U.S. Department of Housing and Urban Development

Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC) Program – Fiscal Year 2025

FR-6900-N-05

Applications are due by 11:59 PM Eastern Time on 12/02/2025.

Public and Indian Housing

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BEFORE YOU BEGIN

If you believe you are a good candidate for this funding opportunity, register in the appropriate systems now and review the application package. If you are already registered, make sure your registration is active and up-to-date.

SAM.gov Registration

You must have an active and up-to-date account with SAM.gov, at the time of application and throughout the life of any award.

To register, go to SAM.gov Entity Registration and click Get Started. From the same page, you can also click on the Entity Registration Checklist for the information you will need to register.

It can take several weeks to register in SAM.gov, so please get started now if you are planning to apply. SAM.gov also provides each organization with a unique entity identifier (UEI). A valid UEI is required to apply for funding.

Grants.gov Registration

You must have an active Grants.gov registration. This requires a Login.gov registration as well. See step-by-step instructions at the Grants .gov Quick Start Guide for Applicants. You must apply for funding using Grants.gov, unless HUD has approved your waiver request.

See Section VI.B. Submission Methods.

Find the Application Package

Use the Grants Search at Grants.gov and search for opportunity number FR-6900-N-05 . The application package has all the online forms you need to apply. You also need to access the Download Instructions link and review the content before you apply.

If you have other technical difficulties using Grants.gov, access the Support Center on Grants.gov for assistance.

To get updates on changes to this notice of funding opportunity (NOFO), click Subscribe from the View Grant Opportunity page for this NOFO on Grants.gov.

Application Deadline
Applications are due by 11:59 PM Eastern Time on 12/02/2025.

HUD Listserv
If you are interested in email notices about upcoming funding opportunities, subscribe to HUD's Funding Opportunities listserv.
Note: To help you find what you need, this NOFO uses internal links. In Adobe Reader, you can go back to where you were by pressing Alt + Left Arrow (Windows) or Command + Left Arrow (Mac) on your keyboard.

I. BASIC INFORMATION

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I. BASIC INFORMATION

See Contact and Support section of this NOFO.

A. Summary

Federal Agency Name:
United States Department of Housing and Urban Development (HUD)

HUD Program Office:

Public and Indian Housing

Announcement Type:

Initial

Program Type:

Discretionary

Paperwork Reduction Act Information:

2577-0229, 2501-0044, 2501-0034

Due Date for Intergovernmental Review:

See Section VI.C.1.

Key Facts

Opportunity Name:
Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC) Program – Fiscal Year 2025

Opportunity Number:
FR-6900-N-05

Federal Assistance Listing:
14.870

Key Dates

Application Due Date: 11:59:59 PM Eastern Time on:
12/02/2025

Anticipated Award Date:
03/31/2026

Estimated Performance Period Start Date:
06/01/2026

Estimated Performance Period End Date:
05/31/2029

1. NOFO Summary

The Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC) program provides competitive awards to public housing authorities (PHAs), resident associations (RAs), multifamily owners, tribes, and tribally-designated housing entities (TDHEs) to assist residents of public and Indian housing in making progress toward self-sufficiency by addressing, educational, professional, and health-related barriers. Through personalized support and resource connections, the program empowers residents to achieve their personal and professional goals and take meaningful steps toward self-sufficiency. The ROSS-SC program is a place-based initiative that serves the entire resident community, addressing needs at both the individual and community levels. By providing targeted support and resources, the program fosters upward economic mobility, social well-being, and self-sufficiency among residents. To help residents make progress towards self-sufficiency, this NOFO provides grant funding to eligible applicants to hire or maintain a service coordinator who assesses the needs of public and Indian housing residents and links them to training and supportive services. ROSS service coordinators collaborate with residents, public housing agency (PHA) staff, multifamily property owners, tribal entities, local service providers, and other stakeholders to develop local strategies that address resident barriers to self-sufficiency. In addition, the ROSS-SC program plays a critical role in supporting elderly residents and persons with disabilities by connecting them to supportive services that enhance their economic and housing stability. These services may include healthcare coordination, benefits counseling, transportation assistance, financial literacy programs, peer support groups, and independent living support.

