REQUEST FOR APPLICATIONS

Children, Youth and Families At-Risk
Sustainable Community Projects

FUNDING YEAR:	Fiscal Year 2022
APPLICATION DEADLINE:	February 28, 2022
ANTICIPATED FUNDING:	$320,000
FUNDING OPPORTUNITY NUMBER:	USDA-NIFA-SLBCD-008803
ASSISTANCE LISTING NUMBER:	10.521
LETTER OF INTENT DEADLINE:	Not Required

INITIAL ANNOUNCEMENT
National Institute of Food and Agriculture
United States Department of Agriculture

Assistance Listing: The Children, Youth and Families At-Risk Sustainable Community Projects (CYFAR SCP) program is listed in the Assistance Listings under number 10.521.

Table 1: **Key Dates and Deadlines**

Task Description	Deadline
Application:	Fiscal Year 2022, 5:00 P.M. Eastern, February 28, 2022
Letter of Intent:	Not Required
Applicants Comments:	Within six months from the issuance of this notice (*NIFA may not consider comments received after the sixth month*)

Advancing Diversity, Equity, Inclusion, and Accessibility. NIFA recognizes research, education, and extension efforts will have the greatest impacts when equity is grounded in the programs. NIFA is committed to enhancing diversity, equity, inclusion, and accessibility of programs and encourages individuals, institutions, and organizations from underserved communities to apply to funding opportunities as lead, co-lead, or subaward recipient(s), and to engage as leaders in the peer panel review process to support the development of strong networks and collaborations. NIFA encourages applications that engage diverse communities and have broad impacts through research, education, extension, and integrated activities to address current and future challenges.

Stakeholder Input. The National Institute of Food and Agriculture (NIFA) seeks comments on all requests for applications (RFAs) so it can deliver programs efficiently, effectively, with integrity, and with a focus on customer service. NIFA considers comments, to the extent possible when developing RFAs and use comments to help meet the requirements of Section 103(c)(2), Public Law 105-185, the Agricultural Research, Extension, and Education Reform Act of 1998 (7 USC 7613). Applicants may submit written comments to Policy@nifa.usda.gov (email is for comments only). Please use the following subject line: Response to the CYFAR RFA.

Centers of Excellence. Applicants are encouraged to visit the NIFA's Center of Excellence (COE) for information on COE designation process, including COE criteria, and a list of programs offering COE opportunities. A recording of COE outreach and COE implementation webinars are also available.

EXECUTIVE SUMMARY

NIFA requests applications for new Children, Youth, and Families At-Risk Sustainable Community Projects (CYFAR SCP) for fiscal year (FY) 2022 to marshal resources of the Land-grant and Cooperative Extension Systems so that, in collaboration with other organizations, they can develop and deliver educational programs that equip youth who are at-risk for not meeting basic human needs with the skills they need to lead positive, productive, and contributing lives.

The anticipated amount available for new CYFAR SCP grants in FY 2022 is approximately $320,000.

This notice identifies the objectives for CYFAR SCP projects, deadlines, funding information, eligibility criteria for projects and applicants, and application forms and associated instructions. CYFAR program information will be made available on the NIFA web site at CYFAR.
The following are among the materials available on the web page:

1. CYFAR Program Overview
2. CYFAR Program Information
3. CYFAR Reporting
4. CYFAR Grants Instructions and Stakeholder Information

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PART I. FUNDING OPPORTUNITY DESCRIPTION

A. Legislative Authority

Funding for the Children, Youth, and Families At-Risk (CYFAR) Sustainable Community Projects (SCP) is authorized under section 3(d) of the Smith-Lever Act of May 8, 1914, as amended (7 U.S.C. 341, et seq.). Section 7609 of the Agriculture Improvement Act of 2018 (Pub. L. 115-334) added the 1994 Land-grant Institutions (as defined in section 532 of the Equity in Educational Land-grant Status Act of 1994 (7 U.S.C. 301 note) as eligible to compete for and receive CYFAR funding. Section 7403 of the Food, Conservation, and Energy Act (FCEA) of 2008 amended section 3(d) of the Smith-Lever Act of 1914 (7 U.S.C. 343(d)) in regards to eligibility. The eligibility to compete for CYFAR funding was broadened to include 1890 Land-grant Colleges and Universities, including Tuskegee University, West Virginia State University, and Central State University. Eligibility was also provided to the University of the District of Columbia per Section 208 of the District of Columbia Public Postsecondary Education Reorganization Act.

B. Purpose and Priorities

The mission of the CYFAR program, Assistance Listing 10.521, is to marshal resources of the Land-grant and Cooperative Extension Systems so that, in collaboration with other organizations, they can develop and deliver educational programs that equip youth who are at-risk for not meeting basic human needs with the skills they need to lead positive, productive, and contributing lives. The CYFAR philosophy is the basis for Sustainable Community Projects (SCP).

The purpose of SCP funding is to improve the quality and quantity of comprehensive community-based programs for at-risk children, youth, and families supported by the Cooperative Extension System. Collaboration across disciplines, program areas, and geographic lines, as well a holistic approach that views the individual in the context of the family and community, are central to SCP.

Funding Preferences. Preference will be given to applications that propose CYFAR program engagement with 1890, 1994 and Hispanic Serving Institutions/EPSCOR States as sub-awardees. Higher preference will be given to 1890 and/or 1994 Institutions in Joint Partnership as eligible applicants.

The CYFAR program is aligned with the following USDA Strategic Goals #4: Facilitate Rural Prosperity and Economic Development. Handling of baseline data and data collection will be addressed in the Data Management Plan (DMP) in accordance with the Part IV(B) of this RFA.

The CYFAR SCP has two strategic objectives:

1. To support community educational programs for at-risk, low-income children, youth, and families which are based on locally identified needs, grounded in research, and which lead to the accomplishment of one of four CYFAR National Outcomes; and
2. To integrate CYFAR programming into ongoing Extension programs for children, youth, and families – ensuring that at-risk, low-income children, youth, and families continue to

be part of Extension and/or 4-H programs, and/or Family and Consumer Sciences Programs and have access to resources and educational opportunities.

NIFA welcomes (but does not require) applicants to work with the Extension Foundation for the development and delivery of content for the public and for Extension professionals nationwide through Connect Extension, or a National Cooperative Extension Project website.

