

**Bureau of Indian Education
Native Language Immersion Cooperative Agreement(s)
Solicitation**

Funding Opportunity Notice: BIE-2018-0001 Bureau of Indian Education: Native American Language Immersion

Funding Opportunity Title: Bureau of Indian Education: Native American Language Immersion

Opportunity Category: Discretionary

Funding Instrument Type: Cooperative Grant Agreement

Category of Funding Activity:

Expected Number of Awards: 5-10

Closing Date for Applications: 30 days -

Regional, multiple awards will be given to promote efficiency, effectiveness and cost savings for the government. The Bureau of Indian Education oversees 183 BIE elementary, secondary, residential and peripheral dormitories located on 64 reservations across 23 states. Multiple awards will allow the work to focus on a geographic region and potential commonalities within an area, reducing travel costs.

- Navajo Region= approximately 66 schools in Arizona, New Mexico, and Utah
- West Region= approximately 50 schools in Arizona, California, Oregon, Washington, and Nevada
- East and Central Region =approximately 20 schools in Florida, Kansas, Louisiana, Oklahoma, Maine, Mississippi, and North Carolina
- North Region=approximately 45 schools in Iowa, Idaho, Minnesota, Michigan, Montana, North Dakota, South Dakota, Wisconsin, and Wyoming

Award Ceiling: 500,000

Award Floor: 100,000

CFDA Numbers: 15.151

Cost Sharing or Matching Requirement: No

Number of Awards: 5-10

Category: Education

Date: The closing date and time for the receipt of electronic proposal submissions is **Friday, July, 20, 2018, 12 00 P.M.** Mountain Standard Time (MST) in order to be considered for funding. Proposals received after this time and date stamp will not be considered by the Awarding Official.

Number of Projects Funded: The BIE anticipates award of approximately five (5) to ten (10) cooperative agreement(s) under this announcement ranging in value from approximately \$100,000 to \$500,000. The program can only fund projects one year at a time, though it is possible to continue funding subject to the availability of Congressional funds, quality of evaluated proposals, and other applicable considerations. BIE will consider multiple applications from an applicant if it concerns the same project. We will use a competitive evaluation process based on criteria stated in the Review and Selection Process section located on Page Four (4).

Background: The Bureau of Indian Education (BIE) supports efforts to revitalize and maintain Native languages and expand the use of language immersion programs in its schools. The BIE is providing \$2,000,000 for grants to organizations to provide capacity-building support to BIE-funded schools to expand existing language immersion programs or create new programs that will lead to Native language oral proficiency. This opportunity is offered under the authority of the FY 2017 Interior Appropriations Bill, Congressionally Directed Capacity Building Grant for Native Language Immersion Programs, Public Law 115-31.

Eligibility

Eligible Applicants:

- Public and State controlled institutions of higher education
- Private institutions of higher education
- Tribally controlled and operated colleges and universities
- Native American tribal organizations (other than Federally recognized tribal governments)
- Nonprofits having a 501©(3) status with the IRS, other than institutions of high education
- Nonprofits that do not have a 501©(3) status with the IRS, other than institutions of higher education
- For profit organizations other than small businesses
- Small businesses/Private Consulting Firms
- Individuals/Consultants

Agency Name: Bureau of Indian Education

For technical questions concerning the grant application, contact:

JoAnn Metcalfe

Lead Grant Specialist

(703) 390 6410

Jo.metcalfe@bia.gov

For questions about the program:

Maureen Lesky, Ph.D.

Program Manager

Bureau of Indian Education

Office of Sovereignty in Indian Education

1011 Indian School Road NW, Suite 332

Albuquerque, NM 87104

Office: (505) 563-5397

Mobile: (505) 377-1556

Email: Maureen.Lesky@bie.edu

The preferred method of submitting proposals is to email proposals to NativeLanguage@bie.edu,
Attention: Maureen Lesky.

Or, proposals may be sent by registered U.S. mail, but must be received by the deadline established – **Friday, July 20, 2018, 5 P.M. (MST)** to allow date and time stamps by the mail room to:

Maureen Lesky, Ph.D.
Program Manager
Bureau of Indian Education
Office of Sovereignty in Indian Education
1011 Indian School Road NW, Suite 332
Albuquerque, NM 87104

*A complete proposal must contain the following **mandatory components** as described below:*

Narrative Proposal

The Narrative Proposal (sections 1-3 below) cannot exceed a maximum of 12 single-spaced typewritten pages, including the Summary Page. Supporting materials, such as resumes and letters of support, can be submitted as attachments and will not be included in the 12 page limit. Proposals must be as clear as possible.

The following information must be included in the proposal:

1. Cover Information Page (recommended not to exceed one page)
 - a. Project Title
 - b. Applicant Information. Include applicant (organization) name, address, contact person, phone number, fax and e-mail address.
 - c. Proposal must identify and include contact information for a representative to oversee the project work, make authorized decisions during the course of the project, and be responsible for submitting quarterly and final progress reports, plus financial status reports, as discussed in this announcement.
 - d. Funding Requested. Specify the amount you are requesting from BIE.
 - e. Total Project Cost. Specify total cost of the project.

