



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for funding under the Gang Resistance Education And Training Program. This program furthers the Department's mission by assisting state, local, and tribal gang prevention efforts.

Gang Resistance Education And Training (G.R.E.A.T.) Program FY 2009 Competitive Grant Announcement

Eligibility

Applicants are limited to state, local, or tribal jurisdictions or their respective law enforcement agencies, including school police, housing authority police, prosecution, probation, and parole agencies possessing the power of arrest.
(See "Eligibility," page 2)

Deadline

Registration with [Grants.gov](#) is required prior to application submission.
All applications are due by 8:00 p.m. e.t. on January 22, 2009.
(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact: The G.R.E.A.T. Team at 202-616-6500 or toll free at 1-866-859-2687.

This application must be submitted through [Grants.gov](#). For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726 or send an e-mail to support@grants.gov. The Grants.gov Support Hotline hours of operation are Monday-Friday from 7:00 a.m. to 9:00 p.m. e.t.

Grants.Gov number assigned to announcement: BJA-2009-1951
Release date: November 24, 2008

CONTENTS

Overview of the Gang Resistance Education And Training (G.R.E.A.T.) Program	1
Deadline: Registration	1
Deadline: Applications	1
Eligibility	2
G.R.E.A.T. Program-Specific Information	2
Match Requirement	3
Performance Measures	4
How To Apply	5
What An Application Must Include:	6
Standard Form 424	
Program Narrative	
Budget and Budget Narrative	
Other Attachments	
Selection Criteria	7
Review Process	8
Additional Requirements	9
Appendix A	10
Appendix B	12

Gang Resistance Education And Training (G.R.E.A.T.) Program CFDA #16.737

Overview of the Gang Resistance Education And Training (G.R.E.A.T.) Program

The Gang Resistance Education And Training (G.R.E.A.T.) Program (42 U.S.C. § 13921) is a school-based, law enforcement officer-instructed, classroom curriculum administered by the Office of Justice Programs' Bureau of Justice Assistance (BJA) in cooperation with the Department of Justice's (DOJ's) Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF). The program's primary objective is prevention and is intended as an immunization against delinquency, youth violence, and gang membership. G.R.E.A.T. lessons focus on providing life skills to students to help them avoid engaging in delinquent behavior and violence to solve problems.

Deadline: Registration

Registering with Grants.gov is a one-time process; however, processing delays may occur and it can take up to several weeks for first-time registrants to receive confirmations/user passwords. The Office of Justice Programs (OJP) highly recommends that applicants start the registration process as early as possible to prevent delays in submitting an application package to our agency by the application deadline specified. The registration process for organizations involves these steps: (1) obtain a Data Universal Numbering System (DUNS) number; (2) register your organization with the Central Contractor Registration (CCR) database; (3) register with Grants.gov's Credential Provider and obtain a username and password; (4) register with Grants.gov to establish yourself as an Authorized Organization Representative (AOR); and (5) the E-Business Point of Contact (POC) assigns the "Authorized Applicant Role" to you. For more information about the registration process, go to www.grants.gov. **Note: Your CCR must be renewed once a year. Failure to renew the CCR registration may prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on January 22, 2009.

Within 24-48 hours after submitting your electronic application, you should receive an e-mail validation message from Grants.gov. The validation message will tell you if the application has been received and validated or if it has been rejected, and why.

Important: You are urged to submit your application at least 72 hours prior to the due date of the application to allow time to receive the validation message and to correct any problems that may have caused the rejection notification.

If you experience unforeseen Grants.gov technical issues beyond your control, you must contact OJP staff **within 24 hours after the due date** and request approval to submit your

application. At that time, OJP staff will require you to e-mail the complete grant application, your DUNS number, and provide a Grants.gov Help Desk tracking number(s). After OJP reviews all of the information submitted as well as contacts Grants.gov to validate the technical issues reported by the grantee, OJP will contact you to either approve or deny the request.

To ensure a fair competition for limited discretionary funds, the following conditions are not valid reasons to permit late submissions: (1) failure to begin the registration process in sufficient time; (2) failure to follow Grants.gov instructions on how to register and apply as posted on its web site; (3) failure to follow all of the instructions in the OJP solicitation; and (4) technical issues experienced with the applicant's computer or information technology (IT) environment.

