

Instructions for submitting a full proposal to U.S. Nuclear Regulatory Commission Funding Opportunity Announcement, Development of Voluntary Consensus Standards that Establish Safety and Risk Criteria and Methods for Probabilistic Analysis, Risk Assessment, and Risk Management Grant, Fiscal Year 2020

(Funding Opportunity Number: 31310019K0001)

Full proposal submissions must be received by 5 p.m. (Eastern Time) on October 25, 2019.

Please complete the required forms, SF-424 (Application for Federal Assistance), SF-424A (Budget Information Non-construction programs), and SF-424B (assurances for Non-construction programs), Certification Regarding Lobbying Form, SF-LLL: Disclosure of Lobbying Activities, if applicable. Please attach the required elements as listed below as part of your full proposal application package. It is preferred that you attach all your documents as separate PDF files.

REQUIRED ELEMENTS FOR FULL PROPOSALS

Full Proposals must include the following, packaged in the order listed, with the bottom right-hand corner of every page numbered and labeled with the Principal Investigators last name. Adobe pdf format is required.

Application Content

All submissions require full proposals. You may download full proposal submission packages from www.grants.gov.

Required Elements for Applications

A. Format:

Font Size, Style, and Color

- **11 point, Arial, black color** (A Symbol font may be used to insert Greek letters or special characters.)

Page Size and Margins

- Use letter size paper (8 ½" x 11").
- Use one inch margins (top, bottom, left, and right).
- NRC requires all text attachments to the SF424 application forms to be submitted as PDF files. Adobe PDF format is preferred.

Footer

- Each page should include a page number and Principal Investigator's last name in the bottom right-hand corner.

Attachments

- NRC requires all text attachments to the SF424 application forms to be submitted as separate individual PDF files. Adobe PDF format is preferred.

B. Executive Summary* (half-page maximum):

Describe the proposed project's essential elements.

- Descriptive title of proposed project: NOTE: Applicants should describe the project as the Institution's Program and not the NRC's Program.
- Name, address, email address and telephone number of the PI(s).
- The project's total funding request.
- Concise statement of the project's objectives and benefits.

C. Project Description:

The project description is limited to **fifteen (15)** pages or less, including text, tables, and visual materials (e.g., charts, graphs, maps, photographs). The page limit does not include the:

- Executive Summary
- Program Objectives
- Budget and Budget Narrative
- Current and Pending Support
- Curriculum Vitae
- Past NRC Funding and Summary of Results from Past NRC Funding, if applicable
- Other required forms.