



Notice of Funding Opportunity (NOFO)
U.S. DEPARTMENT OF STATE
Bureau of International Narcotics and Law Enforcement Affairs (INL)

Announcement Type:	Request for Federal Assistance Award Applications
Funding Opportunity Title:	<i>Disrupting Transnational Criminal Organizations Through Advanced Forensic Capabilities in Morocco</i>
Funding Opportunity Number:	OFOP0003172
Program:	INL/AME Morocco
Assistance Listing Number:	19.703 - Criminal Justice Systems
Total Funding Available:	\$2,100,000 USD
Funding Source:	Post-Funds
Application Ceiling:	\$2,100,000
Application Floor:	\$1,500,000
Anticipated Number of Awards:	1
Initial Project Implementation Length:	24 months
Estimated Project Start Date:	November 2026
NOFO Issuance Date:	July 15, 2026
Deadline for Submission of Questions:	August 12, 2026 by 11:59 PM EST via email
Deadline for Submission of Applications:	September 9, 2026 by 11:59 PM EST via www.grants.gov
Assistance Type:	Grant (GR)

Applicant Types and Eligibility Categories:	Refer to <u>Section C: Eligibility Information</u> for more information.
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BUREAU MISSION

The mission of the State Department’s Bureau of International Narcotics and Law Enforcement Affairs (INL) is to keep Americans safe by countering crime, illegal drugs, and instability abroad. INL is at the forefront of responding to these challenges, uniting these overarching themes through our foreign assistance programs, diplomatic engagement, and policy coordination.

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A. PROJECT DESCRIPTION

Overview: The Bureau of International Narcotics and Law Enforcement Affairs of the U.S. Department of State announces an open competition for organizations to submit applications to carry out a project to advance Morocco's forensic science capabilities. Morocco serves as a critical transit point for illicit goods, threatening regional security and legitimate commerce conducted by U.S. businesses. This project will combat transnational criminal organizations (TCOs) that threaten U.S. security interests by enhancing evidence-based investigations and prosecutions of drug trafficking and other transnational crimes through strengthened forensic capabilities that enable Moroccan authorities to disrupt criminal networks more effectively and support regional security cooperation.

Project Purpose:

This project aims to strengthen Morocco's capacity to combat transnational crime through two key components. First, it will provide training on collecting, analyzing, and utilizing forensic and digital evidence and data. Second, it will deploy a mobile forensic facility to serve Laayoune, Dakhla, and surrounding areas.

The initiative will build on INL's successful support that established Morocco as a global leader in forensics. It will advance this partnership by providing targeted, advanced forensic training, building regional forensic training expertise, and enabling rapid, on-site evidence collection to disrupt criminal networks.

Project Description:

INL seeks proposals for a comprehensive project to expand Morocco's forensic capabilities and support Morocco's regional security leadership through integrated training and extending forensics capabilities to priority areas.

The selected implementer will collaborate with Morocco's General Directorate of National Security (DGSN) forensic experts to design and deliver advanced forensic training at the DGSN's new national police training facility – the Higher Institute of Security Sciences – in Ifrane, and at the DGSN Forensic and Scientific Police Laboratory in Casablanca. This includes developing curricula covering crime scene investigations and other priority areas, delivering five regional training courses that bring together participants from Morocco and neighboring countries, and developing Moroccan expertise through train-the-trainer programs. The implementer will equip Moroccan instructors with the tools and resources to independently deliver and update forensic science courses, promoting international best practices and strengthening regional security across Africa and the Middle East.

Simultaneously, the implementer will address the critical lack of forensic capability in Laayoune and Dakhla, where evidence currently must be transported over 16 hours to Casablanca, causing significant investigation delays. The implementer will procure, equip, and operationalize a fully equipped mobile forensics facility that enables rapid, on-site evidence collection, analysis, and preservation. This mobile laboratory will provide preliminary results immediately, allowing for faster and more efficient investigations of trafficking crimes, including narcotics. The implementer will deliver specialized training to Moroccan personnel on operating the mobile facility, advise and assist on developing necessary policies and standard operating procedures that integrate with Morocco's fully accredited national forensic laboratory system, and offer ongoing technical support to ensure effective and sustainable operations.

Target Audience: Primary participants include Moroccan National Police forensic experts, specialists and technicians, the Higher Institute of Security Sciences and its trainees, law enforcement personnel in Laayoune and Dakhla who will operate the mobile facility, and law enforcement agencies and forensic professionals from neighboring countries supported by INL.

Project Reporting: Note that this award must submit quarterly performance reports through INL's DevResults system. See Appendix A for more details.

Priority Region/Countries: Morocco

Problem Statement: Despite achieving ISO17025 accreditation for its national forensic laboratory with INL support, Morocco faces critical gaps that limit its forensic impact. Transnational criminal organizations exploit Morocco's position as a transit corridor for drug trafficking and other crimes, posing serious threats to regional stability and U.S. security interests. However, Morocco lacks an established forensic training curriculum at the DGSN's Higher Institute of Security Sciences, hindering its ability to train law enforcement agencies and regional partners. Additionally, the DGSN faces a critical operational gap in Laayoune, Dakhla, and surrounding areas, where all forensic evidence must be transported over 16 hours to Casablanca for analysis. These delays create significant backlogs that hamper timely investigations and prosecutions. Without mobile forensic capabilities and systematic training programs, Morocco cannot fully leverage modern forensic science to disrupt transnational criminal networks and support evidence-based prosecutions.

Project Goal(s) and Objectives:

Goal 1: Strengthen Morocco's ability to investigate, prosecute, and adjudicate complex transnational crimes by establishing forensics training expertise and developing advanced field capabilities.

Objective 1.1: DGSN establishes advanced forensic science training and an exchange of innovative technical approaches at the Higher Institute of Security Sciences to build a sustainable cadre of qualified forensic professionals.

Objective 1.2: DGSN enhances operational capacity to conduct timely evidence-based investigations of transnational crimes through deployment of mobile forensic capabilities in underserved regions.

Objective 1.3: DGSN provides regional leadership in forensic science to strengthen the ability of actors across Africa and the Middle East to address transnational crime.

Project activities and deliverables: The selected implementer will work closely with Morocco's DGSN forensic experts to design and deliver comprehensive forensic science training programs and deploy mobile forensic capabilities.

Key activities may include: Conducting needs assessments with DGSN to identify priority training areas; developing modern, context-appropriate curricula for forensic science courses including crime scene investigations; co-delivering five regional training courses at the Higher Institute of Security Sciences that combine classroom instruction, hands-on practical exercises, case-based learning, and on-site learning at the National Laboratory in Casablanca; organizing and facilitating train-the-trainer workshops to build sustainable, local instructional capacity among Moroccan forensic experts; procuring, customizing, and delivering one fully equipped mobile forensics facility for deployment

in Laayoune and Dakhla; developing standard operating procedures (SOPs) for the mobile facility that integrate with Morocco's national forensic laboratory system and preservation room network; providing specialized training to Moroccan law enforcement personnel on the operation, maintenance, and troubleshooting of the mobile facility; conducting initial operational testing and demonstrations; and facilitating regional participation by inviting forensic professionals from neighboring countries to selected training courses. *Applicants are encouraged to propose additional or alternative activities that achieve the project objectives.*

Required deliverables include: Finalized training curricula and comprehensive training materials (manuals, case studies, digital resources, and practical guides); completion of five forensic science training courses with documented participant lists and evaluation reports; trained cadre of Moroccan instructors capable of independently delivering forensic courses; one fully equipped and operational mobile forensics facility delivered to DGSN with complete inventory lists and user manuals; documented SOPs for mobile facility operations; training completion certificates and reports for mobile facility operators; quarterly progress reports and a final project report; and a sustainability plan outlining how the Higher Institute and DGSN will maintain and expand forensic training and mobile facility operations beyond the grant period.

Specific Budget Considerations:

Applicants should include the following costs in their proposed budgets:

- International and domestic travel costs for implementer staff traveling to Morocco for needs assessments, curriculum development sessions, training delivery, mobile facility procurement coordination, and monitoring visits
- Per diem and lodging for implementer staff during extended stays in Morocco.
- Training facilities at the Higher Institute are available at no cost, provided that requests are submitted in advance through INL to DGSN to ensure space availability during the proposed training dates.
- Training materials and supplies including forensic tools, equipment, and materials necessary for hands-on exercises and simulations (e.g., mock crime scene supplies, evidence collection kits, consumables for laboratory exercises).
- Procurement costs for the mobile forensics facility, including the vehicle/trailer, all forensic laboratory equipment, IT infrastructure, evidence storage systems, and security features.
- Shipping and delivery costs for transporting the mobile facility and equipment to Morocco.
- Translation and interpretation services for training materials and courses if participants include non-English or non-French speakers.
- Consultant fees for subject matter experts who may support curriculum development or deliver specialized training modules.

Applicants should not include costs for U.S. Government employees, including travel, per diem, or administrative costs for Foreign Service personnel, Locally Employed Staff, or contractors working directly for the U.S. Embassy or INL. All proposed costs must be reasonable, allocable to the project, and consistent with the applicant's established cost policies.

