



USAID | WEST BANK/GAZA

**USAID/DCHA/CMM and USAID/Gaza-West Bank
Annual Program Statement (APS)
FY 13 Conflict Mitigation and Reconciliation Programs and Activities
APS # 294-13-000001**

ISSUANCE DATE: May 17, 2013
DEADLINE FOR QUESTIONS: May 31, 2013
CLOSING DATE: June 24, 2013

SUBJECT: USAID/West Bank and Gaza Annual Program Statement (APS) for Conflict Mitigation and Reconciliation Programs and Activities

The United States Agency for International Development (USAID) is seeking applications from eligible institutions as described in Section A.1.d., to carry out activities that mitigate conflict and promote reconciliation by bringing together individuals of different ethnic, religious or political backgrounds from areas of national conflict, civil conflict and war.

Under this 2013 APS, the term "Grant" is synonymous with "Cooperative Agreement"; "Grantee" is synonymous with "Recipient"; and "Grant Officer" is synonymous with "Agreement Officer".

Organizations receiving an award under this APS must comply with all applicable U.S. laws. Failure to comply with applicable U.S. law and regulations may result in forfeiture/termination of an award. Grantees who sign awards will be subject to the terms of the OFAC license granted for the program.

Awards may be made to eligible U.S. nongovernmental organizations (501(c)3 NGOs) and accredited U.S. colleges and universities in accordance with 22 CFR 226 and USAID's Standard Provisions for U.S. Nongovernmental Recipients, as well as eligible private firms and non-U.S. organizations.

The authority for the APS is found in Foreign Assistance Act of 1961, as amended. Pursuant to 22 CFR 226.81, it is USAID policy not to award profit under assistance instruments. However, all reasonable, allocable, and allowable expenses, both direct and indirect, which are related to the grant program and are in accordance with applicable cost standards (22 CFR 226, OMB Circular A-122 for non-profit organization, OMB Circular A-21 for universities, and the Federal Acquisition Regulation (FAR) Part 31 for-profit organizations), may be paid under the grant.

USAID requests summary applications limited to five pages. Summary applications must be submitted by June 24, 2013¹. These applications will be reviewed in accordance with the

¹ This APS is open for six months from the date of issuance. USAID reserves the right to call for future applications.

evaluation criteria, with the finalists being subsequently asked to submit a full application, except in the case of Fixed Obligation Grants, which will not require a full application. USAID's request for full application does not commit USAID to make an award. All applicants will be informed of the results of the evaluation of the summary applications as soon as time permits. Upon request, USAID will provide feedback concerning the applications. USAID reserves the right to fund any or none of the applications submitted.

USAID anticipates awarding multiple Standard Assistance Awards (Grants and Cooperative Agreements) and Fixed Obligation Grants (FOGs) up to \$9 million under this APS as follows:

Standard Assistance Award (See Section B): The proposed Estimated Total Amount for Standard Assistance Awards should range from a minimum amount of \$500,000 to a maximum amount of \$1,200,000. Finalists applying for a Standard Assistance Award will be invited to submit a full application. (See Attachment A of the APS for guidance on full application format).

Fixed Obligation Grants (See Section C): The proposed Estimated Total Amount for Fixed Obligation Grants (FOGs) should range from a minimum amount of \$50,000 to a maximum amount of \$100,000. Applicants that submit applications that fall within the parameters of FOGs will not be required to submit a full application and will be notified if successful or unsuccessful based only on the summary application.

From the pool of ten expected FOGs, it is anticipated that the US Embassy Tel Aviv will be taking on the pre and post award responsibilities of FOGs whose geographic area of implementation is within Israel only.

This APS consists of this cover letter and the following:

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| 1. Section A - | APS objectives; |
| 2. Section B - | Standard Assistance Awards; |
| 3. Section C - | Fixed Obligation Grants (FOGs); |
| 4. Section D - | Selection Criteria; |
| 5. Attachment A- | Standard Assistance Award-Full Application Format; |
| 6. Attachment B- | USAID West Bank and Gaza Mandatory Special Provisions; |
| 7. Attachment C- | Other Information-References; |
| 8. Attachment D- | Fixed Obligation Grant (FOG) Entity Eligibility Checklist; |
| 9. Attachment E- | Standard Assistance Award Technical Application Cover Page; |
| 10. Attachment F- | FOG Technical Application Cover Page and Program Summary; |
| 11. Attachment G- | Budget Template; |
| 12. Attachment H- | Sample Budget Narrative; |
| 13. Attachment I- | VAT Guidance; |
| 14. Attachment J- | Mission Order No.21. |

The preferred method of distribution of USAID Annual Program Statements (APS) is electronically via Grants.gov. This APS and any future amendments can be downloaded from <http://www.grants.gov>. It is the responsibility of the recipient to ensure that it has received the APS and any future amendments from <http://www.grants.gov> in its entirety. All interested parties

are encouraged to register on <http://www.grants.gov> to receive automatic notification of amendments to this APS.

Applicants may upload applications to <http://www.grants.gov>; however, USAID bears no responsibility for data errors resulting from transmission or conversion processes associated with electronic submissions. **Additionally, USAID/West Bank and Gaza requires that all applications be submitted electronically (e-mailed) to WBG-APS-CMM2013@usaid.gov by the date reflected herein. Applicants are required to request a receipt confirmation to ensure that the application was received.**

Issuance of this APS does not constitute an award commitment on the part of USAID, nor does it commit USAID to pay for any costs incurred in the preparation and submission of an application. Further, USAID reserves the right to reject any or all applications received. **In addition, final award of any resultant Assistance Award(s) will not be made until funds have been fully appropriated, allocated, and committed through internal USAID procedures, including a strategic review conducted in coordination with the State Department.** All costs are at the Applicant's own expense.

IMPORTANT: USAID requests that all questions regarding this APS be submitted in writing to Ms. Sandy Sakran, Acquisition and Assistance Specialist, via e-mail at WBG-APS-CMM2013@usaid.gov no later than May 31, 2013. Answers to all questions will be provided through an amendment to the APS.

USAID/West Bank and Gaza may be hosting one or more pre-application conference(s) for prospective applicants. USAID/West Bank and Gaza will post a supporting document to the APS providing detailed information on venue(s), date(s) and time(s) on <http://www.grants.gov>.

Applicants should retain for their records one copy of all enclosures which accompany their application.

Thank you for your interest in USAID Programs.

Sincerely,



Chitanka Floore
Agreement Officer
USAID/West Bank and Gaza