Eligibility

Any state, local, or tribal jurisdiction or law enforcement agency (including school police, housing authority police, prosecution, probation, and parole agencies possessing the power of arrest) with an active G.R.E.A.T. Program, or committed to starting a G.R.E.A.T. Program, in cooperation with a local education agency, is eligible to apply for funding.

American Indian Tribes and Alaska Native Tribes and/or Tribal Organizations: All tribal applications must be accompanied by a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. If the grant application is being submitted on behalf of a tribal entity, a letter or similar document authorizing the inclusion of the tribal entity named in the application must be included.

G.R.E.A.T. Program-Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. Five percent of any appropriation will be set aside for tribal jurisdictions.

Criminal justice professionals with powers of arrest—police officers, sheriff's deputies, parole or probation officers, school police officers, federal law enforcement officers/agents, prosecutors, judges, court officials, district attorneys—are eligible to teach G.R.E.A.T. All individuals wishing to deliver the program in the classroom must complete a G.R.E.A.T. Officer Training Course. Per the National G.R.E.A.T. Program Policies and Guidelines, G.R.E.A.T. officers are responsible for maintaining their G.R.E.A.T. certification (www.great-online.org/establishingagreatprogram.htm).

G.R.E.A.T. is supported by a national policy board consisting of local and federal law enforcement agencies, a national training committee, and five regional training centers operated by local law enforcement partners. For additional information about G.R.E.A.T., visit www.great-online.org.

Amount and Length of Awards

G.R.E.A.T. funds may be used to support one or more of the following G.R.E.A.T. curricula, components, and activities: 13-week middle school curriculum (a core, mandatory component); 6-week elementary (4th and 5th grades) curriculum; 6-lesson G.R.E.A.T. families component; or G.R.E.A.T. summer component. G.R.E.A.T. curricula and component overviews can be viewed at www.great-online.org/Components/Default.Asp. Applicants can request any amount based

on the funding necessary to deliver the proposed program, up to the maximum amount noted below.

- **Level I: Up to \$50,000.** Agencies implementing the G.R.E.A.T. middle school component.
- **Level II: Up to \$100,000.** Agencies implementing the G.R.E.A.T. middle school component and up to two other components.
- **Level III: Up to \$125,000.** Agencies implementing the G.R.E.A.T. middle school component **and** the three other components **or** propose collaborative efforts between at least three contiguous governmental subdivisions and/or municipal and county agencies (e.g., multiple precincts, county and city governments, school police departments and police/sheriff departments, or police departments and prosecutors or parole offices).

All awards will have a 12-month project period. New applicants should elect a July 1 start date for their project period.

Priority Consideration

Priority consideration will be given to applications that propose to do one or more of the following:

- Deliver the G.R.E.A.T. middle school curriculum and at least one other G.R.E.A.T. component.
- Target high-risk youth/schools.
- Implement the G.R.E.A.T. Program in conjunction with another gang initiative.
- Implement a collaborative project that may include multiple jurisdictions and/or agencies, including federal law enforcement agencies such as ATF or the U.S. Marshals Service, parole and probation, faith-based organizations, community service groups, and/or private businesses or corporate sponsors.
- Deliver a cost-effective program as demonstrated by a low cost per youth ratio (program cost divided by number of youth to be served).

No priority is given to applicants for having received G.R.E.A.T. funding in prior years. Successful applicants will be notified of any Special Conditions that will apply to their G.R.E.A.T. award.

Supplanting

Federal funds must be used only to **supplement** existing funds for program activities and cannot replace, or supplant, non-federal funds that have been appropriated for the same purpose.

Use of G.R.E.A.T. Funds

See Appendix A for detailed information on how G.R.E.A.T. funds may be used.

