



USAID | UKRAINE

FROM THE AMERICAN PEOPLE

Amendment Issuance Date: June 18, 2019

Concept Notes Closing Date: July 2, 2019 by 6:00 pm Kyiv local time

Subject: NOTICE OF FUNDING OPPORTUNITY (NOFO)
NUMBER: 72012119RFA00005, AMENDMENT No. 02

Program Title: Agriculture Growing Rural Opportunities (AGRO) Activity in Ukraine

Ladies/Gentlemen:

The purpose of Amendment No. 02 is to:

- (1) Correct information with regards to the Concept Notes submission, and
- (2) Revise the NOFO to reflect the above mentioned correction.

Thank you for your interest in USAID programs.

Sincerely,

/s/

Maria Televantos
Contracting Officer

1. NOFO #72012119RFA00005, AMENDMENT No. 01 , PART 1 QUESTIONS AND ANSWERS (Q&A), Question 27 (including the Answer) **DELETE** in its entirety and **INSERT** the following in lieu thereof:

“Question 27: In Section IV – Submission Information, the NOFO provides a detailed description of the formatting and technical requirements for Phase 2 - Oral Presentations. However, such details of formatting and technical requirements are not provided for the concept note. Should the concept note follow the same guidance as outlined for the oral presentation? Or will USAID provide similarly detailed guidance for the Phase 1 - Concept Note?

Answer: Per Section IV.B of the NOFO, the format of the Concept Note is the following:

- Cover page - One page (not included in the Vision section page limit), must contain the following information:
 - Organization’s name;
 - Contact information;
 - DUNS;
 - Point of Contact.
- Vision - No more than six pages.
- Annex 1 - Chief of Party qualifications: no more than one page (not included in the Vision section page limit);
- Annex 2 - Capability Statement: no more than one page (not included in the page limit of the Vision section);
- For all documents:
 - File: PDF;
 - Paper size: Letter or A4;
 - Font: Times New Roman, 12 point font. Fonts smaller than 12 point may be used in text boxes, graphics and tables, as appropriate. USAID requests 12 font minimums in order to ensure submissions are easily legible. Please ensure that text boxes, graphics and tables are easily legible by reviewers.
 - Page limitations: Any pages beyond the page limits noted above for the Cover Page (1 page), Vision (6 pages), and Annexes (1 page each) will not be provided to the selection committee.”

[End of Amendment No. 02]