

APPENDIX A

Contracts Cost Element Summary Sheet

**TABLE 1
COST ELEMENT SUMMARY [SAMPLE]**

Year 1				Year 2 or Option Year			
COST ELEMENT	BASE	RATE	AMT	BASE	RATE	AMT	TOTAL PROPOSED AMOUNT
DIRECT LABOR (List each direct labor category separately.)	Hrs	\$	\$	Hrs	\$	\$	\$
TOTAL DIRECT LABOR			\$			\$	\$
FRINGE BENEFITS	\$	%	\$	\$	%	\$	\$
TOTAL LABOR OVERHEAD	\$	%	\$	\$	%	\$	\$
SUBCONTRACTORS, IOTS, CONSULTANTS (List Separately)			\$			\$	\$
MATERIALS & EQUIPMENT			\$			\$	\$
MATERIAL OVERHEAD	\$	%	\$	\$	%	\$	\$
TRAVEL			\$			\$	\$
ODCs			\$			\$	\$
G&A	\$	%	\$	\$	%	\$	\$
IR&D/B&P	\$	%	\$	\$	%	\$	\$
SUBTOTAL COSTS			\$			\$	\$
COST OF MONEY (See DD Form 1861)			\$			\$	\$
TOTAL COST			\$			\$	\$
PROFIT/FEE	\$	%	\$	\$	%	\$	\$
TOTAL PRICE/COST			\$			\$	\$
GOVERNMENT SHARE			\$			\$	\$
RECIPIENT SHARE			\$			\$	\$

**TABLE 2
SUBCONTRACTORS/INTERORGANIZATIONAL TRANSFERS (IOT) & CONSULTANTS
PRICE SUMMARY**

A	B	C	D	E	F
SUBCONTRACTOR, IOT & CONSULTANT NAME	SOW TASKS PERFORMED*	TYPE OF AWARD	SUBCONTRACTOR, IOT & CONSULTANT QUOTED PRICE	COST PROPOSED BY PRIME FOR THE SUBCONTRACTOR, IOT & CONSULTANT	DIFFERENCE (Column D – Column E), IF APPLICABLE
TOTALS					

* Identify Statement of Work, Milestone or Work Breakdown Structure paragraph or provide a narrative explanation as an addendum to this Table that describes the effort to be performed.

APPENDIX B

Grants Cost Element Summary Sheet

SUMMARY PROPOSAL BUDGET YEAR -

OFFEROR:									
PRINCIPAL INVESTIGATOR/PROJECT DIRECTOR (PI/PD):									
A. SENIOR PERSONNEL, PI/PD, Co-PI's, Faculty and Other Senior Associates (List each separately with title, A.7. show number in parentheses)				Man Hrs/Mos	Rates	Person Months		Funds Requested by Offeror	
						CAL	ACAD	SMR	
1.									\$ -
2.									\$ -
3.									\$ -
4.									\$ -
5.									\$ -
6.	OTHERS (LIST INDIVIDUALLY ON SEPARATE WORKSHEET)								\$ -
7.	0 TOTAL SENIOR PERSONNEL (1-6)								\$ -
B. OTHER PERSONNEL (SHOW NUMBERS)									
1.	POST DOCTORAL ASSOCIATES								
2.	OTHER PROFESSIONALS (TECHNICIAN, PROGRAMMER, ETC.)								
3.	GRADUATE STUDENTS								
4.	UNDERGRADUATE STUDENTS								
5.	SECRETARIAL - CLERICAL (If charged directly)								
6.	OTHER								
7.	TOTAL SALARIES AND WAGES (A + B)								\$ -
C. FRINGE BENEFITS (IF CHARGED AS DIRECT COSTS)									
TOTAL SALARIES, WAGES AND FRINGE BENEFITS (A + B + C)									\$ -
D. PERMANENT EQUIPMENT (LIST ITEM AND DOLLAR AMOUNT FOR EACH ITEM EXCEEDING \$5,000.00. ATTACH ADDITIONAL EXPLANATION PAGES, IF NECESSARY.)									
1.				\$		-			
2.				\$		-			
3.				\$		-			
TOTAL PERMANENT EQUIPMENT									\$ -
E. TRAVEL (LIST ON DETAILS ON SEPARATE WORKSHEET)									
1. DOMESTIC (INCLUDE CANADA, MEXICO, AND U.S. POSSESSIONS)									
2. FOREIGN									\$ -
F. PARTICIPANT SUPPORT COSTS									
1. STIPENDS									
2. TRAVEL									
3. SUBSISTENCE									
4. OTHER									
TOTAL PARTICIPANT COSTS									\$ -
G. OTHER DIRECT COSTS (LIST DETAILS ON SEPARATE WORKSHEET)									
1. MATERIALS AND SUPPLIES									
2. PUBLICATIONS COSTS/DOCUMENTATION/DISSEMINATION									
3. CONSULTANT SERVICES									
4. COMPUTER (ADPE) SERVICES									
5. SUBAWARDS									
6. OTHER									
7. TOTAL OTHER DIRECT COSTS									
H. TOTAL DIRECT COSTS (A THROUGH G)									\$ -
I. INDIRECT COSTS		Rate	Base	Total					
Overhead			\$ -	\$ -					
G&A				\$ -					
Fringe				\$ -					
TOTAL INDIRECT COSTS				\$ -					
J. TOTAL DIRECT AND INDIRECT COSTS (H + I)									\$ -
K. FEE				0 %	BASE	\$			\$ -
L. COST SHARING									
M. AMOUNT OF THIS REQUEST									
PI/PD NAME (TYPED) & SIGNATURE								DATE	
OFFEROR'S AUTHORIZED REP. NAME (TYPED) & SIGNATURE								DATE	