

FUNDING OPPORTUNITY ANNOUNCEMENT (FOA)

Funding Agency: US Army Corps of Engineers Alaska District PO Box 6898 JBER AK 99506	Funding Instrument: Cooperative Agreement Funding Opportunity W911KB-23-2-0008 No. CFDA No: 12.005 Program Authority 16 U.S.C. 670c-1 (Sikes Act)
Issue Date: 2 May 2023	Application Due Date: 2 June 2023
Overview: 611th Civil Engineer Squadron Natural Resource Program Management, Species, Wake Fisheries RAM # YGFZA53236120 - The primary project goal is to update and improve education and outreach for the WIA fishing program. See full Funding Opportunity Description in Section I.	
Estimated Total Funding: \$89,838.00	Estimated Number of Awards: 1
Contents of Full Text Announcement	
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Contact Information: Questions relating to Grants.gov including the registration process and system requirements should be directed to the Grants.gov Contact Center at 1-800-518-4726. For assistance with the requirements of this Funding Opportunity Announcement, please contact the Grants Specialist, casandra.a.hutchins@usace.army.mil Instructions to Applicants: The complete Funding Opportunity Announcement, application forms, and instructions are available for download at Grants.gov. Applications in response to this Funding Opportunity Announcement shall be submitted by the application due date. Applications may be submitted electronically via email or through Grants.gov. Applicants shall have a Unique Entity Identification (UEI) number, registration with the System of Award Management (SAM), and registration with Grants.gov, if submitting application through Grants.gov. See Section IV of the Funding Opportunity Announcement for complete application submission information.	

Section I: Funding Opportunity Description

STATEMENT OF WORK

**DEPARTMENT OF THE AIR FORCE
PACIFIC AIR FORCES REGIONAL SUPPORT CENTER
611TH CIVIL ENGINEER SQUADRON
NATURAL RESOURCE PROGRAM**

**MANAGEMENT, SPECIES, WAKE FISHERIES
RAM # YGFZA53236120
ACES PROJECT #: YGFZOS233456**

April 2023

Project Ceiling \$89,838

1.0 Introduction

This Scope of Work describes multiple deliverables and associated tasks that shall be created and conducted by the Recipient on behalf of the Pacific Air Forces Regional Support Center (PRSC), 611th Civil Engineer Squadron (611 CES) at Wake Island Airfield (WIA). The primary project goal is to update and improve education and outreach for the WIA fishing program. The Recipient's final proposed templates and materials shall be depicted within their draft and final work plan for U.S. Air Force (USAF) approval. All material, designs, information, and content shall be reviewed and approved by USAF 611 CES staff prior to development of final products.

The waters surrounding WIA are part of the Pacific Remote Islands Marine National Monument (PRIMNM). Two (2) federally protected turtle species listed under the Endangered Species Act occur in these waters: the Hawksbill Sea Turtle (*Eretmochelys imbricate*) and the Green Sea Turtle (*Chelonia mydas*). Additionally, two (2) fish species, the Napoleon Wrasse (*Cheilinus undulatus*) and the vulnerable Bumphead Parrotfish (*Bolbometopon muricatum*), occur in waters surrounding Wake Atoll. Both the Napoleon Wrasse and the Bumphead Parrotfish are considered Species of Concern (SOC) by National Marine Fisheries Service (NMFS). The AFMAN 32-7003; Integrated Natural Resource Management Plan (INRMP) and the USFWS Special Use Fishing Permit require that the Bumphead Parrotfish and Napoleon Wrasse may not be taken if unintentionally hooked while fishing. In accordance with the establishment of the PRIMNM, the Secretary of the Interior, though the USFWS, has primary authority to manage all fishing-related activities between the mean low-watermark seaward to 12 nautical miles, including the protection of federally listed species from fishing bycatch.

