

U.S. Department of Health and Human Services



Health Resources & Services Administration

NOTICE OF FUNDING OPPORTUNITY

Fiscal Year 2023

Maternal and Child Health Bureau

Office of Epidemiology and Research

National Maternal and Child Health Data Resource Center

Funding Opportunity Number: HRSA-23-082

Funding Opportunity Type(s): Competing Continuation, New

Assistance Listings Number: 93.110

Application Due Date: November 16, 2022

Ensure your SAM.gov and Grants.gov registrations and passwords are current immediately!

HRSA will not approve deadline extensions for lack of registration.

Registration in all systems may take up to 1 month to complete.

Issuance Date: August 18, 2022

Jessica Minnaert, MPH

Project Officer, Office of Epidemiology and Research

Phone: (301) 945-3496

Email: JMinnaert@hrsa.gov

See [Section VII](#) for a complete list of agency contacts.

Authority: 42 U.S.C. § 701 (a)(2) (Title V, § 501(a)(2) of the Social Security Act)

508 COMPLIANCE DISCLAIMER

Note: Persons using assistive technology may not be able to fully access information in this file. For assistance, email or call one of the HRSA staff listed in [Section VII. Agency Contacts](#).

EXECUTIVE SUMMARY

The [Health Resources and Services Administration \(HRSA\)](#) is accepting applications for the fiscal year (FY) 2023 National Maternal and Child Health Data Resource Center (DRC). The purpose of this program is to support the [Title V Maternal and Child Health Services \(MCH\) Block Grant](#) programs and other MCH partners in accessing and effectively utilizing national and state level [National Survey of Children's Health \(NSCH\)](#) data to inform policy and practice. Additionally, the purpose of the DRC is to support broad access to and utilization of the NSCH data through an easy-to-use web platform which provides a user-defined query system for point-and-click access to state and national estimates, curated data files for analyses, maps, and methodological documents designed for a wide audience. These resources are complemented by individual and targeted technical assistance (TA) as requested by Title V MCH Block Grant programs and other MCH partners.

This notice is a contingency action taken to ensure that, should funds become available for this purpose, HRSA can process applications and award funds appropriately. You should note that this program may be cancelled before award.

Funding Opportunity Title:	National Maternal and Child Health Data Resource Center
Funding Opportunity Number:	HRSA-23-082
Due Date for Applications:	November 16, 2022
Anticipated FY 2023 Total Available Funding:	\$900,000
Estimated Number and Type of Award(s):	1 cooperative agreement
Estimated Annual Award Amount:	Up to \$900,000 per award, subject to the availability of appropriated funds
Cost Sharing/Match Required:	No
Period of Performance:	May 1, 2023 through April 30, 2028 (5 years)

Eligible Applicants:	Any domestic public or private entity, including an Indian tribe or tribal organization (as those terms are defined at 25 U.S.C. § 5304 (formerly cited as 25 U.S.C. § 450b)), is eligible to apply. See 42 CFR § 51a.3(a). Domestic faith-based and community-based organizations are eligible to apply. See Section III.1 of this notice of funding opportunity (NOFO) for complete eligibility information.
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Application Guide

You (the applicant organization/agency) are responsible for reading and complying with the instructions included in this NOFO and in [HRSA's SF-424 Application Guide](#). Visit [HRSA's How to Prepare Your Application page](#) for more information.

Technical Assistance

HRSA has scheduled the following webinar:

Monday, September 12, 2022

2-3 p.m. ET

Web link: <https://hrsa.gov.zoomgov.com/j/1613254810?pwd=S0xIT0hWOCtab2J2ZjhwaEt4R2FkUT09>

Attendees without computer access or computer audio can use the dial-in information below.

Call-In Number: 1-833-568-8864 US Toll-free

Meeting ID: 161 325 4810

HRSA will record the webinar. HRSA will make it available at:

<https://mchb.hrsa.gov/fundingopportunities/default.aspx>.

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I. Program Funding Opportunity Description

1. Purpose

This notice announces the opportunity to apply for funding for the National Maternal and Child Health Data Resource Center (DRC).

The purpose of the DRC is to support [Title V Maternal and Child Health \(MCH\) Services Block Grant](#) programs, hereafter referred to as Title V programs, and other MCH partners in accessing and effectively utilizing national and state-level [National Survey of Children's Health \(NSCH\)](#) data to inform policy and practice. Additionally, the purpose of the DRC is to support broad access to and utilization of the NSCH data through an easy-to-use web platform which provides a user-defined query system for point-and-click access to state and national estimates, curated data files for analyses, maps, and methodological documents designed for a wide audience. These resources are complemented by technical assistance (TA) as requested by Title V programs¹ and other MCH partners.

The program goals are to:

- Increase the use of NSCH data by Title V programs and other MCH partners.
- Increase the use of NSCH data to assess health disparities.

Core objectives to support program goals are to be accomplished during the period of performance include:

1. Annually, provide targeted TA on NSCH data use to at least 15 Title V programs who are using the NSCH to inform their needs assessments.
2. Annually, increase the use of all publically available DRC digital resources and data query by at least 5% from prior year reported use, as measured by unique users and page views.
3. Annually, collaborate with relevant MCHB-funded resource and TA centers to conduct at least one targeted communication effort to disseminate the DRC's NSCH resources to Title V programs and other MCH partners.
4. By 2028, expand the capacity of the DRC data query to view key indicators of child health across multiple years of data in order to facilitate access to trend data.
5. By 2028, develop at least 2 new DRC query indicators, pertaining to health equity and/or social determinants of health to incorporate in the DRC data query along with relevant supporting materials.

¹For purposes of this NOFO, 'Title V programs' include programs administered in the 50 States and the following nine jurisdictions: the District of Columbia, the Republic of the Marshall Islands, the Federated States of Micronesia, the Republic of Palau and the U.S. territories of the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

For additional details on program requirements and expectations to support the program goals and objectives, see [Program Requirements and Expectations](#).

2. Background

Authority

The *National Maternal and Child Health Data Resource Center* is authorized by 42 U.S.C. § 701 (a)(2) (Title V, § 501(a)(2) of the Social Security Act).

The Title V MCH Services Block Grant is a formula grant under which funds are awarded to 59 states and jurisdictions upon the submission of an acceptable plan that addresses the health services needs within a state for the target population of mothers, infants and children, including children with special health care needs. Through this process, each state and jurisdiction supports and promotes the development and coordination of systems of care for the MCH population. A key component of this effort is the states' use of population-based, state-level data derived from national data sources and for which a state Title V program tracks prevalence rates and works towards demonstrated impact.

