



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS ELEVENTH AIR FORCE (PACAF)
JOINT BASE ELMENDORF-RICHARDSON ALASKA**

20 October 2021

MEMORANDUM FOR KING SALMON DIVERT AIRFIELD USERS

FROM: 611 Air Support Squadron
Program Management Office
10471 20th Street, Suite 222
Joint Base Elmendorf-Richardson, AK 99506

SUBJECT: Fiscal Year 2022 King Salmon Divert Airfield (KSDA) Support

1. This memorandum provides information to assist personnel, customers or travelers that are planning projects and travel to King Salmon Divert Airfield (KSDA). Anyone requiring access to King Salmon is for official business.

2. Personnel shall fill out and submit a Site Arrival Request (SAR). The SAR process ensures that all personnel travelling to or through KSDA are favorably vetted by the PRSC Security prior to arrival at KSDA.

a. SAR shall be submitted to PRSC at 611ASUS.KS.Org@us.af.mil and require approval prior to booking transportation to the site and incurring travel costs. Requests for a SAR form document can be sent to the same email address above.

b. Access to restricted areas must be requested, detailed in the SAR, and shall be vetted through the Security Manager.

3. All cargo is shipped via commercial carriers. Commercial flights in and out of King Salmon are available throughout the year. Contact commercial airline schedule for flight times and cost information.

4. In order to ensure Base Operations Support (BOS) contractor support, requests must be agreed upon, detailed within the SAR, submitted to the designated email address, and approved prior to incurring costs. Coordinate with ASRCC, BOS contractor, at (907) 721-3001, prior to arrival. ASRCC may establish a direct purchase order to provide support for the following services:

a. Equipment may be rented on a non-interference basis (i.e., ASRCC requirements/needs shall take priority over third-party usage) to include an operator, as ASRCC does not allow others to use equipment.

b. Transportation of personnel and material in and around the site options may include, but are not limited to, transportation to and from the commercial airport during contractor

mobilization or demobilization within normal work hours, Mon-Fri, 0800-1700L. Support outside normal working hours will incur overtime charges. Additional labor charges must be preapproved and paid for before services are rendered.

c. Billeting Resources.

(1) Lodging is very limited and meals are not available on the installation. If on-site billeting is requested, coordination is required with ASRCC, as contractor manning demands may fluctuate throughout the course of each project, as well as an influx of various other third-party visitors during peak season. Note that bed space is limited. The requestor will provide a schedule with anticipated manning requirements at the beginning of the project. Personnel will notify ASRCC of any changes in manning at least seven (7) days in advance. No guests, visitors or spouses are authorized to stay in lodging.

(2) Units/Agencies with Interagency Agreements (IAA). All tenant personnel requiring overnight lodging will incur a man-day charge, as stated in the IAA.

(3) Non-Support Agreement Units/Agencies. Personnel requiring overnight lodging is approved through the SAR process and will incur a lodging charge. To determine the lodging rate, go to the Joint Federal Travel Regulation (JFTR), Per Diem Rates Query website, <https://www.defensetravel.dod.mil/site/perdiemCalc.cfm>. Payment accepted is Visa.

(4) With prior approval of the Program Manager (PM), the contractor has the option of setting up a man-camp if needed.

d. Refuse Services. There is not an on-site landfill to dispose of construction waste. The contractor must coordinate with Bristol Bay Borough Landfill for disposal of hazardous/non-hazardous waste.

e. Storage or Staging Areas. There is no warehouse space available. A dedicated, uncovered staging area for equipment and material storage may be available for the duration of the project. Contact ASRCC Site Manager at (907) 721-3001 for availability prior to travel.

5. If downtime of the on installation AN/FPS-117 radar is required, submit a radar downtime request to ARS.SAN@us.af.mil for review by ARS Program Management Office no later than 30 days before downtime is being requested.

6. Office Space. There is no office space available.

7. Freezer/Refrigerator Use. There is no space available for icepacks or sample containers.

8. Vehicles. Vehicles are limited. There are vehicles for rent in the local community.

9. Medical Support. There is no medical support on KSDA. All medical support is available in the local community.

10. Strictly no still or video photography is allowed without the consent/approval of the PRSC. All requests and justification for official or business-related imagery must be detailed in the SAR and shall be vetted through 611th ASUS Security Manager. Prior coordination with PRSC is required before filming or photographing aircraft on the runway, taxiways, aircraft parking ramp, or other critical infrastructure. Personnel taking photos or videos must be aware of their surroundings and what is being captured in the photo or video; limiting it to the specific items of interest and minimize exposure of critical assets, security measures, or other concerns.

11. Firearms and ammunition are strictly prohibited on KSDA. Firearms and ammunition storage must be coordinated with the Bristol Bay Borough Police Department (BBBPD) prior to submitting the SAR. Firearms and ammunition must be turned in to the BBBPD for storage prior to arrival at KSDA.

12. All base support included in this memorandum is available on a non-interference basis. Due to the remoteness and unique situation at KSDA, base support availability is subject to change at any time without notice. Contractor must request any support they require far enough in advance to accommodate the significant lead time necessitated by KSDA logistics; the requirement may necessitate four (4) months advance.

13. This memo supersedes previous KSDA Base Support Letters.

14. If you have any questions or concerns contact the PM Office via email milagros.realon@us.af.mil or (907) 552-7399.



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