



**U.S. Department of Agriculture
Farm Service Agency (FSA)
and the
Commodity Credit Corporation (CCC)**

**Conservation Reserve Program (CRP)
Forest Inventory Analysis Pilot**

The CRP Forest Inventory Analysis Pilot Grant

Authorized under

Section 743 of the Consolidated Appropriations Act, 2018
(P.L. 115-141)

Announcement No.: USDA-FSA-CRPFIA-2018

For Fiscal Year 2018

Date Issued: July 19, 2018

Applications must be submitted electronically via the Grants.gov website.
Details are provided under Part III.

CRP Forest Inventory Analysis Pilot
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ANNOUNCEMENT TYPE: Request for Applications

FUNDING OPPORTUNITY NUMBER: USDA-FSA-CRPFIA-2018

CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBER: 10.122

DATE: Applications must be received on Grants.gov by 5:00 pm (Eastern daylight time) on August 25, 2018.

EXECUTIVE SUMMARY:

The Conservation Reserve Program (CRP) Forest Inventory Analysis Pilot (CRP Forest Inventory Analysis Pilot) is a competitive grant opportunity with funding authorized under Section 743 of the Consolidated Appropriations Act, 2018 (P.L. 115-141), and is a one-time only grant for non-profit organizations (NGOs) (each referred to as an “applicant”).

A Notice of Funds Availability (NOFA) was published in the Federal Register, on July 19, 2018 (83 FR 34098-34100), announcing that up to an aggregate of \$1 million is available for this one-time grant opportunities in fiscal year (FY) 2018 among all successful applicants.

This Request for Applications (RFA) provides the objectives for projects, the eligibility criteria for applicants, the application forms, and associated instructions needed to apply for a CRP Forest Inventory Analysis Pilot competitive grant.

The primary objective of the CRP Forest Inventory Analysis Pilot is to increase the availability of data and information on CRP bottomland hardwoods acreage, by conducting a forest inventory analysis and forest management and economic outcomes modelling, for certain currently enrolled CRP land. The data and information will be a resource for CRP bottomland hardwood practices, including CP03, CP03A, CP11, CP22, CP31, and CP40.

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Part I—Background and Authority

A. Background

The CRP Forest Inventory Analysis Pilot provides an opportunity for non-profit organizations to apply for grants to conduct a forest inventory analysis, and forest management and economic outcomes modelling, for certain currently enrolled Conservation Reserve Program (CRP) land.

The analysis is focused on lands enrolled in CRP for at least eight years and located in areas with a substantial concentration of acres enrolled under conservation practices devoted to multiple bottomland hardwood tree species, including CP03, CP03A, CP11, CP22, CP31, and CP40.

Qualified applicants must be non-profit organizations dedicated to conservation, forestry, and wildlife habitats, and that also have experience in conducting accurate forest inventory analysis through the use of advanced, cost-effective technology.

Grants will be awarded through a competitive Request for Applications (RFA) process.

Applicants must propose to use CRP Forest Inventory Analysis Pilot grant funding to conduct a forest inventory analysis, and forest management and economic outcomes modelling, for certain currently enrolled CRP land. Applicants must use advanced, cost-effective technology. These activities may not be duplicative of existing programs or program activities.

CCC funds made available under the CRP Forest Inventory Analysis Pilot may only be used for the inventory, analysis and outcomes modelling associated with the select CRP contract acreage, including:

- Programmatic costs associated with implementing the CRP Forest Inventory Analysis Pilot; and
- Expenses specifically set forth in the grant agreement executed with CCC.
- For FY 2018, up to \$1 million is authorized and appropriated to support the CRP Forest Inventory Analysis Pilot. To the extent that funds are available for this purpose, the Farm Service Agency (FSA) acting on behalf of the Commodity Credit Corporation (CCC) will award grants for applications found to be meritorious based on recommendations from an interagency review panel. There is no commitment by FSA or CCC to fund any particular application or to make a specific number of grants.
- Successful applicants must commit to fully expend the awarded federal funds by September 30, 2020, with an opportunity for extension upon approval by CCC.
- Projects will be reviewed periodically by program management to determine if funds are used according to the terms of the grant agreement.

