



The [U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention](#), is pleased to announce that it is seeking applications for funding under the OJJDP FY 2008 Gang Prevention Coordination Assistance Program. This program furthers the Department's mission by assisting localities with existing antigang strategies to enhance coordination of Federal, state, and local antigang resources. Funding is available to support salary and related expenses for coordinators with responsibility for organizing and overseeing antigang activities under two or more of the following strategies: primary prevention, secondary prevention, gang intervention, and gang enforcement. Awards will be made to support coordination of community-based antigang strategies.

OJJDP FY 2008 Gang Prevention Coordination Assistance Program

Eligibility

OJJDP invites applications from public agencies and private organizations (including faith- and community-based organizations).

(See "Eligibility," page 3.)

Deadline

All applications are due by 8:00 p.m. E.T., on June 13, 2008.

(See "Deadline: Application," page 3.)

Contact Information

For assistance with the requirements of this solicitation, contact Michael Shader, Program Manager, at 202-616-2605 or michael.shader@usdoj.gov, or Stephanie Rapp, Program Manager, at 202-514-9123 or stephanie.rapp@usdoj.gov.

Applicants must submit their applications through Grants.gov. The funding opportunity number is OJJDP-2008-1845. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

CONTENTS

Overview.....	3
Registration.....	3
Deadline: Application.....	3
Eligibility.....	3
Faith-Based and Other Community Organizations	3
Program-Specific Information.....	4
Performance Measures.....	6
How To Apply.....	8
What an Application Must Include.....	8
Standard Form–424.....	8
Program Narrative.....	8
Budget and Budget Narrative.....	11
Indirect Cost Rate Agreement	12
Other Attachments.....	12
Selection Criteria.....	13
Review Process.....	13
Additional Requirements	14

OJJDP FY 2008 Gang Prevention Coordination Assistance Program CFDA # 16.544

Overview

Youth gangs continue to have a significant adverse impact on youth, families, and communities across America. A growing number of communities have adopted multi-strategy, multi-disciplinary approaches to reducing gang activity. The OJJDP FY 08 Gang Prevention Coordination Assistance Program provides funding for localities to enhance coordination of Federal, state, and local resources in support of community partnerships implementing two or more of the following antigang strategies: primary prevention, secondary prevention, gang intervention, and gang enforcement. This program is authorized by the Consolidated Appropriations Act, 2008, Pub. L. No. 110-161.

Registration

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take several weeks to validate and confirm your registration and to receive your user password. OJJDP highly recommends that you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline. There are three steps to complete before you may register: (1) register with the Central Contractor Registry (CCR); (2) register as an Authorized Organization Representative (AOR); and (3) be authorized as an AOR by your organization. For more Information, go to www.grants.gov. **Note:** You must renew your CCR registration once a year. If you fail to renew your registration, OJJDP may prohibit you from submitting your application through Grants.gov.

Deadline: Application

The due date for applying for funding under this announcement is 8:00 p.m. E.T., June 13, 2008.

Eligibility

OJJDP invites applications from public agencies (including state agencies, units of local government, public universities and colleges, and tribal governments) and private organizations (including faith- and community-based organizations). Joint applications from two or more eligible applicants are welcome; however, one applicant must be clearly indicated as the primary applicant (for correspondence, award, and management purposes) and the others indicated as co-applicants.

Faith-Based and Other Community Organizations. Consistent with President George W. Bush's Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, DOJ invites and encourages faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs to apply for assistance

awards to fund eligible grant activities. DOJ will consider faith-based and other community organizations for awards on the same basis as other eligible applicants and, if they receive assistance awards, DOJ will treat them on an equal basis with all other grantees in the administration of such awards. DOJ will not favor nor discriminate against any eligible applicant or grantee on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., removing religious symbols) to receive assistance awards. Faith-based organizations, however, may not use DOJ grant awards to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, the grantee must separate such religious activity in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs that DOJ funds may not discriminate in the provision of services based on a beneficiary's religion.

If your organization is a faith-based organization that makes hiring decisions on the basis of religious belief, it may be entitled, under the Religious Freedom Restoration Act 42 U.S.C. § 2000bb, to receive federal funds and yet maintain that hiring practice, even if the law creating the funding program contains a general ban on religious discrimination in employment. For the circumstances under which this may occur, and the certifications that may be required, please see the Civil Rights Compliance section under "Additional Requirements" in this announcement, which applicants are encouraged to review.

Program-Specific Information

The goal of the Gang Prevention Coordination Assistance Program is to reduce gang activity in targeted communities through improved coordination of existing resources and activities that support multiple complementary antigang strategies.