Table 2: Program Key Information

Title	Description
Program Code:	MC
Program Code Name:	CYFAR
CFDA Number	10.521
Project Type:	Extension Projects
Grant Type:	Regular
Application Deadline	February 28, 2022
Grant Duration:	12 Months
Anticipated # of Awards:	1 per Land-grant Institution
Maximum Award Amount:	$160,000

NIFA is offering two extension project types for new SCPs (Regular and Joint SCP). See Part II § C of this RFA. Only one application per Land-grant institution will be accepted for either a new regular SCP or a new Joint SCP.

The following describes the FY 2022 program areas:

1. ***CYFAR SCP Management.*** The SCP must be supported by faculty across Extension and university departments and integrated into Extension programs. State CYFAR Extension/university faculty members have responsibility for supporting community-based educational programs for at-risk audiences and integrating them into the ongoing Extension program. CYFAR SCP project directors are expected to build an appropriate team of university(ies), county, and community staff and collaborators with broader experience and understanding of families, youth, and children to manage the SCP and to provide technical assistance with planning, implementation, and evaluation of the programs at selected SCP sites. This team is to include Technology and Evaluation professionals, as well as county Extension professionals who will provide direct support to the community site programs. Community projects are expected to develop, implement, manage, staff, and evaluate their own programs, involving people with expertise in the community, in the interest of relevance and sustainability. To improve consistency in program planning, implementation, training, and evaluation, SCPs are to identify one national outcome, program model, and common measure that is the same for all community sites. University faculty and selected community site staffs are to develop a five-year logic model and a five-year work plan as the basis for planning, implementing, and evaluating their SCP (see #6 and #7 below).

2. ***National CYFAR Outcomes.*** The SCP must focus on children, youth, and families who are at-risk for not meeting basic human needs as articulated in the CYFAR philosophy. Critical issues and demographic trends influencing children and families in the state should be examined when making outcome and audience decisions. Considerations should

include: migrant workers' children; new immigrant children and families; children in families coping with military deployments, separations, and reunions; children and youth facing issues related to use of substances (e.g., opioids), violence, crime, mental health, teen pregnancies, children being raised by grandparents or older adult family members, sexually transmitted diseases, AIDS, obesity, isolation, poverty and poor school achievement, climate change and environmental justice. It is the responsibility of the CYFAR project staff to create an inclusive and equitable process in the state for determining the single outcome. University, county, and community program staff experienced in working with CYFAR and/or similar programs should be involved in the decision on selecting the single National CYFAR Outcome.

Select only one of the four National CYFAR outcomes listed below. The selection must be applicable to all proposed community sites:

a. ***Early Childhood.*** Children will have their basic physical, emotional and intellectual needs met. Babies will be born healthy.
b. ***School Age (K-8).*** School age youth will demonstrate knowledge, skills, attitudes and behavior necessary for fulfilling and contributing lives.
c. ***Teen.*** Teens will demonstrate knowledge, skills, attitudes and behavior necessary for fulfilling and contributing lives.
d. ***Parent/Family.*** Parents/caregivers will take primary responsibility for meeting their children's physical, social, emotional, and intellectual needs and providing moral guidance and direction. Families will promote positive, productive, and contributing lives for all family members.

3. ***One Program Model for All SCP Community Sites.***
   a. ***Guiding principles***. Once the CYFAR Outcome is selected, the appropriate CYFAR Guiding Principles should be used to determine the single program model selected for all of an applicant's proposed community sites. Guiding Principles for Early Childhood, School Age, Teen, and Parent/Family are described on the CYFAR website at CYFAR Grant Application Resources and Information. Selection of the program model and the relationship of the model to the Guiding Principles must be thoroughly explained in the application. Suggestions for descriptors, strategies for implementation, and resources are also posted with the Guiding Principles for use in the development of the SCP. Whether an applicant elects to use an established program model or chooses to design his/her own programmatic approach, each principle for the selected outcome must be addressed in the SCP application.
   b. ***Uniform Program Model***. For CYFAR SCPs, the same uniform program model must be implemented in every CYFAR community site. The key and essential components that must constitute the structure are:
      i. Desired short, medium and long-term results;
      ii. Age range of high context participants impacted; age range of children impacted as participants in early childhood and parent and family programs;
      iii. Frequency and duration of contact with the program;
      iv. Group size and staffing plan;
      v. Program and curriculum content (science technology, community service, drama, computer literacy, reading literacy, parent education, exercise/fitness, etc.); and

vi. Standardized training and technical assistance plans for project staff.

When one Program Outcome is selected, applicants must make a conscious effort to assure that these model components are uniform across the applicant's proposed community sites.

The application and more specifically, program outcomes, must specifically reflect alignment with one of the goals identified in the USDA Strategic Goals.

c. ***High Context Participants.*** Research has shown that young people need positive relationships with caring adults, inclusive and safe environments, to be engaged in their own learning, to have opportunities for mastery and self-determination, and to see themselves as active participants in the future, and to value and practice service for others (Meyer and Jones, 2015). CYFAR projects are intended to provide long-term, increasingly challenging educational experiences designed to meet the needs of children and youth so they may experience belonging, mastery, independence, and generosity.

   High context participation refers to experiences in which young people and adults have close connections and challenging activities intended to continue for a significant period of time, optimally beyond the duration of the grant funding. The participants who receive the ongoing, intense interaction with the program are considered the high context youth and are the focus of the five-year plan. Applications must address the school-aged and teen national outcome that include outcomes for youth.

   Other youth and adult audiences benefit from CYFAR programs and sometimes from the participation in high context activities. These are an important part of the community strengthening aspect of CYFAR and should be noted in the five-year plan and reported in the Community section of the year-end report.

   Specific to two of the four National CYFAR Outcomes (school age and teen) which may be selected as the focus for this project, youth participants may be introduced to 4-H through low context programs and expand their involvement by enrolling in 4-H clubs to insure long-term progressive educational experiences which provide opportunities for leadership, community service, positive relationships with caring adults, inclusive and safe environments, active engagement in their own learning, mastery, self-determination, and to see themselves as active participants in the future. If either school-age youth or teen is selected as the National CYFAR Outcomes focus area for this project proposal, integration of CYFAR youth participants into the 4-H Youth Development program is strongly encouraged.

   One high context educational activity that may be considered for participation by older adolescent participants is National 4-H Conference.

d. ***Parent/Family and Early Childhood Participants.*** According to research, families are the most significant system for developing children (Bronfenbrenner, 1999). Family risk factors such as poverty, low parental educational attainment, and single parenthood can have critical impact on a child's development.