In previous competitive cycles, the DRC (previously titled the Data Resource Initiative) developed and enhanced an infrastructure to support the widespread use of the NSCH, which is the largest, and often only, annual data source for multiple indicators of child health and well-being at the state and national levels. The NSCH serves as the primary data source for 20 Title V national outcome (NOMs) and performance measures (NPMs), 15 Healthy People Objectives, and a benchmark for numerous MCHB programs, e.g., the Maternal, Infant, and Early Childhood Home Visiting Program. Access to, and effective, accurate utilization of NSCH data are necessary to support data-driven policy-setting and decision-making at the state and national levels.

In the most recent competitive cycle, the DRC supported the dissemination and use of NSCH data by providing access to the <http://www.childhealthdata.org> website, an online data query, a repository of data tools, and TA to support various users of the NSCH. Each year the DRC provided up to date NSCH query data and supporting materials, including content maps; guides to topics and questions; NSCH “fast facts”; survey sampling and administration documents; and documentation on changes in survey content. In addition, the DRC has made improvements to the website, which have led to over two million page views.

To inform policy and program development, implementation, and monitoring, the DRC has supported Title V programs with the creation of state comparison maps and tables for each of the 25 Title V NOMs and 15 NPMs, pre-coded datasets and codebooks for NSCH data, and presentations on effective ways to use the DRC website and the Interactive Data Query to analyze the NSCH data.

Going forward, Title V programs and other MCH partners will need ongoing technical assistance and access to the most up-to-date NSCH data and tools (including data tools that focus on measuring equity and social determinants of health) to effectively and accurately inform research, policy, and programs.

About MCHB and Strategic Plan

The HRSA Maternal and Child Health Bureau (MCHB) administers programs with focus areas in maternal and women's health, adolescent and young adult health, perinatal and infant health, child health, and children with special health care needs. To achieve its mission of improving the health and well-being of America's mothers, children, and families, MCHB is implementing a strategic plan that includes the following four goals:

Goal 1: Assure access to high quality and equitable health services to optimize health and well-being for all MCH populations

Goal 2: Achieve health equity for MCH populations

Goal 3: Strengthen public health capacity and workforce for MCH

Goal 4: Maximize impact through leadership, partnership, and stewardship

This program addresses *Goal 2* of MCHB's strategic plan by providing access to data that can be used to measure and address disparities and advance equity in access and outcomes. This program also addresses *Goal 3* of MCHB's strategic plan by supporting research and data analysis to inform program and policy decisions at the national, regional, and state levels.

To learn more about MCHB and the bureau's strategic plan, visit [Mission, Vision, and Work | MCHB](#).

Equity

Equity is defined as "the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, Indigenous and Native American persons, Asian Americans and Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality."²

MCHB is committed to promoting equity in health programs for mothers, children, and families. As such, the definition of equity provides a foundation for the development of programs that intend to reach underserved communities and improve equity among all communities.

II. Award Information

1. Type of Application and Award

Type(s) of applications sought: Competing Continuation, New

² Executive Order 13985 on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, 86 FR 7009, at § 2(a) (Jan. 20, 2021), <https://www.govinfo.gov/content/pkg/FR-2021-01-25/pdf/2021-01753.pdf>.

HRSA will provide funding in the form of a cooperative agreement. A cooperative agreement is a financial assistance mechanism where HRSA anticipates substantial involvement with the recipient during performance of the contemplated project.

In addition to the usual monitoring and technical assistance (TA) provided directly to award recipients, HRSA program involvement will include:

- Review of, and collaborative input on, the activities, procedures, measures, and tools for accomplishing the goals of the cooperative agreement;
- Review and approval of implementation plans, performance measurement plans, and HRSA-required reports, and assistance in addressing identified challenges;
- Review and feedback on written documents, including information and materials for the activities conducted through the cooperative agreement, before submission for publication or public dissemination;
- Establishment of federal interagency partnerships, collaboration, and cooperation necessary to conduct the project; and
- Assistance with the development of effective collaborations across MCHB-funded recipient sites, other HRSA-funded award recipients, and other entities relevant for the successful completion of tasks and activities identified in the approved work plan.

In addition to adhering to all applicable federal regulations and public policy requirements, the cooperative agreement recipient's responsibilities will include:

- Completion of activities that advance the goals of the cooperative agreement, consistent with the notice of funding opportunity (NOFO), approved application, and subsequent approved project revisions or refinement;
- Ongoing, timely communication and collaboration with the federal project officer, including response to inquiries about progress, budget, and activities;
- Advance notice to the federal project officer of any publications or materials produced; allowing the opportunity for review before distribution under the auspices of the cooperative agreement; and including a funding acknowledgment on all products, as designated in the Notice of Award (NOA);
- Participation in all meetings (virtual and in-person), conference calls, and site visits during the period of performance;
- Assurance that all performance and progress reports or other administrative information, as designated by HRSA in the NOA or subsequent Requests for Information (RFI), will be completed and submitted on time;
- Collaboration with HRSA and/or designee in program-wide TA, evaluation, and continuous quality improvement (CQI) efforts; and

- Development and submission of updated performance measurement and evaluation plans within 60 days of the start of each project year.

2. Summary of Funding

HRSA estimates approximately \$900,000 to be available annually to fund one recipient. The actual amount available will not be determined until enactment of the final FY 2023 federal appropriation. You may apply for a ceiling amount of up to \$900,000 annually (reflecting direct and indirect, facilities and administrative costs) per year. This program notice is subject to the appropriation of funds, and is a contingency action taken to ensure that, should funds become available for this purpose, HRSA can process applications and award funds appropriately.

The period of performance is May 1, 2023 through April 30, 2028 (5 years). Funding beyond the first year is subject to the availability of appropriated funds for the National Maternal and Child Health Data Resource Center in subsequent fiscal years, satisfactory progress, and a decision that continued funding is in the best interest of the Federal Government.

HRSA may reduce or take other enforcement actions regarding recipient funding levels beyond the first year if they are unable to fully succeed in achieving the goals listed in application.

All HRSA awards are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at [45 CFR part 75](#).

III. Eligibility Information

1. Eligible Applicants

Any domestic public or private entity, including an Indian tribe or tribal organization (as those terms are defined at 25 U.S.C. § 5304 (formerly cited as 25 U.S.C. § 450b)), is eligible to apply. See 42 CFR § 51a.3(a). Domestic faith-based and community-based organizations are eligible to apply.

2. Cost Sharing/Matching

Cost sharing/matching is not required for this program.