B. Authority

The authority for funding these grants to non-profit organizations dedicated to conservation, forestry, and wildlife habitats and that have experience in conducting forest inventory analysis through the use of remote sensing data and technology under the CRP Forest Inventory Analysis Pilot is found in Section 743 of the Consolidated Appropriations Act, 2018 (P.L. 115-141).

Part II—Timetables, Eligibility, and Application Format Instructions

A. Timetables

Due Date: CRP Forest Inventory Analysis Pilot applications must be received by Grants.gov by 8:00 pm (Eastern daylight time) on August 25, 2018.

Late Submission: CRP Forest Inventory Analysis Pilot applications submitted after the due date will not be considered for funding.

B. Eligibility – Who May Submit an Application

Only non-profit organizations dedicated to conservation, forestry, and wildlife habitats and that have experience in conducting forest inventory analysis through the use of remote sensing data and technology may apply for a CRP Forest Inventory Analysis Pilot grant. Any applications received by an individual or an entity that is not a non-profit dedicated to conservation, forestry, and wildlife habitats, as determined by CCC, will not be considered.

“Non-profit organization” means any corporation, trust, association, cooperative, or other organization that:

1. Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;
2. Is not organized primarily for profit; and
3. Uses its net proceeds to maintain, improve, or expand its operations.

The term "non-profit organization" excludes:

1. Colleges and universities, unless a 501(c)(3) organization has been established;
2. Hospitals;
3. State, local, and federally-recognized Indian tribal governments; and

B. Eligibility – Who May Submit an Application (Continued)

4. Those non-profit organizations that are excluded from coverage under paragraph 5 of Office of Management and Budget (OMB) Circular A-122.

Non-profit organizations may submit a combined cross-organization proposal to include work that will be coordinated across more than one organization, especially if a joint proposal creates synergies or increased efficiencies. The application may include one or more forest regions.

C. Incomplete Applications

Incomplete applications will not be considered for funding. However, as determined by CCC, if time permits, incomplete applications may be returned and may be resubmitted.

D. Application and Budget Content Instructions

- a. Application Content Instructions. Each application must contain the following elements:
 - i. Title page;
 - ii. Table of contents;
 - iii. Executive summary, which includes
 1. Activities. Provide a summary of the application that briefly describes activities proposed to be funded under the grant; and
 2. Objectives, Funding, Performance, and Other Resources. Include objectives and tasks to be accomplished, the amount of funding requested, the amount of matching or in-kind funding, how the work will be performed, whether organizational staff, consultants or contractors will be used, and whether other resources will be used;
 - iv. Eligibility statement providing certification that the applicant is a non-profit organization dedicated to conservation, forestry, and wildlife habitats and has experience in conducting forest inventory analysis through the use of remote sensing data and technology. This statement should include the signature(s) of the authorizing representative(s) from the non-profit applicant(s);
 - v. Application narrative that must include, but is not limited to, the following
 1. Project Title. The title of the proposed project must be brief (not to exceed 75 characters) yet describe the essentials of the project.
 2. Information sheet. A one-page information sheet listing each of the evaluation criteria, followed by the page numbers of all relevant material and documentation contained in the application that address or satisfy the criteria.

D. Application and Budget Content Instructions (Continued)

3. Objectives, Needs and Benefits of the Project. This section must include the following

A description of how the CRP Forest Inventory Analysis Pilot funding will be used to conduct a forest inventory, analysis, and forest management and economic outcomes modelling, for certain CRP land that has been enrolled in CRP for at least eight years, including specific goals, and should provide:

- a. An estimate of the number of acres listed by State and county name, that the proposed project will inventory;
- b. Description of the technology to be used for inventory, analysis and outcomes modeling and the degree of accuracy that the proposed technologies enable;
- c. Current or intended remotely sensed data to be used, including its sources and its spatial, temporal and spectral resolution;
- d. Accuracy assessment, including sampling approach and location of ground plots following the U.S. Forest Service's Common Stand Examination protocols or those in the peer-reviewed literature;
- e. Number and relevance of metrics to be estimated and in the outcomes modelling approach described in paragraph (a) to estimate the metrics;
- f. A description of how and to what extent the proposed pilot project will provide a data collection and analysis of bottomland hardwood CRP conservation practices and economics;
- g. A detailed description of how, where and to what extent the pilot project will be able to enhance and provide diversity to CRP practices for bottomland hardwoods, according to forest region;
- h. A detailed description of how, where and to what extent the applicant's pilot project will inventory, analysis and model estimates for, at a minimum, stand composition, stand density, basal area, and tree height using remotely sensed data;
- i. A detailed description of how the CRP contract holder will be made aware of the location of the intended plots and samplings; and
- j. A description of how the applicant(s) will maintain consistency with the CRP contract acreage's conservation plan requirements.