The United States Fish and Wildlife Service (USFWS) has given special authority to the Air Force for recreational fishing at WIA, one (1) of the few recreation opportunities there for service members. To maintain this special authority, the Air Force must implement the Wake Island Operating Guidance, which supports healthy recreational activities while protecting the Atolls' marine life. It provides current regulations and best management practices for fishing within a United States Marine National Monument and on an active USAF installation. The WIA fishing guidelines were recently modified and must be distributed to participants in new education and outreach materials.

In the absence of regular Conservation Law Enforcement at WIA, the deliverables from this project shall be the sole source of updated, accurate, and detailed fishing information for fishing program participants and residents on WIA. These informational materials shall meet the requirements of the USFWS and Installation Resource Management Plan (INRMP) (Objective OR-2), and shall contribute to sustainable fishing, address the legal obligations that the Air Force and individuals must follow, and ensure continuation of the Special Use Fishing Permit in the PRIMNM.

Recent updates to the Wake Island Operating Guidance include rules against using barbed hooks, as well as procedures to follow if a protected sea turtle is unintentionally hooked while fishing. Including these updates in new informational materials and providing access to those materials is essential to the protection of federally listed turtle species on WIA, informing participants of laws and regulations, compliance with WIA Operating Guidance (INRMP Appendix O, 4.c.9.), and maintaining the terms and conditions of the Special Use Fishing Permit for recreational fishing on WIA.

2.0 Project Tasks

This Scope of Work details the tasks which shall be implemented and accomplished during this

period of performance. The Recipient shall implement an effort aimed at improving the education and outreach and interpretative recreational fishing program information. In 2017, the tripartite agency body (USFWS, State of Hawaii, and USAF) approved the INRMP for WIA, which serves as the installation planning guide for project implementation. The INRMP is currently under final review and is expected to be completed in CY 2023. The Recipient shall update all materials, briefings, and information to represent and reflect updated information in the published 2022 INRMP. Within the WIA INRMP, the PRSC lists this project and its tasks under the following Objectives: CZ-3 - Ensure that recreational activities do not have adverse impacts on submerged lands and corals associated with Wake Atoll; OR-1 - Coordinate the Outdoor Recreation Program on Wake Atoll; OR-2 - Implement a fishing permit system to track fishing pressure on Wake Atoll, which includes ensuring that personnel fishing on Wake Atoll are aware of and follow the guidelines in Wake Island Operating Guidance; and 3.2 - Ensure fishing on WIA is managed in a sustainable manner and in cooperation with partner agencies.

Prior to implementing work, the Recipient shall obtain all permits and approvals necessary to conduct these field activities and tasks at WIA, as required by law

2.1 Task 1: Work Plan

The Recipient shall develop a work plan prior to design, development, installation of materials and deployment of materials and staff. The work plan shall detail the design, sizes, and content of material outlined in Section 2.3 of this Statement of Work (SOW). Designs and material development shall be completed by the Recipient and shall be selected based on most current approved INRMP materials and regulatory information. The Recipient shall submit the draft and final versions of this design and material plan for approval to the 611 CES prior to developing or producing final materials.

The Recipient shall submit the draft work plan to the 611 CES within 90 calendar days of award. The 611 CES will have 30 days to review and provide comments on the Draft Work Plan. These comments shall be provided to the Recipient in a comment matrix, which the Recipient shall respond to and submit back to the 611 CES with the Final Work Plan. The 611 CES, Natural Resources Team shall host a task/project kick off meeting to further discuss expectations, schedules, and deliverables. The draft work plan shall be defined as “Deliverable A”, while the final work plan and associated populated comment matrix, deemed “Deliverable A1, and A2” respectively. The Final work plan shall be submitted to the 611 CES within 30 calendar days of receiving comments from the Government.

The Recipient shall review current information and update it in accordance with 611 CES guidance and the WIA INRMP, in addition to fishing and protected species requirements. Methods used to accomplish this task shall be in accordance with the approved work plan. Removal of vegetation shall be approved by 611 CES and pre-inspections shall be conducted for bird nests before removing vegetation. If bird nests are found to be in the project area, 611 CES shall be notified immediately, and an alternate location may be approved by 611 CES leadership.

