ATTACHMENT 2

PROPOSAL PACKAGE ORGANIZATION AND FORMS

Below is the required organization for the Full Proposal package. On subsequent pages are the various forms cited in the previous sections and listed in the table below as "provided herein."

PROPOSAL ORGANIZATION

	SECTION/PAGE NUMBER
Proposal Cover Page (Minimum content, provided herein)	A-1
Statement of Disclosure Preference (provided herein)	B-1
Project Abstract (to be provided by offeror)	C-1
Project Description (Technical/ Management Proposal) (to be provided by offeror)	D-1
Biographical Sketch (provided herein)	E-1
Bibliography (to be provided by offeror)	F-1
Current and Pending Support (provided herein)	G-1
Facilities, Equipment, and Other Resources (to be provided by offeror)	H-1
Proposal Budget (to be provided by offeror)	I-1
Contract Facilities Capital Cost of Money (DD Form 1861) (provided herein)	J-1
Appendices (to be provided by offeror)	K-1
List Appendix Items: _____	
_____	
_____	

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PROPOSAL COVER PAGE

ORGANIZATION PROPOSAL #

NAME AND ADDRESS OF ORANIZATION TO WHICH AWARD SHOULD BE MADE:

PROJECT ANNOUNCEMENT/FOCUS AREA:

TITLE OF PROPOSED EFFORT:

ACKNOWLEDGEMENT OF BAA AMENDMENTS, if Any:

DATA UNIVERSAL NUMBERING SYSTEM (DUNS #):

COMMERCIAL AND GOVERNMENT ENTITY (CAGE) CODE:

UNIQUE ENTITY IDENTIFIER/TAXPAYER ID # (TINS):

BUSINESS SIZE/TYPE:

NON-PROFIT/PROFIT:

COST PROPOSAL VALID TO:

U.S. WHOLLY OWNED FIRM OR INSTITUTION: YES OR NO

OFFEROR HAS SECRET CLEARANCE: YES OR NO

PROPOSED PERIOD OF PERFORMANCE:

TYPE OF AWARD PROPOSED AND AMOUNT REQUESTED:

COGNIZANT DCAA OFFICE, if known:

PAYMENT SCHEDULE (PROPOSAL PAGE#):

DATA RIGHTS: (PROPOSAL PAGE #)

GOVERNMENT FURNISHED PROPERTY, MATERIAL OR EQUIPMENT (PROPOSAL PAGE #, IF APPLICABLE):

TECHNICAL CONTACT (TITLE, NAME, ADDRESS, PHONE #, E-MAIL, FAX):

CONTRACT NEGOTIATIONS CONTACT (TITLE, NAME, ADDRESS, PHONE #, E-MAIL, FAX):

BY SUBMITTING THIS PROPOSAL, THE OFFEROR IS PROVIDING THE CERTIFICATIONS CONTAINED IN THIS BAA.

SIGNATURE _____ DATE _____

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PROTECTION OF PROPRIETARY INFORMATION DURING EVALUATION AND AFTER AWARD (For-Profits)

It is our policy to treat all proposals as privileged information prior to award and to disclose the proposal contents only for evaluation purposes. Technical evaluation of these proposals normally are made by highly qualified personnel from the Government and leading and other preeminent experts outside the Government to ascertain their merits. If you wish, you may restrict the evaluation of your proposal to only qualified personnel within the Government. To do so may prevent it from receiving an evaluation by those most qualified to evaluate it. Therefore, we ask permission to send your proposal outside the Government, if necessary, to obtain an unrestricted evaluation.

All reviewers are made aware that proposals sent to them for evaluation shall not be duplicated, used, or disclosed in whole or in part for any other purpose without the written permission of the offeror.