Participants and Audiences:

1. DGSN Forensic Experts and Specialists - Senior forensic scientists and laboratory managers from Morocco's national forensic laboratory will serve as key partners in curriculum development and co-trainers for the regional courses. These experts bring technical knowledge of Morocco's forensic systems, ISO17025 accreditation standards, and operational realities. Their participation ensures training content is contextually appropriate and aligned with Morocco's existing forensic infrastructure. Their incentive to participate includes professional recognition as regional leaders in forensic science, opportunities to share their expertise internationally, and strengthening their institution's reputation as a center of excellence. For project success, these experts must actively engage in needs assessments, provide input on curriculum design, co-deliver training sessions, and commit to developing future instructors.

2. Moroccan Forensic Instructors and Trainers - Mid-career forensic professionals selected by DGSN to become certified instructors at the Higher Institute of Security Sciences represent a critical audience for the train-the-trainer component. These individuals will receive intensive training on adult learning methodologies, curriculum delivery, and practical instruction techniques. Their incentive includes career advancement opportunities, enhanced professional credentials, and the prestige of becoming instructors at Morocco's premier security training institution. For project success, these instructors must demonstrate commitment to learning new teaching methodologies, actively participate in all training sessions, practice delivering course content with guidance, and commit to independently delivering courses after the project period.

3. Law Enforcement Personnel in Laayoune, Dakhla, and Surrounding Areas - Police officers, investigators, and forensic technicians based in Laayoune and Dakhla who will operate the mobile forensics facility are essential participants. This audience currently faces significant operational challenges due to the 16-hour distance from the national laboratory in Casablanca. Their incentive to participate is direct and immediate: the mobile facility will dramatically improve their ability to conduct timely investigations, secure evidence properly, and support successful prosecutions of trafficking crimes in their jurisdictions. For project success, these personnel must complete all required training on mobile facility operations, adhere to developed SOPs, maintain equipment properly, and integrate the mobile facility into their investigative workflows.

4. Law Enforcement Trainees at the Higher Institute of Security Sciences - Current and future trainees, at the Institute, are critical Moroccan law enforcement professionals who will benefit from forensic science instruction. Their participation in pilot courses provides valuable feedback for curriculum refinement and demonstrates the practical application of forensic techniques. Their incentive includes gaining cutting-edge skills that enhance their professional competitiveness and effectiveness as investigators. For project success, students must actively engage in coursework, provide honest feedback on training effectiveness, and apply learned techniques in their future assignments.

Geographic Considerations: The implementer should consider **geographic diversity** within Morocco, ensuring that forensic professionals from various regions—not only Casablanca and Rabat—have opportunities to participate in training and contribute their perspectives on operational challenges in different contexts. This is particularly important for personnel who will operate the mobile facility in Dakhla, Laayoune, and surrounding areas and understand the unique security and logistical challenges of that region.

Language accessibility must be addressed, as participants may have varying levels of proficiency in French, Arabic, and English. The implementer should work with DGSN to determine the most appropriate language(s) for training delivery and provide interpretation or translation services as needed to ensure all participants can fully engage with course content.

Rank and experience variety should be considered in participant selection. While senior experts provide valuable leadership and institutional knowledge, mid-career professionals and newer investigators bring fresh perspectives and will be implementing forensic techniques for many years to come. Training cohorts should include a mix of experience levels to facilitate peer learning and knowledge transfer across generations of professionals.

Consultation with U.S. Embassy Rabat is essential throughout the participant selection process. The implementer must coordinate closely with the Embassy's INL section and relevant DGSN officials to ensure participant selection aligns with U.S. foreign policy priorities, supports individuals and units that have passed Leahy vetting requirements, and reflects Morocco's commitment to merit-based professional development rather than political considerations.

Incentive Structures for Full Participation:

Beyond the professional incentives described above, the implementer should work with DGSN to ensure participants receive:

- **Official recognition** through certificates of completion, public acknowledgment of their contributions, and documentation in their personnel files
- **Continuing education credits** where applicable within Morocco's law enforcement professional development system
- **Networking opportunities** that extend beyond the training period including access to an alumni network, online forums for ongoing knowledge exchange, and invitations to future advanced training or conferences
- **Career advancement pathways** clearly articulated by DGSN leadership, demonstrating how forensic science expertise and instructor credentials contribute to promotion opportunities
- **Practical tools and resources** they can immediately apply in their work, ensuring training translates directly to improved job performance and investigative success

Critical Success Factors:

For the project to succeed, participants must:

- Commit to full attendance and active engagement in all training activities
- Complete pre- and post-training assessments to demonstrate learning and inform curriculum improvements
- Provide honest feedback on training content, delivery methods, and practical applicability
- Apply learned techniques in their professional work and document case studies or success stories
- For instructors, commit to delivering courses independently after the project period and continuously updating content based on evolving best practices
- For mobile facility operators, adhere to SOPs, maintain equipment, and report operational challenges or successes to inform future deployments
- For regional participants, share knowledge gained with colleagues in their home countries and maintain professional networks established during training

The implementer must design all activities with these success factors in mind, creating opportunities for meaningful participation, addressing barriers to engagement, and ensuring all target audiences see clear value in their involvement that extends beyond the immediate training period.

Sustainability and Partnership Strategies:

Proposals should describe potential strategies for leveraging funding or partnerships with other organizations, donors, or regional bodies to maximize the project's sustainability and impact beyond INL funding. This may include:

- **Host government cost-sharing:** Identification of specific areas where DGSN or other Moroccan government entities could assume financial responsibility over time (e.g., instructor salaries, facility maintenance, consumable supplies, student stipends)
- **Regional partnerships:** Collaboration with African Union mechanisms, INTERPOL regional offices, United Nations Office on Drugs and Crime (UNODC), or other multilateral bodies that support forensic science capacity building
- **Bilateral donor coordination:** Coordination with other countries providing security assistance to Morocco or the region (e.g., European Union, France, Spain) to align programming, avoid duplication, and create opportunities for joint initiatives
- **Private sector engagement:** Partnerships with forensic equipment manufacturers, technology companies, or professional associations that could provide in-kind support, discounted equipment, or ongoing technical assistance
- **Academic partnerships:** Linkages with universities or research institutions in Morocco, the United States, or third countries that could provide ongoing curriculum development support, research collaboration, or student exchange opportunities

Addressing Emerging Needs:

Applicants are strongly encouraged to demonstrate how their approach could be adapted or expanded in future years to address emerging needs, foster regional cooperation, and further strengthen forensic science and law enforcement capacity across Africa and the Middle East. This should include consideration of:

- **Evolving crime trends:** How the training curriculum and mobile facility capabilities could be updated to address new or emerging transnational crime threats (e.g., cryptocurrency-enabled crimes, drone-facilitated smuggling, synthetic drug production)
- **Technological advancements:** How the project could incorporate new forensic technologies or methodologies as they become available and prove effective
- **Regional security dynamics:** How the project could support enhanced cross-border cooperation in forensic investigations, mutual legal assistance, or joint task force operations as regional security partnerships evolve
- **Training as a Multiplier Effect:** How Moroccan instructors trained through this project could serve as trainers for other countries in the region, creating a multiplier effect and establishing Morocco as a regional center of excellence

Demonstrating Scalability: In describing potential expansion, applicants should provide realistic cost estimates for scaled activities, identify prerequisites for successful expansion (e.g., completion of specific milestones, demonstrated host government commitment, availability of qualified personnel), and explain how lessons learned during the initial project period would inform expanded programming. Applicants should also address how they would maintain quality and effectiveness

while scaling up, ensuring that expansion does not compromise the depth and impact of training or the operational effectiveness of mobile forensic capabilities.

Note on Future Funding: While INL may consider project expansion based on demonstrated success, applicants should design their initial proposals to achieve meaningful, measurable results within the specified 24-month period of performance and \$2,100,000 budget. Expansion opportunities are contingent on multiple factors including project performance, INL budget priorities, host government commitment, and alignment with evolving U.S. foreign policy objectives. Applicants should not assume expansion funding will be available or design initial activities that require future funding to achieve core objectives.

B. FEDERAL AWARD INFORMATION

Applicants are encouraged to reference the table on the first page(s) of this NOFO to determine the basic federal award information (e.g., project length, amount of funding available, anticipated number of awards, assistance type, etc.). Additional award information is included in this section, although specific aspects of the award(s) issued from this NOFO may differ from program to program.

1. Project Implementation Period

The initial project implementation length is the amount of time (e.g., months) applicants should plan to implement the project. If a range of months is listed, applicants should propose a realistic project length within that range. *INL reserves the right to decrease or increase the initial project implementation period in accordance with the needs of the INL project/program.*

INL may extend the project implementation period, contingent on INL priorities, good performance of the recipient, Department of State management approvals, and funding availability. INL projects shall not exceed five (5) total years of project implementation.

2. Assistance Type

The type of assistance is determined by the scope of INL's involvement in the implementation of the project. Refer to the table on the first page(s) of the NOFO to determine whether this project will be a grant or cooperative agreement.