2. Funding Details

Type of Funding Instrument

G (Grant)

Available Funds

Funding of approximately **$40,000,000** is available through this NOFO.

Additional funds may become available for award. Use of these funds is subject to statutory constraints. All awards are subject to the selection process contained in this NOFO.

Number of Awards

HUD expects to make approximately 114 awards from the funds available under this NOFO. The table below identifies the total amount awarded under the Fiscal Year 2022, 2023, and 2024 Notice of Funding Opportunity (NOFO) for each funding category.

Appropriation Year	Total Awarded	Number of Awards	Grants to Resident Associations	Renewal Grants	New Grants
2024	$38,389,658	125	$3,169,313	$38,389,658	$0
2023	$39,592,776	143	$2,529,776	$34,103,182	$5,489,594
2022	$31,068,272	114	$1,727,447	$23,100,515	$7,967,757

The following table shows the maximum amount grant based on the number of service coordinators funded.

Per the table below, you must base your request for positions on the number of occupied units in projects to be served. To be eligible for funding, projects included on Part II of the HUD-52768 must have a minimum of 50 occupied units. Note: RAD PBRA and RAD PBV units must have been former public housing units that converted under the RAD program and was previously served by a ROSS-SC to be considered in the occupied unit count.

To be eligible for funding, projects included on Part II of the HUD-52768 must have a minimum of 50 occupied units. Note: RAD PBRA and RAD PBV units must have been former public housing units that converted under the RAD program and was previously served by a ROSS-SC to be considered in the occupied unit count.

Number of Occupied Units	Max # of ROSS-SCs	Max Grant
50-1,000	1	$272,250
1,001-2,500	2	$544,500
2,501 or more	3	$816,750

In addition to the guidelines established in the above chart, applicants may apply for one additional ROSS-SC position, not to exceed a maximum of 3 ROSS-SC, if the criteria in Section II are met.

1. Salary Comparability Information: Award amounts will vary depending on the information provided by the U.S. Bureau of Labor Statistics (BLS) for the "Social Worker: Other" occupation at the median level in your ZIP Code (www.careeronestop.org/Toolkit/Wages/find-salary.aspx). If there is no salary information for your ZIP Code in BLS, then HUD will use the median regional or balance of state information. If there is no salary information for your regional or balance of state information in BLS, then HUD will use the median salary information for the United States. You must request funding that is commensurate with your BLS data. NOTE: HUD will consider a salary request to be commensurate if it does not exceed the BLS salary data. You can visit the Career One-Stop for your ZIP code to assist in determining your salary request. If the BLS amount for salary and fringe is sufficient to meet your local request, then you do not need to submit salary comparability information on the HUD 52768 (Part III). However, if you believe that the BLS salary comparison amount is insufficient, then you may submit salary comparability information from three different sources (i.e., employers) to justify your salary and fringe request on the HUD-52768 (Part III). A salary request will be considered commensurate if it does not exceed the average of the three salaries submitted for comparability purposes by more than 10 percent. If you are selected as a ROSS-SC grantee under this NOFO, the Service Coordinator(s) hired must have similar education and qualifications to the comparable positions or professions used to assess whether a salary request is commensurate with local wages.
2. To promote the most efficient, effective, and timely use of ROSS program funds, HUD is implementing the following changes for applicants:
    a. Unexpended Balance Threshold: Renewal applicants that have an unexpended balance of 60 percent or more of their FY20, FY21, or FY22 ROSS grant funds by the application deadline are ineligible for funding under the NOFO. In addition, ROSS grantees that received ROSS funding prior to FY20 and have a remaining balance of 40 percent or more of their pre-FY20 ROSS grant(s) are ineligible for funding under this NOFO.
    b. Reduced Awards: HUD reserves the right to adjust requested funding amounts downward as determined necessary by HUD, in its sole discretion, based on an applicant's demonstrated financial need, capacity and prior performance and HUD's available resources. In reducing the FY25 award amount, HUD may take into consideration the applicant's award balance, grant term end date, and any grant extension(s) on the FY22 or prior ROSS-SC grants that may have been

provided, among other factors. See section V for more information.

c. Unexpended Funds: HUD encourages ROSS applicants to expend all FY22 or prior ROSS-SC funds awarded by the end of their grant term. This will avoid any further delays to the start of their FY25 grant since FY25 grantees cannot expend funds from FY22 (or prior) and FY25 ROSS-SC grants at the same time.