D. Application and Budget Content Instructions (Continued)

- vi. Work Plan/Approach. Applications must discuss the specific tasks to be completed using the grant. The work plan should show how any plot and sampling locations will be identified, key personnel to be involved with administration of the grant, and the evaluation methods to be used to determine the success of specific tasks and overall objectives of a CRP Forest Inventory Analysis Pilot grant. The budget must present a breakdown of the estimated costs associated with CRP Forest Inventory Analysis Pilot activities and allocate these costs to each of the tasks to be undertaken.
- vii. Performance Evaluation Criteria. Applications must discuss how the applicant will evaluate whether the pilot project for which the grant is being sought will meet the stated goals for the CRP Forest Inventory Analysis Pilot, as applicable, including but not limited to conservation practices for general tree planting, hardwood tree planting, vegetative cover on previously established tree stands, riparian buffers, bottomland timber establishments, and farmable and aquaculture wetlands. .
- viii. Other similar efforts. The applicant must describe its previous accomplishments and experience in conducting accurate forest inventory analysis through the use of advanced, cost-effective technology.
- ix. Qualifications of personnel. Applicants must describe the qualifications of personnel expected to perform key tasks, and whether these personnel are to be full- or part-time employees or contract personnel.
- x. Budget Content Instructions. Regarding a detailed budget breakdown, use form Standard Form (SF)-424A, "Budget Information – Non-Construction Programs." All sections are required to be completed. This form is a summary budget for the project. See Instructions for Completing SF-424A located in the Related Documents tab of this announcement on Grants.gov.
- xi. Budget Narrative. In a separate narrative titled "Budget Narrative," explain and justify all requested budget items/costs. Detail how the totals on the SF-424A were determined and demonstrate a clear connection between the costs and the proposed project activities. For personnel salary costs, include the base-line salary figures and the estimates of time (as percentages) to be directly charged to the project. Describe any item that under the applicable Federal cost principles requires the agency's approval and estimate its cost. See Instructions for Completing Budget Narrative within the Related Documents tab in Grants.gov.
 - 1. Audit Statement. As required in Title 2 of the Code of Federal Regulations, Part 200 Subpart F -- Audit Requirements, all U.S. states, local governments, federally-recognized Indian tribal governments, and non-profit organizations expending \$750,000 USD or more in federal award funds in a fiscal year must submit a Single Audit report for that year through the Federal Audit Clearinghouse's Internet Data Entry System. Therefore, any U.S. states, local governments,

D. Application and Budget Content Instructions (Continued)

federally-recognized Indian tribal governments, and non-profit organizations applying under this opportunity must include one of the following statements in its budget narrative:

“My organization was required to submit a Single Audit report last year. The reporting period covered was from (insert date) to (insert date). This report, filed under EIN# (insert EIN), is available on the Federal Audit Clearinghouse Single Audit Database website (<https://harvester.census.gov/facweb/>) or will be by (insert date).”

OR

“My organization was NOT required to submit a Single Audit report last year.

2. Required Indirect Costs Statement. All applicants, except individuals applying for funds separate from a business or non-profit organization he/she may operate, must complete and attach the Indirect Costs Statement located in the Related Documents tab of this announcement on Grants.gov
3. Contingencies. Show the proposed rate, cost base, and proposed amount for contingency costs based on the applicable cost principles in 2 CFR Part 200.433.
4. Program Income. Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.
5. Total Project Costs proposed. Total indirect and direct charges..

b. CCC Funds May Not be Used for the Following:

- i. Costs for duplicating or replacing current research, inventory, analysis and modeling; however, grant funds may be used to expand the level of effort beyond what is currently provided;
- ii. Payment of costs of preparing the application for funding for the CRP Forest Inventory Analysis Pilot;
- iii. Payment of costs of the project incurred prior to the date of grant approval;
- iv. Funding of political activities or lobbying efforts;
- v. Payment of any judgment or debt owed to the United States;
- vi. Payment for the repair of privately owned vehicles;
- vii. Pay for unrelated salaries, overhead, and expenses; or
- viii. Pay for unrelated research.