3. Funding Notices

This award will be supported with International Narcotics Control and Law Enforcement (INCLE) funds under the Foreign Assistance Act of 1961. **This notice is subject to the availability of funding.**

Length of performance period: 24 months

Anticipated program start date: October 2026

Number of awards anticipated: 1

Award amounts: awards may range from a minimum of \$1,500,000 to a maximum of \$2,100,000

Total available funding: \$2,100,000

Type of Funding: FY2018/2023 INCLE-OCO; FY2021 INCLE; FY2022 INCLE

C. ELIGIBILITY INFORMATION

1. Eligible Applicant Types

The following organizations are eligible to apply:

- U.S.-based non-profit/non-governmental organizations (NGOs);
- U.S.-based educational institutions subject to section 501(c)(3) of the U.S. tax code or section 26 US 115 of the U.S. tax code;
- Foreign-based non-profits/non-governmental organizations (NGOs);
- Foreign-based educational institutions

Applicants must also meet the following requirements to be eligible to apply to this NOFO:

- Applicants must demonstrate business registration in the Kingdom of Morocco.

2. Cost Sharing or Matching

Cost share is the portion of project costs not borne by the U.S. government. Cost share is recommended but not required for this project. **Applicants must be able to ensure cost share is accounted for/tracked through accounting systems and/or supporting documentation (such as Personnel Activity Records, proof of voluntary hours, proof of any purchases for materials being included as cost share, etc.)**

Any costs hare proposed must be appropriately captured within the SF-424A, budget, and budget narrative.

3. Other Eligibility Requirements

- In order to be eligible to receive an award, all organizations must have a Unique Entity Identifier (UEI) issued via SAM.gov as well as a valid registration in SAM.gov. Please see Section D for more information. Individuals are not required to have a UEI or be registered in SAM.gov.
- Applicants are only allowed to submit one proposal per organization. If more than one proposal is submitted from an organization, all proposals from that institution will be considered ineligible for funding. Organizations may form a consortium and submit a combined proposal; however, one organization should be designated as the lead applicant and other organization(s) listed as sub-recipient partner(s).
- Applicants are reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the recipient to ensure compliance with these Executive Orders and laws. This provision must be included in any sub-awards issued under this grant award.

Note: Public International Organizations (PIOs) are excluded from applying to INL grant/cooperative agreement announcements.

D. APPLICATION AND SUBMISSION INFORMATION

Applicants should carefully follow all instructions in this section to ensure their application is formatted properly and includes all required documents. Proposals that do not meet the requirements of this announcement or fail to comply with the stated requirements will be deemed ineligible for review.

1. How to Apply and Submit Questions

This opportunity is posted on www.grants.gov, along with all required application forms and, where applicable, templates for application documents. Applications and all supporting documents must be submitted via www.grants.gov. INL reserves the right to reject any applications submitted through improper channels.

Applicants are encouraged to closely review the NOFO and email questions to the INL points of contact by the deadline listed on the first page(s) of this document. After the question deadline has passed, INL will respond to all questions publicly through a Questions & Answers document uploaded to the Related Documents tab of this opportunity.

2. Required Application Documents

All documents in the following list must be included in your application, unless explicitly listed as optional. If a document includes a page limit, please adhere to that limit in your application. Applicants that do not submit all required documents will be notified via email of their ineligibility after the application deadline.

Standard Application Forms

- ☐ **SF-424 (Application for Federal Assistance – Organizations)**
 - Must be signed by an authorized signatory of the applicant’s organization.
- ☐ **SF-424A (Budget Information for Non-Construction Programs)**
- ☐ **SF-424B (Assurances for Non-Construction Programs) – *Optional***
 - The SF-424B is only required for applicants who are not registered in SAM.gov.

Project Proposal

The proposal should contain sufficient information that anyone not familiar with would understand exactly what the applicant is proposing to do. The following documents may be submitted separately or combined into one document. If combined, please be sure to adhere to the page limits for each section.

- ☐ **Proposal Narrative – *Maximum 20 pages***

Applicants may use their own proposal template, but it must include all the sections below. Refer to Appendix A for additional guidance on drafting a proposal narrative.

 - **Cover Page:** include organization name, project title, requested number of months, target country(ies), point(s) of contact, and requested funding amount.
 - **Table of Contents:** list all documents and attachments with page numbers.
 - **Executive Summary:** Provide a synopsis of the project.
 - **Project Context:** Include an analysis of the issue to be addressed, including why it is important to address, what the main causes of the issue are, and who has power to effect change on the issue; suggested approaches and solutions (with evidence to support suggestions); and suggestions for outcomes, i.e., the specific changes the project could expect to achieve within the period of performance.
 - **Theory of Change & Implementation Plan:** Describe the implementation plan (specific activities to implement suggested solutions); and explain how or why they should result in accomplishment of the outcomes. Projects should be designed such that activities, if implemented according to plan, should result in achievement of the outcomes. The Theory of Change should clearly address why

the outcomes do not exist in practice, and how the project will address those constraints. Finally, discuss likely challenges to implementation, including any risks of harm to project implementers or participants, along with mitigation strategies.

- **Evidence:** The theory of change should demonstrate a clear understanding of where previous relevant interventions have succeeded or failed and demonstrate how those lessons will inform the proposed intervention(s). Projects are also expected to incorporate insights from the evidence on what has been shown to be promising in related areas of the intervention(s). The Center for Evidence-Based Crime Policy provides a good overview of the available systemic reviews in criminal justice policy, linked [here](#). In addition, the National Academies of Sciences, Engineering, and Medicine publishes consensus reports including those on international crime and justice issues such as policing, linked [here](#), that should be reviewed if relevant to the intervention(s). Where feasible, it is highly recommended that projects incorporate research or evaluation components to ensure lessons developed through the course of implementation can inform the broader stakeholder community for future projects.
- **Description of Prior Work:** Provide brief descriptions, including outcomes and deliverables, of any similar projects the organization has implemented.
- **Future Funding Plan/Sustainability:** Briefly discuss the plan for ensuring the sustainability of the project (i.e., that the project continues to have impact beyond the grant period) or note if sustainability is unlikely without continued support. Applicants may also include a brief section outlining how additional funds could potentially be used to expand work into additional activities or countries beyond the initial project period.

☐ **Performance Monitoring Plan**

See Appendix A for more details and instructions. Applicants **MUST** submit the following:

- **Change Map (see template).** Note: The Change Map will eventually include INL Standard Indicators, as determined by grantee responses to the Standard Indicator Form. These do not need to be reflected in the Change Map at the application stage.
- **Illustrative Performance Indicator Reference Sheet (see template)**

Note 1: If full performance monitoring information is not available at the time of the proposal, the applicant should indicate that the Change Map and PIRS are notional. If selected, a final version of the documents will be required as an early deliverable.

Note 2: Grantee must generate quarterly performance reports using INL's performance monitoring system (DevResults). Grantee must submit several forms and templates (see Appendix A) within 30 days of award to enroll in the system. INL will provide user accounts and training for new users.

☐ **Project Risk Analysis**

A template is included under the Related Documents section of this NOFO announcement on www.grants.gov. Refer to Appendix B for additional guidance on drafting a Project Risk Analysis.

☐ **Timeline**

Outline key milestones in the project, project start-up, and closeout, programmatic activities, and monitoring and evaluation activities (e.g., monitoring trips or semi-annual reviews). May be a written schedule and/or a GANTT chart.

Organization, Staff, and Partners

The following documents may be submitted separately or combined into one document. If combined, please be sure to adhere to the page limits for each section.

- ☐ **Biographical Information of Applicant Organization** – *Maximum 4 pages*
 - Introduce the applicant organization, including biographical information such as mission statement, organization size, relevant office location(s), etc.
 - Provide a summary description of past and present operations, demonstrating the applicant’s ability to carry out the project
 - Describe any experience the organization has in the target country or region
 - Confirm whether the organization is a registered business entity within the target country or region
- ☐ **List of Key Personnel** – *Maximum 3 pages*
 - Names, titles, responsibilities, and relevant experience or qualifications of key personnel involved in the management of the project
- ☐ **Partner Information (if subrecipient) is being proposed)** – *Maximum 3 pages*
 - Introduce and provide relevant information about key partner organizations and sub-recipients
 - Briefly describe the division of labor and/or distinct roles and responsibilities among the applicant organization and its partners
 - If proposing a sub-recipient, please briefly describe the applicant organization’s experience related to managing sub-recipients
- ☐ **Letters of Support** – *Optional*
 - If desired, applicants may submit letters of support from project partners, host government entities, or other relevant stakeholders

Project Budget and Cost Documents

- ☐ **Summary and Detailed Budgets**

A proposal budget must be submitted in spreadsheet format (e.g., Microsoft Excel). A template is located under the Related Documents section of this NOFO announcement on www.grants.gov for applicants as a reference. Refer to Appendix C for additional guidance on drafting a proposal budget.

