RFA NO. DTFH61-13-RA-00011
Questions & Answers (Q&A) 1 – 3
6/19/13

<u>Question #1</u>: The RFA cites that in Base Period (Agreement Year 1), a budget for Summary Spreadsheet for Transition Costs needs to be developed. Please clarify the amount of the transition costs.

<u>Answer #1</u>: The RFA states transition costs are included in the identified amount for Agreement Year 1. However the specific dollar amount will be determined by you. Once you have identified the process to transition the TTAP Center from the incumbent to your organization, you will need to prepare a budget to support the transfer. If there is no transition plan included in the submittal, there will not be an associated budget to consider.

<u>Question #2</u>: For the transition costs that are associated with transitioning the TTAP activities from the predecessor recipient to us, do we classify the predecessor as a sub-recipient?

<u>Answer #2</u>: Once you have identified the process to transition the TTAP Center from the incumbent to your University, you will need to prepare a budget to support the transfer. You are not required to sub-contract with the incumbent.

<u>Question #3</u>: Are the optional activities a requirement? Also, there are no specific priorities listed in the RFA for the optional activities. Please clarify/provide further guidance.

<u>Answer #3</u>: The "optional activities" are those activities that FHWA may need the TTAP Center to perform. FHWA would have the option to request the TTAP Center to perform these additional activities and provide additional funding to do so.