Applications addressing the parent/family national outcome, which focus on family risk factors and demonstrate impact on the child or children placed at-risk, are encouraged. Research indicates that high quality care in the first years of life (just beyond toddlerhood, up to age five) can greatly reduce the risk that today's youngest children will become tomorrow's youth most placed at-risk (Dimidjian, 1989). Applications focusing on the early childhood national outcome, which include outcomes for the child, are also encouraged.

4. ***Integrated Program Components***. Community, Technology, and Sustainability are the three program components that are integral to all SCPs and must be addressed in SCP applications for the Community and Technology Components.
    a. ***Community.*** The Community Component captures the "ecological" approach of CYFAR projects connecting the projects to existing networks as well as ensuring that the family and community remain strong contexts for program participants (Trach, Lee and Hymel, 2018). Children, Youth, and Family programs are most effective in creating long-term outcomes when they involve change in the larger ecological context of the program participants. CYFAR recommends choosing at least one of the following three approaches for integrating Community:
        i. A Multi-Level Approach – targets program audiences beyond the program's primary target audience.
        ii. A Community Collaboration Approach – community programs working through a collaborative group.
        iii. A Systems Change Approach – recognizes interacting social, economic, and environmental factors that influence CYFAR audiences and seeks opportunities to engage CYFAR audiences in addressing these factors and creating change.

    These approaches represent a range of complexity and are intended to give applicants several potential strategies to affect change in their community's context. Program developers can adopt the best approach for enhancing their primary program outcomes. All Sustainable Community Projects must address how their programs fit into this "Community" context using at least one of the above three approaches.

    b. ***Technology.*** Information and communication technologies are permeating American society and lives. Americans communicate via email, use the Web to find health and gardening information, and bank and shop online. Schools require term papers that are word-processed, illustrated with graphics and tables and include URLs of references in their footnotes. Online directories and maps help locate people and businesses. Entry-level jobs now require technology skills as inventories of goods and services are maintained with technology. Technology literacy is an essential skill to perform basic activities of jobs, school, and personal lives.

    Special efforts to create low risk/high utility situations for the program participants must be created. Integrating technology and the development of technology skills into programs, which serve families and communities at-risk, is especially important, as typically they have fewer opportunities to learn and apply their learning. Each SCP is to develop an explicit technology plan to ensure that information and

communication technology is appropriately integrated throughout the program design. Programs should have adequate information and communication technology infrastructure (i.e., hardware, software, network connectivity/mini-labs, and technology expertise) to support program administration, professional staff and volunteer development, educational programming with clients, online collaboration, and electronic publishing of lessons learned and results. The technology plan needs to put technology tools in the hands of program participants to help them reach the goals of the SCP.

c. ***Sustainability***. Planning for sustaining community SCP projects is an obligation of CYFAR program professionals. Sustainability is the capacity of programs to continue to respond to identified community needs beyond the duration of the CYFAR funding. A sustained program maintains a focus consistent with its original goals and objectives, including the individuals, families, and communities it was originally intended to serve. Some programs contract in scope, while others expand, and still others maintain the original program activities. Some programs align with other organizations and institutions while others maintain their independence. One of the key elements of sustainability is retaining the goal of supporting at-risk families by providing continued benefits, regardless of the particular activities that are delivered. To most effectively sustain programs for children, youth and families, an intentional effort must be made early in the program planning process. Each SCP will develop and submit a sustainability plan including those factors that research has demonstrated to be important for program sustainability: Leadership Competence, Effective Collaboration, Understanding Community, Demonstrating Program Results, Strategic Funding, Staff Involvement and Integration, and Program Responsiveness. See information regarding sustainability at Strategies for Sustainability of Grant-funded Programs. Proposals must show how these projects will be integrated into their ongoing Extension programs in order to illustrate sustainability and continued funding of these projects beyond the maximum five years of CYFAR federal funding.

5. ***Selecting the SCP Community Sites.*** Two or three community sites must be selected based EITHER on criterion (a) or (b) below. The sites must also meet of the criteria listed in items (c) through (f) below.
   a. Fifty percent of the population in targeted communities must be living at or below 185% of the Federal poverty level; or
   b. A minimum of 50% of participants at each site must meet one or more of the following characteristics: family qualifies for a public assistance program; family income falls below the Federal poverty threshold; greater than 25% of the National CYFAR Outcome target audience is uninsured; family income is less than 75% of the State or county median income; a parent did not complete high school; youth/family on record with community, juvenile justice and law enforcement, or social agencies for foster care, child abuse or neglect, substance abuse, eligibility for free or reduced school lunch, the WIC program, SNAP or other clearly established risk indicators.

c. Integrate focus in plan to adhere to the Guiding Principles (see C. 3. a. of this Part) of the one selected CYFAR Outcome;
d. Produce a plan for adherence to the principles of CYFAR Integrated Program Components – Community, Technology, and Sustainability;
e. CYFAR projects are strongly encouraged to partner with community sites inclusive of public housing authorities as well as Hispanic-serving Institutions and minority-serving institutions; and
f. If applicable, community sites that have been previously funded under any CYFAR project will need to provide justification as to how this is a new and different project that merits consideration for CYFAR. Indicate the measured outcomes and impacts of the previously funded project and how this award from NIFA will strengthen the current outcomes and project impacts. Also, cite how this award will contribute to greater sustainability of the SCP project.

6. ***Logic Model.*** Once the SCP community sites are selected, an institutional team should be developed to work with community staff to develop one five-year SCP program plan and logic model. The CYFAR Professional Development and Technical Assistance Site (CYFAR.org): Supporting Evaluation and Research Capacity Hub website features two essential resources for applicants applying for FY 2022 CYFAR SCP funding. These resources include an interactive Logic Model Builder and an interactive CYFAR Common Measures Survey Builder. These tools are to be used to facilitate the logic model process within the communities in program development, implementation, and subsequent evaluation for research-based programs to lead to accomplishment of the selected CYFAR outcome. The logic model provides a visual diagram that illustrates specific components of a program and describes how the program will work.

The CYFAR-specific logic model consists of five elements including:

a. Identified needs and assets,
b. Desired results (short-term and long-term),
c. Indicators (short-term and long-term),
d. Activities, and
e. Resources

You are required to use the CYFAR.org website to create a user account and develop your program's logic model. The Logic Model Builder can be found at CYFAR. A program's completed logic model (PDF version) must be included as part of your grant application package. With the use of the newly developed logic model, you will also need to identify at least one short-term outcome from your logic model that will result from your program and can be subsequently evaluated with a CYFAR common measure. Successful applicants are expected to comply with the required site evaluations submissions. The Interactive CYFAR Common Measures Survey Builder (cyfar.org) should be utilized to develop your evaluation assessment. The survey builder is located at CYFAR under the Evaluation tab. The CYFAR Common Measures include a list of vetted instruments that address Core Competencies in CYFAR programming, as well as Resilience and Skills for Everyday Living Measures and is located at CYFAR. New projects are expected to report and share evaluative outcomes regarding their identified CYFAR common measure(s).