 - One tab of the spreadsheet shall contain the Summary Budget, which lists the OMB-approved budget categories and total estimated cost per category
 - One tab of the spreadsheet shall contain the Detailed Budget, which breaks down the OMB-approved budget categories into individual line items and provides detailed cost estimates per line item
 - If applicable, federal costs and recipient cost share must be reported in separate columns

❑ **Budget Narrative**

The Budget Narrative is a companion document to the summary and detailed budgets and must be submitted in word document format. A template is included under the Related Documents section of this NOFO announcement on www.grants.gov. Refer to Appendix C for additional guidance on drafting a Budget Narrative.

- The Budget Narrative should communicate to INL any budgetary information that is not readily apparent in the detailed budget. Rather than simply repeating with words what is stated numerically in the budget, the Budget Narrative should explain the logic behind the amount budgeted for each line item
- If applicable, proposed recipient cost share must be included in the Budget Narrative, including reference to the source of the cost share

❑ **Indirect Costs**

Negotiated Indirect Cost Rate Agreement (NICRA):

- If the applicant has an approved Negotiated Indirect Cost Rate Agreement (NICRA) and includes NICRA charges in the budget, a copy of the organization's most-recent NICRA **must** be included in the application
- If the applicant is proposing a sub-recipient that has an approved NICRA, and includes NICRA charges in the sub-award budget, a copy of the sub-recipient organization's most recent NICRA **must** be included in the application

De Minimis Rate:

- The applicant can elect to charge the de minimis rate up to 15% of modified total direct costs (MTDC), which is allowable if the organization does **not** have a current agreement. *(Please see Appendix C: Budget and budget narrative for more information regarding the De Minimis Rate.)*
- If the applicant elects to utilize the De Minimis Rate, that rate may be used indefinitely.
- If an award is issued utilizing the de minimis rate and the recipient subsequently negotiates a NICRA, the GO may consider amending the award to reflect the new NICRA rate under the following conditions:
 - If the applicant intends to negotiate a NICRA, the applicant **must** inform the GO during the application period that they plan to negotiate a NICRA, or are in the process of doing so, and would like to amend the award in the future after a rate is finalized.
 - Once the recipient receives a rate, they may submit a written request for a budget realignment. The new rate may only be applied to costs incurred during the effective period of the NICRA.
 - The NICRA **cannot** be applied to costs incurred during a period of performance that is prior to the effective date of the new rate.

Applicant Management Capabilities

INL must assess each potential applicant for organizational risks related to the financial and programmatic management of a federal assistance project.

❑ **History of U.S. Government Federal Assistance Awards**

This document outlines the applicant organization's experience with implementing U.S. government-funded federal assistance awards, including current and completed projects.

- The list **must** include the awarding agency, point of contact, name of the project, start and end dates, and amount of the award.
- If the applicant has never received a U.S. federal assistance award, please list other projects the organization has implemented, including the information requested in the bullet above.

☐ **FY2026 INL Applicant Pre-Award Risk Survey**

This risk survey reviews the applicant organization's financial capacity, policies, and infrastructure. The FY2026 template is included under the Related Documents section of this NOFO announcement on www.grants.gov.

- Please take note of the questions within the survey that request additional documentation. These documents **must** be included in the application.
- Submission of an outdated INL Applicant Pre-Award Risk Survey does **not** satisfy the FY2026 INL Applicant Pre-Award Risk Survey submission requirement.

☐ **Organizational Audit**

- If the applicant organization is required to undergo an audit per 2 CFR 200.501 (Subpart F – Audit Requirements), a complete copy of the organization's most recent audit **must** be submitted. Organizations (domestic and foreign) that expend \$1,000,000 or more in federal awards during their fiscal year **must** submit a single audit report conducted in accordance with 2 CFR 200.514. The submission of financial statements alone does **not** satisfy the audit submission requirement.
- If the applicant organization is not required to undergo an audit (per the regulation cited above), a brief explanation **must** be submitted with the application. This explanation shall include confirmation that the organization is under the threshold for which an audit is required and/or plans for the organization to undergo an audit in the future. A brief explanation can be included in the FY2026 INL Applicant Pre-Award Risk Survey.

3. Document Formatting

Applicants must ensure that their application documents conform to the following requirements:

- The proposal clearly addresses the goals and objectives of this funding opportunity
- All documents are in English
- All budgets are in U.S. dollars
- All pages are numbered
- All documents are formatted to fit 8 ½ x 11 paper, and
- All Microsoft Word documents are single-spaced, 12-point **Times New Roman** font, with a minimum of 1-inch margins.

4. Required Entity and Account Registrations for Applicants

All organizations, whether based in the United States or in another country, must have a Unique Entity Identifier (UEI) and an active registration in SAM.gov. A UEI is one of the data elements mandated by Public Law 109-282, the Federal Funding Accountability and Transparency Act (FFATA), for all Federal awards. An applicant must maintain an active registration while it has a proposal under review by the Department and must continue to keep the registration active for the entire duration of the period of performance of any Federal award that results from this NOFO.

The 2 CFR 200 requires subrecipients to obtain a UEI. Please note the UEI for subrecipients is not required at the time of application but will be required before an award is processed and/or directed to a subrecipient.

Note: The process of obtaining or renewing a SAM.gov registration may take anywhere from 4-8 weeks. Please begin your registration as early as possible.

- Organizations **based in the United States** or that pay employees within the United States will need an Employer Identification Number (EIN) from the Internal Revenue Service (IRS) and a UEI prior to registering in SAM.gov.
- Organizations **based outside of the United States** and that do not pay employees within the United States do not need an EIN from the IRS but do need a UEI prior to registering in SAM.gov.
- **Organizations based outside of the United States that do not intend to apply for U.S. Department of Defense (DoD) awards are no longer required to have a NATO Commercial and Government Entity (NCAGE) code to apply for non-DoD foreign assistance funding opportunities.** If an applicant organization is mid-registration and wishes to remove an NCAGE code from their SAM.gov registration, the applicant should submit a help desk ticket (“incident”) with the Federal Service Desk (FSD) online at www.fsd.gov using the following language: “I do not intend to seek financial assistance from the Department of Defense. I do not wish to obtain an NCAGE code. I understand that I will need to submit my registration after this incident is resolved in order to have my registration activated.”

Organizations based outside of the United States and that DO NOT plan to do business with the DoD should follow the below instructions:

Step 1: Proceed to SAM.gov to obtain a UEI and complete the SAM.gov registration process. SAM.gov registration must be renewed annually.

Organizations based outside of the United States and that DO plan to do business with the DoD in addition to Department of State should follow the below instructions:

Step 1: Apply for an NCAGE code by following the instructions on the NSPA NATO website linked below:

NCAGE Homepage:

<https://eportal.nspa.nato.int/AC135Public/sc/CageList.aspx>

NCAGE Code Request Tool (NCRT):

NCAGE Code Request Tool (nato.int)

Exemptions

An exemption from the UEI and sam.gov registration requirements may be permitted on a case-by-case basis. See [2 CFR 25.110](#) for a full list of exemptions.

Organizations requesting exemption from UEI or SAM.gov requirements must email the point of contact listed in the NOFO at least two weeks prior to the deadline in the NOFO providing a justification of their request. Approval for a SAM.gov exemption must come from the warranted Grants Officer before the application can be deemed eligible for review.

Grants.gov

To submit an application to this NOFO, applicants must register in grants.gov.

- Go to www.grants.gov and select “Register” from the banner at the top of the page.
- This should be the last step of the entity registration processes, completed after obtaining a UEI number, NCAGE/CAGE Code (if applicable), and SAM.gov registration.

Help with grants.gov registrations and application submission:

- Go to the grant.gov support page at <https://www.grants.gov/web/grants/support.html>
- Call +1 800-518-4726
- Email support@grants.gov

Each applicant is responsible for ensuring that their application is correctly submitted through www.grants.gov. INL is **not** responsible for errors resulting from transmission or conversion processes during application submission. If applicants cannot resolve technical issues with the system, they should email the INL points of contact listed on the first page of this NOFO, providing an explanation of the issue and proof of attempts to resolve it (e.g., correspondence with grants.gov support). The INL Grants Office will then determine whether the applicant may submit application materials via email.

5. Funding Restrictions

i. Funding Restrictions for the United Nations Relief and Works Agency (UNRWA)

None of the funds awarded resulting from this Notice of Funding Opportunity may be made available for subawards, direct financial support, or otherwise used to provide any payment or transfer to United Nations Relief and Works Agency (UNRWA).

ii. Certification Regarding Compliance with applicable Federal anti-discrimination laws

If the place of performance or delivery of any award made under this NOFO will be within the United States, applicants are advised that they will be required to certify the following at the time of award:

- 1) Its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government’s payment decisions for purposes of section 3729(b)(4) of title 31, United States Code and;
- 2) It does not operate any programs promoting Diversity, Equity, and Inclusion that violate any applicable Federal anti-discrimination laws. A program promoting Diversity, Equity, and Inclusion means a program whose purpose is to promote preferences based on race, color religion, sex, or national origins, such as in training or hiring.

iii. Certification Regarding Compliance with 20 U.S.C. 1011f and any other applicable foreign funding disclosure requirements

Applicants are advised that IHEs must certify the following at the time of award, and that this certification requirement must be included in any subaward agreements to IHEs:

- 1) Its compliance in all respects with section 1011f of title 20, United States Code, and any other applicable foreign funding disclosure requirements is material for purposes of section 3729 of title 31, United States Code, and for receipt of appropriate Federal grant funds.

iv. Certification of Trafficking in Persons Compliance and Compliance Plan

Applicants are advised that they will be required to certify the following at the time of award **for awards where the estimated value of services to be performed outside the United States exceeds \$500,000:**

- 1) To the best of the Recipient's knowledge, neither the Recipient, nor any subrecipient, contractor, or subcontractor of the Recipient or any agent of the recipient or of such a subrecipient, contractor, or subcontractor, is engaged in any of the activities described in [2 CFR 175.105\(a\)](#);

The recipient has implemented a Trafficking in Persons compliance plan to prevent activities described in [2 CFR 175\(a\)](#) and is compliant with this plan; and the compliance plan must follow the minimum requirements described in 2 CFR 175(b)(5).