Part III—Application Delivery/Submission Instructions

A. Preparing and Submitting an Application via Grants.gov

All applications must be submitted online via the Grants.gov web site by the closing date and time in Part II above.

The opportunity number for this grant is USDA–FSA-CRPFIA- 2018, and the Catalogue of Federal Domestic Assistance (CFDA) number is 10.122.

Please note that the electronic submission system is relatively complex for first-time users and involves several preliminary registration steps to be taken before the application can be submitted (go to www.grants.gov and click on the “Get Registered”).

It is virtually impossible to complete the process of electronic submission for the first time if you start just a few days before the due date.

All entities applying for funding, including renewal funding, must have a Dun and Bradstreet Universal Data Numbering System (DUNS) number. The DUNS number must be included in the data entry field labeled "Organizational DUNS" on the SF-424 form.

Organizations must have DUNS Number, active System for Award Management (SAM) registration, and Grants.gov account to apply for grants.

Creating a Grants.gov account can be completed online in minutes, but DUNS and SAM registrations may take several weeks.

Complete organization instructions can be found on Grants.gov here:
<https://www.grants.gov/web/grants/applicants/organization-registration.html>

1) Obtain a DUNS Number: All entities applying for funding, including renewal funding, must have a DUNS Number. Applicants must enter the DUNS Number in the data entry field labeled "Organizational DUNS" on the SF-424 form. For more detailed instructions for obtaining a DUNS Number, refer to:

<https://www.grants.gov/web/grants/applicants/organization-registration/step-1-obtain-duns-number.html>

2) Register with SAM: All organizations applying online through Grants.gov must register with the System for Award Management (SAM). Failure to register with SAM will prevent your organization from applying through Grants.gov. SAM registration must be renewed annually. For more detailed instructions for registering with SAM, refer to:

<https://www.grants.gov/web/grants/applicants/organization-registration/step-2-register-with-sam.html>

3) Create a Grants.gov Account: The next step is to register an account with Grants.gov. Follow the on-screen instructions or refer to the detailed instructions here:

<https://www.grants.gov/web/grants/applicants/registration.html>

Part III—Application Delivery/Submission Instructions (Continued)

4) Add a Profile to a Grants.gov Account: A profile in Grants.gov corresponds to a single applicant organization the user represents (i.e., an applicant) or an individual applicant. If you work for or consult with multiple organizations and have a profile for each, you may log in to one Grants.gov account to access all of your grant applications. To add an organizational profile to your Grants.gov account, enter the DUNS Number for the organization in the DUNS field while adding a profile. For more detailed instructions about creating a profile on Grants.gov, refer to:

<https://www.grants.gov/web/grants/applicants/registration/add-profile.html>

5) EBiz POC Authorized Profile Roles: After you register with Grants.gov and create an Organization Applicant Profile, the organization applicant's request for Grants.gov roles and access is sent to the EBiz POC. The EBiz POC will then log in to Grants.gov and authorize the appropriate roles, which may include the AOR role, thereby giving you permission to complete and submit applications on behalf of the organization. You will be able to submit your application online any time after you have been assigned the AOR role. For more detailed instructions about creating a profile on Grants.gov, refer to:

<https://www.grants.gov/web/grants/applicants/registration/authorize-roles.html>

6) Track Role Status: To track your role request, refer to:

<https://www.grants.gov/web/grants/applicants/registration/track-role-status.html>

7.) Electronic Signature: When applications are submitted through Grants.gov, the name of the organization applicant with the AOR role that submitted the application is inserted into the signature line of the application, serving as the electronic signature. The EBiz POC must authorize people who are able to make legally binding commitments on behalf of the organization as a user with the AOR role; this step is often missed and it is crucial for valid and timely submissions.

8.) SF-424 Instructions. All new and continuation/revision applications must contain the completed form SF-424 and project/budget narrative.

Note: The person who electronically submits form SF-424 must have the authority to bind the applicant organization to the terms and conditions of the grant agreement.