You should be aware that despite all precautions, proprietary information contained in proposals will be protected only to the extent that it is exempt from disclosure under the Freedom of Information Act (FOIA; 5 U.S.C. 552). Generally, Exemption 4 of the FOIA [5 U.S.C. 552(b)(4)] will protect from release information submitted to the Government that constitutes either (1) a trade secret or (2) commercial or financial information which is privileged. Any such proprietary information contained in your proposal should be marked in accordance with FAR 15.608.

.

Please complete the following statement indicating your proposal treatment preference during the evaluation phase and, should an award be made afterwards.

STATEMENT OF DISCLOSURE PREFERENCE

_____ in submitting proposal titled _____

(Organization)

_____ with _____

(Name)

as technical/project lead/project director requires the following procedure be used during its evaluation:

( ) Permission is hereby granted to evaluate this proposal in accordance with its normal procedures which may include evaluation by reviewers both within and outside the Government. Written agreement not to disclose the information contained therein shall be obtained from any nongovernment evaluators. Permission to release outside the government, for evaluation purposes only, those pages of the proposal marked in accordance with FAR 15.608 is hereby granted, except for the following pages or sections:

_____

( ) Restrict the evaluation of the above proposal to Government reviewers only.

To reduce administrative requirements, you may complete the following information by checking the appropriate blocks:

If this proposal results in a Contract, Other Transaction for Prototypes, or Assistance Instrument, the offeror grants the authority to release the following portion of its proposal in response to requests under the Freedom of Information Act, only after such award, without prior contact with the offeror.

Cover Page	☐ Yes ☐ No	Statement of Work	☐ Yes ☐ No
Project Abstract	☐ Yes ☐ No	Biographical Sketch	☐ Yes ☐ No
Technical Proposal	☐ Yes ☐ No	Cost Proposal/Budget	☐ Yes ☐ No
Current & Pending Support	☐ Yes ☐ No	Bibliography	☐ Yes ☐ No

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PROTECTION OF PROPRIETARY INFORMATION DURING EVALUATION AND AFTER AWARD (Non-Profits)

It is our policy to treat all proposals as privileged information prior to award and to disclose the proposal contents only for evaluation purposes. Technical evaluations of these proposals normally are made by highly qualified personnel from the Government and leading and other preeminent experts outside the Government to ascertain their merits. If you wish, you may restrict the evaluation of your proposal to only qualified personnel within the Government. To do so may prevent it from receiving an evaluation by those most qualified to evaluate it. Therefore, we ask permission to send your proposal outside the Government, if necessary, to obtain an unrestricted evaluation.

All reviewers are made aware that proposals sent to them for evaluation shall not be duplicated, used, or disclosed in whole or in part for any other purpose without the written permission of the offeror.

You should be aware that despite all precautions, proprietary information contained in proposals will be protected only to the extent that it is exempt from disclosure under the Freedom of Information Act (FOIA; 5 U.S.C. 552). Generally, Exemption 4 of the FOIA [5 U.S.C. 552(b)(4)] will protect from release information submitted to the Government that constitutes either (1) a trade secret or (2) commercial or financial information which is privileged. Any such proprietary information contained in your proposal should be marked in accordance with FAR 15.608.

.

Please complete the following statement indicating your proposal treatment preference during the evaluation phase and, should an award be made afterwards.

STATEMENT OF DISCLOSURE PREFERENCE

_____ in submitting proposal titled _____

(Organization)

_____ with _____

(Name)

as technical/project lead/project director requires the following procedure be used during its evaluation:

( ) Permission is hereby granted to evaluate this proposal in accordance with its normal procedures which may include evaluation by reviewers both within and outside the Government.

( ) Restrict the evaluation of the above proposal to Government reviewers only.

To reduce administrative requirements, you may complete the following information by checking the appropriate blocks:

If this proposal results in a Contract, Other Transaction for Prototypes, or Assistance Instrument, the offeror grants the authority to release the following portion of its proposal in response to requests under the Freedom of Information Act, only after such award, without prior contact with the offeror.