The Recipient shall be responsible for procuring all supplies and coordinating their shipment, loading, inspection, off-loading, and storage to and at WIA utilizing the services of the installation support contractor, Arctic Slope Regional Corporation (ASRCC) and 611 CES. The Recipient is responsible for any and all subcontracts required to obtain rental vehicles, vehicle fuel, hotel, boat fuel, meals, flights, shipping, logistics support, and other equipment. The on-island provider for such services is ASRCC. It is recommended that Recipient utilizes a subrecipient for on-island transportation, vessel rental, tank fills, and shore-side labor if

Recipient lacks such team members and logistical expertise.

2.2 Task 2: Interpretative Material – Signs and Pamphlets

Outdoor Cantilevered Exhibit Base Interpretative Signs – The Recipient shall develop and produce three (3) full-color fishing program interpretive signs on Aluminum Cantilevered Exhibit Base. The panel shall be 60"w x 24"h or a similar size. The Cantilevered Exhibit Base shall have a 5"w x 11"h x 2.5"d Aluminum Brochure Holder for 8.5" x 11" tri-fold brochure with an aluminum lid on top. The signs shall be mounted at high traffic fishing access points on WIA. There shall also be a pamphlet holder on signs. All signs shall be made of corrosion resistant materials and the information pane shall be high pressure laminate or similar material that can withstand the harsh environment of the atoll. These signs shall be installed using concrete footing or similar installation techniques to ensure the sign will remain secure during extreme weather and wind events. The Recipient shall work with 611 CES staff to develop the sign content, dimensions, material, etc. All outdoor interpretive signs shall be installed at pre-determined locations approved by 611 CES and mounted to concrete footing system, consisting of a base section, one (1) or more upper sections and threaded rod anchor to secure it into a single, solid pier-type footing or a similar application that achieve desired results. The Recipient is responsible for digging holes and installing all materials. Depth for footing shall be no less than 18 in deep. The outdoor panels shall be defined as "Deliverable B", while the final outdoor panels and populated comment matrix defined as "Deliverable B1 and B2", respectively.

Indoor Interpretative Signs - The Recipient shall develop and produce three (3) Aluminum Wall Mounted Frame for 60"w x 48"h panel or similar in size. The visual area of the signs shall be 59"w x 47"h or similar in size. Three (3) wall mounted signs shall be installed in the Hangar, Dining Facility (DFAC), and at another pre-determined location. Each shall have a pamphlet holder installed separately next to the sign.

The outreach material shall depict how to perform the following: Identification of threatened, endangered, and protected species, which may be encountered or caught during fishing. Reporting requirements, fish identification, hook types and de-barbing, safe hook removal and release, measuring techniques, how to populate the PRSC's recreational fishing survey forms, and a review of common scientific fish terms which appear on the creel survey forms. Additionally, procedures for if a turtle or marine mammal is caught, shall be included in the material. Outreach material and supplies needed to achieve the work shall be discussed within the Draft Project Report

All material shall include updates to the Wake Island Operating Guidance, including rules against using barbed hooks, as well as procedures to follow if a protected sea turtle is unintentionally hooked while fishing. Including these updates in new informational materials and providing access to those materials is essential to the protection of federally listed turtle species on WIA, informing participants of laws and regulations, compliance with WIA Operating Guidance (INRMP Appendix O, 4.c.9.), and maintaining the terms and conditions of the Special Use Fishing Permit for recreational fishing on WIA.