Part IV—Application Review

A. General

Evaluated applications will be ranked based on merit. Each application will be evaluated in a two-part process:

- Each application will be screened to ensure that it meets the administrative requirements as set forth in the NOFA of July 19, 2018 and this RFA; and
- Applications that meet these administrative requirements will be evaluated by an interagency review panel.

The interagency review panel will conduct a merit review based on the evaluation criteria. The views of the individual reviewers will be used by CCC to determine which applications will be recommended for funding. Final approval of applications recommended for award will be made by the FSA Deputy Administrator for Farm Programs (Deputy Administrator).

Interagency reviewers will be selected based upon knowledge, skills, training, and experience in relevant fields.

B. Evaluation Criteria

The evaluation criteria noted below will be used in reviewing applications submitted in response to this RFA.

Incomplete or non-responsive applications will not be evaluated. Applicants may revise their applications and re-submit them prior to the published deadline if there is sufficient time to do so.

CCC will evaluate how the applications will increase the availability of data and information on CRP bottomland hardwoods acreage using the evaluation criteria in this RFA and in accordance with the NOFA published on July 19, 2018.

Proposals must include, and will be scored based on an evaluation of, the following criteria elements:

1. Amount of funding requested;
2. Amount of funding from other parties (with sufficient documentation) that provide additional leverage, if any; for example, specifying the regions, states, practices and plots where the proposal goes beyond minimal requirements (such as by considering CP-36, long-leaf pine);
3. Sampling approach to be used;
4. Remotely sensed data to be used, including its sources and its spatial, temporal, and spectral resolution;
5. Number and relevance of metrics to be estimated and the modeling approach to be used to estimate the metrics;

Part IV—Application Review (Continued)

6. The accuracy assessment, including sampling approach and location of ground plots following the U.S. Forest Service’s Common Stand Examination protocols or those in the peer-reviewed literature; and
7. Work plan and timeline for completion by September 30, 2020.

After all applications have been evaluated using the evaluation criteria and scored in accordance with the terms specified in the RFA, a list of all applications in ranked order, together with funding level recommendations, will be submitted to the Deputy Administrator for final approval.

C. Conflicts of Interest and Confidentiality

During the interagency review process, care will be taken to prevent any actual or perceived conflicts of interest that may affect review or evaluation.

Names of applicants, application content, and interagency review evaluations will be kept confidential, except to those involved in the review process, to the extent permitted by law. In addition, the identities of the interagency reviewers will remain confidential. Therefore, the names of the reviewers will not be released to applicants.

Part V—Grantee Responsibilities

Before receiving grant funding, the grantee will be required to sign an agreement. The grant agreement will require the grantee to commit to do all of the following:

- Perform inventory, analysis, modelling and validating, including conducting site visits and plot sampling, on the CRP enrolled acreage; and
- Provide an accounting for the money received by the grantee.

Grantees will be required to monitor grant funds as specified in the next paragraph of this section, and must agree to that monitoring before grant funds are awarded.

The grantee will be required to certify that the grant funds will be expended solely for the purposes for which the funds are granted, in accordance with the approved application and budget, the NOFA of July 19, 2018, this RFA, and the terms and conditions of the grant agreement, and will be used in compliance with the federal regulations at 2 CFR part 200, as adopted and supplemented by 2 CFR part 400, and additional provisions as set forth in Part VII, below.

The grantee will be required further to certify that the grant funds will not be used for the ineligible purposes set forth in Part II.D.b, above.

Failure of the grantee to execute a grant agreement in a timely fashion, as determined by CCC, will be construed to be a withdrawal from the CRP Forest Inventory Analysis Pilot.

Part VI—Grant Administration and Information

A. Grant Administration Information

1. General

Within the limit of funds available for such purpose, CCC will make grants to those responsible eligible applicants whose applications are judged most meritorious under the procedures set forth in this RFA.

The effective date of the grant shall be no later than September 30, 2018. However, CCC's intention is to award grants as soon as possible. It should be noted that the project need not be initiated on the grant effective date, but as soon thereafter as practical so that project goals may be attained within the funded project period.

All funds granted under this RFA shall be expended solely for the purpose for which the funds are granted in accordance with the approved application and budget, the NOFA of July 19, 2018, this RFA, the terms and conditions of the grant agreement, federal regulations at 2 CFR part 200, as adopted and supplemented by 2 CFR part 400, and additional provisions as set forth in Part VII, below.