3. Other

HRSA may not consider an application for funding if it contains any of the non-responsive criteria below:

- Exceeds the funding ceiling amount
- Fails to satisfy the deadline requirements referenced in [Section IV.4](#)

NOTE: Multiple applications from an organization are not allowed. HRSA will only accept and review your **last** validated electronic submission before the Grants.gov [application due date](#).

IV. Application and Submission Information

1. Address to Request Application Package

HRSA **requires** you to apply electronically. HRSA encourages you to apply through [Grants.gov](#) using the SF-424 workspace application package associated with this notice of funding opportunity (NOFO) following the directions provided at [Grants.gov: HOW TO APPLY FOR GRANTS](#). If you use an alternative electronic submission, see [Grants.gov: APPLICANT SYSTEM-TO-SYSTEM](#).

The NOFO is also known as “Instructions” on Grants.gov. You must select “Subscribe” and provide your email address for HRSA-23-082 in order to receive notifications including modifications, clarifications, and/or republications of the NOFO on Grants.gov. You will also receive notifications of documents placed in the RELATED DOCUMENTS tab on Grants.gov that may affect the NOFO and your application. *You are ultimately responsible for reviewing the [For Applicants](#) page for all information relevant to this NOFO.*

2. Content and Form of Application Submission

Application Format Requirements

Section 4 of HRSA’s [SF-424 Application Guide](#) provides general instructions for the budget, budget narrative, staffing plan and personnel requirements, assurances, and certifications. You must submit the information outlined in HRSA *SF-424 Application Guide* in addition to the program-specific information below. You are responsible for reading and complying with the instructions included in this NOFO and HRSA’s [SF-424 Application Guide](#). You must submit the application in the English language and in the terms of U.S. dollars (45 CFR § 75.111(a)).

See Section 8.5 of the HRSA *SF-424 Application Guide* for the Application Completeness Checklist to assist you in completing your application.

Application Page Limit

The total of uploaded attachment pages that count against the page limit shall be no more than the equivalent of **50 pages** when printed by HRSA. Standard OMB-approved forms included in the workspace application package do not count in the page limit. The abstract is the standard form (SF) “Project_Abstract Summary.” If there are other attachments that do not count against the page limit, this will be clearly denoted in Section IV.2.vi Attachments.

The abstract is no longer an attachment that counts in the page limit. Additionally, Indirect Cost Rate Agreement and proof of non-profit status (if applicable) do not count in the page limit. However, if you use an OMB-approved form that is not included in the workspace application package for HRSA-23-082, it will count against the page limit.

Therefore, we strongly recommend you only use Grants.gov workspace forms associated with this NOFO to avoid exceeding the page limit.

It is important to take appropriate measures to ensure your application does not exceed the specified page limit. Any application exceeding the page limit will not be read, evaluated, or considered for funding.

Applications must be complete, within the maximum specified page limit, and validated by Grants.gov under HRSA-23-082 before the [deadline](#).

Debarment, Suspension, Ineligibility, and Voluntary Exclusion Certification

- 1) You certify on behalf of the applicant organization, by submission of your proposal, that neither you nor your principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 2) Failure to make required disclosures can result in any of the remedies described in [45 CFR § 75.371](#), including suspension or debarment. (See also 2 CFR parts 180 and 376, and 31 U.S.C. § 3354).
- 3) If you are unable to attest to the statements in this certification, you must include an explanation in *Attachment 9-15: Other Relevant Documents*.

See Section 4.1 viii of HRSA's [SF-424 Application Guide](#) for additional information on all certifications.

Program Requirements and Expectations

Funding recipients are expected to provide the necessary supports to provide access to and utilization of the NSCH data through an easy-to-use web platform, a user-defined query system for point-and-click access to state and national estimates, curated data files for analyses, maps, and methodological documents designed for a wide audience.

Recipient supports should include maintaining and operating a secure and easily accessible website and user-friendly data query highlighting all publically available NSCH data; providing technical assistance or training to Title V programs and other MCH partners on the effective and accurate use of NSCH data; convening an IT and data support team to enhance functionality of the DRC website and data query; ensuring awareness of resources and dissemination of NSCH data resources and best practices through education and outreach; and developing collaborative relationships with other MCHB-funded resource and TA centers. Project activities should incorporate health equity, diversity, and social determinants of health concepts, as appropriate.

Successful applications will address the following program expectations:

1. **Provide TA and training** around the effective and accurate use of NSCH data, for data users with varying levels of knowledge.
 - a. The recipient will support data users with training options to increase the accessibility, appropriate analysis, and effective use of NSCH data.

- b. The recipient will develop a TA plan for timely response to requests. Assess opportunities and associated mechanisms to address emerging TA or training needs. Include plans to measure and report on user engagement and the impact of TA provided.
 - c. The recipient will provide targeted TA to Title V programs on the appropriate use of data to support the development, implementation and evaluation of state and national performance measures, as well as related program topic areas. The recipient will ensure that TA is responsive to the needs of Title V programs.
 - d. The recipient will develop educational resources and materials that can be disseminated in a variety of ways, such as short video tutorials, webinars, or planned presentations at conferences.
 - e. The recipient will develop innovative resources to support Title V programs in using the NSCH data to inform their programs and policies.
2. **Develop a communications plan** to ensure dissemination and awareness of available NSCH data resources and best practices for Title V programs and other MCH data users.
- a. The recipient will collaborate with other MCHB-funded resource and TA centers to share newly developed NSCH data information and resources with Title V programs and other MCHB-funded recipients.
 - b. HRSA MCHB expects that multiple communication mechanisms will be used to increase the reach to the target audience of Title V programs and other MCH data users.
3. **Update and maintain the DRC data query.** The DRC data query will provide access to current and historical data queries.
- a. The recipient will convene the appropriate support teams/staff to maintain and update the data query.
 - b. The recipient will incorporate new data sets from the latest rounds of the NSCH onto the data query after completion of the data file by HRSA's data collection contractor. The recipient will work with HRSA MCHB to ensure NSCH data are available in a timely manner, adhering to HRSA MCHB's technical and procedural requirements.
 - c. The recipient will develop supporting data analysis materials, and disseminate using multiple data software programs, including, but not limited to SAS and STATA.