7. ***Five Year Work Plan*.** CYFAR SCP applications must describe how the selected program model will be implemented over five years. The Work Plan must include tasks such as staffing, recruiting participants, recruiting volunteers, establishing key partnerships, program implementation, marketing, and promotion, materials development, training staff and volunteers, and evaluation methods. The Work Plan must indicate who is responsible, if known, for each of the key functions. CYFAR projects may or may not have the same participants for the full five-year plan. In addition, they may or may not have the same partners for the full five-year period. When there are two or more high context cohorts planned for the five years of the project, each should be noted in the five-year plan timeline. Additional requirements on expected performance goals, indicators and targets may be required as a condition of award.

PART II. AWARD INFORMATION

A. Available Funding

The anticipated amount available for the Children, Youth, and Families At-Risk (CYFAR) Sustainable Community Projects (SCP) in FY 2022 is approximately $6,760,000. Of this amount, approximately $320,000 will be available to fund new CYFAR SCPs under this RFA, which will have project periods ranging up to five years. The remaining amount, approximately $6,440,000 will fund approximately 34 CYFAR continuation SCPs.

The maximum funding per grantee for the initial year will be approximately $80,000 for a Regular SCP and approximately $160,000 for a Joint SCP (see section C. of this part for a description of these project types). The first year should be focused on planning and launching the program. In years two through five, NIFA will accept requests for up to $140,000 per year for Regular SCP; and up to $280,000 per year Joint SCP. The statutory time limit of the project as a continuation award will be five years. Applications must be submitted for five-year project periods; funding will be awarded in annual increments based on the availability of funds. Continuation of the funding beyond FY 2022 for the award is provided if performance has been satisfactory, appropriations are available for this purpose, and continued support is in the best interests of the Federal government and the public.

Within the annual funding available, a maximum of approximately $50,400 for Regular SCP and up to approximately $100,800 for Joint SCP may be retained for university support, including technical assistance with program development, evaluation, technology, and linking of SCP to other CYFAR resources in the state and to Professional Development and Technical Assistance.

USDA is not committed to fund any particular application or to make a specific number of awards. The Automated Standard Application for Payments, operated by the Department of Treasury, Bureau of Fiscal Service, is the designated payment system for awards resulting from this RFA.

B. Application Restrictions

NIFA will evaluate applications using the criteria described in Part V of this RFA. Application for FY 2022 is limited to the following applications types:

1. *New application*: New applications will be evaluated using the criteria described in Part V of this RFA and are subject to the due dates herein (see Appendix III for definition).
2. *Resubmitted application*: Resubmitted applications must include the respond to the previous review panel summary and are subject to the same criteria and due dates herein. Resubmitted applicants must enter the NIFA-assigned proposal number of the previously submitted application in the *Federal Field (Field 4)* on the application form (see Appendix III for definition).

C. Project and Grant Types

The following describes the types of *projects* or *grants* that are eligible for funding:

1. Project Types. Applicants must propose an extension project. Extension Projects conduct programs and activities that deliver science-based knowledge and informal educational programs to people, enabling them to make practical decisions. Extension Projects may also include related matters such as certification programs, in-service training, client recruitment and services, curriculum development, instructional materials and equipment,

and innovative instructional methodologies appropriate to informal educational programs. See Part 1 § B of this RFA. There are two specific extension project types offered:

a. Regular SCP
b. Joint SCP

2. NIFA is seeking applications from institutions that can demonstrate their capacity to develop statewide grantee capacity and deliver programs for at-risk children, youth, and families; and are able to provide program, evaluation, and technology support to Sustainable Community Projects.
   a. *Regular SCP (Single Eligible Institution)*. The Regular SCP Project Type (Single Eligible Institution) refers to one institution applying for CYFAR SCP funding.

      In a Regular SCP, the applicant executes the project without the requirement of sharing grant funds with other project partners. This Regular SCP project type should have two or three community sites with a minimum of $29,600 of the amount available being allocated to each site.
   b. *Joint SCP (Applicant + One Eligible Land-grant Parent)*. The Joint SCP Project Type refers to a Joint SCP Project proposal; the co-applicants may include one or more additional institutions. In a Joint SCP, the co-applicants must include one or more additional institutions.

      All partners must share grant funds and this sharing must be demonstrated in the budget justification. This project type should have two or three community sites per eligible Land-grant institution; resulting in a total of at least four to six community sites with a minimum of $59,200 of the amount available being allocated to each site. Both the applicant institution and the sub awardee application will receive equal funding.

   1862, 1890 and 1994 Land-grant institutions are eligible to apply as lead institutions. Additional consideration will be given during the application evaluation process (see Part V § B) for the following:

3. Joint SCP Project proposals where 1862, 1890 and 1994 Institutions collaborate.

4. Partnership with Hispanic Serving Institutions (HSI), where the HSI is a sub-awardee.

Table 3. Budget Request Limits for Year 1

Description	Regular CYFAR SCP Project (Single)	Joint CYFAR SCP Project
Maximum Amount Requested per Proposal	$80,000	$160,000
Maximum Institutional Support (including 10% evaluation costs)	$50,400	$100,800
Minimum Budget for Community Sites	$29,600	$59,200

5. Grant Types. Applicants must submit a regular grant. Regular Grant supports targeted original scientific Research, Education/Teaching, Extension, or Integrated Projects. An eligible, individual institution, independent branch campus, or branch institution of a state system may submit a grant application for project activities to be undertaken principally on

behalf of its own students or faculty, and to be managed primarily by its own personnel. The applicant executes the project without the requirement of sharing grant funds with other project partners.

D. Ethical Conduct of Funded Projects

In accordance with sections 2, 3, and 8 of 2 CFR Part 422, institutions that conduct USDA-funded extramural research must foster an atmosphere conducive to research integrity, bear primary responsibility for prevention and detection of research misconduct, and maintain and effectively communicate and train their staff regarding policies and procedures. In the event an application to NIFA results in an award, the Authorized Representative (AR) assures, through acceptance of the award that the institution will comply with the above requirements. Award recipients must, upon request, make available to NIFA the policies, procedures, and documentation to support the conduct of the training. See Responsible and Ethical Conduct of Research for further information.