2. Narrative Proposal Work Plan

The narrative proposal work-plan must explicitly describe how the proposed project meets the guidelines established in Sections (X) of this announcement and must address each of the evaluation criteria set forth in Section (X).

- a. Project Summary/Approach: The summary shall contain the following components:
 - i. Detailed project summary, description of specific actions and methods to be undertaken, including estimated time line for each task.
 - ii. Description of the associated work products to be developed.
 - iii. Explanation of project benefits to the potential audience(s) served.

3. Management and Capability

- a. Description of the roles of the applicant and partners, if any.

b. Description of the applicant's organization and experience related to the proposed project inclusive of staff expertise/qualifications, staff knowledge, and resources or the ability to obtain them, to successfully achieve the goals of the proposed project.

4. Relevant Past Performance

- a. Description of past projects related to this offering.
- b. Relevant Experience working with Native American tribes.

5. Budget

- a. Description of the budget and estimated funding amounts for an itemized budget line amounts for all activities:
 - i. Personnel, Salaries
 - ii. Travel
 - iii. Materials
 - iv. Equipment
 - v. Final report generation

The budget must be sufficiently detailed to allow reviewers a reasonable understanding of all elements of the project proposal, plus the relative emphasis placed on each element. Budget details should reflect all reasonably anticipated costs and contingencies, be internally consistent with the rest of the proposal, and allow the review committee to analyze the benefits of all project components. The budget breakdown and organization must indicate the project proposal has been closely considered and would neither waste funds nor fail to support important project elements.

Review and Selection Process. A Committee comprised of BIE members will evaluate the proposals against the ranking criteria. Only those proposals which meet all of the factors will be evaluated using the evaluation criteria listed above. Each proposal will be given a numerical score and will be rank-ordered according to the numerical score. Preliminary funding recommendations will be provided to the Approving Official based on this ranking. Any solicitation that is received after 12:00 P.M. Mountain Standard (MST) on **Friday, July 20, 2018** will not be reviewed.

Other Factors. Final funding decision will be made by the Approving Official based on the rankings and preliminary recommendations for the BIE evaluation team. In making the final funding decisions, the Approving Official may also consider programmatic priorities and geographic diversity of funds. Once final decisions have been made, a funding recommendation will be developed and forwarded for developing a cooperative agreement.

Evaluation Criteria

Criteria	Points
Work Plan. The Government will evaluate the extent and quality to which the narrative work plan proposal includes a well-conceived strategy for addressing	25

the requirements in the Scope of Work and a reasonable time schedule for the execution of the tasks associated with the project.	
Management and Capability Key Personnel. Staff expertise and qualifications, staff knowledge, and resources to successfully accomplish the proposed project.	25
Relevant Past Performance. The Government will evaluate each offeror's past performance on the basis of its relevance to the work that will be required under the cooperative agreement. Experience Working with Native American Tribes.	25
Budget. Costs are reasonable to accomplish proposed outcomes. Includes clearly defined line items.	25
Total	100

Further description of these mandatory components is as follows:

1. Mandatory Component 1: Cover Letter not to exceed one page
2. Mandatory Component 2: Non-profit charter or other documentation to verify organization as a tribal non-governmental organization.
3. Mandatory Component 3: Narrative Proposal Work Plan
4. Mandatory Component 4: Management and Capability
5. Mandatory Component 5: Relevant Past Performance
6. Mandatory Component 6: Budget

Submission Dates and Times

The closing date and time for submission of proposals is Friday, **July 20, 2018, 12:00 P.M., Mountain Standard Time (MST)**. Proposals received after this time and date stamp will not be considered by the Awarding Official.

Transfer of funds. The transfer of funds will be through the Automated Standard Application of Payment (ASAP) system.

Reporting Requirements for Award Recipients – Recipients must submit narrative quarterly performance reports and, in addition, a quarterly financial report utilizing SF425 federal financial report 30 days following each quarter. Both a final narrative and a final financial report is due 90 days after the period of performance end date.

Request for BIE Assistance. BIE staff can provide technical assistance in the application process. Applicants may contact:

Maureen Lesky, Ph.D.
Program Manager

Bureau of Indian Education
Office of Sovereignty in Indian Education
1011 Indian School Road NW, Suite 332
Albuquerque, NM 87104
Office: (505) 563-5397
Mobile: (505) 377-1556
Email: Maureen.Lesky@bie.edu

Authority - This opportunity is offered under the authority of the FY 2017 Interior Appropriations Bill, Congressionally Directed Capacity Building Grant for Native Language Immersion Programs, Public Law 115-31.

Separate Document:

1. A separate Statement of Work document is located under the Related Document tab
2. Information about the Bureau of Indian Education can be found at: www.bie.edu