4. **Develop and maintain a secure, up-to-date, user-friendly website** that will provide all available NSCH data and supporting resources to the public.
- a. The recipient will convene the appropriate support teams/staff to maintain and update the website in a manner that reflects best practices and up-to-date methodologies to ensure accessibility.
 - b. The recipient will develop a quality control plan to ensure validity and integrity of all supporting materials that are publically available on the DRC website and data query. The plan will include HRSA review of all supporting materials.
 - c. The recipient will provide interactive resources to allow data users to access the data in a variety of ways. The recipient will ensure that all resources are publically available and downloadable without requiring the collection of personal information.
 - d. The recipient will work with HRSA to determine if other MCHB-funded, NSCH-related data (e.g., NSCH Longitudinal Cohort) and supporting materials, will need to be accessible through the DRC website.
 - e. The recipient will track and analyze website and DRC data query use to improve website interactions with target audiences.
 - f. The recipient will provide a plan to ensure that the DRC data query and website repository will be fully transferrable to new recipients, if applicable, upon completion of the period of performance.
 - g. New recipients must provide a plan for how the existing DRC data query and website repository will be received and functional within the first quarter of the project.

Program-Specific Instructions

In addition to application requirements and instructions in Section 4 of HRSA's [SF-424 Application Guide](#) (including the budget, budget narrative, staffing plan and personnel requirements, assurances, certifications, and abstract), include the following:

i. *Project Abstract*

Use the Standard OMB-approved Project Abstract Summary Form that is included in the workspace application package. Do not upload the abstract as an attachment or it may count toward the page limit. For information required in the Project Abstract Summary Form, see Section 4.1.ix of HRSA's [SF-424 Application Guide](#).

NARRATIVE GUIDANCE

To ensure that you fully address the review criteria, the table below provides a crosswalk between the narrative language and where each section falls within the review criteria. Any forms or attachments referenced in a narrative section may be considered during the objective review.

Narrative Section	Review Criteria
Introduction	(1) Need
Needs Assessment	(1) Need
Methodology	(2) Response
Work Plan	(2) Response and (4) Impact
Resolution of Challenges	(2) Response
Evaluation and Technical Support Capacity	(3) Evaluative Measures (4) Impact and (5) Resources/Capabilities
Organizational Information	(5) Resources/Capabilities
Budget Narrative	(6) Support Requested

ii. **Project Narrative**

This section provides a comprehensive description of all aspects of the proposed project. It should be succinct, self-explanatory, consistent with forms and attachments, and organized in alignment with the sections and format below so that reviewers can understand the proposed project.

Successful applications will contain the information below. Please use the following section headers for the narrative:

- **INTRODUCTION** -- Corresponds to Section V's Review Criterion: [Need](#)

Briefly describe the purpose of the proposed project and why it is needed to support access to NSCH data, tools, and appropriate use and dissemination by the audiences described in this NOFO.

- **NEEDS ASSESSMENT** -- Corresponds to Section V's Review Criterion: [Need](#)

Outline the analytic and data needs of the intended users of the NSCH data and tools. Use and cite data whenever possible to support the information provided. Discuss any relevant barriers in the service area that the project hopes to overcome. This section will help reviewers understand the community and/or organizations that you will serve with the proposed project.

- **METHODOLOGY** -- Corresponds to Section V's Review Criterion: [Response](#)

Propose methods that you will use to address the stated needs and meet the program goals and objectives, as well as the described program requirements and expectations in this NOFO. As appropriate, include development of effective tools and strategies for technical assistance, outreach, collaborations, clear communication, and information sharing/dissemination.

- Identify measures that will be used to assess performance and progress towards the goals and objectives outlined in the [Purpose](#) section. Include a plan to collect and report data on those performance measures as part of the annual progress report. This will include plans for reporting website analytics and establishing baseline data and targets.
 - Describe how all program resources will be publicly available and reach the target audiences as required by the NOFO.
 - Propose a plan for project sustainability after the period of federal funding ends. HRSA expects recipients to sustain key elements of their projects, e.g., strategies or services and interventions, which have been effective in improving practices and those that have led to improved outcomes for the target population.
- **WORK PLAN -- Corresponds to Section V's Review Criteria: [Response](#) and [Impact](#)**
- Describe the activities or steps that you will use to achieve each of the measures you identified in the Methodology section, during the entire 5-year period of performance.
 - Describe how the project will provide updated NSCH data analysis on an annual basis, and be responsive to updating requests as needed in collaboration with HRSA.
 - Use a time line that includes each activity and identifies responsible staff. As appropriate, identify meaningful support and collaboration with key stakeholders in planning, designing, and implementing all activities, including developing the application.
 - Describe the plan that you will use to conduct Continuous Quality Improvement (CQI) within the process for implementing the program goals and objectives outlined in the [Purpose](#) section and the activities proposed by the project.
- **RESOLUTION OF CHALLENGES -- Corresponds to Section V's Review Criterion: [Response](#)**
- Discuss challenges that you are likely to encounter in designing and implementing the activities described in the work plan, and approaches that you *will use to resolve such challenges*.
- **EVALUATION AND TECHNICAL SUPPORT CAPACITY -- Corresponds to Section V's Review Criteria: [Evaluative Measures](#) and [Resources/Capabilities](#)**
- Describe the plan for the program performance evaluation that will contribute to CQI. The program performance evaluation should monitor ongoing processes and the progress towards the goals and objectives outlined in the Purpose section and the proposed project activities. Include descriptions of the inputs (e.g., organizational profile, collaborative partners, key personnel,

budget, and other resources), key processes, and expected outcomes of the funded activities.

- Describe the systems and processes that will support your organization's performance management requirements through effective tracking of performance outcomes, including a description of how the organization will collect and manage data (e.g., assigned skilled staff, data management software) in a way that allows for accurate and timely reporting of performance outcomes.
 - Describe current experience, skills, and knowledge, including individuals on staff, materials published, and previous work of a similar nature. As appropriate, describe the data collection strategy to collect, analyze, and track data to measure process and impact/outcomes, and explain how the data will be used to inform program development and service delivery.
 - Describe any potential obstacles for implementing the program performance evaluation and your plan to address those obstacles.
- **ORGANIZATIONAL INFORMATION -- Corresponds to Section V's Review**
Criterion: [Resources/Capabilities](#)
- Succinctly describe your organization's current mission, structure, and scope of current activities, and how these elements all contribute to the organization's ability to implement the program requirements and meet program expectations. Include an organizational chart.
 - Discuss how the organization will follow the approved plan, as outlined in the application, properly account for the federal funds, and document all costs to avoid audit findings.
 - Include a description of the projects ability to manage, analyze, and disseminate complex survey data, such as the NSCH, and the ability to provide this data in a timely manner as described in this NOFO.
 - Describe how you will routinely assess and improve operations to meet the unique needs of the audiences described in this NOFO.

iii. **Budget**

The directions offered in the SF-424 Application Guide may differ from those offered by Grants.gov. Follow the instructions in Section 4.1.iv of HRSA's [SF-424 Application Guide](#) and the additional budget instructions provided below. A budget that follows the *Application Guide* will ensure that, if HRSA selects your application for funding, you will have a well-organized plan and, by carefully following the approved plan, may avoid audit issues during the implementation phase.