Match Requirement

A grant made under this program may not cover more than 90 percent of the total costs of the project being funded. The applicant must identify the source of the 10 percent non-federal portion of the budget and how match funds will be used. Applicants may satisfy this match requirement with either cash, in-kind services, or a combination of both. Applicants that fail to identify the required match will not be considered for funding. The formula for calculating match is:

Award Amount = Adjusted Project Costs
Federal Share

Recipient's Share x Adjusted Project Cost = Required Match

Example: For a federal award amount of \$350,000, match would be calculated as follows:

\$350,000 = \$388,889 10% x \$388,889 = \$38,889 match
90%

Applicants are strongly encouraged to not exceed the 10 percent match requirement; applicants selected to receive funding will be required to account for and expend the full match amount listed in their application.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. In addition, applicants must discuss their data collection methods in the application. Performance measures for this solicitation are as follows:

Program Goals	Performance Measures	Data Grantee Provides
Prevent youth crime, violence, and gang involvement among school-aged youth in all communities by reducing the precursor attitudes and behaviors associated with these behaviors.	Increase the percentage of middle school program participants who demonstrate increased negative views about gangs to 90 percent by 2010. Increase the number of middle school youth who demonstrate increased negative views about gangs. Increase the number of middle school youth who report they have resolved conflict non-violently since the beginning of the program. Increase the number of school-aged children who graduate from the G.R.E.A.T. Program over the prior year.	Number of middle school youth who demonstrate increased negative views about gangs.* Total number of middle school youth surveyed for demonstrated increased negative views about gangs.* Number of middle school youth who report they have resolved conflict non-violently since the beginning of the program.* Total number of elementary school students (grades 4-5) who graduated from the program. Total number of middle schools students (grades 6-8) who graduated from the program. Total number of students (grades 4-8) participating in the summer program.

Create safer schools and communities by building positive relationships among law enforcement, families, and young people.	Increase the percentage of middle school program participants who demonstrate improved use of tools and skills to address problems and conflict by 2010.	Number of middle school youth who acknowledge improved tools or skills to address problems and conflicts.* Total number of middle school youth surveyed for acknowledged improved tools or skills to address problems and conflicts.*
Increase the number of middle school youth who have the opportunity to gain a positive perception of law enforcement.	Increase the number of middle school youth who improve their positive perception of law enforcement over the prior year.	Number of middle school youth who improve their positive perception of law enforcement.*
Strengthen families through engaging parents and youth between the ages of 10 and 14 in cooperative lessons designed to facilitate better communication among family members and enhance family decision-making skills.	Increase the number of families (parents and youth between the ages of 10 and 14) receiving cooperative lessons designed to facilitate better family communication and decision-making skills over the prior year.	Number of family units (parents, legal guardians or custodial adults and children) completing the 6-week program of cooperative lessons designed to facilitate better family communication and decision-making skills (number of families served in the local families component).

*A course assessment has been developed and will be provided to FY 2009 grantees.

How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at 1-800-518-4726, Monday-Friday from 7:00 a.m. to 9:00 p.m. e.t.

Note: OJP's Grants Management System (GMS) does not support Microsoft Vista or Microsoft 2007. Therefore, OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. GMS downloads applications from Grants.gov and is the system in which OJP reviews applications and manages awarded grants. Applications submitted via GMS must be in the following formats: Microsoft Word (*.doc), WordPerfect (*.wpd), PDF files (*.pdf), or Text Documents (*.txt) and may include Excel files (*.xls). GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extensions of “.docx.” Please ensure the documents you are submitting in Grants.gov are saved using “Word 97-2003 Document (*.doc)” format. In addition, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: “.com,” “.bat,” “.exe,” “.vbs,” “.cfg,” “.dat,” “.db,” “.dbf,” “.dll,” “.ini,” “.log,” “.ora,” “.sys,” and “.zip.”

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.737, titled “Gang Resistance Education And Training,” and the funding opportunity number is BJA-2009-1951.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dnb.com/us/. Individuals are exempt from this requirement.

