



**National Park Service
U.S. Department of the Interior**

NOTICE OF INTENT TO AWARD

This Funding Announcement is not a request for applications. This announcement is to provide public notice of the National Park Service's intention to fund the following project activities without full and open competition.

ABSTRACT	
Funding Announcement	P13AS00182
Project Title	Interior Museum Interns (12)
Recipient	National Council for Preservation Education
Principle Investigator / Program Manager	Cari Goetheus
Total Anticipated Award Amount	93,912.00
Cost Share	None
New Award or Continuation?	Continuation Task Agreement under Cooperative Agreement P12AC30140
Anticipated Length of Agreement	From date of award to 9/30/2014
Anticipated Period of Performance	From date of award to 9/30/2014
Award Instrument	Cooperative Agreement
Statutory Authority	16 USC 1g & 16 USC 470a(i)
CFDA # and Title	15.915 Technical Preservation Services
Single Source Justification Criteria Cited	(2) Continuation
NPS Point of Contact	June_Zastrow 303-987-6718 june_zastrow@nps.gov

OVERVIEW

Cooperative Agreement Number P12PA30140 was entered into by and between the Department of the Interior, National Park Service, (NPS), and The National Council for Preservation Education (NCPE) for the purpose of providing training opportunities to qualified undergraduate and graduate students in academic programs in historic preservation and related disciplines, allowing them to learn about and contribute to historic preservation at the Federal level by assisting with short-term projects designed to preserve and manage historic and cultural resources. Unless otherwise specified herein, the terms and conditions as stated in the Cooperative Agreement will apply to this Task Agreement.

Project Title: Internship Training Program Interior Museum Program

CFDA#: 15.915 Technical Preservation Services

Objective: To create additional training opportunities for qualified students. Interns will assist Federal government professionals involved in historic preservation and allied fields such as archeology, history, museum management and landscape architecture, in directed assignments focusing on Federal efforts in cultural resources management and protection. Duties may include archeological, architectural or landscape surveys; historical research and resource documentation; technical writing and publication development; artifact and records cataloging, conservation and management; database and Web page creation and maintenance; and hands-on condition assessment and repair of historic structures.

RECIPIENT INVOLVEMENT

Twelve (12) internships with the Interior Museum Program. This training opportunity will allow the interns to learn about and participate in a national historic preservation program by working directly with Federal cultural resource professionals on the project:

1. Office of the Secretary: Assists with Department-wide projects of the DOI Interior Museum Program. Activities will include compiling data on DOI bureau museum collections, researching and drafting policy and procedure documents, preparing material for training courses, researching issues on various topics dealing with federal museum collections, updating the Interior Museum Program website, and other duties as assigned (1200 hours).
2. Fish and Wildlife Service, DeSoto National Wildlife Refuge: Assists in the organizing, cataloging and re-housing of a large number of 150 year-old artifacts such as buttons, suspender clips and associated textiles. Other duties may include work involving 19th-century hand tools and assorted other objects, and entering old object treatment information on individual objects in the catalog records, as well as attaching digital photographs to these same records, and other duties as assigned (600 hours).
3. Bureau of Land Management: Assists the California BLM's State Office work on the curation of archaeological collections from BLM lands that are located at the Fowler Museum at UCLA

in Los Angeles, CA, focusing on the curation of archeological collections retrieved from BLM lands in Central and Southern California. Work may include basic curation and conservation of specimens, inventory and digitization of collections, and other duties as assigned (480 hours).

4. Bureau of Land Management: Assists the California BLM's State Office efforts toward the curation of prehistoric archeological collections recovered from BLM lands in Modoc and Lassen counties, focusing on collections management in the performance of condition assessments and the organizing of archeological collections within Chico State's newly completed archeological curation facility. Other duties may be assigned as needed. (800 hours).

5. Interior Museum: Works with the Interior Museum collections staff as a museum technician assisting with museum collections care issues including database management, registration, photography, object handling, research, and other duties as assigned (800 hours).

6. Office of the Secretary: Assists with Department-wide projects of the DOI Interior Museum Program. Activities will include compiling data on DOI bureau museum collections, researching and drafting policy and procedure documents, preparing material for training courses, researching issues on various topics dealing with federal museum collections, updating the Interior Museum Program website, and other duties as assigned (600 hours).

7. Fish and Wildlife Service: FWS is developing a museum property module for its archeological database FRED. The intern will assist with data entry into FRED for museum records from FWS Region 3 and 6 (those currently using FRED) plus any other Regions that come on line this calendar year. The intern will be instrumental in assisting these Regions in inputting their legacy collection information into the new system. Other duties may be assigned as needed. (400 hours).

8. Bureau of Land Management: Assists the California BLM's State Office work on the curation of archeological collections from BLM lands that are located at the Maturango Museum in Ridgecrest, CA, focusing on the curation of the archeological collections, such as Ayers Rock (approximately 6,000 objects), retrieved from BLM lands. Duties will involve collections management and documentation, including inventorying, cataloging, repackaging of artifacts; database entry; organization of associated documentation; and other duties as assigned (480 hours).

9. Bureau of Land Management: Assists the California BLM's State Office's efforts toward the curation of vertebrate fossils from BLM lands that are located at the Raymond M. Alf Museum of Paleontology in Claremont, CA, focusing on BLM collections from the Cretaceous-aged Kaiparowits Formation of southern Utah (including dinosaurs and associated fauna) and the Miocene-aged Barstow Formation of California (principally fossil mammals). Duties will include digitization of specimens and specimen data; identification of fossils; curation of specimens; collections organization; and other duties as assigned (480 hours).