Award recipients will provide semi-annual progress reports that compare the status of existing partnerships and resource coordination with the baseline at the start of the project. Award recipients will participate in an all-sites meeting during the first 12 months of the project period to share the status of existing activities and coordination. A second all-sites meeting will be held in the second 12 months of the project period, at which written reports and presentations on progress will be delivered.

- **Purpose**

The purpose of the Gang Prevention Coordination Assistance program is to support and enhance the coordination of existing community-based gang prevention and intervention programs and strategies that are closely aligned with local law enforcement efforts.

Community-based gang prevention and intervention often involve multiple organizations and programs working in partnership to deliver complementary services to the same or similar target populations. Effective coordination can help identify existing programs and resources and maximize their impact through information sharing, mutual referrals, joint case management, and collective action. For example, educational and other programs

combined with rigorous law enforcement can effectively combat gang-related juvenile crimes.

Funding is available to support salary and related expenses for coordinators with responsibility for organizing and overseeing antigang activities under two or more of the following strategies: primary prevention, secondary prevention, gang intervention, and targeted gang enforcement (see “Antigang Strategies,” below). If necessary, a small portion (up to \$30,000) of the awards under this program may be used to support service delivery under primary prevention, secondary prevention, or gang intervention strategies.

Applicants are strongly encouraged to coordinate with their United States Attorney’s office. Awards will support coordination of community-based antigang initiatives that involve law enforcement as an essential partner. Other partners must be involved and may include schools, social services, community-based organizations, faith-based organizations, and businesses. Successful applicants will demonstrate that community-based antigang activities consistent with two or more of the antigang strategies described below are operating with existing funding.

- **Antigang Strategies**

Gang activity is a complex social phenomenon that varies by age, degree of gang involvement, and severity of offending. Risk factors associated with the probability of joining a gang run across family, school, peer, and community lines. Accordingly, no single program or strategy operating independently is likely to have a lasting effect in reducing gang activity. Comprehensive antigang initiatives, however, coordinate multiple approaches with recognition that each strategy plays a role towards a comprehensive effort. As previously noted, communities have adopted a broad range of strategies to combat gang activity, many of which may be categorized as follows:

Primary prevention includes activities designed to reduce risk factors or increase protective factors among the entire population of youth and families in communities with significant levels of gang activity.

Secondary prevention includes programs and services intended to decrease the likelihood of joining a gang among youth who have already displayed early signs of problem behavior or who are exposed to multiple known risk factors for gang activity. These services typically include some form of individual risk assessment and often focus on youth aged 7 to 14 and their families. Younger siblings and family members of gang-involved youth are particularly suitable for these services.

Intervention with high-risk or gang-involved youth includes community-based programs that balance the delivery of services and educational and employment opportunities with supervision and accountability. Intervention services typically involve outreach to youth and families, individual risk/needs assessment, case management, service referrals, coordinated service delivery, and supervision.

Targeted gang enforcement includes community-oriented and problem-oriented policing strategies with an emphasis on gangs, and collaborative enforcement strategies involving probation and prosecution to target high rate gang offenders, gang leaders, and serious violent offenders.

- **Award Information**

Up to 12 awards of up to \$200,000 each will be made to support this 24-month project. Awards are to support coordination of antigang strategies. If necessary, a small portion (up to \$30,000) of each award under this program may be used to support service delivery under primary prevention, secondary prevention, or gang intervention strategies as described above. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is anticipated that any awards that may be made under this solicitation should be awarded no later than September 30, 2008.

Match Requirement. Match is not required for this program.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Objective	Performance Measures	Data Grantee Provides
Program objectives will depend on the specific project funded. Most projects can be classified under one or more of the following categories.	These will differ, depending on the specific program goals and objectives. Examples follow.	OJJDP has an online system (www.ojjdp-dctat.org) for grantee transmittal of performance measures data. For detailed information on specific programs, see OJJDP's Performance Measures Web site (http://ojjdp.ncjrs.gov/grantees/pm/).
Prevention Program	Program Prevention and Intervention	Program Prevention and Intervention
Examples of objectives include prevention of delinquency risk behaviors, improvement in family functioning, and prevention of child victimization (including abuse and neglect).	Number of program youth and/or families served.	Number of program youth and/or families served.
	Number of service hours completed by program youth and/or families.	Number of service hours completed by program youth and/or families.
	Percent of programs implementing an evidence-based program or practice ¹	Number of programs implementing an evidence-based program or practice.