The Recipient shall provide final layout for (1) 60"w x 24"h & (1) 60"w x 48"h panels. All final text shall be submitted to 611 CES in a Word document and digital high-resolution images, at 150ppi at full size shall be included in a separate folder. Files and text should be organized in separate folders, per panel. One (1) proof of each original shall be submitted for 611 CES approval. Preliminary design shall be developed via PDF submittals, delivered via Email or FTP. Final design shall be submitted via hardcopy, at one-half to two-thirds scale. The printout shall represent actual color and resolution of final embedded panel(s). Final changes may be made to

this printout before proceeding to production. All contents shall be reviewed by 611 CES prior to developing any materials. The draft indoor panels shall be defined as “Deliverable B”, while the final indoor panels and populated comment matrix defined as “Deliverable B1 and B2”, respectively.

Pamphlets – The Recipient shall develop a digital document that can be printed into tri-fold pamphlets by 611 CES. The content of the document shall include but not limited to a summary of all information on other outreach material, hook de-barbing and removal procedures, procedures for unintentionally hooking turtles or protected species, fishing log, a ruler, photos of protected species, and contact information. A minimum of 200 copies shall be printed, folded, and stock all pamphlet holders on WIA. The remaining pamphlets shall be stored at a pre-determined location. The pamphlets shall be defined as “Deliverable B”, while the final pamphlets and populated comment matrix defined as “Deliverable B1 and B2”, respectively.

2.2.1 Optional Task – Installation and setup of Interpretative Materials (If sufficient funding is available)

The Recipient shall travel to Wake Island to install, mount, and setup all interpretive panels, signs, and distribute pamphlets outlined in this SOW (Deliverable C) within the period of performance. All materials shall be installed at pre-approved locations determined by 611th CES. Travel and access to Wake Island shall be in accordance with DoD Policy and Section 4.0 of this SOW.

2.3 Task 3: Draft Project Report

All information gathered shall be analyzed to provide a quantitative assessment of the population status and condition of fish species. The Recipient shall also discuss how the work was accomplished and any setback that may have occurred during the work. The Recipient shall submit a draft project report no later than 16 months after the award date. The Government shall be granted 30 calendar days to provide the Recipient with comments on their respective draft project report. The draft project report shall be deemed “Deliverable D”.

2.4 Task 4: Final Project Report

The Recipient shall address the 611 CES comments and alter their project report within 30 calendar days of receipt of 611 CES comment and return a final Project Report to the 611 CES, alongside a response to comment matrix displaying how each comment was addressed in the Final Project Report. The Project Report shall be defined as final, once accepted by the 611 CES. The final report shall be deemed “Deliverable D1”, while the populated comment matrix deemed “Deliverable D2”.

2.5 Optional Task 5: Installation and setup of Interpretative Materials (If sufficient funding is available)

The Recipient shall travel to Wake Island to install, mount, and setup all interpretive panels, signs, and distribute pamphlets outlined in this SOW (Deliverable C) within 16 months after the award date. All materials shall be installed at pre-approved locations determined by 611 CES. Travel and access to Wake Island shall be in accordance with DoD Policy and Section 4.0 of this SOW.

3.0 Supplies and Materials

All supplies and materials required to complete the tasks associated with this SOW must be purchased by the Recipient, and the 611 CES will be provided the opportunity to retain all supplies and equipment purchased for this project. Shipping of any materials necessary for the project shall be done so at the cost of the Recipient and shall be done via barge or air cargo movements to WIA. The airlift Transportation Account Code (TAC) that shall be obtained by the Recipient shall be utilized for air cargo shipping payments. The Government shall provide the Recipient with a blank TAC application sheet in order to develop a TAC for this specific project; it is the responsibility of the Recipient to populate the TAC form no later than 60 days after award. The Government reserves the right to take possession of all supplies used during this project, if it so requests after completion of all tasks. This reservation does not relieve the Recipient from demobilization and clean up after completion of tasks and site visits. In the event the Recipient lacks logistical support in Hawaii or WIA, the Recipient has the ability to arrange for a subcontract with the contractor managing the atoll on USAF behalf, which is ASRCC. This subcontract can include labor, materials, logistical support and other elements of need by the Recipient, should such needs not be possessed by the team members.