Central Contractor Registration (CCR) is required: In addition to the DUNS number requirement, OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

What an Application Must Include

Standard Form 424

Program Narrative (Attachment 1)

Applicants must submit a Program Narrative that 1) Identifies which category of funding (Level I, Level II, or Level III) is requested; 2) Indicates which component(s) will be implemented (Middle School, Elementary, and Families); and 3) Describes the proposed activities for the grant period and responds to the Selection Criteria (1-3, 5) below, including a discussion of any proposed summer program that includes the number of students to be served in the proposed program. The narrative should be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 10 pages. Please number pages "1 of 10," "2 of 10," etc. Submissions that do not adhere to the format will be deemed ineligible.

Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is complete and allowable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP's web site at http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf. The budget should indicate the amount of cash or in-kind matching funds that will be applied to the program and in which cost category(ies) the match is included.

G.R.E.A.T. Funding Application Worksheet (Attachment 3)

The G.R.E.A.T. Funding Application Worksheet (Appendix B) must be thoroughly completed. Do not leave any fields blank; if a field does not relate to your application, enter "N/A" in the field.

Selection Criteria

1. Statement of the Problem (15 percent of 100)

Include information related to the documented gang presence in the service area, information related to the presence of regular gang violence, documented known gang risk factors within the youth population, and information related to the presence of regular youth violence in the service area. Additional information supporting the problem in the service area including the percentage of students who qualify for Title I (i.e., [Title I of the Elementary and Secondary Education Act of 1965](#)) services and whether any of the schools served has a daily attendance of less than 80 percent should be discussed here.

2. Program Design and Implementation (40 percent of 100)

Strategy (20 points): Include the following information and summarize the overall G.R.E.A.T. implementation strategy.

- List the G.R.E.A.T. components (middle school, elementary, families, and summer) to be implemented.
- Describe how the components will focus on and reach the highest-risk youth.
- Clearly describe the goals and objectives of the proposal.
- Provide details on how implementing G.R.E.A.T. will support the local education agency's goals related to academic achievement and school safety.
- Explain how youth will be served within the service area/school population.
- Identify the number of youth to be served in each component being delivered.
- Provide the strategy and sequence to accomplish the objectives within the grant period.

BJA will rely on the completed application worksheet (Attachment 3) and narrative to assess the extent to which a high-risk youth population is present and will be effectively served within the service population.

Collaboration (20 points): Collaboration with other school- and community-based gang and delinquency prevention programs and organizations is strongly recommended. Identify any private partners and collaborations with other programs or organizations in the community. Collaborative partners may include Project Safe Neighborhoods, Boys & Girls Club programs, Weed and Seed, ATF Violent Crime Impact Team, OJJDP gang reduction program, any U.S. Attorney sponsored anti-gang strategy, and local and state teams addressing gangs or violence. Describe the benefits of the collaborations, including how they will enhance the local G.R.E.A.T. Program.

BJA will rely on the completed application worksheet (Attachment 3) and narrative to assess the extent to which strong collaborations will be developed to enhance the G.R.E.A.T. Program.

3. Capabilities/Competencies (5 points)

Describe completely the management structure and staffing for the local G.R.E.A.T. Program. Identify a grant coordinator and demonstrate the capability of staff and the agency to implement the project successfully.

4. Budget (25 points)

Provide a proposed budget that is complete, allowable according to the G.R.E.A.T. Program guidance and the OJP Financial Guide (<http://www.ojp.usdoj.gov/financialguide/index.htm>), and cost effective (Attachment 2) and demonstrates a cost-effective project with a low cost per student ratio. See also Appendix A “Use of G.R.E.A.T. Funds” to determine what is allowable under this program.

5. Impact/Outcomes, Evaluation, Sustainment, and Performance Measure Data Collection Plan (15 percent of 100)

Explain what will be measured (see Performance Measures section), who is responsible for collecting the performance measurement information, and how the information will be used to guide the program. Outline a strategy for sustaining the project and continuing to implement G.R.E.A.T. when the federal grant ends. Discuss the importance of the program to the community as demonstrated by the number of collaborations with public and private entities that will assist in continuing the program in the absence of federal funding.