¹ Evidence-based programs and practices are those that have been shown through rigorous evaluation and replication to be effective in preventing or reducing juvenile delinquency, victimization, or related risk factors. Such programs or practices may be derived from diverse sources (e.g., Blueprints for Violence Prevention, OJJDP's Model Programs Guide, SAMHSA's Model Programs, state model programs resources). Evidence-based practices may include practices generally recognized as "best practices" based on research literature or the degree to which the practice is based on a clear, well-articulated theory or conceptual framework for delinquency or victimization prevention or intervention.

Intervention Program Examples of objectives include intervening with delinquent youth, status offenders, and system-involved families	Percent of youth/families served with whom an evidence-based program or practice was used. Percent of youth/families successfully completing program requirements. Percent of program youth who offend or reoffend (arrested or seen at juvenile court for a new offense). Of the program youth who offend or reoffend, the percent of misdemeanor cases classified as "gang-related."² Of the program youth who offend or reoffend, the percent of felony cases classified as "gang-related." Number of program youth and/or families exhibiting desired change in targeted behaviors (depends on specific behavior targeted and might include substance use, antisocial behavior, school attendance, gang involvement, etc.).	Number of youth/families served with whom an evidence-based program or practice was used. Number of youth/families successfully completing program requirements. Number of program youth who offend or reoffend. Of the program youth who offend or reoffend, the number of misdemeanor cases classified as "gang-related." Of the program youth who offend or reoffend, the number of felony cases classified as "gang-related." Number of program youth and/or families exhibiting desired change in targeted behaviors.
Systems Improvement Project (includes training and technical assistance). Examples of objectives include improving organizational capacity, program quality, and system effectiveness through training and technical assistance.	Systems Improvement Project Percent of programs implementing an evidence-based program or practice. Grantees for systems improvement projects also must select at least one measure listed below.³ Number of MOUs developed between agencies and organizations. Number of planning activities conducted.	Systems Improvement Project Number of programs implementing an evidence-based program or practice. Number of MOUs developed between agencies and organizations. Number of planning activities conducted.

² The operational definition of "gang-related" will be established by each grant recipient at the outset of the project and included on all progress reports.

³ If applicant does not deem any of the listed System Improvement performance measures appropriate, it should propose an alternate measure for OJJDP's review.

	Number of program materials developed.	Number of program materials developed.
	Number of program staff trained.	Number of program staff trained.
	Number of program staff exhibiting increased knowledge of the program area.	Number of program staff exhibiting increased knowledge of the program area.
	Number of program policies changed, improved or rescinded.	Number of program policies changed, improved or rescinded.

How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.Gov Instructions. You can find complete instructions at www.grants.gov. If you experience difficulties at any point during this process, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

CFDA Number. The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.544, and the funding opportunity number is OJJDP-2008-1845.

A DUNS number is required. The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.

What an Application Must Include

Standard Form–424

Applicants must complete the Application for Federal Assistance (SF–424), a standard form used by most federal agencies, following the instructions it provides.

Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double spaced and single-sided, using a standard 12-point font (Times New Roman preferred), with 1-inch margins, not

exceeding 30 pages of 8½ by 11-inches. (Please number pages “1 of 30,” “2 of 30,” and so forth.) Material required under the “Budget and Budget Narrative” and “Other Attachments” sections will not count toward the program narrative page count. Applications that do not adhere to the required format may be deemed ineligible.

The program narrative must address the following selection criteria: (1) statement of the problem/program narrative, (2) impact/outcomes and evaluation, (3) project/program design and implementation, and (4) capabilities/competencies. The connections between these sections should be clearly delineated. For example, the goals and objectives should derive directly from the problems to be addressed. Similarly, the project design section should clearly explain how the program’s structure and activities will accomplish the goals and objectives identified in the previous section.

- **Statement of the Problem/Program Narrative**

Applicants must briefly describe the nature and scope of gang activity and related gang crime in the target area to be addressed by this project. Local data should be used to provide evidence that the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community. Applicants should describe current attempts to address the problem with particular emphasis on existing antigang strategies of primary prevention, secondary prevention, gang intervention, and targeted enforcement. This section should describe existing partnerships and complementary antigang activities. This section should also describe operational definitions that are currently being used in the target area to identify gangs, gang members, and gang-related incidents. Current local procedures for tracking gang-related incidents must be described.

- **Impact/Outcomes and Evaluation**

Applicants must describe the goals of the proposed project and identify its objectives. When formulating the project’s goals and objectives, applicants should be cognizant of the performance measures that will be required of successful applicants.