Estimated Total Funding:
$40,000,000
Minimum Award Amount:
$0
Maximum Award Amount:
$816,750

Length of Performance Period:

36-month project period and budget period

Length of Periods Explanation:

Requests to extend the grant term beyond 36 months must be submitted in writing to ROSS-PIH@hud.gov at least 90 days prior to the end of the grant term. NOTE: Grantees who receive extensions may receive unfavorable evaluations as part of reviews of future ROSS applications. Grant extensions may also affect future award amounts. Requests for grant extensions will be examined closely and are highly discouraged.

B. Agency Contact(s)

See Contact and Support section of this NOFO.

II. ELIGIBILITY

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II. ELIGIBILITY

You are invited to apply if your organization is an eligible entity type and meets the funding conditions included in the NOFO. HUD will review applications from eligible applicants using the criteria in Section V. of this NOFO.

A. Eligible Applicants

1. Eligible Entity Types:

07 (Native American tribal governments (Federally recognized))

08 (Public housing authorities/Indian housing authorities)

12 (Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education)

13 (Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education)

25 (Others (see text field entitled "Additional Information on Eligibility" for clarification))

Additional Information on Eligibility

Faith-based organizations may apply on the same basis as any other organization. HUD does not engage in any unlawful and improper conduct, policies, or practices that target faith-based organizations.

Individuals are ineligible applicants.

Resident associations (RAs) are eligible to apply. RAs must have either locally incorporated nonprofit status (usually designated by the state) or 501(c)(3) nonprofit status designated by the IRS. See Appendix I for definition of a Resident Association.

Multifamily owners are eligible to apply. Multifamily owners that are applying to serve RAD PBRA residents must be the entity that has the legal right to lease dwelling units in the PBRA project(s) to be served. Property managers are not eligible to apply.

Indian tribes as defined in Section 4(13) of Native American Housing Assistance and Self-Determination Act (NAHASDA) (25 U.S.C. 4103) are eligible to apply. See Appendix I for the definition of an Indian tribe.

Tribally-Designated Housing Entities (TDHEs) as defined in section 4(22) of NAHASDA (25 U.S.C. 4103) are also eligible to apply for FY23 ROSS funding. Tribes are reminded that the number of ROSS service coordinator positions they are eligible to apply for is based on the number of occupied units in projects to be served that receive NAHASDA-rental assistance as of the application deadline. See Appendix I for the definition of TDHEs.

2. Restrictions

a. Statutory and Regulatory Requirements Affecting Eligibility

You must comply with the current General Statutory and Regulatory Requirements Affecting Eligibility for HUD's Competitive Programs. HUD will review your eligibility before issuing an award. As part of this review, HUD uses SAM.gov and Department of Treasury data.

b. Application Eligibility

Your application is considered for funding if it satisfies the application review requirements in Section V. of this NOFO.

3. Eligible Use of Funds. Funds under this NOFO may only be used for the coordinator's salary and fringe benefits; travel and training expenses; and limited administrative costs including, costs for direct services or for subcontracting for direct services.

- Salary and Fringe Benefits: Funds awarded for salaries and fringe benefits to grantees under this NOFO shall only be used to pay the salary and fringe benefits of the ROSS-SC(s). Funds under this budget line item may not be used for any other purpose than the salary and fringe of the ROSS-SC.
- Training and Travel Related to Professional and/or Program Development: Funds may also be requested to pay for training and travel costs only if related to professional and/or program development of the ROSS service coordinator(s).
- Administrative Costs: Funds awarded to grantees under this NOFO to cover administrative costs and limited funding for direct services may only be used to support the ROSS-SC program. These funds may not be used by a grantee's Central Office Cost Centers to cover other grantee costs.
- The ROSS-SC program is a cost-reimbursable grant which means that costs are reimbursed by HUD after they are incurred.