Cover Page	☐ Yes ☐ No	Statement of Work	☐ Yes ☐ No
Project Abstract	☐ Yes ☐ No	Biographical Sketch	☐ Yes ☐ No
Technical Proposal	☐ Yes ☐ No	Cost Proposal/Budget	☐ Yes ☐ No
Current & Pending Support	☐ Yes ☐ No	Bibliography	☐ Yes ☐ No

_____ _____

Date Signature of person authorized to sign

for organization

_____ _____

Date Signature of Project Director

Technical/Project Lead/Project Director

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BIOGRAPHICAL SKETCH

Provide the following information for the senior personnel on the project. Begin with the Principal Investigator/Project Director.

DO NOT EXCEED THREE PAGES PER PERSON

NAME: **POSITION TITLE:**

RESEARCH AND PROFESSIONAL EXPERIENCE:

THE FOLLOWING ADDITIONAL INFORMATION IS REQUIRED:

A. List up to 5 publications most closely related to the proposed project and up to 5 other significant publications, including those being printed. Patents, copyrights, or software systems developed may be substituted for publications. Do not include additional list of publications, invited lectures, etc.

B. List of persons, other than those cited in the publication list, who have collaborated on a project or a book, article, report or paper within the last 4 years. Negative reports should be indicated.

C. Names of graduate and post graduate advisors and advisees.

The information in B. and C. is used to help identify potential conflicts or bias in the selection of reviewers.

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CURRENT AND PENDING SUPPORT FORM

The following information must be provided for each investigator and other senior personnel. Failure to provide this information may delay consideration of this proposal.	
Investigator:	Other agencies to which this proposal has been/will be None

Support: ☐ Current ☐ Pending ☐ Submission Planned in Near Future ☐ *Transfer of Support

Project/Proposal Title: No other projects at this time in 2017.

Source of Support:
Total Award Amount: $ Total Award Period Covered:
Location of Project:

Months of Your Time Committed to the Project:	FY 15	FY 16	FY 17	Sum:

Support: ☐ Current ☐ Pending ☐ Submission Planned in Near Future ☐ *Transfer of Support

Project/Proposal Title:

Source of Support:
Total Award Amount: $ Total Award Period Covered:
Location of Project:

Months of Your Time Committed to the Project:	FY 15	FY 16	FY 17	Sum:

Support: ☐ Current ☐ Pending ☐ Submission Planned in Near Future ☐ *Transfer of Support

Project/Proposal Title:

Source of Support:
Total Award Amount: $ Total Award Period Covered:
Location of Project:

Months of Your Time Committed to the Project:	FY15	FY 16	FY 17	Sum:

*If this project has previously been funded by another entity, please list and furnish information for immediately preceding funding period.

(USE ADDITIONAL SHEETS AS NECESSARY)

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CONTRACT FACILITIES CAPITAL COST OF MONEY

Form Approved
OMB No. 0704-0267
Expires Feb 28, 1993

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0267), Washington, DC 20503.

RETURN COMPLETED FORM TO YOUR CONTRACTING OFFICIAL

1. CONTRACTOR NAME	**2. CONTRACTOR ADDRESS**
3. BUSINESS UNIT	
4. RFP/CONTRACT PIIN NUMBER	**5. PERFORMANCE PERIOD**

6. DISTRIBUTION OF FACILITIES CAPITAL COST OF MONEY

POOL	ALLOCATION BASE	FACILITIES CAPITAL COST OF MONEY	
		FACTOR	AMOUNT
TOTAL			
TREASURY RATE			%
FACILITIES CAPITAL EMPLOYED (TOTAL DIVIDED BY TREASURY RATE)			

7. DISTRIBUTION OF FACILITIES CAPITAL EMPLOYED

	PERCENTAGE	AMOUNT
LAND	%	
BUILDINGS	%	
EQUIPMENT	%	
FACILITIES CAPITAL EMPLOYED	100%	

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