Reminder: The Total Project or Program Costs are the total allowable costs (inclusive of direct **and** indirect costs) you incur to carry out a HRSA-supported project or activity. Total project or program costs include costs charged to the award and costs borne by you to satisfy a matching or cost-sharing requirement, as applicable.

As required by the Consolidated Appropriations Act, 2022 (P.L. 117-103), Division H, § 202 states, “None of the funds appropriated in this title shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II.” See Section 4.1.iv Budget – Salary Limitation of HRSA’s [SF-424 Application Guide](#) for additional information. Note that these or other salary limitations may apply in the following fiscal years, as required by law.

iv. Budget Narrative

See Section 4.1.v. of HRSA’s [SF-424 Application Guide](#).

v. Program-Specific Forms

Program-Specific Forms are not required for this application.

vi. Attachments

Provide the following items in the order specified below to complete the content of the application. **Unless otherwise noted, attachments count toward the [application page limit](#).** Your indirect cost rate agreement and proof of non-profit status (if applicable) will not count toward the page limit. **Clearly label each attachment.** You must upload attachments into the application. HRSA and the objective review committee will not open/review any *hyperlinked* attachments.

Attachment 1: Work Plan

Attach the work plan for the project that includes all information detailed in [Section IV.2.ii. Project Narrative](#).

Attachment 2: Staffing Plan and Job Descriptions for Key Personnel (see Section 4.1. of HRSA’s [SF-424 Application Guide](#))

****Key Personnel definition:** The Principal Investigator/Project Director (PI/PD) and other individuals who contribute to the programmatic development or execution of a project or program in a substantive, measurable way, whether or not they receive salaries or compensation under the award.

Keep each job description to one page in length as much as is possible. Include the role, responsibilities, and qualifications of proposed project staff. Also include a description of your organization’s timekeeping process to ensure that you will comply with the federal standards related to documenting personnel costs.

Attachment 3: Biographical Sketches of Key Personnel

Include biographical sketches for persons occupying the key positions described in *Attachment 2*, not to exceed two pages in length per person. In the event that a biographical sketch is included for an identified individual not yet hired, include a letter of commitment from that person with the biographical sketch.

Attachment 4: Letters of Agreement, Memoranda of Understanding, and/or Description(s) of Proposed/Existing Contracts (project-specific)

Provide any documents that describe working relationships between your organization and other entities and programs cited in the proposal. Documents that confirm actual or pending contractual or other agreements should clearly

describe the roles of the contractors and any deliverable. Make sure any letters of agreement are signed and dated.

Attachment 5: Project Organizational Chart

Provide a one-page figure that depicts the organizational structure of the project.

Attachment 6: Tables, Charts, etc.

This attachment should give more details about the proposal (e.g., Gantt or PERT charts, flow charts).

Attachment 7: For Multi-Year Budgets--5th Year Budget

After using columns (1) through (4) of the SF-424A Section B for a 5-year period of performance, you will need to submit the budget for the 5th year as an attachment. Use the SF-424A Section B, which does not count in the page limit; however, any related budget narrative does count. See Section 4.1.iv of HRSA's [SF-424 Application Guide](#).

Attachment 8: Progress Report

(FOR COMPETING CONTINUATIONS ONLY)

A well-documented progress report is a required and important source of material for HRSA in preparing annual reports, planning programs, and communicating program-specific accomplishments. The accomplishments of competing continuation applicants are carefully considered; therefore, you should include previously stated goals and objectives in your application and emphasize the progress made in attaining these goals and objectives. HRSA program staff reviews the progress report after the Objective Review Committee evaluates the competing continuation applications.

The progress report should be a brief presentation of the accomplishments, in relation to the objectives of the program during the current period of performance. The report should include:

- (1) The period covered (dates).
- (2) Specific objectives - Briefly summarize the specific objectives of the project.
- (3) Results - Describe the program activities conducted for each objective. Include both positive and negative results or technical problems that may be important.

Attachment 9: Proof of Non-profit Status (Does not count against the page limit)

Attachments 10–15: Other Relevant Documents

Include here any other documents that are relevant to the application, including letters of support. Letters of support must be dated and specifically indicate a commitment to the project/program (in-kind services, dollars, staff, space, equipment, etc.).

3. Unique Entity Identifier (UEI) and System for Award Management (SAM)

Effective April 4, 2022:

- The UEI assigned by [SAM](#) has replaced the Data Universal Numbering System (DUNS) number.
- Register at [SAM.gov](#) and you will be assigned a UEI.

You must register with SAM and continue to maintain active SAM registration with current information at all times when you have: an active federal award, an active application, or an active plan under consideration by an agency (unless you are an individual or federal agency that is exempted from those requirements under 2 CFR § 25.110(b) or (c), or you have an exception approved by the agency under CFR § 25.110(d)). For your SAM registration, you must submit a notarized letter appointing the authorized Entity Administrator.

If you are chosen as a recipient, HRSA will not make an award until you have complied with all applicable SAM requirements. If you have not fully complied with the requirements by the time HRSA is ready to make an award, you may be deemed not qualified to receive an award, and HRSA may use that determination as the basis for making an award to another applicant.

If you have already completed Grants.gov registration for HRSA or another federal agency, confirm that the registration is still active and that the Authorized Organization Representative (AOR) has been approved.

The Grants.gov registration process requires information in two separate systems:

- System for Award Management (SAM) (<https://sam.gov/content/home> | [SAM Knowledge Base](#))
- Grants.gov (<https://www.grants.gov/>)

For more details, see Section 3.1 of HRSA's [SF-424 Application Guide](#).

If you fail to allow ample time to complete registration with SAM or Grants.gov, you will not be eligible for a deadline extension or waiver of the electronic submission requirement.

4. Submission Dates and Times

Application Due Date

The application due date under this NOFO is **November 16, 2022 at 11:59 p.m. ET**. HRSA suggests you submit your application to Grants.gov at least **3 calendar days before the deadline** to allow for any unforeseen circumstances. See Section 8.2.5 – Summary of emails from Grants.gov in HRSA's [SF-424 Application Guide](#) for additional information.

5. Intergovernmental Review

The National Maternal and Child Health Data Resource Center is not subject to the provisions of Executive Order 12372, as implemented by 45 CFR part 100.

See Section 4.1 ii of HRSA's [SF-424 Application Guide](#) for additional information.