4.0 Logistics

The 611 CES, Project Manager shall support the Recipient in securing approval to travel to WIA provided that the Recipient and all Recipient staff have appropriate identification and documentation (i.e., passports). All persons wishing to be granted access to WIA shall obtain Entry Authorizations and Orders from the 611 CES. The Recipient is responsible for filling out forms issued to them by the 611 CES Project Manager. All visitors to Wake shall fill out personal medical information forms to be housed by the contracted doctor or paramedic who serves as the islands medical support lead. The establishment of a subcontract with ASRCC may be used for base access when traveling from the Air Mobility Terminal on Joint Base Pearl Harbor Hickam to WIA, as well as other logistical needs such as equipment staging, shipping, and vehicle rental when on island. The 611 CES Project manager shall populate a letter of introduction (LOI) for each Recipient team member depicted on the Work Plan roster. The LOI shall serve as the access orders for each Recipient. The rotator flight, which is a contracted 757 combi from a private US company, visits the atoll twice a month, thus the Recipient shall take this frequency of transport capability into account when proposing how to implement the tasks within this SOW. The plane also shall serve as the Recipient's primary method of cargo shipment. In addition, the annual re-supply barge may be utilized by the Recipient for larger more cumbersome items and said barge departs from Joint Base Pearl Harbor Hickam each year in the month of May. The Recipient shall utilize their TAC code for shipments on plane or barge, as well as for their passenger ticket purchases for the rotator flight.

5.0 Deliverables

Deliverable Title	Submission Schedule
-Draft Work Plan (deliverable A) -Final Work Plan (deliverable A1) -Response to Comment Matrix (deliverable A2)	Deliverable A: Within 90 calendar days of award Deliverables A1, A2: Within 30 calendar days of receiving comments from the Government
- Draft Interpretive Panels and Pamphlets (deliverable B) - Final Interpretive Panels and Pamphlets (deliverable B1) - Response to Comment Matrix (deliverable B2)	Deliverable B: Within 90 calendar days of award Deliverable B1, B2: Within 30 calendar days of receiving comments from the Government

- Install all interpretive panels, signs, and distribute pamphlets at Wake Island (deliverable C)	Deliverable C: No later than 16 months after award date.
- Draft Project Report (deliverable D) - Final Project Report (deliverable D1) - Response to Comment Matrix (deliverable D2)	Deliverable D: No later than 16 months after award date. Deliverables D1, D2: Within 30 calendar days of receiving comments from the Government.

6.0 Interpretative Materials and Distribution

All reports, images, and data generated under this cooperative agreement are the property of the Government and distribution by the Recipient to any source, unless previously authorized by the 611th CES, is prohibited. The Recipient shall not make available to the news media or publicly disclose any data generated or developed under this contract. If approached by the news media, the Recipient shall refer them to the Grants Officer for a response. Project reports and material generated under this cooperative agreement shall become the property of the Government and distribution to any other source by the Recipient is prohibited. In the event the Recipient decides to publish any material from this award, the Recipient agrees to share a draft version of the information with the 611 CES project manager prior to submitting to any other source. The 611th CES reserves the right to review the Recipient's proposed information and approve or deny information of data collected subject to the provisions of the Freedom of Information Act (FOIA). As such all data produced as a result of project work is accessible to the public unless specifically exempted under FOIA due to personal privacy, national security, and/or law enforcement.

7.0 Period of Performance

The period of performance ends 18 months after the date of award.

8.0 Point of Contacts (POCs)

USAF POC for this project:

Keith Roberts
Natural Resources Manager
USAF 611th Civil Engineer Squadron (Hawaii and Wake Island)
Email: keith.roberts.12@us.af.mil

Any modifications to Cooperative Agreement activities as outlined by this SOW must be coordinated through the Grants Officer Representative (GOR) and approved by the Grants Officer (GO) prior to Recipient implementation. The U.S. Army Corps of Engineers (USACE) GO is the only person with the authority to act as agent of the Government under this agreement.

