

National Park Service

**Notice of Funding Opportunity**

FY2025 NAGPRA Consultation/Documentation Grants

Funding Opportunity Number

P25AS00464

*James E. Modrick*

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Signature

2/11/2025

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Date

## Table of Contents

BASIC INFORMATION.....	2
ELIGIBILITY .....	3
The following entities are eligible to apply for a NAGPRA Consultation/Documentation grant: .....	3
Excluded Parties:.....	4
Cost Sharing Requirement .....	4
GET READY TO APPLY .....	4
Required System Registrations .....	4
PROGRAM OVERVIEW .....	5
Program Goals.....	5
Program Description .....	5
Legislative Authority .....	6
Type of Award .....	6
PREPARE YOUR APPLICATION .....	6
Applications Content and Format .....	6
Application Documents.....	6
SUBMISSION REQUIREMENTS AND DEADLINES .....	13
Address to Request Application Package .....	13
Submission Dates and Times .....	13
Submission Instructions .....	14
APPLICATION REVIEW INFORMATION.....	14
Eligibility Review .....	14
Merit Review.....	15
Criterion 1 - Objectives & Activities -Maximum Points 25.....	15
Criterion 2 - Partnerships & Beneficiaries - Maximum Points 25.....	16
Criterion 3 - Implementation & Administration - Maximum Points 25.....	16
Criterion 4 - Impact & Evaluation - Maximum Points 25 .....	16
Review and Selection Process.....	16
Risk Review .....	18
AWARD NOTICES .....	19
POST AWARD REQUIREMENTS AND ADMINISTRATION .....	19
Administration and National Policy Requirements .....	19
Reporting.....	20

## BASIC INFORMATION

**Announcement Type:** Initial

**Funding Opportunity Number:** P25AS00464

**Assistance Listing Number(s):** 15.922

**Estimated Total Program Funding:** \$3,407,000

**Expected Number of Awards:** 25

**Award Ceiling:** \$150,000

**Award Floor:** \$5,000

The amount of funding available per award for this NOFO will be determined as part of the application review process based on applications received and funding made available through appropriations.

**Cost Sharing Required?**

No

**Closing Date Explanation**

Complete applications must be submitted to the National Park Service by **Monday, March 31, 2025, 11:59PM ET**. Applicants are encouraged to submit the application well before the deadline. **Application preparation time may take several weeks, so please start the application process as soon as possible.** Applications submitted after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to its being late or incomplete, the applicant will be notified during the selection process.

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**OMB Control Number:**

**Have Questions?**

All questions should be sent to:

Angelina Pearson

[NAGPRA\\_grants@nps.gov](mailto:NAGPRA_grants@nps.gov)

202-354-2020 (voicemail line)

## **Executive Summary**

The Native American Graves Protection and Repatriation Act of 1990 authorizes the Secretary of the Interior to make grants to museums, Indian Tribes, and Native Hawaiian organizations for the purposes of assisting in consultation, documentation, and repatriation of Native American human remains, funerary objects, sacred objects, and objects of cultural patrimony (25 U.S.C. 3008). NAGPRA Consultation and Documentation grants assist museums, Indian Tribes, and NHOs to undertake projects leading to the repatriation of Native American human remains or cultural items. Project activities may include, but are not limited to:

- Consultation,
- Training and Conferences,
- Coalitions and Partnerships,
- Duty of Care, or
- Other projects.

Grant funds must be used for **CONSULTATION** and/or **DOCUMENTATION** projects under NAGPRA. Consultation projects support efforts related to determinations of cultural affiliation and making or responding to requests for repatriation. Documentation projects support determining the geographical origin, cultural affiliation, and other basic facts surrounding the acquisition of Native American human remains or cultural items. Consultation and documentation projects should lead to determining control, treatment, and repatriation of NAGPRA human remains or cultural items.

## **ELIGIBILITY**

### **Eligible Applicants**

State governments

County governments

City or township governments

Special district governments

Public and State controlled institutions of higher education

Native American tribal governments (Federally recognized)

Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education

Others (see text field entitled "Additional Information on Eligibility" for clarification)

### **Additional Information on Eligibility**

#### **The following entities are eligible to apply for a NAGPRA Consultation/Documentation grant:**

- An Indian Tribe or Native Hawaiian Organization
- Indian Tribe is defined at 43 CFR 10.2. The Bureau of Indian Affairs' list of Federally recognized tribes is available at [www.bia.gov](http://www.bia.gov). Native Hawaiian organization (NHO) is defined at 43 CFR 10.2.

- A Museum within the United States.
  - Museum and United States are defined at 43 CFR 10.2. A museum is eligible to apply for a grant only if it has complied with the requirements of NAGPRA (25 U.S.C. 3001-3013) and the implementing regulations (43 CFR part 10) at the time it applies for the grant. Federal agencies and the Smithsonian Institution may not apply for grants.

