

National Park Service

**Notice of Funding Opportunity**

9/11 Memorial Act Grant

**Funding Opportunity Number**

Announcement # P26AS00150

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## **BASIC INFORMATION**

**Announcement Type:** Initial

**Assistance Listing Number(s):** 15.964

**Estimated Total Program Funding:** \$4,000,000

**Expected Number of Awards:** 1-3

**Award Ceiling:** \$4,000,000

**Award Floor:** \$100,000

### **Award Floor/Ceiling Explanation:**

An estimated range of \$100,000 to \$4,000,000 of funding is anticipated for each award. The amount of funding available per award for this NOFO will be determined as part of the application review process based on applications received and funding made available through appropriations.

### **Cost Sharing Required?**

Yes

### **Closing Date Explanation**

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

### **Have Questions?**

Administrative Contact: [FA\\_EastCCO@nps.gov](mailto:FA_EastCCO@nps.gov)

Programmatic Contact: Karissa DeCarlo, [Karissa\\_DeCarlo@nps.gov](mailto:Karissa_DeCarlo@nps.gov)

### **Executive Summary**

The 9/11 Memorial Act Grant Program provides competitive grants for the continued operation, security, and maintenance of the on-site memorials of the events and victims of the September 11, 2001. For the purposes of this grant, these on-site memorials are referred to as “covered memorials”. A “covered memorial” is defined as a memorial located in the United States established to commemorate the events of, and honor the victims of, the terrorist attacks on the World Trade Center and the Pentagon on September 11, 2001, at the sites of the attacks. In addition, covered memorials must offer free admission to active and retired members of the military, registered first responders to the 9/11 attacks, and family members of victims of the attacks as well as offer free admission hours to the general public at least once per week.

## **ELIGIBILITY**

### **Eligible Applicants**

Others (see text field entitled “Additional Information on Eligibility” for clarification)

## **Additional Information on Eligibility**

In accordance with the 9/11 Memorial Act (H.R.6287 / Public Law (P.L.) 115-413, 132 STAT. 5427- 29), this funding opportunity is limited to a memorial located in the United States established to commemorate the events of, and honor the victims of, the terrorist attacks on the World Trade Center and the Pentagon on September 11, 2001, at the sites of the attacks (covered memorial). Eligible entities are limited to organizations described in section 501(c)(3) of 1986 and exempt from taxation under 501(a) of that Code, as in existence on the date of enactment of this Act, the focus of which is the operations and preservation of a covered memorial.

Eligible entities must own and/or operate a covered memorial, as defined above.

## **Cost Sharing Requirement**

### **Cost Sharing Required?**

Yes

In accordance with the 9/11 Memorial Act (H.R.6287 / P.L. 115-413, 132 STAT. 5427- 29), the eligible entity must match the amount of the grant, on at least a 1-to-1 basis, with non-Federal assets from non-Federal sources, including cash or durable goods and materials fairly valued, as determined by the Secretary.

The non-Federal entity must be willing to contribute at least a 1-to-1 match of the total project cost from non-Federal sources evidenced in the application documentation from the applicant. Eligible non-Federal sources of contribution must be in accordance with 2 C.F.R. § 200.306 and may include: cash, in-kind contributions, and/or volunteer services.

Non-Federal entity cost share or cost match contributions shall be annotated within the SF-424A and Detailed Budget submitted by the applicant.

## **GET READY TO APPLY**

### **Required System Registrations**

#### **Unique Entity Identifier and SAM.gov Registration**

Before applying, all **applicants** except individuals applying as a natural person **must be registered in SAM.gov**. During the SAM.gov registration the entity will obtain their Unique Entity Identifier (UEI).

**The SAM.gov registration process can take several months. If your organization is not already registered in SAM.gov, begin the registration process as soon as possible.**

**To register in SAM.gov**, go to the [SAM.gov website](#) and use the available resources to complete registration.

- **Financial assistance registrants** must review and certify compliance with the SAM.gov “Financial Assistance General Representations and Certifications”.
- **Already registered?** You already have a Unique Entity ID. Before applying, check that your “Financial Assistance General Representations and Certifications” on SAM.gov is complete. Remember to renew your registration every year to keep it active while you have an award or application in progress. You can update your registration whenever you need, including during renewal.
- **Need help?** For additional information and contact information on the [SAM.gov Help page](#).