The GOR and POC USACE Project Manager is Katie Russell. Cooperative Agreement questions should be addressed to the GO, Michelle Mandel. Correspondence should be addressed as follows:

USACE Project Management POC/GOR:

Katie Russell, P. E.
Civil Engineer
Environmental and Special Programs
U.S. Army Corps of Engineers–Alaska District
ATTN: CEPOA-PM-ESP
P.O. Box 6898
JBER, AK 99506-0898
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USACE GO:

Michelle R. Mandel
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Section II: Award Information

This Funding Opportunity Announcement is for a competed Cooperative Agreement with funding not to exceed \$89,838.00. The period of performance ends 18 months after the date of award.

Announcement Issue Date: 2 May 2023

Application Due Date: 2 June 2023

Estimated Award Date: On or About 12 June 2023

Section III: Eligibility Information

1. Eligible Applicants – Open to all that meet the criteria of this announcement.
2. Cost Sharing – This action will be 100% funded by USACE.
3. Other Information – None noted.

Section IV: Application and Submission Information

1. Address to Request Application Package:

The complete Funding Opportunity Announcement, application forms, and instructions are available for download at Grants.gov. USACE is not responsible for any loss of internet connectivity or for an applicant's inability to access documents posted at the referenced website.

The administrative point of contact is the Grants Specialist, Casandra Hutchins, casandra.a.hutchins@usace.army.mil

2. Content and Form of Application Submission

All mandatory forms and any applicable optional forms must be completed in accordance with the instructions on the forms and the additional instructions below.

- a. SF 424 - Application for Federal Assistance
- b. SF 424 A – Budget Information for Non-construction Programs
- c. SF 424 B – Assurances – Non-Construction Programs
- d. Program Narrative – Brief program description illustrating applicant's ability to meet the goals and objectives described in Section VI Scope of Work of this announcement.

3. Application shall be submitted **NO LATER THAN 2 June 2023; 2:00 PM (Alaska Time)** via email or through Grants.gov.

4. Submission Instructions

Applications may be submitted by email or via the internet through Grants.gov. Choose ONE (1) of the following submission methods:

Via Email: Format all documents to print on Letter (8 ½ x 11") paper. E-mail proposal to the Grants Specialist, Casandra Hutchins, at casandra.a.hutchins@usace.army.mil

Via Grants.gov:

Applicants are not required to submit proposals through Grants.gov. However, if applications are submitted via the internet, applicants are responsible for ensuring that their Grants.gov proposal submission is received in its entirety and within the date and time required. The Government bears no responsibility for data errors resulting from transmission of conversion processes associated with electronic submissions. The Government will bear no responsibility for delays in submissions due to technical difficulties at or with the Grants.gov website. All applicants choosing to use Grants.gov to submit proposals must be registered and have an account with Grants.gov. ***It may take up to three (3) weeks to complete Grants.gov registration.*** For more information on registration, go to <http://www.grants.gov/ForApplicants>.

Section V: Application Review Information

Offer Submission Evaluation Criteria and Basis of Award

MANAGEMENT, SPECIES, WAKE FISHERIES

RAM # YGFZA53236120

ACES PROJECT #: YGFZOS233456

April 2023

The Government will evaluate technical submissions in accordance with the criteria described herein and award a Cooperative Agreement to the responsible offeror whose submission is determined to represent the best overall value to the Government. The Government will not award a Cooperative Agreement to an offeror whose submission contains a deficiency.