6. Funding Restrictions

You may request funding for a period of performance of up to 5 years, at no more than \$900,000 per year (inclusive of direct **and** indirect costs). This program notice is subject to the appropriation of funds, and is a contingency action taken to ensure that, should funds become available for this purpose, HRSA can process applications and award funds appropriately. Awards to support projects beyond the first budget year will be contingent upon Congressional appropriation, satisfactory progress in meeting the project's objectives, and a determination that continued funding would be in the best interest of the Federal Government.

The General Provisions in Division H of the Consolidated Appropriations Act, 2022(P.L. 117-103) apply to this program. See Section 4.1 of HRSA's [SF-424 Application Guide](#) for additional information. Note that these and other restrictions will apply in following fiscal years, as required by law.

You are required to have the necessary policies, procedures, and financial controls in place to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding including statutory restrictions on specific uses of funding. It is imperative that you review and adhere to the list of statutory restrictions on the use of funds detailed in Section 4.1 of HRSA's [SF-424 Application Guide](#). Like all other applicable grants requirements, the effectiveness of these policies, procedures, and controls is subject to audit.

Be aware of the requirements for HRSA recipients and subrecipients at 2 CFR § 200.216 regarding prohibition on certain telecommunications and video surveillance services or equipment. For details, see the [HRSA Grants Policy Bulletin Number: 2021-01E](#).

All program income generated as a result of awarded funds must be used for approved project-related activities. Any program income earned by the recipient must be used under the addition/additive alternative. You can find post-award requirements for program income at [45 CFR § 75.307](#).

V. Application Review Information

1. Review Criteria

HRSA has procedures for assessing the technical merit of applications to provide for an objective review and to assist you in understanding the standards against which your application will be reviewed. HRSA has indicators for each review criterion to assist you in presenting pertinent information related to that criterion and to provide the reviewer with a standard for evaluation.

Reviewers will evaluate and score the merit of your application based upon these criteria. However, if a progress report is submitted with a competing continuation application, HRSA program staff will review the report after the objective review process.

Six (6) review criteria are used to review and rank the National Maternal and Child Health Data Resource Center applications. Below are descriptions of the review criteria and their scoring points.

Criterion 1: NEED (10 points) – Corresponds to Section IV’s [Introduction](#), [Needs Assessment](#)

The extent to which the application demonstrates understanding of the TA and data needs of the audiences described in this NOFO.

Criterion 2: RESPONSE (25 points) – Corresponds to Section IV’s [Methodology](#), [Work Plan](#), and [Resolution of Challenges](#)

The extent to which the proposed project responds to the “[Purpose](#)” included in the program description. The strength of the proposed methods and activities, and their relationship to the identified project. The extent to which the activities described in the application are capable of addressing the problem and attaining the program goals and objectives.

Subcriterion 2a: Methodology (10 points)

The extent to which the application:

- Describes a feasible and attainable methodology for accomplishing the program goals and objectives as described in this NOFO.
- Describes an in-depth understanding of the methodology of data analysis and dissemination.
- Describes an in-depth understanding of best practices in the provision of TA, including the effective use of multiple modes of information dissemination.
- Describes measurable activities or steps to accomplish the program goals and objectives as described in this NOFO.

Subcriterion 2b: Work Plan (10 points)

The extent to which the application:

- Provides a work plan that aligns with the proposed activities, and is responsive to cost limitations and time estimates as described in this NOFO.
- Demonstrates the capacity to evaluate the need for providing updated NSCH data analysis and be responsive to updating requests as need is determined in collaboration with HRSA.
- Describes how all program resources and websites will be publically available and reach the target audiences as described in this NOFO.

- Describes the tracking of website analytics and uses information to improve website interactions with targeted user base of Title V programs and other MCH audiences.
- **For a new applicant applying to this NOFO:** includes a plan for receiving the DRC website resources and data query in its entirety from the current recipient organization and achieving all goals of functionality and accessibility, as described in this NOFO. Ensure appropriate digital platform is developed or existing, allocation of sufficient staff time, and resources for coordination and data transfer to be accomplished in the first quarter of the first program year.
- **For all applicants:** includes a plan for transferring the DRC website resources and data query in its entirety to a new recipient organization at the end of the program period of performance. Ensure the allocation of sufficient staff time and resources for coordination and data transfer to be accomplished in the first quarter of the first program year.

Subcriterion 2c: Resolution of Challenges (5 points)

- Describes the challenges that may be encountered in designing and implementing the activities described in the work plan, and approaches that will be used to resolve such challenges.

Criterion 3: EVALUATIVE MEASURES (25 points) – Corresponds to Section IV's [Evaluation and Technical Support Capacity](#)

The strength and effectiveness of the methods proposed to monitor and evaluate the project results. Evidence that the evaluative measures will be able to assess: 1) to what extent the program goals and objectives outlined in the Purpose have been met, and 2) to what extent these can be attributed to the project.

Subcriterion 3a: Performance Evaluation (10 points)

The extent to which the application:

Describes an attainable program performance evaluation, which will monitor ongoing processes and progress towards the program goals and objectives, including the proposed project activities, and has included descriptions of the inputs (e.g., organizational profile, collaborative partners, key staff, budget, and other resources), key processes, and expected outcomes of the funded activities.

Subcriterion 3b: Performance Management (10 points)

The extent to which the application:

Describes the systems and processes that will support the organization's performance management requirements through effective tracking of performance outcomes, including a description of how the organization will collect and manage data (e.g., assigned skilled staff, data management software) in a way that allows for accurate and timely reporting of performance outcomes.

Subcriterion 3c: CQI (5 points)

The extent to which the application:

Describes a well thought out plan to embed CQI within the process for implementing the program goals and objectives described in the NOFO, and the proposed project activities as demonstrated in the work plan.

Criterion 4: IMPACT (15 points) – Corresponds to Section IV's [Work Plan](#) and [Evaluation and Technical Support Capacity](#)

The extent to which the proposed project has a public health impact and the project will be effective, if funded. This may include the effectiveness of plans for dissemination of project results, the impact results may have on the community or target population, the extent to which project results may be national in scope, the degree to which the project activities are replicable, and the sustainability of the program beyond the federal funding and the extent to which the application:

- Describes a methodology and work plan that demonstrates a strong potential for successful impact by achieving the goals of the grant and addressing the technical support needs of the Title V programs and broader MCH audience.
- Describes the effectiveness of the strategy to promote the use of tools and resources provided by this project to reach the Title V programs and broader MCH audience and the impact this has on the audience.