## GRANTS.GOV

This program accepts applications through [Grants.gov](#) so once you receive your UEI return to Grants.gov to register with Grants.gov. Please allow for 30 days to register and set up a Workspace in Grants.gov. See [Submission Instructions](#) section below for additional details.

# PROGRAM OVERVIEW

## Program Goals

The 9/11 Memorial Act Grant Program provides competitive grants to support the operation, security, maintenance, preservation, and public accessibility of covered memorials established to commemorate the events of, and honor the victims of, the September 11, 2001, terrorist attacks. Program objectives include sustaining or improving covered memorial operations, security, and maintenance; preserving memorial grounds; educating future generations; supporting required public access; and increasing visitation by economically disadvantaged visitors, consistent with the 9/11 Memorial Act.

## Program Description

In accordance with the 9/11 Memorial Act (H.R.6287 / P.L. 115-413, 132 STAT. 5427- 29), this funding opportunity is limited to a memorial located in the United States established to commemorate the events of, and honor the victims of, the terrorist attacks on the World Trade Center and the Pentagon on September 11, 2001 at the sites of the attacks (covered memorial). Eligible entities are limited to organizations described in section 501(c)(3) of 1986 and exempt from taxation under 501(a) of that Code, as in existence on the date of enactment of this Act, the focus of which is the operations and preservation of a covered memorial described in the previous sentence. Eligible entities must own and/or operate a covered memorial, as defined above.

Applicants should describe how proposed activities will advance the program objectives and produce measurable outputs and outcomes. Expected outputs may include completed operation, security, maintenance, preservation, educational, or public access activities. Expected outcomes may include sustained or improved memorial operations, preserved memorial grounds, continued or expanded public access, educational opportunities for future generations, and demonstrated compliance with statutory and award requirements. Specific reporting requirements and possible performance measures are described in the Reporting section.

## Legislative Authority

- 9/11 Memorial Act (H.R.6287 / P.L. 115-413, 132 STAT. 5427- 29)
- Commerce, Justice, Science; Energy and Water Development; and Interior and Environment Appropriations Act, 2026, enacted as Public Law 119-74; Division C – Department of the Interior, Environment, and Related Agencies Appropriations Act, 2026

## Type of Award

Projects will be funded through G (Grant).

Other Explanation: Applications for renewal or supplementation of existing projects are not eligible to compete with applications for new Federal awards.

## PREPARE YOUR APPLICATION

### Application Contents and Format

#### Pre-Application Requirements

Prior to submitting an application, applicants should review presidential actions found at: <https://www.whitehouse.gov/presidential-actions/> and DOI Secretary’s Orders found at: <https://www.doi.gov/document-library/secretary-order>. By submitting an application in response to this Notice of Funding Opportunity, the applicant certifies awareness and compliance with all current and applicable executive and secretary orders, including the President’s EO on *Ending Radical and Wasteful Government DEI Programs and Preferencing* as well as the EO and SO on *Restoring Truth and Sanity to American History*.

### Application Documents

Applicants must submit the following forms with their application as specified below. Instructions for accessing and submitting application forms are provided in the [Submission Instructions](#) section of this document below. For instructions on completing form fields, see the form instructions on the [Grants.gov Forms Repository](#).

FORMS/ASSURANCES/CERTIFICATIONS	SUBMISSION REQUIREMENT
SF-424, Application for Federal Assistance  Note: For applicants requesting more than \$100,000 in Federal funds, the Authorized Representative’s signature (or electronic equivalent) on the Application for Federal Assistance form also represents their certification of the statements in <a href="#">Appendix A to 43 CFR 18-Certification Regarding Lobbying</a> .	Required from all applicants
SF-424A, Budget Information – Non-Construction Programs	Required for non-construction projects