Review Process

OJP is committed to ensuring a standardized process for awarding grants. The Bureau of Justice Assistance (BJA) reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation as well. BJA may use either internal peer reviewers, external peer reviewers, or a combination of both to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is NOT a current U.S. Department of Justice employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current U.S. Department of Justice employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all other requirements (such as timeliness, proper format, and responsiveness to the scope of the solicitation) will be evaluated, scored, and rated by a peer review panel. Peer reviewers’ ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, the Office of the Chief Financial Officer (OCFO), in consultation with BJA, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the budget and budget narrative accurately explain project costs; and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the Assistant Attorney General, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

Successful applicants selected for award must agree to comply with additional applicable requirements prior to receiving grant funding. We strongly encourage you to review the list below pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) Compliance
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs *Financial Guide*
- Suspension or Termination of Funding
- Non-Profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006

Appendix A

Use of G.R.E.A.T. Funds

The G.R.E.A.T. Program is designed to assist local law enforcement agencies in providing gang prevention services to as many high-risk youth as possible in diverse communities across the nation. To accomplish this, funds must be used in the most efficient manner possible and must provide for the critical program services and supplies. The following should be noted when developing a proposed budget for the G.R.E.A.T. Program:

Personnel

- The sum of the total salaries and fringe benefits applied to the grant may not exceed 70 percent of the amount of federal funds requested. Salaries and fringe benefits listed as match will not be included in the 70 percent cap. Salaries for clerical personnel, project coordinators, and supervisors are included in this cap. While personnel costs are allowed, applicants should consider how their program may be impacted in the event federal funding is discontinued in future years.

Fringe Benefits

- Applicants must list the fringe benefit by name/type and the established rate for each benefit listed. Fringe benefits may not exceed the prorated amount of the salary request (i.e., applicants cannot include 100 percent of a person's fringe benefits when only 50 percent of the person's salary is being requested).

Travel

- Limited travel is authorized under the G.R.E.A.T. Program, to the extent that such travel is directly related to the administration and operation of the local G.R.E.A.T. Program (e.g., G.R.E.A.T. Officer Trainings). At a minimum, FY 2009 applicants should budget for travel costs to one national G.R.E.A.T. training event so that, should such an event be held, funds will be available to support attendance.
- Applicants should provide the location (city and state) to which the officer(s) will travel. If the specific location is unknown at the time the budget is created, use a city name on the opposite coast to estimate travel costs and indicate "TBD" next to the city name. Local travel costs are an allowable cost under this program. In the absence of a local agency or jurisdiction travel policy, federal travel policies and guidelines will apply.
- Lodging for G.R.E.A.T. Officer Training at one of the five regional training centers must not be included in your budget since the lodging is provided at no cost to the participants.

Equipment/Capital Expenditures

- Capital expenditures under the G.R.E.A.T. Program may not exceed 5 percent of the amount of federal funds requested and must be directly tied to the purpose of the program. The use of federal funds for any vehicle acquisitions should be through a vehicle lease agreement and not a direct vehicle purchase, unless a purchase can be shown to be more cost-effective.

Supplies

- Applicants are limited to a maximum of \$12 per student served for any and all incentive items, including those that are G.R.E.A.T.-branded. Incentives include clothing, supplies, field trips, and any other items or activities received for participation in the program.
- Applicants should limit participation incentives and recognition awards for faculty, school administrators, community partners, volunteer officers, etc. to items that cost no more than \$30 and should offer such items only to those who have actually participated in a G.R.E.A.T. activity or have pledged to do so during the coming school year.

- Allocations for incentives to promote the G.R.E.A.T. Program at community events such as fairs and National Night Out may not exceed 1 percent of the total federal dollars requested, unless prior BJA written approval is granted.
- Any incentives purchased for students, administrators, and instructors must directly relate to the administration of the G.R.E.A.T. Program
- The National G.R.E.A.T. Program policies require that all G.R.E.A.T. officers deliver the G.R.E.A.T. curriculum while wearing their duty uniform (see www.great-online.org/guidelinesforleandschools.htm). Applicants should limit their allocation of federal funds for the purchase of clothing items for G.R.E.A.T. officers to only those items that are necessary for the delivery of the G.R.E.A.T. Program or one of its components.
- The required G.R.E.A.T. student workbooks and graduation certificates will be provided free of charge to any certified G.R.E.A.T. officer who is actively involved in the G.R.E.A.T. Program. Information regarding the required student workbook and graduation certificate orders can be found on the G.R.E.A.T. web site at www.great-online.org.