10. Bureau of Land Management: Assists the BLM-AHC Curation Program with backlog cataloging of archeological collections and project documentation, focusing on the cataloging and proper storage of archeological collections and project documentation from sites on BLM-

Canyons of the Ancients National Monument, such as Woods Canyon Pueblo (approximately 10,000 artifacts). Duties will provide broad exposure to the workings of an Interior Department curation facility and experience with the fundamentals of collections management (collections inventory, cataloging, repackaging of artifacts, data entry into ICMS and organization of associated documentation) and will also include assisting staff with researcher access to the AHC collections and participating in the AHC Curation Program's Integrated Pest Management Program. Other duties may be assigned as needed (480 hours).

11. Bureau of Indian Affairs: Works with museum curators to assist with inventory, cataloging, and photography of ethnographic objects and artwork within the Indian Affairs Museum Program in the Washington, D.C., metropolitan area. Organizes and maintains files and photographs for museum collections. Rehouses objects in collections storage and conducts light housekeeping for collections. Other duties may be assigned as needed. (480 hours).

12. Indian Arts and Crafts Board: Assists museum staff with inventory, cataloging, and photography of ethnographic objects and artwork within the Sioux Indian Museum in Rapid City, SD. Organizes and maintains digital files and photographs for museum collections. Digitizes collections of historic photographs and archival materials from the collections for by the IACB. Additional duties involve assisting museum staff with the development and installation of temporary exhibits of contemporary Indian art. Other duties may be assigned as needed (480 hours).

A. NCPE agrees to:

1. Use the existing format to recruit and select additional trainees, or, in limited circumstances, extend existing training projects, for the program currently being offered. Every effort will be made to match the candidates' qualifications with NPS needs.
2. Make financial and technical arrangements for the additional trainees to work in Washington, DC and other locations as necessary.

NATIONAL PARK SERVICE INVOLVEMENT

Substantial involvement on the part the National Park Service is anticipated for the successful completion of the objectives to be funded by this award. In particular, the National Park Service will be responsible for the following:

1. Assist with selection of prospective interns, as identified by NCPE, based on qualifications.
2. Provide a project mentor, materials, specialized tools and training, and related supplies for completion of the internship project.
3. Work with interns in conduct of the internship, assigning tasks, based upon each trainee's interest, knowledge and skills, providing guidance and direction as needed

for completion of duties, and reviewing work products to ensure they meet the goals of the internship.

SINGLE-SOURCE JUSTIFICATION

DEPARTMENT OF THE INTERIOR SINGLE SOURCE POLICY REQUIREMENTS
Department of the Interior Policy (505 DM 2) requires a written justification which explains why competition is not practicable for each single-source award. The justification must address one or more of the following criteria as well as discussion of the program legislative history, unique capabilities of the proposed recipient, and cost-sharing contribution offered by the proposed recipient, as applicable.
In order for an assistance award to be made without competition, the award must satisfy one or more of the following criteria: (1) Unsolicited Proposal – The proposed award is the result of an unsolicited assistance application which represents a unique or innovative idea, method, or approach which is not the subject of a current or planned contract or assistance award, but which is deemed advantageous to the program objectives; (2) Continuation – The activity to be funded is necessary to the satisfactory completion of, or is a continuation of an activity presently being funded, and for which competition would have a significant adverse effect on the continuity or completion of the activity; (3) Legislative intent – The language in the applicable authorizing legislation or legislative history clearly indicates Congress’ intent to restrict the award to a particular recipient of purpose; (4) Unique Qualifications – The applicant is uniquely qualified to perform the activity based upon a variety of demonstrable factors such as location, property ownership, voluntary support capacity, cost-sharing ability if applicable, technical expertise, or other such unique qualifications; (5) Emergencies – Program/award where there is insufficient time available (due to a compelling and unusual urgency, or substantial danger to health or safety) for adequate competitive procedures to be followed.

The National Park Service did not solicit full and open competition for this award based the following criteria:

(2) CONTINUATION

Single Source Justification Description:

THIS IS A NOTICE OF INTENT TO AWARD

This is a Task Agreement (P13AC01085) under Cooperative Agreement (P12AC30140) in the amount of \$93,912.00 with a period of performance from date of award until 09/30/2014.

STATUTORY AUTHORITY

16 U.S.C. §1g authorizes the NPS to enter into cooperative agreements that involve the transfer of NPS appropriated funds to state, local and tribal governments, other public entities, educational institutions, and private nonprofit organizations for the public purpose of carrying out National Park Service programs.

This section provides broad authority for NPS to enter into cooperative agreements with most recipients for a public purpose. Although broad, this authority must be read in conjunction with the Federal Grant and Cooperative Agreement Act of 1977 and other authorities that prescribe whether a particular relationship should be a procurement contract or a cooperative agreement. Thus, in making this determination, one must always consider whether the principal purpose of the work is to acquire goods and/or services for NPS's direct benefit in furtherance of its mission or for a public purpose.

16 U.S.C. 470a

(a) (1) (A) The Secretary of the Interior is authorized to expand and maintain a National Register of Historic Places composed of districts, sites, buildings, structures, and objects significant in American history, architecture, archaeology, engineering, and culture.