Grantees are responsible for managing the day-to-day operations of the grant agreement and supported activities to assure compliance with applicable federal requirements, and ensuring that performance goals are being achieved. Recipient monitoring must cover each program, function or activity.

Upon notification of selection, grantees will be notified of documentation required for receipt of award.

2. Changes in Project Plans

a) Changes in Project Period: Project periods are from date of the grant agreement through September 30, 2020. However, the project period may be extended by CCC without additional financial support, for such additional period(s) as CCC determines may be necessary to complete or fulfill the purposes of an approved project, but in no case shall the total project period exceed three years. Any extension of time shall be conditioned upon prior request by the grantee and approval in writing by CCC, unless prescribed otherwise in the terms and conditions of the grant agreement.

b) No other changes to the project are permitted unless requested by the grantee and approved in writing by CCC prior to effecting such changes, including changes as set forth below, unless prescribed otherwise in the terms and conditions of the grant agreement.

B. Reports

1. The following reports will be required from all award recipients:

Report	Due Date
Form SF-425, Federal Financial Report (Quarterly)*	• February 15, 2019; • May 15, 2019; • August 15, 2019; • November 15, 2019
Performance Reports	• June 1, 2019 ☐ Earlier of December 30, 2020 or 90 days after completion date
Form SF-425, Federal Financial Report (Final)	• Earlier of November 15, 2020 or 90 days after completion date.

** An end of federal fiscal year cost estimate will be required for reporting provided in August 2019 and August 2020. The estimate does not remove the requirement to provide quarterly reporting in November 2019 or as applicable, November 2020.*

2. Cash Management and Financial Reporting Requirements

Grantees must provide the following to CCC through FSA:

- a) Form SF-425 is required quarterly and is due 45 days after the end of each fiscal quarter until the final Federal Financial Report is submitted. Instructions for submitting the SF-425 can be found at www.forms.gov. Form SF-425 must list expenditures according to agreed-upon budget categories, on a periodic basis as specified in paragraph (b) of this Part, below, and the grant agreement.

Within 45 calendar days after the end of each federal fiscal quarter, the SF-425 must be submitted by mail to CCC through FSA at the address in Part VIII, below.

If after 45 calendar days, the recipient has not submitted a report, the account will be placed in a manual review status. Funds may be withheld for accounts with delinquent reports.

Report unused grant funds and interest earned using Section 12 of the SF-425.

- b) The grantee will liquidate all obligations incurred under the grant agreement and submit a final SF-425 no later than 90 calendar days after the grant agreement completion date.

Part VII—General Provisions

A. Cost Principles, Audit, and Administrative Requirements

The grant is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR part 200, as adopted and supplemented by 2 CFR part 400, which are incorporated herein by reference.

The provisions of 2 CFR parts 200 and 400 are available on the internet at:

https://www.ecfr.gov/cgi-bin/text-idx?SID=91701de4d7b4b987fffac96070d63853&mc=true&tpl=/ecfrbrowse/Title02/2tab_02.tpl

B. Method of Payment

The grant will be disbursed by the FSA Financing and Cash Operations Office in Kansas City, Missouri using electronic funds transfer to the grant recipient's bank account. The grantee must complete form SF-3881, ACH Vendor/Miscellaneous Payment Enrollment Form, and return the form to FSA before disbursement can be made.

C. Additional Regulations

The grant is subject to the following additional regulations, as applicable:

1. 2 CFR part 25, Universal Identifier and System of Award Management;
2. 2 CFR part 170, Reporting Subaward and Executive Compensation Information;
3. 2 CFR part 175, Award Term for Trafficking in Persons;
4. 2 CFR part 180, OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), as adopted and supplemented by 2 CFR part 417, Nonprocurement Debarment and Suspension
5. 2 CFR part 415, General Program Administrative Regulations
6. 2 CFR part 418, New Restrictions on Lobbying
7. 2 CFR part 182, Government-wide Requirements for Drug-Free Workplace (Financial Assistance), as adopted and supplemented by 2 CFR part 421, Requirements for Drug-Free Workplace (Financial Assistance)
8. 7 CFR part 1b – National Environmental Policy Act
9. Existing regulations and State laws regarding CRP enrollments, in cases where CRP Forest Inventory Analysis Pilot funds are used for the purpose of sampling.