4. Eligible Occupied Units Type: The following units in projects are eligible to be served and may count towards number of occupied units on the HUD-52768 (Part II) Form. You are required to submit the HUD-52768 Form with your NOFO application.

- *Public housing units:* Only PHAs, nonprofit organizations (including PHA affiliate/instrumentalities not applying as a multifamily owner), and RAs may include public housing units on the HUD-52768 (Part II) Form to count towards the number of occupied units in project(s) to be served.
- *Rental Assistance Demonstration (RAD) Project Based Voucher (PBV):* Only PHAs may include RAD PBV units on the HUD-52768 (Part II) Form to count towards the number of occupied units in project(s) to be served. The RAD PBV units must have been former public housing that converted to RAD PBV and once served by a ROSS-SC.
- *Rental Assistance Demonstration (RAD) Project Based Rental Assistance (PBRA):* Only multifamily owners may include RAD PBRA units on HUD-52768 (Part II) Form to count towards the number of occupied units in project(s) to be served. The RAD PBRA units must have been former public housing units that converted to RAD PBV and once served by a ROSS-SC.Please see RAD’s webpage Statute, Notices, Regulations, and Tools and current RAD notice (H 2025-01/PIH 2025- 03 (HA)) for more information.
- *Formula Current Assisted Stock Units:* Only tribes, TDHEs, tribal RAs, and nonprofit organizations, may include 1937 Act-assisted units developed by Indian housing authorities (Formula Current Assisted Stock, i.e., FAFSA units) on the HUD-52768

(Part II) to count towards the number of occupied units in project(s) to be served.

- *NAHASDA Rental Assisted Units*: Only tribes, TDHEs, tribal RAs, and nonprofit organizations may include NAHASDA rental assisted units on the HUD-52768 (Part II) to count towards the number of occupied units in projects to be served.

When applying for ROSS grant funds under this NOFO, you should take into consideration any plans to remove public housing units from inventories through one of the public housing “repositioning tools” other than through RAD (e.g., Section 18 Disposition or Section 22 Voluntary Conversion). For non-RAD public housing removals, the ROSS-SC grant might not be able to continue to the extent served residents cease to be eligible participants, and at HUD’s sole discretion, the Department may terminate the grant.

Other housing projects, including but not limited to private housing, federally insured housing, federally subsidized, or federally assisted (i.e., assisted under Section 8, Section 202, Section 811, Section 236), and others are not eligible to participate in ROSS. Please note that you may not apply to serve projects currently being served by FY23 or FY24 ROSS grantees.

5. Eligible ROSS Participants. Participants assisted by ROSS service coordinator must be public housing, RAD PBRA, RAD PBV, or NAHASDA rental assistance residents. RAD PBRA and RAD PBV residents must live in a former public housing project that converted under the RAD program and was previously served by a ROSS service coordinator to be considered an eligible participant. Please see RAD’s webpage Statute, Notices, Regulations, and Tools and current RAD notice (H 2025-01/PIH 2025- 03 (HA)) for more information.

The table below provides further details on eligible participants each applicant type may apply to serve. To the extent that other residents (e.g., Housing Choice Vouchers (HCV) participants, non-RAD PBV participants, or non-RAD PBRA residents) live at an assisted project, as may be the case in a Mixed-Finance public housing project, only the public housing residents, RAD PBRA residents, RAD PBV residents, or residents living in projects with NAHASDA rental assistance may be assisted by ROSS service coordinators. However, your ROSS service coordinator should connect residents who are not eligible to participate in ROSS to another service coordinator or case manager within your agency or partner network to ensure all residents have access to the supportive services they need.