FORMS/ASSURANCES/CERTIFICATIONS	SUBMISSION REQUIREMENT
SF-429 (Cover Page & Attachment B), Request to Acquire, Improve, or Furnish Real Property  Note: The SF-429 forms are only available in the <a href="https://www.grants.gov/forms-repository">Grants.gov Forms Repository</a> . Applicants must download the form and include the completed form as an application attachment.	Required if requesting to acquire, improve, or furnish real property.
SF-LLL, Disclosure of Lobbying Activities	Required if requesting more than \$100,000 in Federal funds <u>and</u> the applicant has used or plans to use funds other than Federal appropriated funds for lobbying related to the proposed project.
Project Abstract Summary (OMB 4040-0019). Must include, in plain language: <ul style="list-style-type: none"> <li>• Award purpose,</li> <li>• Activities to be performed,</li> <li>• Expected deliverables or outcomes,</li> <li>• Intended beneficiaries</li> </ul>	Required from all applicants
Detailed Budget  Note: A sample template is provided in Appendix A but use of this template is not required.	Required from all applicants
Recipient Single Audit	Single Audit if applicable, independent audit or DOI Financial Capability Questionnaire

### Project Narrative

The proposal is a narrative description that should specifically address each of the review criteria (see Merit Review Criteria). The Project Narrative should identify the applicant’s proposed project objectives, anticipated outputs and outcomes, and proposed performance measures, as applicable, and should explain how the proposed activities align with the program objectives described in the Program Overview. The proposal text must be no longer than 20 pages, no smaller than font size 11, and have 1-inch margins. The 20-page limit includes all text, figures, references, and resumes (Forms SF-424, SF-424A, SF-LLL, and the statement of indirect charges are not counted as part of the page limit). Additionally, only information that is pertinent to the proposal should be included.

## **Budget Narrative**

Applicants must describe and justify items and costs listed in their budget. The budget narrative must identify the following cost items: total estimated costs, non-Federal cost share, third-party contributions, and any pre-award costs. Total project cost is the sum of all allowable costs, including required and voluntary cost share and third-party contributions.

Budget items must be:

- Reasonable, allowable, allocable, and necessary
- Compliant with [2 CFR §200 Subpart E](#) cost principles

Indirect Costs: Applicants must indicate in their budget narrative how they will charge indirect costs, including the rate to be applied:

- De Minimis Rate: If eligible, state if your organization is opting to use the de minimis rate of up to 15% of total modified direct costs. Entities that do not have a current Federal negotiated indirect cost rate (including provisional rate) may propose to use the de minimis rate. For more information, refer to 2 CFR 200.414(f).
- Negotiated Rate: State if you will negotiate with your cognizant agency. If your organization has previously negotiated a rate, attach a copy of the most recently negotiated rate agreement (active or expired).

## **Conflict of Interest and Unresolved Matters Disclosures:**

If any actual or potential conflict of interest exists related to this project at the time of application, the applicant must provide sufficient information to support a program determination of significance per [2 CFR 1402.112](#). Refer to [2 CFR 200.112](#) Conflict of Interest and [2 CFR 200.113](#).

## **Overlap or Duplication of Effort Statement:**

Applicants must state in their application if the activities, costs, or time commitment of key personnel proposed in this application overlap with those in any other Federal proposal or award or not. If no overlap exists, include a statement to that effect. If any overlap exists, provide:

- Activities: Description any overlapping activities.
- Costs: Description of any overlapping costs.
- Time: Description of any overlapping key personnel time.
- A copy of any overlapping or duplicative proposal submitted to any other potential funding entity.
- Details on when any overlapping proposal was submitted, to whom, and the expected date of the funding decision.

## **Other Required Information**

**Uniform Audit Reporting Statement:** U.S. states, local governments, federally recognized Indian tribes, institutions of higher education, and non-profit organizations expending

\$1,000,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the [Federal Audit Clearinghouse's Internet Data Entry System](#), in accordance with 2 CFR 200 subpart F. U.S. state, local government, federally recognized Indian tribes, institutions of higher education, and non-profit applicants must state if your organization was or was not required to submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the Federal Audit Clearinghouse website.

## SUBMISSION REQUIREMENTS AND DEADLINES

### Address to Request Application Package

All requirements to complete an application are available through Grants.gov and detailed within this Notice. Applications are only considered eligible when received through Grants.gov from an eligible applicant.