- 2) That the Recipient has and will implement procedures to prevent activities described in [2 CFR 175.105\(a\)](#) and to monitor, detect, and terminate any subrecipient, contractor, subcontractor, or employee of the recipient engaging in these activities.

Recipients do not need to submit a copy of the plan. However, they must provide it to the Grants Officer upon request, and as appropriate, must post the useful and relevant contents of the plan or related materials on their website and at the workplace. Recipients must re-certify on an annual basis for the entire award period of performance.

- v. Prohibition on Unmanned Aircraft Systems (UAS). If your project involves the purchase or use of an UAS, see this [link](#) or requirements and information you must include in your application
- vi. Promoting Human Flourishing in Foreign Assistance (PHFFA)

Applicants for foreign assistance awards should be aware of requirements in 2 CFR Part 602, 603, and 604.

These policies are referred to collectively as the Promoting Human Flourishing in Foreign Assistance (PHFFA) Policy.

602: The award term imposes certain abortion-related requirements on foreign nongovernmental organizations (NGOs), United States NGOs, public international organizations, foreign governments, and parastatals.

603: The award term imposes certain requirements relating to gender ideology on foreign nongovernmental organizations (NGOs), United States NGOs, international organizations, foreign governments, and parastatals.

604: The award term imposes certain requirements relating to discriminatory equity ideology on foreign nongovernmental organizations (NGOs), United States NGOs, international organizations, foreign governments, and parastatals.

The Department recognizes there are costs associated with these policies. Potential one-time and recurring costs the Department identifies for recipients and grantees are for familiarization with the policy, development and delivery of organizational training and implementation guidance, routine compliance monitoring, and recordkeeping and reporting requirements.

E. APPLICATION REVIEW INFORMATION

1. Technical Evaluation Criteria

A technical evaluation committee, using the criteria shown in this Section, will evaluate the applications. The various functional elements of the technical criteria are assigned weighted scores, so that the applicants will know which areas require emphasis in the preparation of applications.

Where technical applications are considered essentially equal, cost may be the determining factor. Applicants should note that these criteria serve as the standard against which all applications will be evaluated and serve to identify the significant matters which applicants should address in their applications.

The relative importance of each criterion is indicated by the number of points assigned. A total of 100 points is possible.

Project Analysis & Design – Total Possible Points: 55

- Analysis of the problem is insightful and accurate. Insightful analysis includes a thorough discussion of the main causes and scope of the issue the project seeks to address and discussion of who has power to effect change on the issue (10)
- Suggested approaches and solutions (i.e., the theory of change) are: (10)
 - Specific and clear;
 - Based on evidence-based research, learning, or experiential analysis; and
 - Appropriate given the problem, its causes, and its scope.
 - Demonstrates understanding of Morocco's existing forensic infrastructure, including DGSN's ISO17025-accredited laboratory and national preservation room system
- Proposed implementation plan is: (20)
 - Aligned with suggested approaches and solutions;
 - Feasible given timeline, resources, and context; and

- Designed such that activities, if implemented according to plan, should result in achievement of outcomes.
 - Demonstrates realistic coordination mechanisms with DGSN and the Higher Institute of Security Sciences
- Integration and complementarity between training and mobile facility components is clearly articulated, demonstrating how the two parts reinforce each other (5)
- Description of likely challenges to implementation plan, including risks of harm to organization staff, project participants, and/or others, is thorough and mitigation strategies are appropriate (5)
- Analysis and planning for sustainability is realistic (5)

Program Monitoring and Risk – Total Possible Points: 20

- Change Map includes quantitative and concrete (i.e., it is clear what to count or measure) indicators demonstrating applicant's ability to eventually monitor the most important outcomes (8)
- Illustrative Performance Indicator Reference Sheet demonstrates a thorough plan for data collection for the outcome indicators (7)
- Risk assessment is thorough and realistic, addresses challenges in the operating environment (including security considerations, procurement/customs challenges, and Leahy vetting requirements), and proposes adequate strategies to mitigate risks to the project (5)

Institution's Record and Capacity Rating – Total Possible Points: 15

- The applicant demonstrates an institutional record of successful programs in Morocco and/or the region, specifically in forensic science, law enforcement training, or related technical capacity building (4)
- The applicant demonstrates deep familiarity with Morocco's forensic landscape, DGSN's national forensic laboratory, its ISO17025 accreditation process, and the national system of preservation rooms (3)
- Professional experience of staff and institutional resources are adequate and appropriate to achieve the project's objectives, including demonstrated expertise in forensic science curriculum development, training delivery, and procurement/operationalization of specialized equipment (3)
- The roles and responsibilities are clearly delineated among staff and partners, including coordination mechanisms with DGSN (2)
- Applicant is a current/former INL grantee and they successfully manage/managed the project OR the applicant has not worked with INL previously and demonstrates experience in managing similar-sized projects involving both training and equipment procurement components (2)
- Applicant submits copies of organization-wide policies and procedures on Preventing Sexual Exploitation and Abuse (PSEA)/Do No Harm or explains how the applicant plans to develop such policies and procedures, which should also apply to sub-recipients. (1)

Cost Effectiveness – Total Possible Points: 10

- Activity-related costs are realistic, appropriate, and clearly linked to project objectives, with particular attention to mobile facility procurement costs and training delivery costs (4)
- Personnel costs (e.g., staff salaries, contractor rates, and honoraria) are reasonable given the amount of work and oversight needed to manage the project (3)
- Administrative costs (e.g., staff travel, supplies, office costs) are necessary, justified, and in good proportion to direct activity costs (3)

2. Indirect Costs

If two or more applications receive equivalent scores based on the evaluation criteria outlined in this NOFO, preference will be given to the applicant with the lower indirect cost rate, as consistent with Executive Order 14332, Section 4(b)(iii). This preference will only be applied as a tie-breaking mechanism and does not supersede the primary evaluation criteria.

3. Review and Selection Process

INL first reviews all submitted applications for technical eligibility, based on the list of required documents in Section D: Application and Submission Information. All technically eligible applications are then passed to a review committee, which will evaluate the applications against the Technical Evaluation Criteria listed in the previous sub-section. The application(s) selected by the review committee are then presented to INL management and the Grants Officer for approval.

INL will notify successful applicant(s) via email and pass along any conditions, recommendations, or questions from the review committee. INL will notify unsuccessful applicants via email after an award has been issued to the successful applicant(s); therefore, this notification process may take several months.

INL reserves the right to fund any number of applications or none of the applications submitted and will determine the resulting level of funding for each award(s).

4. Risk Review

i. Risk Factors – must include

Under the merit review as required by 2 CFR 200.206, prior to making a Federal Award the Department will review and consider the following risk factors:

- Financial stability
- Management systems and standards
- History of performance
- Audit reports and findings
- Ability to effectively implement requirements
- Morocco-specific technical expertise and DGSN relationships
- Complex dual-component project management and procurement capacity

ii. Responsibility/Qualification Information in SAM.gov (formerly FAPIIS)

The Federal awarding agency, prior to making a Federal award with a total amount of Federal share greater than the simplified acquisition threshold, is required to review and consider any information about the applicant that is in the U.S. government designated integrity and performance system accessible through SAM.gov (see 41 U.S.C. 2313)

An applicant can review and comment on any information in the responsibility/qualification records available in SAM.gov.

Before making decisions in the risk review required by 2 CFR 200.206, the Department will consider any comments by the applicant, along with information available in the responsibility/qualification records in SAM.gov.

F. AWARD ADMINISTRATION INFORMATION

1. Federal Award Notices

The award or cooperative agreement will be written, signed, awarded, and administered by the Grants Officer. The award agreement is the authorizing document, and it will be provided to the recipient for review and counter-signature. The recipient may only start incurring project expenses beginning on the start date shown on the award document signed by the Grants Officer.

If a proposal is selected for funding, the Department of State has no obligation to provide any additional future funding. Renewal of an award to increase funding or extend the period of performance is at the discretion of the Department of State.