Eligible Participants Based on Applicant Type		
Applicant Type	**Eligible to Serve**	**Ineligible to Serve**
PHAs	• Public housing residents • RAD PBV residents (must be a resident of a project with assistance converted from public housing to RAD PBV and the project was formerly served by a	• RAD PBRA residents • PBRA residents • Non-RAD PBV residents • Anyone that is not a public housing or RAD PBV resident

	ROSS-SC)	
Public Housing Resident Associations (site-based and non-site-based)	• Public housing residents	• RAD PBRA residents • PBRA residents • RAD PBV residents • PBV residents • Anyone that is not a public housing resident
Non-profit organizations (including PHA affiliates or instrumentalities) that are not Multifamily Owners	• Public housing residents • NAHASDA-rental assisted residents • Formula Current Assisted Stock residents	• RAD PBRA residents • PBRA residents • RAD PBV residents • PBV residents • Anyone that is not a public housing, Formula Current Assisted Stock, or a NAHASDA-rental assisted resident
Multifamily Owners	• RAD PBRA residents (must be a resident of a project with assistance converted from public housing to RAD PBRA and the project was formerly served by a ROSS-SC)	• Public housing residents • Non-RAD PBRA residents • RAD PBV residents • PBV residents • Anyone that is not a RAD PBRA resident
Tribes/TDHEs	• NAHASDA-rental assisted residents • Formula Current Assisted Stock residents	• Anyone that is not a NAHASDA-rental assisted or a Formula Current Assisted Stock resident
Tribal Resident Associations	• NAHASDA-rental assisted residents • Formula Current	• Anyone that is not a NAHASDA-rental assisted or a Formula Current Assisted Stock

	Assisted Stock residents	resident

6. Eligible Number of ROSS Service Coordinator Positions. The number of eligible ROSS service coordinator positions is determined by the applicant type and the number of occupied units in the projects to be served as of the application deadline. To be eligible for funding, projects included on Part II of the HUD-52768 must have a minimum of 50 occupied units.

- **Eligible Number ROSS Service Coordinator Positions by Applicant Type:** Refer to the table below to determine the number of positions you are eligible for based on your applicant type.

Applicant Type	Number of ROSS-SCs
PHAs	Eligible for up to 3 ROSS-SCs
Tribes/TDHEs	Eligible for up to 3 ROSS-SCs
Site Based RAs	Eligible for up to 1 ROSS-SC
Non-site based RAs (i.e., city-wide, intermediary, and jurisdiction-wide) applying under the 25% RA set aside	Eligible for up to 1 ROSS-SC
Non-site based RAs (i.e., city-wide, intermediary, and jurisdiction-wide) not applying under the 25% RA set aside	Eligible for up to 3 ROSS-SCs
Nonprofit applicants that are not RAs	Eligible for up to 3 SCs per application for a maximum of 9 ROSS-SCs

- **Eligible Number ROSS Service Coordinator Positions by Occupied Unit Count.** Per the table below, the number of ROSS-SCs you are eligible for is determined by the number of occupied units in projects to be served as of the application deadline of this NOFO. The Inventory Management System/ PIH Information Center (IMS/PIC) will be used to verify the number of occupied units for each project listed on the HUD-52768 (Part II). Note: RAD PBRA and RAD PBV units must have been former public housing units that converted under the RAD program and were previously served by a ROSS-SC to be considered in the occupied unit count.

Number of Occupied Units	Max # of ROSS-SCs
50-1,000	1 ROSS-SC
1,001-2,500	2 ROSS-SC

2,501 or more	3 ROSS-SC

7. Eligible Number of Applications by Applicant Type. Refer to the table below, to determine the number of applications you are eligible to submit under this NOFO.