Any applicant who previously received a NAGPRA grant but did not meet the conditions of the grant agreement, including reports or statement of work, may be penalized in the review process.

### Excluded Parties:

NPS conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. The NPS cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted, or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

### Cost Sharing Requirement

#### Cost Sharing Required?

No

Non-Federal cost sharing is not required to be eligible for an award under this NOFO and will not be used as a factor during the merit review of applications under this announcement.

## GET READY TO APPLY

### Required System Registrations

#### Unique Entity Identifier and SAM.gov Registration

Before applying, all **applicants** except individuals applying as a natural person **must be registered in SAM.gov**. During the SAM.gov registration the entity will obtain their Unique Entity Identifier (UEI).

**The SAM.gov registration process can take several months. If your organization is not already registered in SAM.gov, begin the registration process as soon as possible.**

**To register in SAM.gov**, go to the [SAM.gov website](#) and use the available resources to complete registration.

- **Financial assistance registrants** must review and certify compliance with the SAM.gov “Financial Assistance General Representations and Certifications”.
- **Already registered?** You already have a Unique Entity ID. Before applying, check that your “Financial Assistance General Representations and Certifications” on SAM.gov is complete. Remember to renew your registration every year to keep it active while you have an award or application in progress. You can update your registration whenever you need, including during renewal.
- **Need help?** For additional information and contact information on the [SAM.gov Help page](#).

**Refer to Attachment – Submission Instructions & Tips.**

## GRANTS.GOV

This program accepts application through [Grants.gov](https://www.grants.gov) so once you receive your UEI return to Grants.gov to [register](#) with Grants.gov. Please allow for 30 days to register and set up a Workspace in Grants.gov. See [Submission Instructions](#) section below for additional details.

## PROGRAM OVERVIEW

### Program Goals

- The goal of this announcement is to fund documentation projects that support determining the geographical origin, cultural affiliation, and other basic facts surrounding the acquisition of Native American cultural items.
- The goal of this announcement is to fund projects (consultation and documentation projects) that are collaborative and lead to determining control, treatment, repatriation, and disposition of NAGPRA cultural items.

### Program Description

NAGPRA authorizes the Secretary of the Interior to make grants to museums, Indian Tribes, and Native Hawaiian organizations for the purposes of assisting in consultation, documentation, and repatriation of Native American human remains, funerary objects, sacred objects, and objects of cultural patrimony (25 U.S.C. 3008). NAGPRA Consultation/Documentation grants assist museums, Indian Tribes, and NHOs to undertake projects leading to the repatriation of Native American human remains or cultural items. Human remains and cultural items are defined at 43 CFR 10.2. Applicants must describe specific, discrete projects that can be accomplished within the two-year term of the grant agreement. Project activities may include, but are not limited to:

a. Consultation. This includes activities related to conducting consultation specified in 43 CFR 10.9(c) and/or 43 CFR 10.10(c). Projects may include transportation, lodging, and per diem within the United States for museum project staff or authorized representatives of Indian Tribes or NHOs to conduct in-person consultations. Projects may include services or equipment needed to conduct virtual consultations. Projects may include culturally appropriate material, including food and non-alcoholic beverages, needed for consultation meetings or ceremonies. Projects may include rental of facilities, attendee stipends, local transportation, or other costs incidental to consultation meetings.

b. Training and Conferences. This includes activities related to developing a training program, conference, or workshop related to compliance with NAGPRA and the implementing regulations, and/or to attend one of these events. Projects may include transportation, lodging, and per diem within the United States; rental of facilities; speaker fees; attendee stipends; and other costs incidental to training and conference meetings.

c. Coalitions and Partnerships. This includes activities related to developing formal coalitions or partnerships among lineal descendants, Indian Tribes, or NHOs to facilitate consultation and requests for repatriation. Projects may include transportation, lodging, and per diem within the United States; rental of facilities; attendee stipends; and other costs incidental to coalitions or partnerships. d. Duty of Care. This includes activities consistent with the requirements of 43 CFR 10.1(d), including obtaining free, prior, and informed consent from lineal descendants, Indian Tribes, or NHOs prior to allowing any exhibition of, access to, or research on human

remains or cultural items. Projects may include rehousing of human remains or cultural items in culturally appropriate materials for temporary storage or for transportation; transporting human remains or cultural items for temporary storage; and testing for the presence of hazardous substances used to treat human remains and cultural items.

e. Other. Other activities may include developing databases and digitizing information about human remains or cultural items to facilitate consultation and requests for repatriation. Projects may include cameras, scanners, computer hardware and software, supplies, and other costs. Indian Tribes and NHOs may apply for projects related to Federal Agency collections by providing a justification for the need for funding and a lack of support from the Federal agency (these projects may NOT include payments of any kind to Federal employees).

NAGPRA grants do not fund infrastructure projects.