Issuance of this NOFO does not constitute an award commitment on the part of the U.S. government, nor does it commit the U.S. government to pay for costs incurred in the preparation and submission of proposals. Further, the U.S. government reserves the right to reject any or all proposals received.

Unsuccessful applicants: Unsuccessful applicants will be notified by October 2026 via email.

Payment Method: Recipients will be required to request payments by completing form SF-270—Request for Advance or Reimbursement and submitting the form to the Grants Officer.

Recipients may not draw down funds without the affirmative authorization of the Department of State. In addition, recipients must submit, with each SF-270 payment request, a detailed payment breakdown justifying the request.

2. Administrative and National Policy Requirements

Before submitting an application, applicants should review all the terms and conditions and required certifications which will apply to this award, to ensure that they will be able to comply. These include:

In accordance with the Office of Management and Budget's guidance located at 2 CFR part 200, all applicable Federal laws, and relevant Executive guidance, the Department of State will review and consider applications for funding, as applicable to specific programs, pursuant to this notice of funding opportunity in accordance with the following:

- [Guidance for Grants and Agreements in Title 2 of the Code of Federal Regulations](#) (2 CFR), as updated in the Federal Register's 89 FR 30046 on April 22, 2024, particularly on:
 - Selecting recipients most likely to be successful in delivering results based on the program objectives through an impartial process of evaluating Federal award applications (2 CFR part 200.205),
 - Promoting the freedom of speech and religious liberty in alignment with *Promoting Free Speech and Religious Liberty* (E.O. 13798) and *Improving Free Inquiry, Transparency, and Accountability at Colleges and Universities* (E.O. 13864) (§§ 200.300, 200.303, 200.339, and 200.341),
 - Providing a preference, to the extent permitted by law, to maximize use of goods, products, and materials produced in the United States (2 CFR part 200.322), and
 - Terminating agreements pursuant to the U.S. Department of State Standard Terms and Conditions, including, to the greatest extent authorized by law, if an award no longer effectuates the program goals or agency priorities (2 CFR part 200.340). For the avoidance of doubt, the Department has sole discretion over the determination that an award no longer effectuates program goals or agency priorities, and this provision permits awards to be terminated at the Department's convenience, including when it determines that the award no longer advances the national interest.
- [2 CFR 25 - UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT](#)
- [2 CFR 170 - REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION](#)
- [2 CFR 175 - AWARD TERM FOR TRAFFICKING IN PERSONS](#)
- [2 CFR 182 - GOVERNMENTWIDE REQUIREMENTS FOR DRUG-FREE WORKPLACE \(FINANCIAL ASSISTANCE\)](#)
- [2 CFR 183 - NEVER CONTRACT WITH THE ENEMY](#)
- [2 CFR 600 – DEPARTMENT OF STATE REQUIREMENTS](#)
- [U.S. DEPARTMENT OF STATE STANDARD TERMS AND CONDITIONS](#)
- Recipients must comply with all applicable Executive Orders A searchable list can be found in the Federal Register: <https://www.federalregister.gov/>

3. Program-Specific Requirements

Risk Analysis and Management (RAM) Vetting

Applicants are advised that a condition of this award is passing vetting that evaluates the risk that funds may benefit terrorists or their supporters. Applicants may be asked to submit information required by DS Form 4184, *Risk Analysis Information* about their company and its principal personnel. Vetting information is also required for all sub-award performance on assistance awards identified by DOS as presenting a risk of terrorist financing. Failure to submit information when requested, or failure to pass vetting, may be grounds for rejecting your proposal.

State Department Leahy Amendment Vetting Requirements

Funds provided under this award will be subject to Section 620M of the Foreign Assistance Act of 1961, as amended, a provision titled “Limitation on Assistance to Security Forces” (the “Leahy Amendment”). Subsection (a) of that provision states: “(a) In General.—No assistance shall be furnished under this Act [the Foreign Assistance Act] or the Arms Export Control Act to any unit of the security forces of a foreign country if the Secretary of State has credible information that such unit has committed a gross violations of human rights.” Accordingly, none of the funds under this award may be used to provide training or other assistance to any unit or member of the security forces of a foreign country if the Department of State has credible information that such unit or individual has committed a gross violation of human rights.

The recipient will be required to exercise due diligence to ensure compliance with the Leahy provision and State Department policy, and to cooperate with the State Department in implementation of the Leahy requirement for funds under this award. The Department implements the Leahy requirement by vetting units or individuals proposed for training or other assistance to check for credible information of a gross violation of human rights by such units or individuals. To facilitate State Department vetting, the Recipient must provide the required information for proposed participants at least sixty (60) calendar days prior to commencing award activities. This information should be submitted to the U.S. Embassy in the country where the award will be implemented in order to initiate Leahy vetting procedures.

4. Reporting

Reporting Requirements: Recipients will be required to submit financial reports and program reports. The award document will specify what reports are required and how often these reports must be submitted. Each financial report must include:

- Cumulative expenditures by budget category (Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Other Direct Costs, and Indirect Costs)
- Comparison of actual expenditures to approved budget
- Detailed explanation of any significant variances (typically defined as +/- 10% from budgeted amounts)
- Updated pipeline of anticipated expenditures for the next quarter
- Documentation of any cost share contributions (if applicable)
- Breakdown of expenditures by Foreign Assistance Data Review (FADR) data elements as specified in the award

A **final financial report** is due **120 days after the project end date** and must include a complete accounting of all project expenditures and any program income generated.

Program Narrative Reports: Recipients must submit **program narrative reports** through INL's DevResults performance monitoring system.

- **Narrative summary** of activities completed during the reporting period, organized by project objective (approximately 3-5 pages)
- **Progress toward outcomes**, including quantitative data for all performance indicators in the approved Change Map
- **Success stories or case studies** demonstrating project impact (at least one per quarter)
- **Challenges encountered** and mitigation strategies implemented

- **Upcoming activities** planned for the next quarter
- **Coordination and partnerships**, including meetings with DGSN, U.S. Embassy, or other stakeholders
- **Participant data**, including number of trainees, disaggregated by gender, rank, and geographic location
- **Equipment procurement and deployment updates** (for mobile facility component), including procurement status, delivery timelines, installation progress, and operational testing results
- **Photos and documentation** of training activities, mobile facility deployment, and other key milestones (minimum 5-10 photos per quarter with captions)
- **Updated risk assessment**, noting any new risks or changes to existing risk mitigation strategies

A **final program narrative report** is due **120 days after the project end date** and must include:

- Comprehensive summary of all project activities and achievements
- Final data for all performance indicators with comparison to baseline and targets
- Lessons learned and recommendations for future programming
- Sustainability plan implementation status and prospects for continued impact
- Complete documentation of all deliverables (curricula, training materials, SOPs, equipment manuals, etc.)

DevResults System Requirements:

- Within 30 days of award, recipients must complete the following to enroll in INL's DevResults performance monitoring system:

Additional Reporting Requirements:

Annual Inventory Reports (if applicable): If the project includes equipment purchases valued at \$10,000 or more per unit, recipients must submit an annual inventory report listing all equipment, its location, condition, and use. Due annually on the anniversary of the award start date.

Procurement Reports: For the mobile facility procurement, recipients must submit:

- **Procurement plan** within 60 days of award, detailing specifications, vendor selection process, and timeline
- **Monthly procurement status updates** during the procurement phase
- **Delivery and acceptance report** upon mobile facility handover to DGSN, including inventory, inspection results, and signed acceptance documentation

Ad Hoc Reporting: Recipients should be prepared to respond to ad hoc information requests from INL or the U.S. Embassy.

Foreign Assistance Data Review: As required by Congress, the Department of State must make progress in its efforts to improve tracking and reporting of foreign assistance data through the Foreign Assistance Data Review (FADR). The FADR requires tracking of foreign assistance activity data from budgeting, planning, and allocation through obligation and disbursement. Successful applicants will be required to report and draw down federal funding based on the appropriate FADR Data Elements, indicated within their award documentation. In cases of more than one FADR Data Element, typically program or sector and/or regions or country, the successful applicant will be required to maintain separate accounting records.

Applicants should be aware of the post award reporting requirements reflected in [2 CFR 200 Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters](#).

Branding and Marking

The Department of State, its programs, and U.S. Government funding and assistance should be easily identifiable to the Department's global audiences.

Recipients of federal assistance awards must follow the branding guidance published at [Guidance for Contracts and Grants - U.S. Department of State Brand System](#). Branding policy exceptions are outlined in the U.S. Department of State Foreign Affairs Manual [10 FAM 416, Policy Exceptions](#).

For more information, visit: <https://brand.america.gov/>

APPENDIX A: PERFORMANCE MONITORING PLAN

Monitoring is the ongoing collection and analysis of information to inform project management and decision making. A monitoring plan is an agreement between stakeholders about how, when, and by whom the intervention's expected outcomes will be measured, and how measurement will inform decisions.

Requirements for INL Performance Monitoring are met through three documents:

1. Change Map;
2. Performance Indicator Reference Sheet; and
3. Performance Monitoring Reports generated using the INL DevResults system.