Construction

- Construction projects of any type are not an allowable cost under the G.R.E.A.T. Program.

Consultants/Contracts

- Applicants may allocate federal funds for only one piece of telecommunications equipment (cell phone or hand-held device) per G.R.E.A.T. officer, and such requests must be accompanied by an explanation of need in the budget narrative.
- Federal G.R.E.A.T. grant funds may not be used to pay for the services of any outside consultant to provide whole-school assemblies, special appearances by sports figures, show-type equipment, or vehicles without BJA's prior written approval.
- Applicants must follow the below guidelines when including Consultants or Contracts in their budgets:
 - For each consultant enter the name of the consultant and a short description of service to be provided (e.g., art classes; mentoring service).
 - Consultant fees in excess of \$450 per day require additional justification and prior approval from BJA.
 - For contracts, provide a description of the product or service (e.g., leased vehicle, cell phone service, bus transportation) to be procured by contract.
- Consultant and contract expenditures may not exceed 5 percent of total federal amount requested and must be directly tied to the delivery of the program.
 - This requirement may be waived for the lease of vehicles, with proper justification.

G.R.E.A.T. funds may not be used for any of the following:

- Vehicles, without prior written authorization from BJA. Any requests for the purchase or lease of any vehicle will need to include justification describing the need for the vehicle and any negative impact on the implementation of the project or delivery of the G.R.E.A.T. curriculum the lack of a vehicle would have on the applicant's ability to attain its goals and objectives. Vehicle charges may only be for the actual time that the vehicle will be used for the program (i.e. Officer assigned to vehicle teaches program 25% of his/her time. May only charge 25% of the vehicle lease to the grant).
- Boats or aircraft.
- Luxury items.
- Real estate.
- Any item that does not directly relate to the delivery of the G.R.E.A.T. curriculum or supports the implementation of one of the G.R.E.A.T. components.

Appendix B

GANG RESISTANCE EDUCATION PROGRAM FUNDING APPLICATION WORKSHEET	
APPLICANTS MUST COMPLETE THIS WORKSHEET COMPLETELY BEFORE SUBMITTING IT. If you have any questions, please call 202-616-6500.	
APPLICANT/AGENCY/SERVICE AREA INFORMATION	
APPLICANT NAME AS IT APPEARS ON SF424 _____	
WHAT IS THE POPULATION OF YOUR SERVICE AREA?* (For county or state applicants, please list only the population for those areas in which you teach the G.R.E.A.T. Program or expect to teach it.) _____	
* Population figures may be obtained from the Census Bureau's web site at www.census.gov/popest/estimates.php or by contacting the Census Bureau at 301-763-2422.	
HOW MANY FULL-TIME SWORN OFFICERS ARE IN YOUR ENTIRE AGENCY?	HOW MANY PART-TIME SWORN OFFICERS ARE IN YOUR ENTIRE AGENCY?
YOUR SERVICE AREA (COMMUNITY TO BE SERVED) IS ACCURATELY DESCRIBED AS: (Choose only one)	
RURAL: _____ (Sparsely populated area away from the influence of large cities and towns)	
URBAN: _____ (As listed by the U.S. Census Bureau www.census.gov/geo/www/ua/ua_natl_100302.txt)	
SURBURBAN: _____ (Identifies a peripheral populated area where the density of habitation is usually lower than in an inner city area)	
TRIBAL: _____ OTHER: _____ (Please specify)	
YOUR SERVICE AREA (COMMUNITY TO BE SERVED): (✓ ALL THAT APPLY)	
_____ HAS A DOCUMENTED GANG PRESENCE (By local definition).	
_____ EXPERIENCES REGULAR GANG VIOLENCE (By local definition).	
_____ HAS DOCUMENTED KNOWN GANG RISK FACTORS WITHIN THE YOUTH POPULATION (see www.great-online.org).	
_____ EXPERIENCES REGULAR YOUTH VIOLENCE (Non-gang violence).	
_____ HAS WITHIN THE AREA TO BE SERVED ONE OF THE FOLLOWING ANTI-GANG-VIOLENCE INITIATIVES:	
_____ PROJECT SAFE NEIGHBORHOODS (PSN)	_____ ATF VIOLENT CRIME IMPACT TEAM (VCIT)
_____ WEED AND SEED PROGRAM	_____ DOJ Ten Cities Anti-Gang Initiative
_____ FBI SAFE STREETS INITIATIVE	_____ OTHER GANG REDUCTION PROGRAM (PLEASE PROVIDE DESCRIPTION OF PROGRAM(S) IN NARRATIVE)
ELEMENTARY/MIDDLE SCHOOL INFORMATION	
WHAT IS THE CURRENT TOTAL 4th AND 5th GRADE AND MIDDLE SCHOOL (6TH THROUGH 8TH GRADE) POPULATION IN YOUR SERVICE AREA? (If your school year has not yet begun, provide the population for the last school year.)	
4 th GRADE: _____	
5 th GRADE: _____	
6 th GRADE: _____	
7 th GRADE: _____	
8 th GRADE: _____	