### Legislative Authority

Native American Graves Protection and Repatriation Act (25 USC §3008)

### Type of Award

Projects will be funded through:

### Funding Instrument

G (Grant)

## PREPARE YOUR APPLICATION

### Applications Content and Format

### Application Documents

Applicants must submit the following forms with their application as specified below. Instructions for accessing and submitting application forms are provided in the [Submission Instructions](#) section of this document below. For instructions on completing form fields, see the form instructions on the [Grants.gov Forms Repository](#).

Forms/Assurances/Certifications	Submission Requirement
SF-424, Application for Federal Assistance Note: For applicants requesting more than \$100,000 in Federal funds, the Authorized Representative’s signature (or electronic equivalent) on the Application for Federal Assistance form also represents their certification of the statements in <a href="#">Appendix A to 43 CFR 18-Certification Regarding Lobbying</a>	Required from all applicants
SF-424A, Budget Information – Non-Construction Programs	Required for non-construction projects
SF-424B: Assurances – Non-Construction Programs	Required for non-construction projects
SF-LLL, Disclosure of Lobbying Activities	Required if requesting more than \$100,000 in Federal funds <u>and</u> the applicant has used or plans to use

Forms/Assurances/Certifications	Submission Requirement
	funds other than Federal appropriated funds for lobbying related to the proposed project.
Project Abstract Summary (OMB 4040-0019). Must include, in plain language: <ul style="list-style-type: none"> <li>• Award purpose,</li> <li>• Activities to be performed,</li> <li>• Expected deliverables or outcomes,</li> <li>• Intended beneficiaries,</li> </ul> Subrecipient activities (if known or specified at time of award)	Required from all applicants
Detailed Budget	Required from all applicants
Project Narrative	Required from all applicants
Resumes for Key Personnel and/or Position Descriptions (via the Attachments Form in Grants.gov)	If applicable
Letters of Commitment from Project Partners and/or Consultants (via the Attachments Form in Grants.gov)	If applicable
Negotiated Indirect Cost Rate Agreement (via the Attachments Form in Grants.gov)	If applicable

**Project Narrative**

The proposal is a narrative description that should specifically address each of the review criteria (see Merit Review Criteria) The proposal text must be no longer than eight pages, no smaller than font size 12, and have 1-inch margins. The eight-page limit includes all text, figures, references, and resumes (Forms SF-424, SF-424A, SF-LLL, and the statement of indirect charges are not counted as part of the page limit). Additionally, only information that is pertinent to the proposal should be included. Submit the Project Narrative as a single .pdf via the Project Narrative Attachment Form available through this announcement on Grants.gov.

**A. Objectives and Activities**

- i. What are the goals and objectives of this project? How do they support the goal of this NAGPRA grant program (to increase the ability of tribes/NHOs and museums to collaborative and repatriate Native American human remains or cultural items?)
- ii. What specific grant-funded activities will you undertake to achieve the project goals and objectives?
- iii. What milestones will be met and/or outcomes produced as a result of the project activities? Do not include required grant reporting as a milestone/deliverable.

**B. Partnerships**

- i. Who are the project beneficiaries?

ii. List all project partners and briefly explain their involvement. Applicants may choose to distinguish between confirmed project partners (for whom letters of commitment must be included) and potential partners (for whom letters of commitment or support should be included), if applicable. (It is highly recommended that applicants include letters of commitment and/or support from ALL parties).

iii. How were partners and/or beneficiaries involved in the development of this project?

#### C. Implementation/Administration

i. List all key project staff, including consultants. "Key project staff" are those who play a significant role in the development, execution, and/or oversight of the project. Describe each person's role and explain how their experience and qualifications are appropriate for the project. If you plan to hire new personnel or consultants, either provide position descriptions or describe the criteria that will be used to competitively select these individuals or services. Clearly distinguish whether or not key project staff members' time will be paid for by this grant or by other funding sources.

ii. In a table or outline format, provide a schedule of completion that includes each major project activity identified in Item A of the Project Narrative and shows how the project will be completed within a 24-month period of performance. Include milestones and/or outcomes in this schedule, as applicable. The schedule of completion should be no longer than one page per project year.

iii. Describe what internal controls are in place to monitor the progress of the grant project and ensure compliance with all administrative and financial requirements. "Internal Controls" are the means by which an organization assures operational effectiveness and efficiency, reliable financial reporting, and compliance with laws, regulations and policies. What corrective actions will be taken if work does not proceed as planned?

#### D. Impact/Evaluation

i. Briefly describe your institution's NAGPRA goals and/or priorities, how they were established, and how this project will help support or achieve them.

ii. What are the expected outcomes of the project and how do they align with the NAGPRA process?

iii. Describe how you will measure and evaluate project impact. What does success look like?

#### E. Status of Current or Recent NAGPRA Grant(s)

State whether or not you have received a NAGPRA Consultation/Documentation Grant or Repatriation Grant within the past five years. Choose from the following three statement options, as applicable:

i. "ABC Institute does not currently have a NAGPRA grant, nor did we complete one in the past five years."

ii. "ABC Institute currently has an active NAGPRA grant."

iii. "ABC Institute received a NAGPRA grant within the past five years and the grant is closed."