### Submission Dates and Times

**Closing Date for Applications:** 08/05/2026

#### Closing Date Explanation:

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

### Submission Instructions

#### Apply Through Grants.gov

To apply through [Grants.gov](#), please follow the instructions in the [Quick Start Guide for Applicants](#). Before applying, ensure that at least one person at your organization is registered and has the Authorized Organization Representative (AOR). Only the AOR can submit the application. If you need more users, they must create their own Grants.gov account. Follow these steps below to apply:

- *Create a Workspace:* Creating a workspace allows you to complete it online and route it through your organization for review before submitting.
- *Complete a Workspace:* Invite participants to the workspace so you can collaborate on the application. Required applications forms are included in the Grants.gov Funding Opportunity Package and can be completed in the Workspace, unless noted otherwise in the Required Forms table above. Check for errors before submission.
- *Submit a Workspace:* An application may be submitted through workspace by clicking the Sign and Submit button on the Manage Workspace page, under the Forms tab
- *Track a Workspace Submission:* After successfully submitting a workspace application, a Grants.gov Tracking Number (GRANTXXXXXXXX) is automatically assigned to the application.

The system generates a date and time stamp and sends it to the applicant’s AOR via email as proof of submission. Make sure your application passes the Grants.gov validation checks. Do not encrypt, zip, or password-protect any files. Only registered individuals in SAM as both a user and an AOR can submit applications. Please allow 30 days to register in Grants.gov.

**Application System Technical Support:** For Grants.gov technical registration and submission, downloading forms, and application packages, contact Grants.gov Customer Support 1-800-518-4726 or by email at [Support@grants.gov](mailto:Support@grants.gov).

## APPLICATION REVIEW INFORMATION

### Eligibility Review

During the eligibility review, the application is checked for timely submission, completed packages (see [Application Documents](#) above) and alignment with the requirements of this announcement. The Federal agency may remove an application if it does not pass the eligibility review.

If an applicant selected for funding has not finished their SAM.gov registration (see [2 CFR 25.200](#) and [2 CFR 25.110](#)) when the federal agency is ready to make an award, we may decide that the applicant is ineligible for the award and choose to grant it to someone else. Please refer [2 CFR 25.205](#) for more information.

Prior to making an award, the DOI checks the anticipated recipient and their key project personnel against the current list of prohibited or restricted persons or entities in the System for Award Management (SAM.gov) Exclusions database. We are prohibited from making an award if a recipient or any key personnel are found ineligible, prohibited, restricted, or otherwise excluded from receiving or participating in an award, as their ineligibility condition applies to this program.

If removed from consideration for ineligibility, the Federal agency will notify the applicant in writing.

### Merit Review

NPS will evaluate and consider only those applications that separately address each of the merit review criteria in the Project Narrative application requirement. Each applicant is required to provide a detailed project narrative of the following criteria elements. It is highly recommended that the project narrative has sections labeled by criterion.

Criterion 1	
Project Need	Weight 20%
This criterion will assess the degree to which the applicant adequately demonstrates ability and commitment to use grant funds to ensure the security and safety of visitors to the covered memorial.	

Criterion 2	
Project Budget	Weight 20%
<p>This criterion will assess the reasonableness of the costs included in the project’s budget, whether the budget seems realistic for the scope of work, and the availability of or firmness of commitments for the full amount of funds needed to complete the project, including any match commitment(s) that minimally meet the 1:1 requirement. Lower relative indirect costs will be considered as a competitive factor under this criterion.</p>	

Criterion 3	
Project Impact – Operation, Security, & Maintenance	Weight 20%
<p>This criterion will assess the degree to which the applicant adequately demonstrates value and commitment to provide for the operation, security, and maintenance of certain memorials to victims of the terrorist attacks of September 11, 2001.</p>	

Criterion 4	
Project Impact – Preservation & Education	Weight 20%
<p>This criterion will assess the degree to which the applicant adequately demonstrates ability and commitment to reaching the greatest number of visitors that would benefit. Use grant funds for the following:</p> <ul style="list-style-type: none"> <li>• to preserve the grounds at the covered memorial; and</li> <li>• to educate future generations.</li> </ul>	

Criterion 5	
Project Impact – Visitation	Weight 20%
<p>This criterion will address the degree to which the applicant adequately demonstrates the ability and commitment to use grant funds to increase the numbers of economically disadvantaged visitors to the covered memorial.</p>	

## Review and Selection Process

This program reviews proposed budgets to ensure:

- figures are correct
- estimated costs are necessary and reasonable and clearly linked to project narratives
- avoid obviously unallowable costs
- identify costs requiring prior approval
- ensure indirect cost rates are applied correctly
- confirm cost sharing requirements are reflected in the budget.