The INL Change Map serves to document in very specific terms the results a project is trying to achieve (i.e., goals and objectives), key implementation steps needed to achieve the results (i.e., activities), and indicators to monitor progress (both for implementation and results). The Change Map is intended to be a living document that is updated as new information is learned and plans change accordingly. Indicators may be updated at any time during the project's period of performance, so long as these changes do not require any changes to the Scope of Work, Award, or Terms and Conditions. If the Change Map is not final at the time of award, it is due as an early deliverable within 60 days of award.

The Performance Indicator Reference Sheet (PIRS) provides detailed information for each indicator in the Change Map, excluding INL Standard Indicators. (Standard Indicators are assigned based on grantee responses to the Standard Indicator Form). They are included in the Change Map. They should not be included in the PIRS.) An illustrative PIRS is a required component of a project proposal. A complete PIRS, with full information for every indicator, is required as an early project deliverable due within 60 days of award. The PIRS may be modified as needed over the life of the project.

The INL DevResults System includes two components: an online database (DevResults) and a companion application that produces summary reports in document form for submission to MyGrants and other systems of record. INL will set up reporting templates for the project that reflects the applicable INL Standard Indicators (as assigned by the Standard Indicator Form), the Change Map, PIRS, and a set of standard narrative questions. Grantee enters quantitative indicator data and narrative information into the database, then uses the companion application to generate a document report based on the information entered into the database. INL will provide user accounts for grantees and training for new users. There is no cost to the grantee to use DevResults. To begin reporting in the system, grantees must complete the following, INL-provided forms within 30 days of award:

1. New User Form
2. Activities, Milestones, and Deliverables Table
3. Standard Indicator Form

APPENDIX B: PROJECT RISK ANALYSIS

Risks are unavoidable – all programs inherently contain both internal and external risks. However, with proper identification and management, risks can be prepared for, minimized or mitigated. The purpose of a risk analysis is to identify the internal and external risks associated with the proposed project in the application, rate the likelihood of the risks, rate the potential impact of the risks on the project, and identify actions that could help mitigate the risks. A risk analysis should not be considered a one-time exercise or a static document.

INL defers to organizations to conduct adequate risk analysis and remediation for all its operations and advises that risk analysis and remediation occur throughout the life of a program and should result in revisions to risk analysis documents and processes as necessary. Applicants should incorporate all assumptions and external factors identified in the Monitoring Plan and Proposal Narrative into the risk analysis. Applicants should rate the likelihood of a risk and potential impact of the risk as “high”, “medium”, or “low.”

The safety and security of recipients and beneficiaries are of utmost importance. INL requires all recipients to conduct thorough risk assessments and take all actions necessary in accordance with those assessments to mitigate those risks. Applicants should identify risks to staff, implementers, participants, or their communities, in alignment with [Do No Harm principles](#). Besides political and environmental factors, risks may include domestic violence, sexual exploitation and abuse, and other forms of physical, psychological, economic, or social backlash against beneficiaries. They may also include unintended power shifts within or between communities, local competition over program funds and opportunities, unintended crowding out of local civil society actors, or “brain drain” of their own staff or members. INL does not take responsibility for the risks incurred by any recipient.

If available, applicants should submit copies of any organization-wide policies and procedures on Do No Harm and Preventing Sexual Exploitation and Abuse (PSEA). If such policies are not available, applicants should either explain the organization’s plan for developing such policies and procedures or clearly describe how they will follow Do No Harm principles and prevent sexual exploitation and abuse from occurring during their program. If not already explained in its policies and procedures, applicants should outline in its proposal how it will work with and support any sub-grantees who do not yet have Do No Harm and PSEA policies and procedures to develop and apply them over the course of the program.

INL has included a template for the Project Risk Analysis in the Related Documents tab of the NOFO announcement on grants.gov. For more information about the Risk Analysis, please see 2 CFR 200.519.

APPENDIX C: APPLICABLE COST PRINCIPLES, BUDGET, AND BUDGET NARRATIVE

A. Cost Principles and Regulatory Requirements

Eligible applicants **must** adhere to the cost principles and regulatory requirements applicable to their organization type, as specified in Section C. Eligibility Information and detailed below.

Organization Type	Applicable Administrative Requirements
U.S. non-Federal and non-profit entities and educational institutions	• 2 CFR § 200, Subparts A through F apply • Cost principles governed by 2 CFR 200, Subpart E
Foreign non-profit entities and educational institutions	• 2 CFR § 200, Subparts A through E apply • Cost principles governed by 2 CFR 200, Subpart E

B. Budget Requirements

The following budget requirements apply to eligible applicants as specified in Section C. Eligibility Information:

- Costs **must** be necessary, reasonable, and allocable to the Federal award in accordance with [2 CFR 200.400](#) and applicable cost principles
- Recipient expenditures **must** follow the guidelines for determining allowable costs presented in the 2 CFR 200

Note: If your organization type is **not** listed above or in Section C. Eligibility Information, you are **not** eligible to apply for this funding opportunity.

C. Budget Proposal

Complete budget proposals should include a Summary Budget; Detailed Budget; and Sub-recipient Detailed Budget(s), if applicable. The Summary Budget and Detailed Line-Item Budget should be combined in one spreadsheet document. They should be organized according to the OMB-approved budget categories:

- Personnel
- Fringe Benefits
- Travel
- Equipment
- Supplies
- Contractual

- Construction
- Other Direct Costs
- Indirect Costs

If proposing sub-recipient(s), applicants should include detailed sub-recipient budget(s) as additional tabs within the budget spreadsheet. These budgets should follow the same formatting as the primary budget proposal, including all OMB-approved budget categories.

D. Budget Narrative

The Budget proposal provides a numeric-based description of costs under the project. The Budget Narrative is a critical companion document to the Budget that provides numeric and narrative descriptions of each cost item included in the Budget.

All costs included in the project, whether federal or recipient cost share, must be allowable, allocable, reasonable, necessary, and consistent with OMB guidelines. The applicant should keep this in mind when drafting the Budget Narrative, as INL will reference both the Budget and Budget Narrative to determine whether proposed costs fit these requirements.

Category A. Personnel

Staffing of direct employees should be appropriate to the successful implementation of the proposal and cost should conform to the requirements identified in 2 CFR 200.430. This section should include all staff from the applicant organization that will work on this project.

- Identify staff by name, where possible, and position title and include a brief description of duties.
- List the annual or monthly salary of each position, their level of effort (i.e., percentage of time working on project), and number of months or years they will work on the project.
- If applicable, separate personnel by location (e.g., headquarters staff and field office X staff)
- Consultants or contractors hired through a contractual agreement to assist with the project must be included under section F. Contractual, not section A. Personnel.

Category B. Fringe Benefits

Fringe Benefits are the non-wage compensation provided to employees in addition to their normal wages or salaries. Benefit costs should be listed separately from salary costs with an explanation of how benefits are calculated for each category of employee (specify type and rate) as well as whether the benefit is required by law, an established policy of the non-federal entity, or a non-federal entity-employee agreement. Common examples include health insurance, vacation and sick leave, and employer-paid taxes. Fringe benefit application must be consistent with organization's written policy.

- Explain how benefits are computed for each category of employee
- Specify the type of benefit and rate. If applicable, reference rates are found in NICRA.

Category C. Travel

Travel costs include expenses for transportation, lodging, subsistence, and related items incurred by direct employees who are in travel status on official business for the non-federal entity or participating in program activities conducted by the non-federal entity. This category outlines travel planned for staff.

- **Domestic and International Airfare**

- Indicate origin and destination (city and country), number of travelers, number of trips each, unit cost per round trip, and purpose.
- All travel must be booked with economy class fares only.
- Where applicable, travel should comply with the Fly America Act. More information is located here: <http://www.gsa.gov/portal/content/103191>.

- **In-Country Travel**

- Indicate origin and destination cities, mode of transportation, number of travelers, and unit cost per traveler per trip.

- **Per Diem**

This includes lodging, meals and incidentals (M&IE) for staff and participant travel.

- Rates of maximum allowances for U.S. and foreign travel are located here: <https://www.gsa.gov/travel/plan-book/per-diem-rates>
- Per diem rates must follow the organization's own policy; however, institutions may use official government per diem rates as reference.
- Per diem rates may be prorated and/or removed if the project is paying for refreshments and/or meals for participants (e.g., while attending a workshop or conference).

Category D. Equipment

Equipment is defined as an item with a per-unit cost of \$10,000 or more and a service life of more than one year. This includes information technology systems. If the item meets these criteria, all federal procurement policies and procedures must be followed. If an item does not meet these criteria, it should be listed as a supply item under Category E.

- Provide a description and justification for all equipment, breaking down the total cost into its components where possible.
- Specify whether the equipment will be purchased or rented.

Category E. Supplies

Supplies are defined as an item with a per-unit cost of less than \$10,000. Materials and supplies including the cost of computing devices, should be reasonable and necessary for the implementation of the proposal and conform to the 2 CFR 200.314. Supplies include tangible items (e.g., toner, laptops, paper) and intangible items (e.g., computer software and licenses) used to manage the project and activities.