If ii or iii are applicable, provide the grant number and project title of your NAGPRA grant(s). Also provide a brief summary of whether or not the project(s) are/were successful and why.

#### F. Statement of No Overlap

Applicants must provide a statement affirming that no overlap exists between the proposed project and any other active or anticipated projects in terms of activities, costs, or time commitment of key personnel. A sample statement to satisfy this requirement might be: "There are no overlaps or duplication between this application and any of our other Federal applications or funded projects."

i. If any overlap does exist and the applicant cannot provide a statement like the one above, they must provide a description of the overlap in their application and provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity. See the "Overlap or Duplication of Effort Statement" paragraph in this section (below).

#### G. NAGPRA Collection (Museum applicants only; "Museum" means any non-tribal/NHO applicant)

i. Describe the museum's Native American collections. What is the total number of NAGPRA-related items? What is the estimated number of Native American human remains in the museum's possession or control? (Specify if these are individual bones or sets of remains). If this project prioritizes or addresses certain collections or items instead of others, explain why. Museums may attach up to two pages of relevant supporting documentation if this information does not fit within the eight-page limit for the proposal narrative.

#### **Budget Narrative**

Applicants must describe and justify items and costs listed in their budget. The budget narrative must identify the following cost items: total estimated costs, non-Federal cost share, third-party contributions, and any pre-award costs. Total project cost is the sum of all allowable costs, including required and voluntary cost share and third-party contributions.

Budget items must be:

- Reasonable, allowable, allocable, and necessary
- Compliant with [2 CFR §200 Subpart E](#) cost principles

Indirect Costs: Applicants must indicate in their budget narrative how they will charge indirect costs, including the rate to be applied:

- De Minimis Rate: If eligible, state if your organization is opting to use the de minimis rate of up to 15% of total modified direct costs. Entities that do not have a current Federal negotiated indirect cost rate (including provisional rate) may propose to use the de minimis rate. For more information, refer to [2 CFR 200.414\(f\)](#).
- Negotiated Rate: State if you will negotiate with your cognizant agency. If your organization has previously negotiated a rate, attach a copy of the most recently negotiated rate agreement (active or expired).

Applicants must describe and justify items and costs listed in their budget. The budget narrative must identify the following cost items: total estimated costs, non-Federal cost share, third-party contributions, and any pre-award costs. Total project cost is the sum of all allowable costs, including required and voluntary cost share and third-party contributions.

Budget items must be:

- Reasonable, allowable, allocable, and necessary · Compliant with 2 CFR §200 Subpart E cost principles

Indirect Costs: Applicants must indicate in their budget narrative how they will charge indirect costs, including the rate to be applied:

- De Minimis Rate: If eligible, state if your organization is opting to use the de minimis rate of up to 15% of total modified direct costs. Entities that do not have a current Federal negotiated indirect cost rate (including provisional rate) may propose to use the de minimis rate. For more information, refer to 2 CFR 200.414(f).
- Negotiated Rate: State if you will negotiate with your cognizant agency. If your organization has previously negotiated a rate, attach a copy of the most recently negotiated rate agreement (active or expired).
- Data and Evaluation Costs: Applicant budgets may include costs related to data and evaluation as relevant per 2 CFR §200.455. Include the data and evaluation section for all programs except where there is a specific statutory or regulatory prohibition on using program funds for these purposes.
- Describe how recipients must charge indirect costs under the program when the program has a mandated cap on indirect costs or approved rate deviation (e.g., CESU, CRUs).

Using the section headings provided below, write a narrative budget justification that is aligned with the budget categories in Section B of the SF-424A. Provide a sub-total for each budget category, show how you arrived at the figures provided, and explain why these items are necessary to accomplish the grant objectives. There is no page limit or format required for the budget narrative. Round all numbers to the nearest dollar amount, even if exact costs are known. If any cost categories are not applicable to your project, write \$0.00 or N/A. Check that the amounts listed in your Budget Narrative are correct (double-check your math!) and that the subtotals for each cost category match those on Section B of the SF-424A before submitting. Inconsistencies will result in delays in processing the application. Submit the Budget Narrative as a single .pdf via the Budget Narrative Attachment Form available through this announcement on Grants.gov.

Submit the Budget Narrative as a single .pdf via the Budget

Narrative Attachment Form available through this announcement on Grants.gov.

A. Personnel: Provide name, title, unit of time, quantity, cost per unit of time, and resultant dollar amount for each of the personnel included in the total line item dollar amount. (Example: Joe Smith, Registrar, 40 hours/week for 50 weeks at \$20.00/hr. =\$40,000).

B. Fringe Benefits: For each person included above, provide the fringe benefits rate and total line item dollar amount. If your organization has a separate fringe benefit rate agreement, attach it as a supplemental document to your application.

