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Indicator Summary Table for AMELP

Indicator Type / Reference to logic framework	Indicator	Type	Indicator Status	Std indicator Number	BASELINE [1]		TARGETS [2]						NOTES	Location	Frequency	Source
					Baseline Date [3]	Baseline Value [4]	FY 1 Target (FY 18)	FY 2 Target (FY 19)	FY 3 Target (FY 20)	FY 4 Target (FY 21)	FY 5 Target (FY 22)	LOA Target [5]				
CONTEXT [6]	DO1															
Ref. to RF [	Indicator Number Indicator Name [8]	Context	New											State [9]	Annual	
Ref. to RF	Indicator Number Indicator Name	Context	Active											City	Bi-annual	
Ref. to RF	Indicator Number Indicator Name	Context	Under review											City	Semester	
OUTCOMES [10]																
Ref. to RF	Indicator Number Indicator Name	Outcome	New	[11]										State	Annual	
Ref. to RF	Indicator Number Indicator Name	Outcome	Active											City	Bi-annual	
Ref. to RF	Indicator Number Indicator Name	Outcome	Under review											City	Semester	
OUTPUTS [12]																
Ref. to RF	Indicator Number Indicator Name	Output	Active											State	Quarter	
Ref. to RF	Indicator Number Indicator Name	Output	Active											City	Quarter	
Ref. to RF	Indicator Number Indicator Name	Output	Active											City	Semester	

Additional Guidance

- Adding rows. This template allows rows to be added or removed. Please avoid removing the Outcome and Output section
- Disaggregation. As this template allows adding rows, information about disaggregation (gender, location, etc.) can be included. The level of detail on this table will be as agreed between the Implementing Partner and the COR/AOR.-
- Life of Activity. Please keep as many years as the length of the Activity.

Template updated 3/14/2018

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Indicator Summary Table for Quarterly or Annual Report

Indicator Type / Reference to results framework	Indicator	Type	Indicator Status	Std indicator Number	BASELINE [13]		FY 2018 (Current Year)					Life of Activity (LOA) [14]			NOTES Deviation Narrative [15]	Location [16]	Frequency	Source
					Baseline Date [17]	Baseline Value [18]	FY 18 first half Target [19]	FY 18 first half Actual	FY 18 Target [20]	FY 18 Actual [21]	% of FY 18 Achieved	LOA Target	LOA Progress	% of LOA Achieved				
CONTEXT [22]																		
Ref. to RF [	Indicator Number Indicator Name [24]	Context	New													National	Annual	
Ref. to RF	Indicator Number Indicator Name	Context	Active													State	Bi-annual	
Ref. to RF	Indicator Number Indicator Name	Context	Under review													City	Semester	
OUTCOMES [25]																		
Ref. to RF	Indicator Number Indicator Name	Outcome	New	[26]												National	Annual	
Ref. to RF	Indicator Number Indicator Name	Outcome	Active													State	Bi-annual	
Ref. to RF	Indicator Number Indicator Name	Outcome	Under review													City	Semester	
Ref. to RF	Indicator Number Indicator Name	Outcome	OLD													National	Annual	
OUTPUTS [27]																		
Ref. to RF	Indicator Number Indicator Name	Output	Active													State	Quarter	
Ref. to RF	Indicator Number Indicator Name	Output	Active													City	Quarter	
Ref. to RF	Indicator Number Indicator Name	Output	Active													National	Semester	
Ref. to RF	Indicator Number Indicator Name	Output	Active													National	Annual	

Additional Guidance

- Adding rows. This template allows rows to be added or removed. Please avoid removing the Outcome and Output section
- Disaggregation. As this template allows adding rows, information about disaggregation (gender, location, etc.) can be included. The level of detail on this table will be as agreed between the Implementing Partner and the COR/AOR.-
- Adding columns. This template allows columns to be added. Please avoid removing columns. Adjust the current year information according to the period of reporting

Template updated 3/14/2018

USAID Performance Indicator Reference Sheet	
Name of Indicator:	
Name of Result Measured (DO, IR, sub-IR, Project Purpose, Project Outcome, Project Output, etc.):	
Is This a Performance Plan and Report Indicator?	NO ______ YES ______ For years: If yes, link to foreign assistance framework:
DESCRIPTION	
Precise Definition(s):	
Unit of Measure:	
Data Type:	
Disaggregated by:	
Rationale for Indicator (optional):	
PLAN FOR DATA COLLECTION	
Data Source:	
Method of Data Collection and Construction:	
Reporting Frequency:	
Individual(s) Responsible at USAID:	
TARGETS AND BASELINE	
Baseline Timeframe:	
Rationale for Targets(optional):	
DATA QUALITY ISSUES	
Dates of Previous Data Quality Assessments and Name of Reviewer(s):	
Date of Future Data Quality Assessments(optional):	
Known Data Limitations:	
CHANGES TO INDICATOR	
Changes to Indicator:	
Other Notes(optional):	
THIS SHEET LAST UPDATED ON: 00/00/0000	