Goals. Applicants should provide a broad statement, written in general terms, that conveys the program’s intent to change, reduce, or eliminate the problem described. This section of the program narrative must outline the specific goals of the project.

Program Objectives. Applicants should explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the desired results of the program, and they should be clearly connected to the problems identified in the preceding section. The objectives should be measurable. (Examples of measurable objectives might include the following: to provide school-based and community services for 40 youth returning from commitment, to increase the percentage of youth who successfully complete their current academic grade, to expand counseling services to cover an additional 50 at-risk youth.)

Performance Measures. Award recipients are required to collect and report data in support of performance measures. (See “Performance Measures,” page 6.) Recipients’ assistance in obtaining this information will facilitate future program planning and will allow OJP to provide Congress with measurable results associated with federally funded programs. Performance measures must reflect the specific problems, goals and

objectives, and design (see “Project/Program Design and Implementation” below) associated with this grant.

- **Project/Program Design and Implementation**

Applicants must clearly describe the specific actions that will be used to better coordinate and enhance existing antigang partnerships and strategies. Applicants should develop a program design that will facilitate the gathering of data on the required performance measures.

This section of the program narrative should describe what applicants propose to do and how they intend to do it. Applicants should identify the program’s target area and target population and explain how enhanced coordination will improve partnerships and delivery of antigang strategies as described in the goals and objectives identified in the previous section.

Applicants should include a logic model that graphically illustrates how performance measures are related to the specific problems, goals, and program activities. Sample logic models are available at ojjdp.ncjrs.gov/grantees/performance.html.

This section should be detailed and describe how the project will operate throughout the duration of the funding period. This section must also discuss plans for sustainability, i.e., how the program will continue to operate beyond the period of the OJJDP grant award.

This section should include details regarding existing and leveraged resources (cash or in-kind) from local sources to support the project. Applicants should identify any other federal, state, or private foundation grants that serve the same local area and target population. Applicants must demonstrate that funding under this award will be used to accomplish new coordination activities that would not otherwise be funded through existing resources.

Applicants must demonstrate that they have queried the SMART system to determine program placement in a community facing significant need. OJJDP will be offering additional training and guidance on the SMART system and this new requirement. In the interim, all applicants should register with the SMART system at <http://smart.gismapping.info>, and become familiar with the data and information that is currently available.

Timeline. In addition to the narrative description of the project design, applicants must submit a timeline or milestone chart that indicates major tasks in the proposed design, assigns responsibility for each major task, and plots completion of these tasks by month or quarter for the duration of the award. Applicants should not use actual calendar dates in their timelines; instead the timeline should use “Year 1,” “Month 1,” “Quarter 1,” etc. (see “Sample Project Timelines” at ojjdp.ncjrs.gov/grantees/timelines.html). The timeline should be submitted as a separate attachment, as stipulated in “Other Attachments,” page 12. On receipt of an award, the timeline may be revised based on training and technical assistance provided by OJJDP.

- **Capabilities/Competencies**

Applicants must describe the roles and responsibilities of project staff and explain the program's organizational structure and operations.

This section of the program narrative must describe how the project will be managed and staffed locally. It must describe the functioning of existing multi-disciplinary partnerships. Management and staffing patterns should be clearly and evidently connected to the project design described in the previous section. This section should describe the experience and capability of the applicant's organization and any contractors that will be used to effectively implement and manage this effort and its associated federal funding. Any prior experience implementing projects of similar design or magnitude should be highlighted in this section.

Budget and Budget Narrative

Applicants must provide a budget that: (1) is complete, allowable, and cost effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities. Applicants must submit a budget that includes both a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item. Total costs that the applicant specifies in its budget must match the amount it provides in the Estimated Funding section of the Project Information screen in GMS. All funds listed in the budget will be subject to audit.

Allowable costs under this program must focus on supporting and enhancing the coordination of antigang strategies. Such costs may include, but are not limited to: salary and related expenses for a coordinator and/or coordinator's assistant, equipment and supplies necessary to support the coordination function and information exchange between organizations, office space and local travel to support coordination, travel to support training and skills development, expenses related to securing meeting space, expenses related to data collection and analysis, and expenses for materials and mailings.

If necessary, a small portion (up to \$30,000) of the awards under this program may be used to support service delivery under primary prevention, secondary prevention, or gang intervention strategies as described above. Budget items intended for direct service delivery must be clearly identified in the Budget Detail Worksheet and the Budget Narrative and separated from other expenses related to coordination. Applicants may not use grant resources to pay salary or overtime for partners, executives, or operational personnel for the sole purpose of participating in coordination activities or meetings.

