PROJECT NARRATIVE

Of the People: Widening the Path: Connecting Communities Digital Initiative Grants
Libraries, Archives and Museums

Please use this template for proposal cover page and project narrative. Additional documents should be included as appendices. The cover page is a single page, and the proposal narrative may be up to 5 additional pages.

COVER PAGE

Notice of Funding Opportunity Number

Working Title of Proposed Project

Applicant Name

Applicant Phone Number

Applicant Mailing Address

Applicant Email Address

SAM Number (UEI) or EIN/TIN (as applicable)

Date of Submission

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PROPOSAL NARRATIVE

Respond to the prompts below in the spaces provided. You may also submit a separate narrative which addresses the prompts in-text.

This section of the Narrative should be no longer than 5 pages, double-spaced, and in 11-point font.

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1. Describe your organization. Demonstrate the experience of your organization working with the community or groups on which the project is centered.

2. Describe the proposed project. Make sure to highlight how the project centers on the lives, experiences and perspectives of one or more of the following groups: Black, Indigenous, Hispanic or Latino, Asian American and Pacific Islander, and other communities of color.

3. Which digital materials from the Library of Congress will the project use? Are those legally available for the proposed uses? Address any clearance or permissions issues that might come up in the project. Provide links to the Library's digital materials and collections that the project plans to use. If the project will include materials from collections outside the Library of Congress, address the relevant clearance or permissions issues for those materials as well.

4. Provide a brief biographical sketch of who will primarily work on the project. Describe their roles in the project and outline the knowledge, skills and abilities they will bring.

5. If the project will include collaborators, consultants, or service providers, describe their roles, experience and expertise.

6. Include a timeline at the end of the proposal that shows the necessary actions for the project, and how they will be carried out.