Criterion 5: RESOURCES/CAPABILITIES (20 points) – Corresponds to Section IV's [Evaluation and Technical Support Capacity](#), [Organizational Information](#)

The extent to which project personnel are qualified by training and/or experience to implement and carry out the project. The capabilities of the applicant organization and the quality and availability of facilities and personnel to fulfill the needs and requirements of the proposed project. These include,

The extent to which the application

- Demonstrates experience and knowledge of working with complex survey data, including data management and dissemination.
- Describes organization's capacity and experience in providing the needed support, resources, and TA to Title V programs in disseminating data to inform state and local policy and program.
- Describes proposed personnel's ability and experience in working with and responding to the emerging data needs of the Title V programs and other MCH partners.
- Includes a team of experts that individually or as a group demonstrates the specific background, skillset, and experience to provide expert data analysis and dissemination across the 5-year program period of performance.

- Describes relevant experience in developing data tools and resources for diverse audiences.

Criterion 6: SUPPORT REQUESTED (5 points) – Corresponds to Section IV's [Budget](#) and [Budget Narrative](#)

The reasonableness of the proposed budget for each year of the period of performance in relation to the objectives, the complexity of the activities, and the anticipated results, including:

- The extent to which costs, as outlined in the budget and required resources sections, are reasonable given the scope of work.
- The extent to which key personnel have adequate time devoted to the project to achieve project objectives.

2. Review and Selection Process

The objective review process provides an objective evaluation of applications to the individuals responsible for making award decisions. The highest ranked applications receive consideration for award within available funding ranges. HRSA may also consider assessment of risk and the other pre-award activities described in Section 3 below. See Section 5.3 of HRSA's [SF-424 Application Guide for more details](#).

3. Assessment of Risk

HRSA may elect not to fund applicants with management or financial instability that directly relates to the organization's ability to implement statutory, regulatory, or other requirements ([45 CFR § 75.205](#)).

HRSA reviews applications receiving a favorable objective review for other considerations that include past performance, as applicable; cost analysis of the project/program budget; assessment of your management systems; ensuring continued applicant eligibility; and compliance with any public policy requirements, including those requiring just-in-time submissions. HRSA may ask you to submit additional programmatic or administrative information (such as an updated budget or "other support" information) or to undertake certain activities (such as negotiation of an indirect cost rate) in anticipation of an award. However, even at this point in the process, such requests do not guarantee that HRSA will make an award. Following review of all applicable information, HRSA's approving and business management officials will determine whether HRSA can make an award, if special conditions are required, and what level of funding is appropriate.

Award decisions are discretionary and are not subject to appeal to any HRSA or HHS official or board.

HRSA is required to review and consider any information about your organization that is in the [Federal Awardee Performance and Integrity Information System \(FAPIIS\)](#). You may review and comment on any information about your organization that a federal awarding agency previously entered. HRSA will consider your comments, in addition to

other information in [FAPIIS](#) in making a judgment about your organization's integrity, business ethics, and record of performance under federal awards when completing the review of risk as described in 45 CFR § 75.205 HHS Awarding Agency Review of Risk Posed by Applicants.

HRSA will report to FAPIIS a determination that an applicant is not qualified ([45 CFR § 75.212](#)).

VI. Award Administration Information

1. Award Notices

HRSA will release the Notice of Award (NOA) on or around the start date of May 1, 2023. See Section 5.4 of HRSA's [SF-424 Application Guide](#) for additional information.

2. Administrative and National Policy Requirements

See Section 2.1 of HRSA's [SF-424 Application Guide](#).

If you are successful and receive a NOA, in accepting the award, you agree that the award and any activities thereunder are subject to:

- all provisions of [45 CFR part 75](#), currently in effect or implemented during the period of the award,
- other federal regulations and HHS policies in effect at the time of the award or implemented during the period of award, and
- applicable statutory provisions.

Accessibility Provisions and Non-Discrimination Requirements

Should you successfully compete for an award, recipients of federal financial assistance (FFA) from HHS must administer their programs in compliance with federal civil rights laws that prohibit discrimination on the basis of race, color, national origin, disability, age and, in some circumstances, religion, conscience, and sex (including gender identity, sexual orientation, and pregnancy). This includes ensuring programs are accessible to persons with limited English proficiency and persons with disabilities. The HHS Office for Civil Rights (OCR) provides guidance on complying with civil rights laws enforced by HHS. See [Providers of Health Care and Social Services](#) and [HHS Nondiscrimination Notice](#).

- Recipients of FFA must ensure that their programs are accessible to persons with limited English proficiency. For guidance on meeting your legal obligation to take reasonable steps to ensure meaningful access to your programs or activities by limited English proficient individuals, see [Fact Sheet on the Revised HHS LEP Guidance](#) and [Limited English Proficiency](#).

- For information on your specific legal obligations for serving qualified individuals with disabilities, including reasonable modifications and making services accessible to them, see [Discrimination on the Basis of Disability](#).
- HHS-funded health and education programs must be administered in an environment free of sexual harassment. See [Discrimination on the Basis of Sex](#).
- For guidance on administering your program in compliance with applicable federal religious nondiscrimination laws and applicable federal conscience protection and associated anti-discrimination laws, see [Conscience Protections for Health Care Providers](#) and [Religious Freedom](#).

Please contact the [HHS Office for Civil Rights](#) for more information about obligations and prohibitions under federal civil rights laws or call 1-800-368-1019 or TDD 1-800-537-7697.

The HRSA Office of Civil Rights, Diversity, and Inclusion (OCRDI) offers technical assistance, individual consultations, trainings, and plain language materials to supplement OCR guidance and assist HRSA recipients in meeting their civil rights obligations. Visit [OCRDI's website](#) to learn more about how federal civil rights laws and accessibility requirements apply to your programs, or contact OCRDI directly at HRSACivilRights@hrsa.gov.

Executive Order on Worker Organizing and Empowerment

Pursuant to the Executive Order on Worker Organizing and Empowerment (E.O. 14025), HRSA strongly encourages applicants to support worker organizing and collective bargaining and to promote equality of bargaining power between employers and employees. This may include the development of policies and practices that could be used to promote worker power. Applicants can describe their plans and specific activities to promote this activity in the application narrative.

Requirements of Subawards

The terms and conditions in the NOA apply directly to the recipient of HRSA funds. The recipient is accountable for the performance of the project, program, or activity; the appropriate expenditure of funds under the award by all parties; and all other obligations of the recipient, as cited in the NOA. In general, the requirements that apply to the recipient, including public policy requirements, also apply to subrecipients under awards, and it is the recipient's responsibility to monitor the compliance of all funded subrecipients. See [45 CFR § 75.101 Applicability](#) for more details.