- List items separately, including a brief description and justification for the item, number of units, and unit cost.
- For electronic supplies (e.g., mobile phones and laptops), specify which staff will receive the items and the programmatic need.

Category F. Contractual

Contractual: Describe any subawards to non-profit partners that will help carry out the program activities. Also describe goods and services that the applicant plans to acquire through a contract with a vendor.

- **Subawards**

A subaward means an award provided by the applicant as a pass-through entity to a subrecipient for the subrecipient to carry out a part of the Federal award. A subaward is not payment for the contract of goods or services. See 2 CFR 200.330 for the subaward and contractor determinations.

- Each subaward should be listed as a line within the main budget and be supported by a separate detailed line-item breakdown explaining specific services in a separate tab in the excel workbook. Subaward budgets should include the same level of detail for personnel, fringe benefits, travel, equipment, supplies, other direct costs, and indirect costs required of the direct applicant.
- For simple subawards, the applicant may elect to include the subaward's line items within the contractual section of the Budget Narrative; for more complex subawards, the applicant should include the subaward's line items at the end of the Budget Narrative.
- All proposed subrecipients are required to have a Unique Entity Number (UEI) prior to receiving funding. Please note: the UEI for subrecipients is not required at the time of application but will be required before an award is processed and/or directed to a subrecipient. An active SAM.gov registration is not required for subrecipients.

- **Fixed Amount Subawards (FAA subawards)**

FAA subawards up to the simplified acquisition threshold of \$500,000 may be executed with prior written approval from the INL Grants Officer, per 2 CFR 200.332. Per 2 CFR 200.201, fixed amount subawards may be used if:

- If the project scope is specific and if adequate cost, historical, or unit pricing data is available to establish a fixed amount award based on a reasonable estimate of actual cost.
 - Payments are based on meeting specific requirements of the award. Accountability is based on performance and results.
 - At the completion of the fixed amount award, the organization must certify in writing that the project or activity was completed, or the level of effort was expended. If the required level of activity or effort was not carried out, the amount of the fixed amount award must be adjusted.

Please note: Fixed Amount subawards must be stated in the budget and budget narrative at the time of application. ***It is the applicant's responsibility to ensure that the proposed subgrantees are eligible for U.S. government funding.***

- **Consultant Fees and Contracts**

These include payments to contractors/consultants for the purpose of obtaining goods or services for the non-federal entities own use and creates a procurement relationship. Common examples include lecture fees, honoraria, travel and per diem for outside speakers or independent evaluators, and subject-matter expert consultants.

- Describe the nature of the contract/consultancy and list number of people and rates
- Fees and rates should be consistent with the level of experience and based on fair market value.
- Fees and honorarium should not exceed \$784.62/day per person, effective October 1, 2025. The 2025 rates will apply to all NOFOs issued after October 1, 2025, until amended. (Note: The designated INL GO can negotiate final fees and rates during the review process of an award and prior to issuance of an award.)

Please note: Organizations must adhere to their own documented procurement procedures, which must reflect applicable U.S. State, local, and tribal laws and regulations, provided that the procurements conform to applicable U.S. Federal law and the standards identified in 2 CFR 200.318 through 2 CFR 200.326.

Category G. Construction

Due to the nature of INL programs, construction costs are not allowable or applicable.

Category H. Other Direct Costs

Other direct costs are any costs not included in the other categories. This category may include the entity's operating expenses that are directly linked to the award but not included as an indirect cost.

- For shared costs (e.g., office rent, utilities, Wi-Fi, etc.), justify the percentage of the total cost that is being charged to this project.
- Participant support costs including stipends, subsistence allowances, travel allowances, registration fees, per diem
- Items may include venue rentals, catering costs, or other activity related costs.
- Audit costs can be included if they are not covered by indirect costs. Only the portion of an organizational audit cost associated with this project should be charged to this project.
- Avoid using vague wording such as “miscellaneous”, “other”, “etc.”, and “contingency fund”.

Category I. Total Direct Costs

This category simply adds together the totals of all previous categories (A through H) to provide a summary of all direct costs. No additional narrative information is necessary for this category.

Category J. Indirect Costs

Indirect costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. These are costs that cannot be linked directly to the program activities, such as overhead costs needed to help keep the organization operating. The organization's elected methodology must be used consistently for all federal awards.

Indirect costs can be included in the budget under one of the following methods:

- **Negotiated Indirect Cost Rate Agreement (NICRA)**
Applicants with an established NICRA may charge their approved indirect rate(s).
 - Indicate the rate(s) and the base(s) to which they are applied (e.g., all direct costs, to wages and salaries only, etc.)
 - If an applicant is electing to charge a rate lower than their approved NICRA, an explanation should be provided within the Budget Narrative.
- **De Minimis Rate**
Applicants that have never received a NICRA can charge a de minimis rate up to 15% of modified total direct costs (MTDC) to cover indirect expenses.
 - MTDC includes “all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward (regardless of the period of performance of the subaward)”
 - MTDC excludes “equipment, capital expenditures, charges for patient care, rental costs, tuition reimbursement, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$50,000”. Other items may only be

excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

- Justify the MTDC calculation and outline which costs the applicant is proposing to be included within the MTDC base.
- 15% of MTDC is the maximum allowable, but anything below 15% is acceptable if voluntarily offered by the applicant.

Before grants are awarded, INL reserves the right to reduce, revise, or increase proposal budgets in accordance with the needs of the INL program and availability of funds.

Cost Share

Cost Share is the portion of program costs not borne by the Federal Government. Cost sharing may take the form of allowable direct or indirect costs offered by the applicant and/or in-country partners. Applicants should consider all types of cost sharing, including in-kind and public-private partnerships. Additional information on cost share can be found in 2 CFR 200.306. Common examples include the use of office space owned by other entities; donated supplies and equipment; and activities and services conducted by qualified volunteers.

- Line items that include cost share should be identified as such within the Budget Narrative and include the same level of detail requested within this Appendix for federal expenses.
- Monetary values should be assigned to each cost-share line item, in accordance with 2 CFR 200.306.
- **Funding from other U.S. government entities or programs does not constitute cost sharing.**

Please note: INL programs do not require cost share, but if it is included the recipient must maintain written records to support all allowable costs that are claimed as its contribution to cost-share, as well as costs to be paid by the Federal government. Such records are subject to audit. In the event the recipient does not meet the minimum amount of cost-sharing as stipulated in the recipient's budget, INL's contribution may be reduced in proportion to the recipient's contribution.

E. Budget Allowances and Restrictions:

Program Income

Recipients must report any income generated by the project, also known as "program income." Program income earned during the project period shall be retained by the recipient and, in accordance with the terms and conditions of the award, shall be addressed in one or more of the following ways:

- Added to the award total and used to further program objectives
- Used toward the recipient's cost sharing requirement
- Deducted from the total allowable costs in order to determine the net allowable costs for the award

Cost Share

If a resulting federal award includes recipient cost share, the recipient must maintain written records to support all allowable costs that are claimed as its contribution to cost share. Such records are subject to audit. In the event the recipient does not meet the minimum amount of cost sharing as stipulated in the recipient's budget, INL may reduce the federal share of the award in proportion to the recipient's actual cost share contribution.

Considered Costs

INL will consider approval of the following (non-exhaustive) list of expenses:

- External evaluation to assess the project's impact
- Internal evaluation conducted by the grantee
- Audit for the recipient organization or specific project
- Visa fees, immunizations, and medical insurance necessary for travel under the project
- English translations for reporting, relevant documents, or events
- Training for project staff related to monitoring and evaluation, financial management, and other skills necessary to effectively manage the project

Unallowable Costs

The following (non-exhaustive) list of expenses are not allowed in INL grants and cooperative agreements and should not be included within the proposed budget:

- Projects designed to advocate policy views or positions of foreign governments or views of a particular political faction
- Alcoholic beverages
- Buying or leasing land
- Direct support or the appearance of direct support for individual or single-party electoral campaigns
- Duplication of services immediately available through municipal, provincial, or national government
- **Travel, personnel, administrative, or other costs for USG employees and contractors—including full-time employees (Foreign or Civil Service personnel), third-party contractors (TPCs), Personal Services Contractors (PSCs), Locally Employed Staff (LE Staff), or When Actually Employed (WAEs).**

INL Grants Officer Specific Approvals

The following list of expenses will require the pre-approval of an INL Grant Officer:

- Program income for the grantees and/or subrecipients (Note: Program income is defined as "gross income earned by a recipient that is directly generated by a sponsored activity or earned as a result of the award". Program income must be identified, appropriately documented, and the resulting revenue and expenses properly recorded and accounted for. Program Income must be pre-approved by the Grants Officer.)
- Expenses incurred before or after the award period of performance, unless prior written approval is given by INL Grants Officer
- Costs of entertainment, including amusement, diversion, and social activities, except where these costs have a demonstrable programmatic purpose and are authorized by INL
- Construction

Additional Notices

The applicant is reminded that funds provided under this agreement must be used in a manner fully consistent with U.S. law.

The applicant will be responsible for complying with all applicable tax treaties and federal, state, and local laws on tax withholding and reporting for program participants.