ELEMENTARY/MIDDLE SCHOOL G.R.E.A.T. PROGRAM TARGETS FOR 2008

HOW MANY 4-8th GRADE STUDENTS WILL YOUR AGENCY TEACH THE G.R.E.A.T. PROGRAM TO DURING THE NEXT 12 MONTHS WITH THE FUNDS REQUESTED?

4th GRADE: _____

5th GRADE: _____

6th GRADE: _____

7th GRADE: _____

8th GRADE: _____

FOR EACH ELEMENTARY SCHOOL TO BE TARGETED, WHAT IS THE PERCENTAGE OF YOUTH THAT ARE ELIGIBLE TO RECEIVE TITLE I SERVICES? (List below by school name and express as a percentage for each school.)

FOR EACH MIDDLE SCHOOL TO BE TARGETED, WHAT IS THE AVERAGE DAILY ATTENDANCE? (List below by school name and express as a percentage for each school.)

FAMILIES COMPONENT:

HOW MANY FAMILIES OF HIGH-RISK 4-8th GRADE STUDENTS WILL YOUR AGENCY PROVIDE SERVICES TO THROUGH THE G.R.E.A.T. FAMILIES COMPONENT WITH THE FUNDS REQUESTED? (NUMBER OF FAMILY UNITS – NOT TOTAL INDIVIDUALS)

SUMMER COMPONENT:

HOW MANY 4-8th GRADE STUDENTS WILL YOUR AGENCY PROVIDE SERVICES TO THROUGH THE G.R.E.A.T. SUMMER COMPONENT WITH THE FUNDS REQUESTED?

PRIOR YEAR DATA

If your agency implemented the G.R.E.A.T. Program last year, please include **actual** numbers of students who completed the Middle School or Elementary School curricula or participated in other G.R.E.A.T. programs between January 1, 2008 and December 31, 2008. If your agency has not had a G.R.E.A.T. Program in the last year, please disregard the following questions.

Elementary Youth Served in 2008: _____

Middle School Youth Served in 2008: _____

Families Served Through the Families Component in 2008: _____

Youth Served Through the Summer Component in 2008: _____

HOW MANY OFFICERS ARE CURRENTLY ASSIGNED TO YOUR G.R.E.A.T. PROGRAM?

FULL-TIME _____ PART-TIME _____

IF YOU RECEIVED G.R.E.A.T. FUNDS FROM THE BUREAU OF JUSTICE ASSISTANCE LAST YEAR, PLEASE LIST THE AMOUNT OF FUNDS SPENT TO DATE. IF YOU DID NOT RECEIVE G.R.E.A.T. FUNDS FOR 2008, PLEASE MARK N/A.

FUNDS SPENT TO DATE FOR LAST AWARD PERIOD \$ _____ AS OF _____ (DATE)

DID NOT RECEIVE 2008 G.R.E.A.T. FUNDING BUT RECEIVED FUNDING IN _____ (YEAR) AMOUNT RECEIVED \$ _____