C. Travel: Provide the unit of measure, quantity, cost per unit, and resultant dollar amount for each of the following travel details: airfare, lodging, per diem, ground transportation, housing stipend and/or transportation stipend. Also provide a statement that the proposed travel and per diem costs do not exceed current maximum Federal rates (which can be found at <https://www.gsa.gov/travel/plan-book/per-diem-rates>), OR that the proposed travel and per diem costs are in line with your organization's written travel policy.

i. Under GSA requirements, the first and last travel days of any trip must be calculated at 75% of the full per diem rate. (Example: For a 3-day trip to a location with a GSA per diem rate of \$100.00 the total allowable per diem is \$75 (Day 1) + \$100 (Day 2) + \$75 (Day 3) = \$250).

ii. The Federal allowable mileage rate of 65.5 cents per mile (as of FY24 - subject to change) should be applied to any personally owned vehicle use.

iii. All travel costs must adhere to applicable regulations and conditions including 2 CFR Part 200.474.

D. Equipment: Equipment is defined in 2 CFR Part 200.33 as "tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000." List any equipment being purchased with federal funds, provide quotes or estimates obtained to support the cost amount, and include a written justification as to why this equipment is necessary for the proposed project. An applicant must demonstrate purchasing permanent equipment is less expensive than renting. If funded, applicants are required to maintain records demonstrate that a competitive bidding process was used to purchase such services or equipment. Grant recipients who purchase equipment must adhere to applicable regulations and conditions including 2 CFR Part 200.313 and 2 CFR Part 200.439.

E. Supplies: Provide a description, quantity, cost per unit, and resultant dollar amount for any consumable supplies, raw materials, and expendable equipment (items costing less than \$5,000 and/or have an estimated useful life of less than 1 year). "General office supplies" or "miscellaneous supplies" are not acceptable line items.

F. Contractual: Provide the contract description, unit of time, quantity, cost per unit of time, and resultant dollar amount for each contract. Do not include stipends for tribal elders here (see budget category H below). Where applicable, include a justification for costs indicating regional costs or ranges for services. Applicants will be required to submit documentation showing a competitive selection process was used for contracts over the Federal micro-purchase threshold of \$50,000 if their applications are selected for award.

G. Construction: Construction costs are unallowable under NAGPRA grants. Do not include any costs under this category and instead enter \$0.00.

H. Other Costs: Provide a description, quantity, cost per unit, and resultant dollar amount for each item. This category includes such items as stipends for tribal elders or students and other

items not previously listed. “Miscellaneous,” “overhead,” and “contingency” are not acceptable line items.

I. Total Direct Charges: List the subtotal of budget categories A – H.

J. Indirect Costs: Provide the indirect cost rate percentage, type (negotiated or 15% de minimis), associated base (modified total direct costs), and resultant indirect amount. Provide an explanation if the associated base to which you're applying the indirect

rate differs from budget category I (Total Direct Charges). If indirect costs are included, applicants must include a copy of the negotiated indirect cost rate agreement (NICRA) and apply the approved rate accordingly.

i. See Section D.6 "Required Indirect Cost Statement to be submitted with Application" below for a statement that must be included in your Budget Narrative (choose the one statement that is applicable to your proposal and include it here).

ii. Per 2 CFR 200.75 “Participant support costs means direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences or training projects.” NAGPRA consultation meetings do not qualify as "conferences or training projects" therefore these costs do not have to be excluded from the associated base. Stipends, travel costs, and registration fees for conferences or trainings must still be excluded from the associated base.

K. Total Federal Funding Request: List the total amount of federal funds being requested. Double-check that this amount matches those listed on the SF-424 and SF-424A before submitting your application. Inconsistencies will result in delays in processing your application.

### **Other Required Information**

**Conflict of Interest and Unresolved Matters Disclosures:** If any actual or potential conflict of interest exists related to this project at the time of application, the applicant must provide sufficient information to support a program determination of significance per [2 CFR 1402.112](#). Refer to [2 CFR 200.112](#) Conflict of Interest and [2 CFR 200.113](#).

### **Overlap or Duplication of Effort Statement:**

Applicants must state in their application if the activities, costs, or time commitment of key personnel proposed in this application overlap with those in any other Federal proposal or award or not. If no overlap exists, include a statement to that effect. If any overlap exists, provide:

- Activities: Description any overlapping activities.
- Costs: Description of any overlapping costs.
- Time: Description of any overlapping key personnel time.
- A copy of any overlapping or duplicative proposal submitted to any other potential funding entity.
- Details on when any overlapping proposal was submitted, to whom, and the expected date of the funding decision.

**Conflict of Interest and Unresolved Matters Disclosures:** If any actual or potential conflict of interest exists related to this project at the time of application, the applicant must provide

sufficient information to support a program determination of significance per 2 CFR 1402.112. Refer to 2 CFR 200.112 Conflict of Interest and 2 CFR 200.113.