Data Rights

All publications developed or purchased with funds awarded under this notice must be consistent with the requirements of the program. Pursuant to [45 CFR § 75.322\(b\)](#), the recipient owns the copyright for materials that it develops under an award issued pursuant to this notice, and HHS reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use those materials for federal purposes, and to authorize others to do so. In addition, pursuant to [45 CFR § 75.322\(d\)](#), the Federal Government has the right to obtain, reproduce, publish, or otherwise use data produced

under this award and has the right to authorize others to receive, reproduce, publish, or otherwise use such data for federal purposes, e.g., to make it available in government-sponsored databases for use by others. If applicable, the specific scope of HRSA rights with respect to a particular grant-supported effort will be addressed in the NOA. Data and copyright-protected works developed by a subrecipient also are subject to the Federal Government's copyright license and data rights.

Human Subjects Protection

Certificate of Confidentiality: Institutions and investigators are responsible for determining whether research they conduct is subject to Section 301(d) of the Public Health Service (PHS) Act. Section 301(d), as amended by Section 2012 of the 21st Century Cures Act, P.L. 114-255 (42 U.S.C. 241(d)), states that the Secretary shall issue Certificates of Confidentiality (Certificates) to persons engaged in biomedical, behavioral, clinical, or other research activities in which identifiable, sensitive information is collected. In furtherance of this provision, HRSA-supported research commenced or ongoing after December 13, 2016 in which identifiable, sensitive information is collected, as defined by Section 301(d), is deemed issued a Certificate and therefore required to protect the privacy of individuals who are subjects of such research. Certificates issued in this manner will not be issued as a separate document, but are issued by application of this term and condition to the award. For additional information which may be helpful in ensuring compliance with this term and condition, see Centers for Disease Control and Prevention (CDC) Additional Requirement 36 (<https://www.cdc.gov/grants/additional-requirements/ar-36.html>).

3. Reporting

Award recipients must comply with Section 6 of HRSA's [SF-424 Application Guide](#) and the following reporting and review activities:

- 1) **DGIS Performance Reports.** Available through the HRSA Electronic Handbooks (EHBs), the Discretionary Grant Information System (DGIS) is where recipients will report annual performance data to HRSA. Award recipients are required to submit a DGIS Performance Report **annually**, by the specified deadline. To prepare successful applicants for their reporting requirements, the listing of administrative forms and performance measures for this program are available at <https://grants4.hrsa.gov/DGISReview/ProgramManual?NOFO=HRSA-23-082&ActivityCode=U59>. The type of report required is determined by the project year of the award's period of performance.

Type of Report	Reporting Period	Available Date	Report Due Date
a) New Competing Performance Report	May 1, 2023 – April 30, 2024 <i>(administrative data and performance measure projections, as applicable)</i>	Period of performance start date	120 days from the available date
b) Non-Competing Performance Report	May 1, 2024 – April 30, 2025 May 1, 2025 – April 30, 2026 May 1, 2026 – April 30, 2027	Beginning of each budget period (Years 2–5, as applicable)	120 days from the available date
c) Project Period End Performance Report	May 1, 2027 – April 30, 2028	Period of performance end date	90 days from the available date

The full OMB-approved reporting package is accessible at <https://mchb.hrsa.gov/data-research-epidemiology/discretionary-grant-data-collection>.

- 2) **Progress Report(s).** The recipient must submit a progress report to HRSA annually. More information will be available in the NOA.
- 3) **Integrity and Performance Reporting.** The NOA will contain a provision for integrity and performance reporting in [FAPIIS](#), as required in [45 CFR part 75 Appendix XII](#).

Note that the OMB revisions to Guidance for Grants and Agreements termination provisions located at [2 CFR § 200.340 - Termination](#) apply to all federal awards effective August 13, 2020. No additional termination provisions apply unless otherwise noted.

VII. Agency Contacts

You may request additional information and/or technical assistance regarding business, administrative, or fiscal issues related to this NOFO by contacting:

Janene Dyson
 Grants Management Specialist
 Division of Grants Management Operations, OFAM
 Health Resources and Services Administration
 Phone: (301) 443-8325
 Email: JDyson@hrsa.gov

You may request additional information regarding the overall program issues and/or technical assistance related to this NOFO by contacting:

Jessica Minnaert, MPH
Project Officer, Office of Epidemiology and Research
Maternal and Child Health Bureau
Health Resources and Services Administration
Phone: (301) 945-3496
Email: JMinnaert@hrsa.gov

You may need assistance when working online to submit your application forms electronically. Always obtain a case number when calling for support. For assistance with submitting the application in Grants.gov, contact Grants.gov 24 hours a day, 7 days a week, excluding federal holidays at:

Grants.gov Contact Center
Phone: 1-800-518-4726 (International callers dial 606-545-5035)
Email: support@grants.gov

[Self-Service Knowledge Base](#)

Successful applicants/recipients may need assistance when working online to submit information and reports electronically through [HRSA's Electronic Handbooks \(EHBs\)](#). Always obtain a case number when calling for support. For assistance with submitting in the EHBs, contact the HRSA Contact Center, Monday–Friday, 7 a.m. to 8 p.m. ET, excluding federal holidays at:

HRSA Contact Center
Phone: (877) 464-4772 / (877) Go4-HRSA
TTY: (877) 897-9910
Web: <http://www.hrsa.gov/about/contact/ehbhelp.aspx>

VIII. Other Information

Technical Assistance

See [TA details](#) in Executive Summary.

Tips for Writing a Strong Application

See Section 4.7 of HRSA's [SF-424 Application Guide](#).

Resources

- Title V MCH Services Block Grant Program: <https://mchb.hrsa.gov/maternal-child-health-initiatives/title-v-maternal-and-child-health-services-block-grant-program>
- Title V MCH Services Block Grant Program Resources Page: <https://mchb.tvিসdata.hrsa.gov/Home/Resources>

- Title V MCH Services Block Grant Information System: <https://mchb.tvisdata.hrsa.gov/>
- MCHB Programs and Initiatives: <https://mchb.hrsa.gov/programs-impact/programs>

A Resource or TA Center is an MCHB program tasked with providing support to the Title V MCH Services Block Grant programs and their stakeholders to achieve one or more national performance measures and/or MCH priority goals.

Examples of MCHB-funded Resource and TA centers include:

- Data Resource Center for Child & Adolescent Health: <http://childhealthdata.org/>
- Strengthen the Evidence for Maternal and Child Health Programs: <https://www.mchevidence.org/>
- National Center for MCH Workforce Development: <https://mchb.hrsa.gov/training/projects.asp?program=29>
- MCH Navigator: <https://www.mchnavigator.org/>