review Panel. Organizations whose applications have not been selected will be advised as promptly as possible.

F2. Administrative and National Policy Requirements

See the [“DOI Standard Terms and Conditions”](#) for the administrative and national policy requirements applicable to DOI awards.

Data Availability

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.315](#):

- (a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.
- (b) The Federal Government has the right to:
 - (1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and
 - (2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

Potential awardees are encouraged to educate themselves on intellectual property rights and the protection of ownership to language materials, history, music and dance, ceremonies, and other forms of knowledge and cultural practices that originate from Native communities. Moreover, potential recipients are encouraged to learn how such rights may be transferred via contracting with third parties that produce resources, data, and materials developed as a result of OIED funding. OIED is unable to provide legal advice or guidance on this matter.

F3. Reporting

Financial Reports

All recipients must use the SF-425, Federal Financial Report form for financial reporting. At a minimum, all recipients must submit a final financial report. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit interim financial reports that will be cumulative and at the frequency established in the Notice of Award. The only exception to the interim financial reporting requirement is if the recipient is required to use the SF 270/271 to request payment and requests payment at least once annually through the entire award period of performance. We will describe all financial reporting requirements in the Notice of Award.

The recipient must deliver all products and data required by the Notice of Award for the proposed TTGP project to OIED within 30 days of the end of each 6-month period, and 120 days after completion of the project. The reporting periods will be established in the terms and conditions of the Notice of Award.

OIED requires that deliverable products be provided in both digital format and submitted in the GrantSolutions system. Reports can be provided in either Microsoft Word or Adobe Acrobat PDF format. Spreadsheet data can be provided in Microsoft Excel, Microsoft Access, or Adobe PDF formats. All vector figures should be converted to PDF format. Raster images can be provided in PDF, JPEG, TIFF, or any of the Windows metafile formats. Contracts between the grantee and any consultants conducting TTGP activities must include deliverable products and require that the products be prepared in the format described above.

Any contract should include budget amounts for all printed and digital copies to be delivered in accordance with their agreement. In addition, the contract must specify that all products generated by a consultant belong to the grantee and cannot be released to the public without the grantee's written approval. Products include, but are not limited to, all reports and technical data obtained, maps, status reports, and the final report.

Performance Reports

Performance reports must contain a comparison of actual accomplishments with the established goals and objectives of the award; a description of reasons why established goals were not met, if appropriate; and any other pertinent information relevant to the project results. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award.

The recipient must deliver all products and data required by the Notice of Award for the proposed TTGP project to OIED within 30 days of the end of each 6-month period, and 120 days after completion of the project. The reporting periods will be established in the terms and conditions of the Notice of Award.

Prior to any OMB performance progress report formats, the recipient will be provided guidance on the narrative performance report. The recipient should report on every aspect of the grant, particularly as it applies to the objectives, milestones and timelines. Additional items to consider, but not limited to, are: challenges and set-backs; FTEs; budget issues; best practices; established relationship collaboration grown; new collaborations; etc.

OIED requires that deliverable products are provided in both digital format and submitted in the GrantSolutions system. Reports can be provided in either Microsoft Word or Adobe Acrobat PDF format. Spreadsheet data can be provided in Microsoft Excel, Microsoft Access, or Adobe PDF formats. All vector figures should be converted to PDF format. Raster images can be provided in PDF, JPEG, TIFF, or any of the Windows metafile formats. Contracts between the grantee and any consultants conducting TTGP activities must include deliverable products and require that the products be prepared in the format described above.

Any contract should include budget amounts for all printed and digital copies to be delivered in accordance with their agreement. In addition, the contract must specify that all products generated by a consultant belong to the grantee and cannot be released to the public without the grantee's written approval. Products include, but are not limited to, all reports and technical data obtained, maps, status reports, and the final report.

Significant Development Reports

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify the BIA in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify BIA in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Conflict of Interest Disclosures

Recipients must notify the program immediately in writing of any conflict of interest that arise during the life of their Federal award, including those reported to them by any subrecipient under the award. Recipients must notify the program in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee in the Federal funding program or who otherwise may have been involved in the review and selection of the award. The term employee means any individual engaged in the performance of work pursuant to the Federal award. Recipients may not have a former Federal employee as a key project official, or in any other substantial role related to their award, whose participation put them out of compliance with the legal authorities addressing post-Government employment restrictions. See the [U.S. Office of Government Ethics website](#) for more information on these restrictions. BIA will examine each conflict of interest disclosure based on its particular facts and the nature of the project and will determine if a significant potential conflict exists. If it does, BIA will work with the recipient to determine an appropriate resolution. Failure to disclose and resolve conflicts of interest in a manner that satisfies BIA may result in any of the remedies described in 2 CFR 200.338 Remedies for Noncompliance, including termination of the award.

Other Mandatory Disclosures

The Non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the terms and conditions outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338 Remedies for Noncompliance, including suspension or debarment.

Reporting Matters Related to Recipient Integrity and Performance

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings in accordance with Appendix XII to 2 CFR 200.

Past Performance and Non-Compliance with Award Provisions

Unsatisfactory performance under prior Federal awards may result in an application not being considered for funding. Failure to comply with any or all of the provisions of an award may have a negative impact on future funding by the BIA, and may be considered grounds for any or all of the following actions: (1) establishing an account receivable; (2) withholding payments to the recipient under any BIA award(s); (3) changing the method of payment from advance to reimbursement only; (4) imposing other specific award conditions; (5) suspending any active BIA award(s); and (6) terminating any active BIA award(s).

G. Federal Awarding Agency Contact(s)

G1. Program Technical or Administration Contact

For **programmatic technical assistance or program administration assistance**, contact:

Mr. Dennis Wilson, Grant Management Specialist, Office of Indian Economic Development, telephone: (505) 917-3235; email: dennis.wilson@bia.gov and DEDGrants@bia.gov

If you have questions regarding the application process, please contact Ms. Jo Ann Metcalfe, Grant Officer, telephone (410) 703-3390; email jo.metcalfe@bia.gov

Individuals in the United States who are deaf, deafblind, hard of hearing, or have a speech disability may dial 711 (TTY, TDD, or TeleBraille) to access telecommunications relay services. Additional Program information can be found at: <https://www.bia.gov/service/grants/ttgp>

Questions and Requests for OIED Assistance

Technical consultation from OIED may include clarifying application requirements, confirming whether an applicant previously submitted the same or similar proposal, and registration information for SAM or ASAP. The applicant is solely responsible for the preparation of its grant proposal. The OIED cannot provide application pre-screening nor provide eligibility determination.

G2. Program Administration Contact

For **program administration assistance**, contact:

Mr. Dennis Wilson, Grant Management Specialist, Office of Indian Economic Development, telephone: (505) 917-3235; email: dennis.wilson@bia.gov and DEDGrants@bia.gov

If you have questions regarding the application process, please contact Ms. Jo Ann Metcalfe, Grant Officer, telephone (410) 703-3390; email jo.metcalfe@bia.gov

Individuals in the United States who are deaf, deafblind, hard of hearing, or have a speech disability may dial 711 (TTY, TDD, or TeleBraille) to access telecommunications relay services. Additional Program information can be found at: <https://www.bia.gov/service/grants/ttgp>

G3. Application System Technical Support

For Grants.gov technical registration and submission, downloading forms and application packages, contact:

Grants.gov Customer Support

1-800-518-4726

Support@grants.gov

H. Other Information

Payments

Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by the BIA program. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the Automated Clearing House network by electronic funds transfer (EFT). The Bureau will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.