**Submit the following required documents as clearly labeled .pdfs via the Other Attachments Form available through this announcement on Grants.gov.**

- **Resumes of Key Personnel**

Attach brief (2 page maximum) resumes for all key project personnel, including consultants, listed in Item C.i. of the Project Narrative. If project personnel or consultants have not yet been chosen, attach detailed position descriptions and/or search criteria. The applicant must be able to show that a competitive selection process for professional consultants was used for contracts over \$10,000. If awarded, applicable recipients will be required to submit a Competitive Negotiation and Small Purchases Contracting Document, which can be found on the National NAGPRA Program website. Additional information on procurement standards for Federal grants can be found in 2 CFR Part 200.317-326. Identify who the authorized representative and principal investigator/project director will be if this application is selected for funding.

- **Letters of Commitment**

Attach letters of commitment for all project partners listed in Item B.ii. of the Project Narrative and for all professional consultants (if known). It is recommended that applicants include letters from all confirmed and potential partners. Letters should be current, and should state the partner or consultant's specific role and responsibilities in the project and assert their commitment to participating in the project, if funded.

- **Other Disclosures**

If selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

(a) Other budget information

(b) Financial capability

(c) Evaluation of risk

(d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 CFR § 17)

## **SUBMISSION REQUIREMENTS AND DEADLINES**

### **Address to Request Application Package**

All application information and documentation can be found on Grants.gov under opportunity number P25AS00464. The Application Package contains the mandatory forms that must be submitted (see the "Package" tab). Applicants must also submit any applicable supporting documents using the additional Attachments forms. Applicants may request paper copies of application materials by contacting: Angelina Pearson at 202-354-2020 (voicemail line) or via email at [nagpra\\_grants@nps.gov](mailto:nagpra_grants@nps.gov).

### **Submission Dates and Times**

**Closing Date for Applications: 03/31/2025**

## Closing Date Explanation

Complete applications must be submitted to the National Park Service by **Monday, March 31, 2025, 11:59PM ET**. Applicants are encouraged to submit the application well before the deadline. **Application preparation time may take several weeks, so please start the application process as soon as possible.** Applications submitted after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to its being late or incomplete, the applicant will be notified during the selection process.

## Submission Instructions

### Apply Through Grants.gov

To apply through [Grants.gov](https://www.grants.gov), please follow the instructions in the [Quick Start Guide for Applicants](#). Before applying, ensure that at least one person at your organization is registered and has the Authorized Organization Representative (AOR). Only the AOR can submit the application. If you need more users, they must create their own Grants.gov account. Follow these steps below to apply:

- *Create a Workspace:* Creating a workspace allows you to complete it online and route it through your organization for review before submitting.
- *Complete a Workspace:* Invite participants to the workspace so you can collaborate on the application. Required applications forms are included in the Grants.gov Funding Opportunity Package and can be completed in the Workspace, unless noted otherwise in the Required Forms table above. Check for errors before submission.
- *Submit a Workspace:* An application may be submitted through workspace by clicking the Sign and Submit button on the Manage Workspace page, under the Forms tab
- *Track a Workspace Submission:* After successfully submitting a workspace application, a Grants.gov Tracking Number (GRANTXXXXXXXX) is automatically assigned to the application.

The system generates a date and time stamp and sends it to the applicant's AOR via email as proof of submission. Make sure your application passes the Grants.gov validation checks. Do not encrypt, zip, or password-protect any files. Only registered individuals in SAM as both a user and an AOR can submit applications. Please allow 30 days to register in Grants.gov.

**Application System Technical Support:** For Grants.gov technical registration and submission, downloading forms, and application packages, contact Grants.gov Customer Support at 1-800-518-4726 or by email at [Support@grants.gov](mailto:Support@grants.gov).

## APPLICATION REVIEW INFORMATION

### Eligibility Review

During the eligibility review, the application is checked for timely submission, completed packages (see [Application Documents](#) above) and alignment with the requirements of this announcement. The Federal agency may remove an application if it does not pass the eligibility review.

During the eligibility review, the application is checked for timely submission, completed packages (see Application Documents above) and alignment with the requirements of this

announcement. The Federal agency may remove an application if it does not pass the eligibility review.

If an applicant selected for funding hasn't finished their SAM.gov registration (see 2 CFR 25.200 and 2 CFR 25.110) when the federal agency is ready to make an award, we may decide that the applicant is ineligible for the award and choose to grant it to someone else. Please refer 2 CFR 25.205 for more information.

If selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- (a) Other budget information
- (b) Financial capability
- (c) Evaluation of risk
- (d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 C.F.R. § 17)

If removed from consideration for ineligibility, the Federal agency will notify the applicant in writing.