PART III. ELIGIBILITY INFORMATION

A. Eligibility Requirements

Applicants for the Children, Youth, and Families At-Risk (CYFAR) program must meet all the requirements discussed in this RFA. Failure to meet the eligibility criteria by the application deadline may result in exclusion from consideration or, preclude NIFA from making an award. For those new to Federal financial assistance, NIFA's Grants Overview provides highly recommended information about grants and other resources to help understand the Federal awards process.

Duplicate or Multiple Submissions – duplicate or multiple submissions is not allowed. NIFA will disqualify both applications if an applicant submits duplicate or multiple submissions. For those new to Federal financial assistance, NIFA's Grants Overview provides highly recommended information about grants and other resources to help understand the Federal awards process.

B. Cost Sharing or Matching

No Match Required - CYFAR has **NO** matching requirement. NIFA will not factor matching resources into the review process as an evaluation criterion.

C. Centers of Excellence

Pursuant to Section 7214 of the Agricultural Act of 2014 (Pub. L. 113-79) , NIFA will recognize and prioritize COE applicants that carry out research, extension, and education activities that relate to the food and agricultural sciences. A COE is composed of one or more of the following entities that provide financial or in-kind support to the COE.

1. State agricultural experiment stations;
2. Colleges and universities;
3. University research foundations;
4. Other research institutions and organizations;
5. Federal agencies;
6. National laboratories;
7. Private organizations, foundations, or corporations;
8. Individuals; or
9. Any group consisting of two or more of the entities described in (1) through (8).

PART IV. APPLICATION AND SUBMISSION

A. Method of Application

Applicants must apply to this RFA electronically; no other method or response is accepted. The electronic application for this RFA and additional resources are available on Grants.gov and Grants 101. **Table 4** provides instructions on how to obtain an electronic application. **Part II § 1** of the NIFA Grants.gov Application Guide (Application Guide) contains detailed information regarding the Grants.gov registration process.

Table 4: Steps to Obtain Application Materials

Steps	Action
Step One: Register	*New Users* to Grants.gov must register early with Grants.gov prior to submitting an application (Register Here).
Step Two: Download Adobe	Download and Install Adobe Reader (see Adobe Software Compatibility for basic system requirements)
Step Three: Find Application	Using this funding opportunity number **USDA-NIFA-SLBCD-008803,** search for applications here Opportunity Package.
Step Four: Assess Readiness	Contact an AR prior to starting an application to assess the organization's readiness to submit an electronic application.

Table 5: Help and Resources

Grants.gov Support	NIFA Support
Grants.gov Online Support Telephone support: 800-518-4726 Toll-Free or 606-545-5035 Email support: support@grants.gov Self-service customer-based support: Grants.gov iPortal Key Information: Customer service business Hours 24/7, except federal holidays.	Email: grantapplicationquestions@usda.gov Key Information: Business hours: Monday thru Friday, 7a.m. – 5p.m. ET, except federal holidays

B. Content and Form of the Application

The Application Guide is part of the corresponding application package for this RFA. The RFA overrides the Application Guide if there is a discrepancy between the two documents. NIFA will accept subsequent submissions to an application until the application deadline. However, applicants that do not meet the application requirements, to include partial applications, risk being excluded from NIFA's review. NIFA will assign a proposal number to all applications that meet the requirements of this RFA. Applicants must refer to the proposal number when corresponding with NIFA. **Table 6** outlines other key instructions for applicants.

Table 6: Key Application Instructions

Instruction	References (All references are to the Application Guide)
Attachments must be in a portable document format (PDF) format.	Part IV
Check the manifest of submitted files to verify attachments are in the correct format.	Part IV
Conduct an administrative review of the application before submission.	Part IV
Follow the submission instructions.	Part V
Provide an accurate email address, where designated, on the SF-424 R&R.	Part V
Contact the Grants.gov helpdesk for technical support and keep a record of the correspondence.	N/A
Contact NIFA if applicant does not receive correspondence from NIFA regarding an application within 90 days of the application deadline.	N/A

SF 424 R&R Cover Sheet. See **Part V** of the Application Guide for the required certifications and assurances.

SF 424 R&R Project/Performance Site Location(s). See **Part V** of the **Application Guide**.

R&R Other Project Information Form. See **Part V** of the Application Guide.

1. Field 7. Project Summary (PS)/Abstract. The PS must show how the project goals align with the project goals of the CYFAR. See **Part V** of the Application Guide for instructions and suggested templates.
2. Field 8. Project Narrative (PN). The PN must not exceed 12 *1.5 spaced* pages of written text for a Regular SCP/Single Eligible Institution application and 15 *1.5 spaced pages* of written text for the Joint university application and up to 20 *1.5 spaced* additional pages for figures and tables (the font size for tables should be no smaller than 11 points, Times New Roman). The page limits outlined here ensure fair and equitable competition. Appendices to the PN are allowed if they are directly germane to the proposed project. Do not add appendices to circumvent the page limit. The PN must include all the following:
    a. CYFAR SCP Project Management
        1. Project Title: (Your Institution) Sustainable Community Project
        2. SCP Staff name, title, address, e-mail for the following:
            i. SCP Project Director(s).
            ii. SCP Evaluator
            iii. SCP Technology
        3. CYFAR Outcome (see 2. Below)
        4. Program Model (see 3. Below)

5. Community Sites. For each community site provide:
    i. Community staff name, title, address, and email
    ii. Community and faith-based program partners

b. One National CYFAR Outcome; Explain the rationale for the decision, the needs assessment process used, and who was involved.
c. One Program Model
    1. Describe the selected program model including the following:
        i. Desired short and long-term results
        ii. Age range of high context participants
        iii. Frequency and duration of contact with the program
        iv. Group size and staffing plan
        v. Uniform program and curriculum content (e.g. science technology, community service, drama, computer literacy, reading literacy, parent education, exercise/fitness)
        vi. Standardized training and technical assistance plans for project staff
    2. Describe the process used for determining this program model.
    3. Explain how each of the Guiding Principles is addressed in the selected Program Model.
d. Integrated Program Components
    1. **Community**: Describe how the proposed program fits into the Community context using at least one of the recommended approaches.
    2. **Technology**: Describe how the Technology Plan ensures that information and communication technology is integrated throughout the SCP program.
    3. **Sustainability**: Describe the Sustainability Plan including critical factors.
e. Selecting Community Sites; Describe the process and rationale used for selecting the SCP Community Sites. Community sites must be identified at the time of application submission.
f. Five Year Logic Model; Provide a five-year Logic Model for the SCP. The CYFAR-specific logic model consists of five elements including:
    1. Identified needs and assets
    2. Desired results (short-term and long-term)
    3. Indicators (short-term and long-term)
    4. Activities
    5. Resources

The Logic Model Builder can be found at CYFAR in CYFAR Suite. Prospective applicants are required to develop a logic model and use the CYFAR.org website to create a user account and develop their program's logic model. With the use of the newly developed logic model, prospective applicants also need to identify at least one short-term outcome from their logic model that will result from their program and can be evaluated.