Applicant type	Maximum Number of Applications	Renewal or New Applicant Category
PHAs	1	New or Renewal
PHA Affiliates/Instrumentalities not applying as a Multifamily Owner	1	New or Renewal
Tribes/TDHEs	1	New or Renewal
Site Based RAs	1	New or Renewal
Non-site-based RAs (i.e., city-wide, intermediary, and jurisdiction-wide) applying under the 25 percent RA set-aside	1	New or Renewal
Non-site-based RAs (i.e., city-wide, intermediary, and jurisdiction-wide) *not* applying under the 25 percent RA set aside	Up to 3	New or Renewal
Nonprofit applicants that are not RAs, PHA Affiliates/Instrumentalities, or Multifamily Owners	Up to 3	New or Renewal
Multifamily Owners	1	New

PHAs proposing to serve both public housing and RAD PBV residents must apply under the same application. HUD will use the total occupied unit count of projects included on the HUD-52768 Form (Part II) to determine the number of ROSS-SCs. If you are a non-profit applicant that is not an RA or a non-site-based RA (not applying under 25 percent designation) and you submit more than one application, each application must be complete in and of itself and each will be evaluated independently. Match commitments must be unique to each application. They must be separate, individualized, and non-duplicated. Applications with duplicate information including narrative statements and match information, may be considered ineligible for funding.

8. Eligibility of PHA Affiliate or Instrumentality. PHA affiliates or instrumentalities, as defined in Notice PIH 2011-47 (extending Notice PIH 2007-15), that are not applying as a multifamily owner and therefore applying to serve public housing residents, are ineligible for funds under this NOFO if: (1) the PHA they intend to serve is also applying to serve public housing residents, (2) would not be an eligible applicant either because the PHA has a current ROSS grant (funded under the FY23 or FY24 NOFO competition) to serve public housing residents, or (3) because the PHA has a high unexpended balance of a prior ROSS award. If such an entity is eligible to apply and is serving public housing residents, it may only submit one application. Similarly, PHAs are ineligible for funds under this NOFO if their PHA affiliate or instrumentality: (1) is applying for funds to serve public housing residents, (2) would not be an eligible applicant because the PHA affiliate or instrumentality has a current ROSS grant (funded under the FY23 and FY24 NOFO competition) to serve public housing residents, or (3) has a high unexpended balance of a prior ROSS award. Note: PHA Affiliates and instrumentalities that are not applying as a multifamily owner may only serve public housing residents. Additionally, PHA Affiliates and instrumentalities that are not applying as a multifamily owner must either be a locally incorporated nonprofit organization or a federally designated 501(c)(3) tax exempt nonprofit organization by the application deadline of this NOFO.

9. Eligible Joint Applications: Two or more eligible organizations may collaborate to submit a joint application for proposed grant activities. However, joint applicants must designate a lead applicant. The PHA (or other applicant type) listed first on the SF-424 and HUD-52768 will be considered the lead applicant. In addition, the lead applicant must be registered with Grants.gov and submit the application using the Grants.gov portal. PHAs that submit a joint application with an RA or nonprofit organization (including a PHA Affiliate/Instrumentality that is not applying as a multifamily owner) must only serve public housing residents. Only PHAs joining with another PHA as a joint applicant may serve RAD PBV residents who lived in a former public housing project that converted under the RAD program and was previously served by a ROSS service coordinator to be considered as an eligible participant (with or without also serving public housing residents). Similarly, only a multifamily owner with another multifamily owner as a joint applicant may serve RAD PBRA residents, in accordance with RAD requirements. See current RAD notice (H 2025-01/PIH 2025- 03 (HA)) for further information. All members of a joint application are subject to the requirements of this NOFO and the terms and conditions of the award. Lead applicants must ensure the following conditions are met:

- A letter of support from each joint applicant is included with the ROSS application (see Section V for more information on the letter of support).
- If the joint applicant is a non-profit Organization (including a PHA affiliate/instrumentality that is not applying as a multifamily owner) or RA, it must be either a locally incorporated non-profit organization or a federally designated 501(c)(3) tax-exempt non-profit organization by the application deadline. By signing the HUD-52768, the lead applicant certifies that each joint applicants' non-profit status is in good standing.

In addition, RAs that apply as a joint applicant with a PHA, tribe, TDHE, or non-RA nonprofit organization will not be eligible for the 25 percent set-aside for RAs. Note: Applicants that are part of a joint application may not also submit separate applications as sole applicants under this NOFO.