If an applicant selected for funding hasn't finished their SAM.gov registration (see [2 CFR 25.200](#) and [2 CFR 25.110](#)) when the federal agency is ready to make an award, we may decide that the applicant is ineligible for the award and choose to grant it to someone else. Please refer [2 CFR 25.205](#) for more information.

Prior to making an award, the DOI checks the anticipated recipient and their key project personnel against the current list of prohibited or restricted persons or entities in the System for Award Management (SAM.gov) Exclusions database. We are prohibited from making an award if a recipient or any key personnel are found ineligible, prohibited, restricted, or otherwise excluded from receiving or participating in an award, as their ineligibility condition applies to this program.

If removed from consideration for ineligibility, the Federal agency will notify the applicant in writing.

## **Merit Review**

NPS will evaluate and consider only those applications that separately address each of the merit review criteria in the Project Narrative application requirement. Each applicant is required to provide a detailed project narrative of the following criteria elements. It is highly recommended that the project narrative has sections labeled by criterion.

### **Criterion 1 - Objectives & Activities -Maximum Points 25**

- Are project objectives, activities, and benchmarks/outcomes clearly described in detail?
- Is there a logical connection between the objectives, activities, and outcomes?

- Are all project activities eligible for funding?
- Are project objectives consistent with the goals of the NAGPRA consultation grant program?

## **Criterion 2 - Partnerships & Beneficiaries - Maximum Points 25**

- Are all project partners and/or beneficiaries identified and described in detail?
- Are project partners and/or beneficiaries appropriate and is there evidence of their involvement in project planning?
- Is there evidence of commitment to this project from all confirmed partners and/or evidence of support of this project from all potential partners?

## **Criterion 3 - Implementation & Administration - Maximum Points 25**

- Are budget items described in detail, reasonable, and necessary to accomplish activities?
- Are the roles and responsibilities of key project personnel clearly described and defined? · Are any unfilled positions or consultancies clearly described and their work clearly defined? · Can the project objectives and activities be accomplished within the timeframe provided? · Is there a plan in place for monitoring the project and does the applicant demonstrate an ability to ensure all administrative and financial grant requirements will be met in a timely manner?

## **Criterion 4 - Impact & Evaluation - Maximum Points 25**

- Are the applicant's NAGPRA goals and/or priorities clearly described and does the project help support or achieve them?
- Are the expected outcomes of the project clearly described, strategic, and in line with the NAGPRA process?
- Are there logical measures in place to assess and evaluate project success and/or impact?

## **Review and Selection Process**

This program reviews proposed budgets to ensure:

- figures are correct
- estimated costs are necessary and reasonable and clearly linked to project narratives
- avoid obviously unallowable costs
- identify costs requiring prior approval
- ensure indirect cost rates are applied correctly
- confirm cost sharing requirements are reflected in the budget.

This program reviews applications for potential overlap or duplication between the proposed project and any other funded or proposed project. Depending on the circumstances, DOI may choose to not make an award.

NPS personnel, and in some cases independent reviewers, will review all proposals. All proposals for funding will be considered using the criteria outlined above. A summary of the review panel comments may be provided to the applicant if requested.

### **a. Initial Review**

Prior to conducting the comprehensive merit review, an initial review will be performed to determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; and (4) the proposed project is responsive to the program objectives of the NOFO (program determination). If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

### **b. Comprehensive Merit Review**

All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review. Each criteria element will be scored on a 0-25 point scale:

81-100 Superior (100 % of weighted average)

61-80 Good (80 % of weighted average)

41-60 Satisfactory (60 % of weighted average)

21-40 Marginal (40 % of weighted average)

4-20 Poor (20 % of weighted average)

0 Not Acceptable (No score)

The following numerical rating values may be assigned: 1-25.

The scoring of each criterion must be based on the strengths and weaknesses of the application narrative. To assist in assigning an appropriate score, the following will be used as a guideline:

#### **Rating Descriptive Statement**

81-100 Superior: Applicant fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the Government's performance requirements and demonstrates no weaknesses.

61-80 Good: Applicant fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting the Government's requirements, and demonstrates only a few minor weaknesses.

41-60 Satisfactory: Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains weaknesses and/or a number of minor weaknesses.

21-40 Marginal: Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains significant weaknesses and/or a significant number of minor weaknesses.

4-20 Poor: Applicant addresses some aspects of the criterion and demonstrates some doubt in the likelihood of successfully meeting the Government's requirements. Significant weaknesses are demonstrated and clearly outweigh any strength presented.

0 Not Acceptable: Applicant does not address all aspects of the criterion and the information presented indicates a strong likelihood of failure to meet the Government's requirements.

### **c. Selection**

The Selection Official may consider the merit review recommendation, program policy factors, review of applicant risk (including past grant performance), geographic distribution of project performance and impact, and the amount of funds available to select applications for funding.