1. Five Year Work Plan for the SCP; The Work Plan will detail how the selected program model will be implemented over five years. The Work Plan must address staffing, recruiting participants, recruiting volunteers, establishing key partnerships, program implementation, marketing and promotion, materials development, training staff and volunteers in a five-year timeline. The two or more context cohorts planned for the five years should be noted in the five-year plan timeline.

2. Centers of Excellence Justification; Applicants requesting consideration of COE status must include their justification at the end of their Project Narratives and within the page limits provided for the project narratives which describes how you meet the standards of a COE, based on the following criteria:
    a. The ability of the COE to ensure coordination and cost effectiveness by reducing unnecessarily duplicative efforts in the research, teaching, and extension activities outlined in this application.
    b. In addition to any applicable matching requirements, the ability of the COE to leverage available resources by using public-private partnerships among agricultural industry groups, institutions of higher education, and the federal government in the proposed research and/or extension activities outlined in this application. Resources leveraged should be commensurate with the size of the award.
    c. The planned scope and capability of the COE to implement teaching initiatives that increase awareness and effectively disseminate solutions to target audiences through extension activities of the proposed research and/or extension activity outlined in this application.
    d. The ability or capacity of the COE to increase the economic returns to communities by identifying, attracting, and directing funds to high-priority agricultural issues in support of and because of the implementation of the proposed research and/or extension activity outlined in this application.

   Additionally, where practicable (not required), COE applicants should describe proposed efforts to improve teaching capacity and infrastructure at colleges and universities (including Land-grant colleges and universities, cooperating forestry schools, certified Non-Land Grant Colleges of Agriculture (NLGCA), and schools of veterinary medicine).

3. Field 12, Add Other Attachments. See **Part V § 4.12** of the Application Guide.
    a. *Response to Previous Review. One Page Limit.* This requirement only applies to "Resubmitted Applications" as described under Part II § B., and "Types of Applications". PDs must respond to the previous review panel summary on no more than one page, titled, "RESPONSE TO PREVIOUS REVIEW". If desired, additional comments may be included in the text of the Project Narrative, subject to the page limitations of that section.
    b. Only one application per Land-grant institution will be accepted. Current CYFAR SCP grantees may submit an application for an additional new project; however, if the same community site is being used, a justification must be provided.

R&R Senior/Key Person Profile (Expanded). See **Part V** of the Application Guide for profile requirements, details about the biographical sketch, and suggested support templates.

R&R Personal Data. This information is voluntary and is not a precondition of award (see **Part V** of the Application Guide).

R&R Budget. See **Part V § 7** of the Application Guide.
1. Match is not required for CYFAR SCP.
2. Indirect costs (IDC) – Not authorized.

See Part II § A. for maximum funding that may be requested each year. However, applicants are cautioned to request only amounts that can be expended by the end of the budget year, since carryover funds will be subtracted from the following year's request.

Applications must contain an annual budget, annual budget narrative, community site budgets, community site budget narratives for each of the five years, and a cumulative budget and cumulative budget narrative, covering the entire project period. The Budget Justification (aka the Budget Narrative) must include an itemized breakdown of all support requested. Show the total amount allocated for the community site budgets within Field F, lines 8, 9 and 10 of cumulative budget form.

Community Site Budgets. Individual community site budget forms and budget narratives are required for five years. For each of the five years, use the R&R Sub award budget section of the application to submit these budgets and narratives. It is recognized that if the community sites are operated through the university system, then they are not considered sub-awards. Because of the requirements of Grants.gov all community sites both extension-based community sites and those sites that operate apart from extension must complete the sub-award forms for each site. Because of the requirements of Grants.gov, all community sites (both extension-based community sites and those sites that operate apart from extension) must complete the sub-award forms for each site.

If an outside organization provides some of the program operation, it is considered a sub award. Identify the operator. Include required sub award information. It is recommended that the number of community sites be limited to two or three sites.

NOTE: Applicants are reminded to include the Base Annual Salaries for all Key Personnel.

First year SCP project staff inclusive of the Project Director (PD), evaluation, and technology staff are required to attend the designated CYFAR SCP Grantee Orientation and CYFAR SCP Grantee Workshop. In years two through five, SCP, university, county, and community site staff are required to participate in the CYFAR SCP Grantee Workshop. Travel expenses for these required trips should be included in the budget request.

Evaluation. A minimum of 10% of the total project budget must be allotted for staff, travel, and material costs of the SCP evaluation. Provide a list at the end of your budget narrative of the costs that are associated with the 10% evaluation requirement.

A portion of the budget must be dedicated to high-level evaluation intended for outcome measurement that has measurable outcomes, which are related to social outcomes and USDA mission.

Data Management Plan. A DMP is required for this program. Applicants should clearly articulate how the project director (PD) and co-PDs plan to manage and disseminate the data generated by the project. The DMP will be considered during the merit review process (see Part V § B of this RFA, Part III § 3.1 of the Application Guide and NIFA's Data Management Plan).

Supplemental Information Form. See **Part VI § 1** of the Application Guide.

1. Field 2. Program to which the applicant is applying. Enter the program name Youth at Risk and the program code MC. Accurate entry is critical.
2. Field 8. Conflict of Interest List. See **Part VI § 1.8** of the Application Guide.

Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants. This is required for corporate applicants. See **Part VI § 2** of the Application Guide for a description of the term, "corporation."

C. Funding Restrictions

No Indirect Cost (IDC). IDC is not authorized for this RFA.

PART V. APPLICATION REVIEW REQUIREMENTS

A. NIFA's Evaluation Process

NIFA evaluates each application in a two-part process. First, we screen each application to ensure that it meets the administrative requirements set forth in this RFA. All administrative requirements must be met in order for the application to proceed to the next level of review. Second, a scientific peer-review process will be used to technically evaluate applications that have met the administrative requirements using a review panel **(see** NIFA Peer Review Process).