Template updated 3/14/2018

USAID Performance Indicator Reference Sheet	**Definition / Guidance**
Name of Indicator:	The full and complete name of the indicator must be specified. If the indicator is a foreign assistance standard indicator, also include the indicator number.
Name of Result Measured (DO, IR, sub-IR, Project Purpose, Project Outcome, Project Output, etc.):	The name of result(s) being measured must be designated. If the result has a number that corresponds to a Results Framework or Logic Model, this number should be included as well (e.g., Intermediate Result 2.1: Business Enabling Environment Improved).
Is This a Performance Plan and Report Indicator?	Whether the indicator will be reported in the Performance Plan and Report (PPR) must be specified. If the indicator has been specified as a PPR indicator, then note which years it is expected to be reported to the PPR and the relevant program objective, area, element, and sub-element of the foreign assistance standardized program structure.
DESCRIPTION	
Precise Definition(s):	Indicator definitions must clearly explain all terms and elements of the indicator to ensure consistent interpretation and that intended measurements are reliably collected. Vague terms (e.g. “effective,” “quality,” “youth,” “vulnerable”) must be defined. Indicators that pertain to populations, geographic areas, or scores should include specified parameters or range. An equation or description of any calculations required to derive the data must be included. If the indicator is a percentage or ratio, there must be a description of the numerator and denominator.
Unit of Measure:	Unit of measure (e.g., number of hours, percent of households) must be indicated. Minimum or maximum values should be included, if applicable. Indicate if the number is cumulative or specific to the reporting frequency.
Data Type:	Data types should be indicated. Data types include, but are not limited to the following: Integer: A whole number having no decimal places (e.g., number of people trained). Decimal: Define if the number is expected to have a decimal and how many decimal places must be tracked (e.g., average time to export goods along trade corridor). Percentage: Both numerator and denominator must be defined (e.g., percent of learners who demonstrate reading fluency and comprehension. Numerator: Number of learners who demonstrate reading fluency and comprehension. Denominator: Total number of learners.). Proportion/Ratio: Both numerator and denominator must be defined (e.g., Infant mortality rate. Numerator: number of deaths of children less than 1 year old. Denominator: 1,000 live births.). Currency: Must include a conversion to USD rate, rate source, and date (e.g., price of wheat).
Disaggregated by:	List any planned ways of disaggregating the data and note why this disaggregation is necessary and useful. Sex: Performance indicators must be disaggregated by sex when measuring person- level data. Geography: It is recommended that indicator data be disaggregated by a geographic level that is feasible and useful for management purposes.
Rationale for Indicator(optional):	Briefly describe why this particular indicator was selected to measure the intended result and how it will be useful for managing performance. It is recommended that both a use and user for the indicator data are identified here.
PLAN FOR DATA COLLECTION	
Data Source:	Specific sources of data must be identified. If data are from third-party sources such as a government ministry or international organization, include the location/link to the source. If data are collected by implementing partners, specify where the partner is getting the data. It is critical that sources be specific and detailed to ensure that data collection is consistent and verification is possible
Method of Data Collection and Construction:	Tools, methods, and procedures for collecting raw data must be described. Examples include document review, structured interviews, focus group interviews, written survey, ledger of patients, etc. If the indicator is an index or composite indicator, describe the procedure or formula for construction or calculation. Include information about who collects the raw data and where it is stored before it gets to USAID.
Reporting Frequency:	How often and when data will be reported to USAID must be specified. Most common reporting frequencies are quarterly, semiannual, and annual. The reporting frequency must be the same for every instance of the indicator (i.e., individual indicators being reported by multiple sources must not have different reporting frequencies). It is recommended that reporting frequency remain constant throughout the life of the indicator.
Individual(s) Responsible at USAID:	Specific staff member(s) directly responsible for the data must be identified. It is recommended that the specific position title be used rather than the employee’s name (e.g., COR of X contract, or Environment Project team lead).
TARGETS AND BASELINE	
Baseline Timeframe:	The timeframe (month/year) that will serve as the baseline value for the indicator must be stated. If baselines have not been set, identify when and how this will be done. If it is expected that this indicator will have a rolling baseline, the dates when the baselines are expected to take place should be noted.

Rationale for Targets(optional):	Explain the general basis on which targets are set for the indicator (e.g., identify specific trends to make reasonable projections based on anticipated level of effort and resources).
DATA QUALITY ISSUES	
Dates of Previous Data Quality Assessments and Name of Reviewer (s):	Dates of each DQA must be indicated as well as the name of the corresponding USAID staff member responsible for the review.
Date of Future Data Quality Assessments(optional):	Date of future planned DQAs should be indicated.
Known Data Limitations:	Any major data limitations must be indicated. Plans on how to address these limitations should be stated. Data limitations can be derived from the DQA summary and include the following indicator quality issues: Validity, Reliability, Timeliness, Precision, and Integrity. Any additional limitations should also be listed.
CHANGES TO INDICATOR	
Changes to Indicator:	Changes to an indicator that substantively affect indicator reference information must be documented and justified. This includes, but is not limited to: changes to the definition, reporting frequency, data collection methodology, data construction, and indicator name. Documentation must include detailed information on the changes made, the date the change was made, and justification. This space is not the place to note changes in the indicator actual data.
Other Notes(optional):	Use this space as needed.
THIS SHEET LAST UPDATED ON: 00/00/0000	MM/DD/YY To avoid version control problems, type the date of the most recent revision or update to this reference sheet.