10. Maximum Number of Service Coordinators per PHA, Tribe, or Multifamily Property: If multiple applicants apply to serve the same PHA, Tribe/TDHE, or multifamily property and submit applications that, in total, exceed the number of service coordinator positions the entity is eligible to receive funding for—and all applications are deemed eligible—only the application ranked highest during the rating and ranking review will be funded (see Section V.B. for more information on rating and ranking review). If the applicants fall within the same funding category and receive identical scores, HUD will use a lottery to select the grantee (see Appendix I. for more information on lottery details). Applicants are strongly encouraged to coordinate their submissions to avoid exceeding the funding cap.

11. Eligibility of Part-Time Service Coordinators: While HUD expects ROSS-SCs to serve in full-time roles, part-time ROSS-SCs may be retained when appropriate, provided their combined hours are equivalent to one full-time position. Additionally, two or more PHAs may share a full-time ROSS service coordinator if that arrangement best meets the need of the program.

A1. **Program Specific Ineligibility**

You will be ineligible for merit review if any of the following apply:

Reason for Ineligibility	NOFO Section
Does not meet threshold requirements	See Section V.
Type of Entity is not eligible	See Section II.A.
Does not apply to serve eligible projects	See Section II. A.
Proposing to serve less than 50 occupied units	See Section II.A.
PHA and PHA affiliate are applying to serve the same PHA	See Section II.A.
Does not score minimum of 60 points in Merit Review Rating Factors	See Section V. B.

B. Cost Sharing or Matching

This Program requires cost sharing or matching, as described below.

1. Twenty-five Percent Match Requirement. You must have match contributions of at least 25 percent of the amount you are requesting for ROSS-SC funding. The purpose of the match is to ensure your ROSS-SC program includes committed partners who are able to address the assessed needs of residents. You are required to have in place a firmly committed match contribution equivalent to 25 percent of the total grant amount requested in order to be considered for funding. The 25 percent match is a non-curable threshold requirement. The match may be provided as a cash or in-kind donation. Resources/in-kind services that can be committed include: in-kind services provided to the applicant; funds from federal sources that by statute allow those funds to be used for matching purposes, including, for example, Community Development Block Grant (CDBG) funds or Indian Housing Block Grant (IHBG) funds; funds from any state or local government sources; and funds from private contributions. This NOFO does not list all federal sources that cannot be used for the match. However, HUD would like to emphasize that neither ROSS nor public housing funds may be used for the match. Additionally, Housing Assistance Payments (HAP) contract funds cannot be used as a match. Federal sources that cannot be used for match (e.g., public housing and HAP contract funds) will not be counted toward the 25 percent match requirement.

HUD revised the HUD-52768 Form to require match information; match amounts must be included in this form. You must maintain all letters from partners attesting to match contributions (see Section IV.B. for additional information on required forms). Applicants contributing their own resources to the match, in whole or in part, must also write a letter attesting to the match contribution they are making. You must keep your match letters on file. NOTE: At any time during the application review process or during the grant term, HUD may ask to review match letters. During the grant term, HUD may also request a log of actual match contributions used.

Match may be for the value of services provided by partner organizations as well as for the eligible activities under this grant (e.g., salary, fringe, administration, and training). The value of non-public housing space provided for activities related to carrying out the ROSS-SC program may be counted towards the value of match. The value of public housing resources provided to support the ROSS-SC program cannot be counted toward the value of match. See 2 CFR 200.306 for more information about matching requirements.

Note: If you are eligible to submit more than one application, match commitments must be unique to each application. They must be separate, individualized, and non-duplicated. If you are submitting more than one application with duplicate match information, your 25% match will not be counted, and therefore your application will be deemed ineligible.