Scientific Peer Review Process:

NIFA selects reviewers for the review panel based upon their training and experience in relevant scientific, extension, or education fields, taking into account the following factors:

1. the level of relevant formal scientific, technical education, or extension experience of the individual, as well as the extent to which an individual is engaged in relevant research, education, or extension activities.
2. the need to include experts from various areas of specialization within relevant scientific, education, or extension fields.
3. the need to include other experts (e.g., producers, range or forest managers/operators, and consumers) who can assess relevance of the applications to targeted audiences and to program needs.
4. the need to include experts from a variety of organizational types (e.g., colleges, universities, industry, state and Federal agencies, and private profit and non-profit organizations) and geographic locations.
5. the need to maintain a balanced composition with regard to minority and female representation and an equitable age distribution; and
6. the need to include reviewers who can judge the effective usefulness of each application to producers and the general public.

After each peer review panel has completed its deliberations, the responsible program staff of NIFA will recommend that your project is either approved for support from currently available funds or declined due to insufficient funds or unfavorable review.

NIFA reserves the right to negotiate with the PD/PI and/or the submitting organization or institution regarding project revisions (e.g., reductions in the scope of work, funding level, period, or method of support) prior to recommending any project for funding.

After the review process has been completed, NIFA sends copies of reviews, *not* including the identity of reviewers, and a summary (if applicable) of the review panel comments to the PD.

Conflicts of interest. NIFA takes extreme care to prevent any actual or perceived conflicts of interest that may influence the review or evaluation (see NIFA Peer Review Process for Competitive Grant Applications).

B. Evaluation Criteria

NIFA will use the following criteria to evaluate this RFA:

1. *CYFAR SCP Project Management*. This criterion assesses the degree to which the application has complete information for all the following:
    a. Project Title: (Your Institution) Sustainable Community Project
    b. SCP Staff name, title, address, e-mail for the following:
        i. SCP Project Director(s)
        ii. SCP Evaluator
        iii. SCP Technology Specialist
    c. CYFAR Outcome
    d. Program Model
    e. Community Sites. For each community site provide:
        i. Location, County staff name, title, address, e-mail
        ii. Community staff name, title, address, and e-mail
        iii. Community and Faith-based program partners
    f. Explain integration of Extension programming efforts, including program collaboration with at least one current Extension staff member for the duration of the funding.
    g. Inclusion of Project Abstract, with project goals and objectives.
2. *The soundness of the National CYFAR Outcome*. This criterion is an indicator of programmatic readiness to effectively deliver the specified program and meet its specified outcomes to the community sites.
3. *One Program Model*
        i. The degree to which the selected program reflects: Desired long-term results;
        ii. Age range of high context participants;
        iii. Frequency and duration of contact with the program;
        iv. Group size and staffing plan;
        v. Uniform program and curriculum content (e.g., science technology, community service, drama, computer literacy, reading literacy, parent education, exercise/fitness; and
        vi. Standardized training and technical assistance plans for project staff.
    a. The degree to which the process used for determining this program's Pilot Model is assessed and evaluated.
    b. The soundness of how each of the Guiding Principles is addressed in the selected Program Model.
4. *Integrated Program Components*
    a. Community – Describes how the proposed program fits into the Community context using at least one of the recommended approaches.
    b. Technology – Describes the Technology Plan to ensure that information and communication technology is integrated throughout the SCP program.
    c. Sustainability – Describes the Sustainability Plan including critical factors.
5. *The soundness on the process for selecting the SCP Community Sites.*
6. *Five Year Logic Model*. The degree to which a clear logic Pilot Model has been articulated for how to work with communities in program development, implementation, and evaluation.

7. Five Year Work Plan. The degree to which a clear Work Plan is articulated for how the selected program model will be or will continue to be implemented.

   Funding preference will be given to applications that propose CYFAR Program engagement as with 1890, 1994 and Hispanic Serving Institutions/EPSCOR States as sub-awardees. Higher preference consideration for 1890 and 1994 Institutions submitting as Joint, eligible applicants.
8. *Joint SCP Projects*. Joint projects including 1890 and 1994 institutions as lead or as Sub awardee. Both the awardee and the sub awardee receive equal amounts of funding as eligible applicants and will receive higher preference.
9. *SCP Projects including Hispanic Serving Institutions (HSI)*. A HSIs as a Sub awardee. Both the awardee and the sub awardee receive equal amounts of funding.
10. *Experimental Program to Stimulate Competitive Research (EPSCoR) Program*. Applicants engaging EPSCOR eligible Entities as a sub awardee EPSCoR State, Land-grant Partner, Territory, and the District of Columbia. See more information at AFRI Program.

C. Center of Excellence

In addition to evaluating applicants using the criterion listed in Part V § B of this RFA, NIFA will use the COE standards described in this RFA to evaluate applicants that rank highly meritorious and requested to be considered as a COE. In instances where applicants are found to be equally meritorious with the application of a non-COE applicant, NIFA will prioritize the COE applicant meeting the COE criteria. NIFA will effectively use the COE prioritization as a "tie breaker." Applicants that rank highly meritorious but who did not request consideration as a COE or who are not deemed to have met the COE standards may still receive funding.

Applicants that meet the COE requirements will have the COE designation in their notice of award. Entities recognized as COE will maintain that distinction for the duration of their period of performance or as identified in the terms and conditions of that award.

D. Organizational Management Information

Applicants must submit specific management information relating to an applicant prior to an award and update the information as needed. Applicants may only have to update their information if they had previously provided the information under this or another NIFA program. NIFA provides the requisite forms during the pre-award process. Although an applicant may be eligible for award under this program, there are factors that may exclude an applicant from receiving federal financial and nonfinancial assistance and benefits under this program (e.g., debarment or suspension of an individual, or a determination that an applicant is not responsible).

E. Application Disposition

Applicants may withdraw at any time before NIFA makes a final funding decision. NIFA will retain all applications, including withdrawn applications and unfunded applications.