D. Additional General Terms and Conditions

Audit

Grantees must comply with the audit requirements of 2 CFR parts 200 and 400. The audit requirements apply to the years in which grant funds are received and years in which work is accomplished using grant funds.

Civil Rights

CCC prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. The CRP Forest Inventory Analysis Pilot will also be administered in accordance with all other applicable civil rights law.

Close-out Procedure

Upon submittal of the final SF-425 to CCC, close-out procedures will be initiated for the grant agreement. Each grant agreement is a separate action and will be closed out in accordance with the applicable general provisions.

Delegation of Fiscal Responsibility

Unless the terms and conditions of the grant agreement provide otherwise, the grantee may not in whole or in part delegate or transfer to another person, institution, or organization the responsibility for use or expenditure of grant funds.

Environmental Review

Completion of environmental review is not part of the application requirements.

Fiscal Integrity

The grantee will notify CCC of any significant problems relating to the administrative or financial aspects of the grant, such as misappropriation of Federal funds.

Inspection

Grantees must permit periodic inspection of the program operations by a CCC representative, as determined by CCC.

Modification Authority; Change in Scope or Objectives

The grant agreement may be modified in writing by mutual consent of CCC and the grantee. The grantee must obtain prior approval from CCC for any change to the scope or objectives of the approved project. Failure to obtain prior written approval of changes to the scope of work or budget may result in suspension, termination, and/or recovery of grant funds.

Performance Evaluation

CCC will incorporate performance criteria in grant agreements and will regularly evaluate the progress and performance of grantees.

Program Income

Any program income will be deducted from total allowable costs to determine the net allowable costs before calculating the Government's share of reimbursable costs.

Publication Requirements

Publication of the project results or any portion thereof and production of audiovisuals are subject to prior review and approval by CCC. Appropriate credits to the U.S. Department of Agriculture, Farm Service Agency, must be in any formally published article(s) or audiovisuals, providing FSA does not otherwise feel it appropriate to issue a disclaimer.

Part VIII—Supplemental Information

A. Contacts

For Further Information Contact –

For questions specific to CRP Forest Inventory Analysis Pilot’s policy provisions, please:

- Email Catherine.Feather@wdc.usda.gov and Richard.Iovanna@wdc.usda.gov and in the Subject Line type: CRP Forest Inventory Analysis Pilot;
- Telephone (202) 720-5291

For questions about the CRP Forest Inventory Analysis Pilot grant application process not answered through grants.gov:

- Email Kelly.Novak@wdc.usda.gov and in Subject Line type: CRP Forest Inventory Analysis Pilot;
- Telephone (202) 720-4053

For questions specific to CRP Forest Inventory Analysis Pilot’s financial and accounting provisions including email, fax, and/or address for submitting SF-425, please:

- Email Angela.Nuttall@kcc.usda.gov;
- Telephone (816) 926-8809;
- Fax (816) 926-3696; or
- For regular mail (USPS), mail to:
USDA – Farm Service Agency Beacon
Facility - Mail Stop 8578
P.O. Box 419205
Kansas City, MO 64141-6205
- For express mail (FedEx or UPS):
USDA – Farm Service Agency Beacon Facility - Mail Stop 8578
9240 Troost Avenue
Kansas City, MO 64131-3055
- For sending interest and refund checks with regular mail (USPS), mail to:
USDA – Farm Service Agency Beacon Facility - Mail Stop 8212
P.O. Box 419205
Kansas City, MO 64141-6205
- For sending interest and refund checks using express mail (FedEx or UPS):
USDA – Farm Service Agency Beacon Facility - Mail Stop 8212
9240 Troost Avenue
Kansas City, MO 64131-3055

B. Reference Links

For access to grants.gov application web site: www.grants.gov

For converting documents to PDF: <http://grants.gov/assets/PDFConversion.pdf>

For access to Grants.gov application guide:
<http://www.grants.gov/assets/ApplicantUserGuide.pdf>

For access to FSA's web site: www.fsa.usda.gov

Any inconsistency between the original printed document and the disk or electronic document shall be resolved by giving precedence to the printed document.

-- END OF PROGRAM ANNOUNCEMENT--