



USAID | INDIA
FROM THE AMERICAN PEOPLE

RFA-386-13-000002, Amendment #2
Amendment Date: May 6, 2013

USAID/India In-STEP Program

The RFA is amended to include additional questions and answers as follows:

Q1. We are considering sub-contracting with MHRD in India to arrange for the travel, visas, and health insurance for the participants who will be joining our SOE. Is there a contact at MHRD that you could refer us to, so that we may identify specific costs associated with the travel?

A1. US Government contractors or recipients cannot enter into contracts with the host Government. While there are several travel agents, including international TAs who provides the services you seek, we cannot recommend any. You will need to research this at your end. For liaising purposes, the contact details of MHRD will be provided to the successful applicant that receives the award.

Q2. Will the participants arrange their own travel to the cities where the US embassies are located in order to arrange for their travel visas, or does the grant need to build in funding for this too?

A2. All travel related costs have to be budgeted for and arranged for the participants by the SOE. Refer to the questions and answers in the RFA Amendment # 2.

Q3. We were unsure as to the amount to budget for incidental expenses for the participants. Is the grant expected to pay for their personal expenses I.e., toiletries, entertainment, etc. while they are in the US? We will of course, budget for all boarding and lodging and transportation expenses.

A3. Please follow your organization's travel policies and procedures for budget estimation purposes. We expect the SOE to budget for Meals and **Incidental expenses**. The same should not exceed the GSA per diem rates. These rates can be accessed at http://www.gsa.gov/portal/content/104877?utm_source=OGP&utm_medium=print-radio&utm_term=perdiem&utm_campaign=shortcuts.

Q4. Is there a specific application template created for the grant?

A4. There is no specific applicant format. Please follow the Application and Submission Information provided in Section IV.

Q5. The USAID-India, In-STEP Teacher Training Program application calls for a point of contact, a university in India. They want to see that we have connections to an institution in India that has an existing teacher training program so that the program we develop will have more sustainability. Could you or someone else help identify the Indian University? We also need the contact information to clarify any questions our team has? If we cannot contact MHRD until after obtaining the grant, then are we to contact someone at USAID? Could you let me know this contact information?

A5. The RFA does not require the applicants to collaborate with Indian universities. The successful applicant, i.e., the recipient, will work with persons selected by MHRD for developing the curriculum only after the award has been made. The MHRD contact details will be provided to the recipient after the award is made. The recipient's implementation and annual plans will reflect the actual work that will be carried out, but again, that will be after the award is made and not before.

USAID is not accepting any further questions.