This program reviews applications for potential overlap or duplication between the proposed project and any other funded or proposed project. Depending on the circumstances, DOI may choose to not make an award.

NPS personnel, and in some cases independent reviewers, will review all proposals. All proposals for funding will be considered using the criteria outlined above. A summary of the review panel comments may be provided to the applicant if requested.

**a. Initial Review**

Prior to conducting the comprehensive merit review, an initial review will be performed to determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; (4) the proposed project is responsive to the program objectives of the NOFO (program determination); and (5) the proposed project is in compliance with all applicable executive and secretary orders, including the President’s EO on *Ending Radical and Wasteful Government DEI Programs and Preferencing* as well as the EO and SO on *Restoring Truth and Sanity to American History*. If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

**b. Comprehensive Merit Review**

All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review. Each criteria element will be scored on a 0-10 point scale:

10	Superior	(100 % of weighted average)
8	Good	(80 % of weighted average)
6	Satisfactory	(60 % of weighted average)
4	Marginal	(40 % of weighted average)
2	Poor	(20 % of weighted average)
0	Not Acceptable	(No score)

The following numerical rating values may be assigned: 10, 9, 8, 7, 6, 5, 4, 3, 2, 1, and 0. The scoring of each criterion must be based on the strengths and weaknesses of the application narrative. To assist in assigning an appropriate score, the following will be used as a guideline:

<b>Rating</b>	<b>Descriptive Statement</b>
10	Superior: Applicant fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the Government's performance requirements and demonstrates no weaknesses.
8	Good: Applicant fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting the Government's requirements, and demonstrates only a few minor weaknesses.
6	Satisfactory: Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains weaknesses and/or a number of minor weaknesses.
4	Marginal: Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance

	requirements. The Application contains significant weaknesses and/or a significant number of minor weaknesses.
2	Poor: Applicant addresses some aspects of the criterion and demonstrates some doubt in the likelihood of successfully meeting the Government's requirements. Significant weaknesses are demonstrated and clearly outweigh any strength presented.
0	Not Acceptable: Applicant does not address all aspects of the criterion and the information presented indicates a strong likelihood of failure to meet the Government's requirements.

**c. Selection**

The Selection Official will consider the merit review recommendations, the amount of funds available, and the following program policy factors when making recommendations for funding. All else being equal, preference will be given to applicants with lower indirect costs.

**d. Discussions and Award**

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the applicant is capable of complying with the requirements of the Department of Interior (DOI) Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

**Risk Review**

Prior to making an award, the applicant will be assessed for their level of risk per 2 CFR 200.206. This assessment includes the applicant's financial management capabilities, project delivery experience, staffing resources, past award performance, administration and reporting compliance records, and overall project complexity and potential for challenges. If an award will be made, special conditions may be applied to the award corresponding to the assessed risk. For awards over the simplified acquisition threshold (currently \$350,000), a review of the applicant's eligibility and financial integrity information in the applicant's SAM.gov records will also be performed per 2 CFR 200.206.

**AWARD NOTICES**

Notices of Federal Award are sent electronically via GrantSolutions or e-mail. These notices outline the terms, conditions, and payment instructions per [2 CFR 200.211](#). The Notice of Federal Award signed by an authorized Grants Officer is the legal instrument obligating financial assistance to a recipient. Any other prior notice is not an authorization to begin work. If the program allows pre-award costs per [2 CFR 200.458](#), beginning performance before receiving a Notice of Federal Award is at the applicant's own risk.

**Anticipated Project Start Date:** 9/7/2026

**Anticipated Project End Date:** 9/30/2027

# POST-AWARD REQUIREMENTS AND ADMINISTRATION

## Administration and National Policy Requirements

For award administration and national policy requirements, see the [DOI Standard Terms and Conditions](#). Infrastructure projects require the use of American iron, steel, manufacture products, and construction materials per [2 CFR 184](#).

NPS will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

As authorized by 2 CFR § 200.340(a)(4), awards made under this announcement may be terminated in part or its entirety by the Federal agency if an award is determined to no longer effectuate the program goals or agency priorities.

Recipients are responsible for monitoring subrecipient compliance with award terms and conditions, including applicable Executive Orders and Secretary Orders.