The evaluation factors for this action are:

- Factor 1, 40%: Experience (most important factor)
- Factor 2, 35%: Technical Approach (2nd most important factor)
- Factor 3, 25%: Cost (3rd most important factor)

The Government will assign an adjective rating of Outstanding, Good, Acceptable, Marginal, or Unacceptable to each technical factor which reflects the Government's confidence in each offeror's ability, as demonstrated in its submission, to perform the requirements stated in the Statement of Work (SOW). The adjectival ratings shall be assigned, using the following criteria, which incorporate a submission risk assessment:

Weight	Adjectival Rating	Description
4	Outstanding	Submission indicates an exceptional approach and understanding of the requirements and contains multiple strengths.
3	Good	Submission indicates a thorough approach and understanding of the requirements and contains at least one (1) strength.
2	Acceptable	Submission indicates an adequate approach and understanding of the requirements.
1	Marginal	Submission has not demonstrated an adequate approach and understanding of the requirements or contains an element of risk.
0	Unacceptable	Submission does not meet requirements of the solicitation and, thus, contains one (1) or more deficiencies and is unawardable.

OFFER EVALUATION AND SELECTION CRITERIA

Each offeror shall be evaluated in accordance with the selection criteria below. The selection criteria are listed in descending order of importance.

Factor 1 Experience

The Offeror shall demonstrate prior project experience relevant to the attached SOW, completed within the last seven (7) years, and other qualifications and technical competence in all of the following areas:

1. Experience supporting Department of Defense (DoD) natural resource programs and Integrated Natural Resources Management Plan (INRMP) objectives.
2. Experience and familiarity with native fisheries, their habitats, and management operations for the species identified in the SOW.
3. Experience supporting conservation of natural resources on installations, protectiveness provisions related to the management of fish and wildlife resources, sustainable multipurpose use of the resources on installations.
4. Support for US Air Force natural resource programs with the ability to establish effective working relationships with the 611th CES/CEIE, USAF, USFWS, or other regulatory agencies as applicable.

The Offeror shall provide examples of up to four (4) past projects of similar size, scope and complexity that best demonstrate the above qualifications. Submit projects that are at least 25% complete or were completed within the past seven (7) years. The example project summaries shall be limited to one (1) page each. The example project summaries shall identify:

- Title/Subject
- Location
- Duration
- Brief description
- Roles and work self-performed
- Date project began and if completed
- Complexities or key accomplishments
- Client contact information

The Government will utilize the example project summaries to evaluate the capability and experience as a basis for comparing offerors to determine best value.

Factor 2 Technical Approach

The Offeror shall provide a brief narrative of their technical approach and a milestone schedule. The narrative shall be no more than two (2) pages per main task and must include:

- A discussion of the technical approach to accomplish the SOW requirements, detailing number of hours anticipated to complete the project deliverables.
- A discussion of the quality assurance, quality control, and other technical activities that will be implemented to ensure that quality data are collected to support project data quality objectives.

- A discussion of applicable regulatory requirements and how project requirements will be implemented.
- A discussion of all assumptions.

The Offeror shall also provide an organizational chart with the proposed project team with defined roles, responsibilities, and lines of communication for all key personnel and sub-recipients.

The evaluation standard has been met when the Offeror demonstrates an understanding of the work that adequately addresses the requirements outlined in the SOW. The inclusion of numerous assumptions that significantly “assume away” Offeror risk with regard to major issues or problems that may be encountered on the project will be considered unacceptable.

Factor 3 Cost

Provide proposed cost to the Government. Allowable costs incurred by institutions of higher education are determined in accordance with the provision of OMB Circular A-21, "Cost Principles for Educational Institutions," ONR negotiated rates, and institutional policies. OMB's cost principles are contained in 2 CFR 200.400-.475 et seq.

Cost is considered less important than non-cost factors and will be evaluated for fairness and reasonableness per OMB cost principles. If more than one (1) offer is rated as having equal non-cost factors, the lowest cost tender of the offers received would be granted as the preferred tender unless there are extraordinary reasons for not doing so.

Section VI: Award Administration Information

Reserved.

Section VII: Agency Contacts

Reserved.

Section VIII: Other Information

Reserved.

All questions or inquiries regarding this Funding Opportunity Announcement shall be directed to the agency contact(s) noted in Section IV.