Applicants must budget for participation in two all-sites meetings during the project period. This should include travel expenses for up to 5 participants representing different antigang strategies for each meeting.

- **Budget Detail Worksheet**

The worksheet should provide the detailed computation for each budget line item. The worksheet must list the cost of each item and show how the cost was calculated. For example, costs for personnel should show the annual salary rate and the percentage of time devoted to the project for each employee paid through grant funds. The budget detail worksheet should present a complete and detailed itemization of all proposed costs. A Budget Detail Worksheet template is available at http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

- **Budget Narrative**

The narrative should describe each budget item and relate it to the appropriate project activity (coordination or service delivery). It should closely follow the content of the budget detail worksheet and provide justification for all proposed costs. In the budget narrative, the applicant should explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased, and how overhead or indirect costs (if applicable) were calculated. The budget narrative should justify the specific items listed in the budget detail worksheet (particularly supplies, travel, and equipment) and demonstrate that all costs are reasonable.

Indirect Cost Rate Agreement. Applicants that do not have a federally negotiated indirect cost rate and wish to establish one can submit a proposal to their cognizant Federal agency. Generally, the cognizant Federal agency is the agency that provides the preponderance of direct Federal funding. The applicant can determine this by reviewing an organization's schedule of federal financial assistance. If DOJ is your cognizant federal agency, obtain information needed to submit an indirect cost rate proposal at http://www.ojp.usdoj.gov/funding/pdfs/indirect_costs.pdf.

Other Attachments

Applicants must submit the following materials in as attachments to their application. The Other Program Attachments—which must be submitted as a Microsoft Word document (.doc), Excel worksheet, PDF file (.pdf), or text document (.txt)—must include:

- annualized project time line containing each project goal, related objective, activity, expected completion date, and responsible person or organization (see "Timeline," page 10).
- résumés of all key personnel.
- job descriptions outlining roles and responsibilities for all key positions.
- letters of support/commitment and memorandums of understanding from all existing partners and likely future partners.
- **Geographic Information.** To help the Office of Justice Programs develop a geographic information system (GIS) strategic planning capacity, applicants must provide the following two items of information on the geographic area served by the funded activity ("service area") in the formats specified below. If the mailing

address is in a rural area with no street address, include the nearest street intersection. If the program has multiple service areas, include the required information for each area. If proposed multiple service areas have not been determined, simply provide the requested information for the applicant.

- **Physical address.** If the mailing address is a P.O. Box, specify the physical address of the location where services are to be provided.

(example with street address)
ABC Associates
123 First Street
Shrewsbury, PA 17361

(example with no street address)
ABC Associates
First Street and Holiday Drive
Shrewsbury, PA 17361

- **Map and street description.** Provide a road map (with local detail) with the service area clearly depicted. Mark the map with information identifying the grant application it is tied to, including applicant name, application number, and contact name and phone number. Include a written description of streets bounding the service area. If GIS files are available, e-mail them to Dennis Mondoro at Dennis.Mondoro@usdoj.gov.

Selection Criteria

Applications that proceed to peer review will be rated on a 100-point scale, based on the following point values for the selection criteria:

- Statement of the Problem/Program Narrative (25 points)
- Impact/Outcomes and Evaluation (15 points)
- Project/Program Design and Implementation (25 points)
- Capabilities/Competencies (20 points)
- Budget (15 points)

See "Program Narrative," page 8, for detailed descriptions of the above criteria.

Review Process

OJP is committed to ensuring a standardized process for awarding grants. OJJDP reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation as well. OJJDP may use either internal or external peer reviewers or a combination thereof to review applications under this solicitation. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current U.S. Department of Justice employee. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is not a current U.S. Department of Justice employee.

Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all requirements will be evaluated, scored, and rated by a peer review panel. Peer

reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, the Office of the Chief Financial Officer (OCFO), in consultation with OJJDP, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the budget and budget narrative accurately explain project costs; and determines whether costs are reasonable, necessary, and allowable under applicable Federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the Assistant Attorney General (AAG), who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

- Civil Rights Compliance
- Confidentiality and Human Subjects Protections regulations
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act Compliance
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with [Office of the Comptroller Financial Guide](#)
- Suspension or Termination of Funding
- Non-Profit Organizations
- Government Performance and Results Act
- Rights in Intellectual Property

OJJDP encourages applicants to review the information pertaining to these additional requirements prior to submitting their application. Additional information for each can be found at http://www.ojp.usdoj.gov/funding/other_requirements.htm.