PART VI. AWARD ADMINISTRATION

A. General

Within the limit of funds authorized, the NIFA awarding official will make grants to responsible and eligible applicants whose applications are judged most meritorious under the procedures set forth in this RFA. The date specified by the NIFA awarding official as the effective date of the grant must be no later than September 30 of the federal fiscal year in which the project is approved for support and funds are appropriated for such purpose, unless otherwise permitted by law. The project need not be initiated on the grant effective date, but as soon thereafter as practical so that project goals may be attained within the funded project period. All funds granted by NIFA under this RFA may be used only for the purpose for which they are granted in accordance with the approved application and budget, regulations, terms and conditions of the award, applicable federal cost principles, USDA assistance regulations, and NIFA General Awards Administration Provisions, 7 CFR Part 3430, subparts A through E.

Award Notice. The award document will provide pertinent instructions and information as described in 2 CFR 200.211 (see NIFA's Terms and Conditions).

B. Administrative and National Policy Requirements

Several federal statutes and regulations apply to grant applications and the projects outlined in this RFA (some are listed here: Federal Regulations). Unless specifically noted by statue or award-specific requirements, NIFA Policy Guide applies to all NIFA awards.

C. Expected Program Outputs and Reporting Requirements

The output and reporting requirements are included in the award terms and conditions. If there are any programs or award-specific award terms, they will be identified in the award.

Successful applicants are expected to comply with the required site evaluations submission and should utilize the Interactive CYFAR Common Measures Survey Builder to develop their evaluation assessment. Successful projects will participate in Return on Investment Assessments.

Projects which collaborate or function as an evidence-based programs, will include collected qualitative and/or quantitative data statements, and/or outcome data in the CYFAR Annual Report and in REEport.

CYFAR projects will also be required to submit a year-end report to NIFA's electronic, Web-based inventory system that facilitates both grantee submissions of project outcomes and public access to information on Federally funded projects. The details of these reporting requirements are included in the award terms and conditions. Successful applicants are expected to comply with the required site evaluations submission and should utilize the Interactive CYFAR Common Measures Survey Builder under CYFAR Suite to develop their evaluation assessment.

CYFAR projects are required to submit program site evaluation data to CYFAR for CYFAR Program outcome and evaluation. In accordance with OMB Control Number 0524-0043, collection of the required information has been approved.

PART VII. OTHER INFORMATION

A. Use of Funds and Changes in Budget

Delegation of fiscal responsibility. Unless the terms and conditions of the award state otherwise, awardees may not in whole or in part delegate or transfer to another person, institution, or organization the responsibility for use or expenditure of award funds.

Changes in Budget or Project Plans. In accordance with 2 CFR 200.308, awardees must request prior approval from NIFA for the following program or budget-related reasons (the awardee is subject to the terms and conditions identified in the award):

1. Change in the scope or the objective of the project or program without prior written approval (even if there is no associated budget revision requiring).
2. Change in a key person specified in the application or the federal award.
3. Disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project.
4. Inclusion of costs that require prior approval in accordance with 2 CFR 200 Subpart E (Cost Principles), or 45 CFR Part 75 Appendix IX, (Principles for Determining Costs Applicable to Research and Development under Awards and Contracts with Hospitals), or 48 CFR, unless waived by the federal awarding agency,
5. 48 CFR Part 31, Contract Cost Principles and Procedures;
6. Transfer of funds budgeted for participant support costs to other categories of expense (2 CFR 200.456 Participant support costs);
7. Sub-awarding, transferring or contracting out of any work under a federal award, including fixed amount sub-awards (see 2 CFR 200.333, Fixed Amount Sub-awards), unless described in the application and funded in the approved federal awards. This provision does not apply to the acquisition of supplies, material, equipment, or general support services.
8. Changes in the approved cost-sharing or matching provided by the non-federal entity; and
9. The need for additional federal funds to complete the project.

B. Confidential Aspects of Applications and Awards

When an application results in an award, it becomes a part of NIFA transaction records, which are available to the public. Information that the Secretary of Agriculture determines to be confidential, privileged, or proprietary in nature will be held in confidence to the extent permitted by law. Therefore, applicants should clearly mark any information within the application they wish to have considered as confidential, privileged, or proprietary. NIFA will retain a copy of an application that does not result in an award for three years. Such an application will be released only with the consent of the applicant or to the extent required by law. An applicant may withdraw at any time prior to the final action thereon.

C. Regulatory Information

This program is not subject to the provisions of Executive Order 12372, which requires intergovernmental consultation with state and local officials. Under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), the collection of information requirements contained in this notice have been approved under OMB Document No. 0524-0039.

APPENDIX I: AGENCY CONTACT

Program Contacts

Name	Email	Telephone
Bonita Williams	Bonita.Williams@usda.gov	(816) 926-1686
Keesha Corbin	Keesha.Corbin@usda.gov	(816) 469-9958

For administrative questions related to

1. Grants.gov, see Part IV of this RFA
2. Other RFA or application questions, please email grantapplicationquestions@usda.gov
3. Awards under this RFA, please email awards@usda.gov

U.S. Postal Mailing Address:
National Institute of Food and Agriculture
U.S. Department of Agriculture
P.O. Box 419205, MS 10000
Kansas City, MO 64141-6205

Courier/Package Delivery Address:
National Institute of Food and Agriculture
United States Department of Agriculture
2312 East Bannister Road, MS 10000
Kansas City, MO 64141-3061

APPENDIX II: GLOSSARY OF TERMS

Name	Acronyms
Agriculture and Food Research Initiative	AFRI
Authorized Organizational Representative	AOR
Authorized Representative	AR
Agricultural Research, Extension, and Education reform Act of 1998	AREERA
Catalog of Federal Domestic Assistance	CFDA
Center of Excellence	COE
Data Management Plan	DMP
Hispanic Serving Institution	HSI
National Institute of Food and Agriculture	NIFA
Non-Land Grant Colleges of Agriculture	NLGCA
Project Director	PD
Request for Application	RFA
Research, Education, and Economics	REE
Sustainable Community Projects	SCP
United States Department of Agriculture	USDA

APPENDIX III: DEFINITIONS

Refer to 7 CFR 3430 Competitive and Noncompetitive Non-formula Federal Assistance Programs – General Award Administrative Provisions for additional definitions.

Continuation Award: An award instrument by which NIFA agrees to support a specified level of effort for a predetermined period of time with a statement of intention to provide additional support at a future date, provided that performance has been satisfactory, appropriations are available for this purpose, and continued support would be in the best interest of the federal government and the public.

Matching: The process through which a grant recipient match awarded USDA funds with cash and in-kind contributions on a dollar-for-dollar basis. The matching funds must derive from non-Federal sources.

New Application: An application not previously submitted to a program.

Resubmitted Application: A project application that was previously submitted to a program, but the application was not funded.