

Amendment 02 to RFA 168-08-09

Sustainable Interventions to Combat Trafficking in Persons in Bosnia and Herzegovina (SUSTAIN)

Issuance Date: May 7, 2008

The RFA is amended to provide some clarifications and additional information based on questions received.

Q.1 The cover letter states that the preferred submission method is via grants.gov, but section A.1 says that the applications should be submitted to Mr. Soos in Budapest via e-mail. Please clarify the preferred submission method and requirements.

A.1 You may submit your application via www.grants.gov and/or send it to email Budapest168-08-09@usaid.gov to be followed by hard copies.

Q.2 In section A.2 the technical application is required to contain (d) a Work Plan, however this is not elaborated further. If a work plan is to be submitted, could you please clarify what it should contain?

A.2 The workplan should basically be the plan of activities for the 3-year program. It should answer the question how the immediate objectives will be achieved through activities distributed per years of implementation. Preferably, it should contain a timeline chart indicating when approximately certain activities are to take place.

Q.3 Does the workplan mentioned on page 6 of the RFA count against the 30 page limit for the technical proposal?

A.3 The workplan mentioned on page 6 of the RFA does not count against the 30 page limit.

Q.4 Is the required Monitoring and Evaluation Plan as described on pp. 7 and 8 of the RFA considered an integral part of the technical narrative and does it count toward the page limit?

A.4 The Monitoring and Evaluation Plan is an important element of applications and does not count against the 30 page limit.

Q.5 Should applicants include a table of contents with the technical proposal? If so, is this counted against the overall 30 page limit?

A.5 Yes a table of contents should be included and is not counted against the overall page limit.

Q.6 Page 30 of the RFA indicates that a teacher training module as well as teacher handbooks have already been developed, yet also indicates that the applicant should develop a teacher training module based on the teachers manual developed by the pilot program. Can USAID clarify whether a teacher training module already exists? If it does exist are applicants expected to update and revise this existing module or to develop a new module?

A.6 A teacher training module was developed for schools during the pilot program. However, we want to expand the school education to not only the remaining secondary schools in BiH but also to pedagogical institute. When we say "together they can develop a teacher training module" we mean a module that will be developed for pedagogical institute. The pedagogical institute should then include anti-trafficking teaching into its own curriculum. We hope this is the way to achieve sustainability because it is the pedagogical institute where future teachers of Bosnia are

educated. In short, we want anti-trafficking education to become part of pedagogical institute's curriculum and this is where the implementer will work on the developemnt of the new module.

Q.7 Can applicants assume that teacher handbook printing and distribution costs (page. 30) will be covered by GoBiH or should applicants budget for this?

A.7 Teacher handbooks have been printed under a previous project funded by USAID. The copies of handbook are currently with the Office of BiH State Coordinator for Anti-Trafficking. The Sate Coordinator's Office has been charged with the distribution of handbooks to schools. In any case, the implementer will collaborate closely with the Office of the State Coordinator on this component.

Q.8 May applicants propose subgrants to NGOs to educate out of school youth about trafficking?

A.8 Yes, applicants may propose sub grants to NGOs to educate out of school youth.

End of Amendment No. 02