### Geospatial Data

If you receive financial assistance from the DOI, recipient must follow these rules for geospatial data:

**Follow Federal Standards:** All geospatial data you collect or create must meet the standards set by the Federal Geospatial Data Committee (FGDC) or the Department of the Interior. This is required by the Geospatial Data Act of 2018, which is part of Public Law 115-254, specifically in Subtitle F (Geospatial Data), sections 751-759C (codified at [43 U.S.C. §§ 2801–2811](#)).

**Include Metadata:** Your Geographic Information Systems (GIS) files must include complete metadata. Metadata is information that describes the data, such as where it came from, how accurate it is, and how it should be used. This is to ensure that anyone using the data understands its context and quality.

**Check for Existing Data:** Before you start collecting new geospatial data, you need to check GeoPlatform.gov. This is to see if there is already existing geospatial data from federal, state, local, or private sources that can meet your needs and is available for free. If such data is available, you should use it instead of gathering new data.

These rules help ensure that geospatial data is reliable, high-quality, and that resources are used efficiently.

### Data Availability

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.315](#):

(a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.

(b) The Federal Government has the right to:

(1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and

(2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

## Reporting

The recipient's Notice of Award will detail all reporting requirements, including frequency, due dates, and instructions for requesting extensions. In general, but not limited to, recipients must:

- Submit Federal Financial reports and Program Performance reports.
- Use the [Federal Financial Report \(SF-425\) form](#) for financial reporting,
- Monitor award activities and report on program performance per [2 CFR 200.329](#),
- Promptly notify the awarding program in writing of any issues, delays, or conditions impairing award objectives per [2 CFR 200.329\(e\)](#),
- Disclose any conflicts of interest related to their award that arise during the award period per [2 CFR 1402.112](#),
- Report on the status of real property acquired under the award in which the Federal government retains an interest per [2 CFR 200.330](#), and
- Report all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award per [2 CFR 200.113](#).
- Report any matters related to recipient integrity and performance to SAM.gov per [Appendix XII to 2 CFR 200](#).
- If the Federal share of the award is more than \$100,000 and the recipient makes or agrees to make any payment using non-appropriated funds for lobbying in connection to the award, disclose those activities using the Disclosure of Lobbying (SF-LLL) form per [43 CFR 18.100](#).
- Federal Funding Accountability and Transparency Act of 2006 (FFATA) and 2 CFR 170 requires certain recipients to report information on executive compensation, and information on all sub-awards, subcontracts, and consortiums over \$30,000 to SAM.gov.

Performance will be regularly evaluated to determine recipient adherence to program goals and Agency and Administration priorities, in accordance with applicable laws, regulations, and with all current and applicable Executive Orders and Secretary Orders.

Recipients must use metrics that track and measure the expected outputs corresponding to the program's desired outcomes. You must demonstrate measurable progress and how proposed

activities will lead to successful completion of the project. Projects will be routinely evaluated based on program objectives, outputs, and outcomes detailed in regular Program Performance Reports, financial reports, and recipient communications. The table below provides a list of possible performance measures based on the 9/11 Memorial Act.

<b>Program Objective</b>	<b>Output Measure</b>	<b>Outcome Measure</b>
Ensure operation, security, and maintenance of covered memorials	Funds expended for eligible operation, security, and maintenance activities; number and type of supported operational, security, or maintenance activities completed.	Covered memorial operations, security, and maintenance are sustained or improved during the period of performance.
Support public access to covered memorials	Number of free admissions provided to eligible individuals; number of free public admission hours provided; number of economically disadvantaged visitors served as applicable.	Access to the covered memorial is sustained or expanded for eligible individuals, the general public, and economically disadvantaged visitors.
Preserve grounds and educate future generations	Number and type of preservation activities completed; number and type of educational programs, materials, or activities delivered.	Memorial grounds are preserved or maintained, and educational opportunities related to the events and victims of September 11, 2001, are sustained or improved.

In addition to reporting on program performance, recipients must document compliance with applicable financial, statutory, and award requirements, including timely submission of required financial and performance reports, documentation of the required 1:1 non-Federal match, and completion of the required audits or financial documentation, as applicable.

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify NPS in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify NPS in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

## **Other Information**

### **Payments**

Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by NPS. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the

Automated Clearing House network by electronic funds transfer (EFT). NPS will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.

# **Appendix A - Application Package**

Forms SF424, SF424A, SF424B, detailed budget instructions