### **d. Discussions and Award**

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the applicant is capable of complying with the requirements of the Department of Interior (DOI) Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

This program reviews proposed budgets to ensure:

- figures are correct
- estimated costs are necessary and reasonable and clearly linked to project narratives
- avoid obviously unallowable costs
- identify costs requiring prior approval
- ensure indirect cost rates are applied correctly
- confirm cost sharing requirements are reflected in the budget.

This program reviews applications for potential overlap or duplication between the proposed project and any other funded or proposed project. Depending on the circumstances, DOI may choose to not make an award.

## **Risk Review**

Prior to making an award, the program assesses the risk posed by the applicant per [2 CFR 200.206](#). If an award will be made, the program may apply special conditions corresponding to the risk assessed. For awards over the simplified acquisition threshold (currently \$250,000), the program reviews eligibility and financial integrity information in the applicant's SAM.gov records per [2 CFR 200.206\(a\)](#). The program also assesses financial management capabilities,

project delivery experience, staffing resources, past performance, administration and reporting compliance records, and overall project complexity and potential challenges.

Negative information that leads to an applicant being designated as “Medium Risk” or “High Risk” may result in specific conditions, as identified in 2 C.F.R. § 200.206, being incorporated into the final award.

## AWARD NOTICES

Notices of Federal Award are sent electronically via GrantSolutions or e-mail. These notices outline the terms, conditions, and payment instructions per [2 CFR 200.211](#). The Notice of Federal Award signed by an authorized Grants Officer is the legal instrument obligating financial assistance to a recipient. Any other prior notice is not an authorization to begin work. If the program allows pre-award costs per [2 CFR 200.458](#), beginning performance before receiving a Notice of Federal Award is at the applicant’s own risk.

**Anticipated Project Start Date:** 10/01/2025

**Anticipated Project End Date:** 08/31/2026

Notices of Federal Award are sent electronically via GrantSolutions or e-mail. These notices outline the terms, conditions, and payment instructions per 2 CFR 200.211. The Notice of Federal Award signed by an authorized Grants Officer is the legal instrument obligating financial assistance to a recipient. Any other prior notice is not an authorization to begin work. If the program allows pre-award costs per 2 CFR 200.458, beginning performance before receiving a Notice of Federal Award is at the applicant’s own risk.

## POST AWARD REQUIREMENTS AND ADMINISTRATION

### Administration and National Policy Requirements

For award administration and national policy requirements, see the [DOI General Terms and Conditions](#). Infrastructure projects require the use of American iron, steel, manufacture products, and construction materials per [2 CFR 184](#).

### Geospatial Data

If you receive financial assistance from the Department of the Interior (DOI), recipient must follow these rules for geospatial data:

**Follow Federal Standards:** All geospatial data you collect or create must meet the standards set by the Federal Geospatial Data Committee (FGDC) or the Department of the Interior. This is required by the Geospatial Data Act of 2018, which is part of Public Law 115-254, specifically in Subtitle F (Geospatial Data), sections 751-759C (codified at [43 U.S.C. §§ 2801–2811](#)).

**Include Metadata:** Your Geographic Information Systems (GIS) files must include complete metadata. Metadata is information that describes the data, such as where it came from, how accurate it is, and how it should be used. This is to ensure that anyone using the data understands its context and quality.

**Check for Existing Data:** Before you start collecting new geospatial data, you need to check GeoPlatform.gov. This is to see if there is already existing geospatial data from federal, state,

local, or private sources that can meet your needs and is available for free. If such data is available, you should use it instead of gathering new data.

These rules help ensure that geospatial data is reliable, high-quality, and that resources are used efficiently.

## Reporting

The recipient's Notice of Award will detail all reporting requirements, including frequency, due dates, and instructions for requesting extensions. In general, but not limited to, recipients must:

- Submit Federal Financial reports and Program Performance reports.
- Use the [Federal Financial Report \(SF-425\) form](#) for financial reporting,
- Monitor award activities and report on program performance per [2 CFR 200.329](#),
- Promptly notify the awarding program in writing of any issues, delays, or conditions impairing award objectives per [2 CFR 200.329\(e\)](#),
- Disclose any conflicts of interest related to their award that arise during the award period per [2 CFR 1402.112](#),
- Report on the status of real property acquired under the award in which the Federal government retains an interest per [2 CFR 200.330](#), and
- Report all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award per [2 CFR 200.113](#).
- Report any matters related to recipient integrity and performance to SAM.gov per [Appendix XII to 2 CFR 200](#).
- If the Federal share of the award is more than \$100,000 and the recipient makes or agrees to make any payment using non-appropriated funds for lobbying in connection to the award, disclose those activities using the Disclosure of Lobbying (SF-LLL) form per [43 CFR 18.100](#).
- Federal Funding Accountability and Transparency Act of 2006 (FFATA) requires certain recipients to report information on executive compensation through SAM.gov and information on all sub-awards, subcontracts, and consortiums over \$30,000 to the [FFATA Subaward Reporting System \(FSRS\)](#).

## Other Information