2. Ensuring Match Contributions Meet Critical Needs: This guidance emphasizes the importance of aligning match contributions with the specific areas of need identified in your program. While administrative contributions like office space and equipment may be essential for running your ROSS program, the strongest match contributions come from partners providing direct services that address the identified areas of need of your communities. For example, if employment and job placement services are identified as a critical need of residents, securing match contributions from an American Job Centers or local organization that offers job training and placement services would demonstrate strategic alignment. The key is to ensure that match contributions are intentional, partnerships are strategic, and engagement between partners and residents is seamless. To maximize the impact of your match contributions and strengthen your proposal:

- **Align match contributions with the community needs:** Ensure that your partners are addressing specific gaps and providing direct services that contribute to the program's goals.

- **Choose partners that enhance service delivery:** Look for organizations that bring expertise, resources, and a track record of success in the identified area of need.
- **Demonstrate integrated and effective partnerships:** Highlight how your partners will work collaboratively with your program and residents to create a cohesive support system.

Match contributions that clearly demonstrate strategic alignment with community needs may receive a more favorable review.

3. Things to remember as you prepare to submit your match information:

- The match certification on the HUD-52768 must be signed by the applicant's Executive Director, Resident Association Board President, Tribal Chairman, or other person authorized to make the stated commitment and/or attest to the match contribution from other partners.
- Joint applicants must together have at least a 25 percent match.
- The value of the volunteer time and/or services your partners are contributing shall be computed by using the normal professional rate for the local area or the national minimum wage rate ($7.25) multiplied by the number of staff to be provided to the grant, multiplied by the total number of hours, multiplied by the number of years the commitment will be provided. Example: ($7.25 per hour) x (2 volunteers) x (50 total hours per year) x (3 years) = $2,175. <u>This calculation must be in the match letter(s).</u>
- The value of any donated material, equipment, building space, or lease, shall be provided in a letter from the organization making the donation. The letter must state the value of the contribution and the duration of the commitment. (Example: community center space monthly rent valued at: $1000 per month x 12 months x 3 years = $36,000).
- For in-kind match based on participants served, the calculation should be: number of residents x __ cost of program per resident per year x __ years of grant = total commitment.
- For cash match, the source and type of the funds must be clearly stated but calculations are not necessary.
- Resident volunteers may not be counted as a match source.

4. Content of Match Letters: Match donations must be firmly committed, explicit, in writing on the organization's letterhead, and signed by a person authorized to make the commitment on behalf of the donor organization. The match letters must be kept on file for verification and audit purposes. The letters of commitment, memorandums of understanding (MOU), and tribal resolutions must:

- Demonstrate that the match is firmly committed. "Firmly committed" means that the funding amount and its dedication to the ROSS-SC program is explicit;

- Contain the total dollar value of the commitment, per year of the grant, and total commitment being provided for the grant term;
- Include a calculation to show how the value of the commitment was derived (see example provided above pertaining to calculating volunteer time) and donations based on the number of participants to be served;
- Be dated between the publication date of this NOFO and the application deadline for this NOFO, or any amended deadline; and
- Indicate how the commitment will relate to the proposed program. If the commitment is in-kind, the letters should explain exactly what services or material will be provided. The commitment must be available at the time of award.

5. Completing the HUD-52768 for Match: The source of funds for each match commitment must be identified on the HUD-52768. The source of funds refers to the entity that provided the matching contribution. To ensure compliance with match contribution requirements, it's essential to clearly identify the source of funds for each match commitment. Failure to specify and clearly state the sources of funds may result in the match contribution not being counted toward the required match percentage. Here are some key points to consider:

- Specify the Source: For each match contribution, detail the origin of the funds. If your agency is providing the match, indicate the specific source. For example, if the funds are from a grant awarded by another agency, name the grantor.
- Federal Funds Restriction: Generally, federal funds cannot be used as match contributions for other federal grants. Ensure that the sources of your matching funds are non-federal unless specific exceptions apply.

By signing the HUD-52768, you are certifying that your commitments will be available for the full 36-month grant term. Submission of a complete HUD-52768 is a non-curable threshold requirement, therefore if information on the form is missing, your application may be deemed ineligible for funding. See sample excerpted from the HUD-52768 below:

Need of Residents	Service to be Provided	Source of Match	Value of Match
Employment	**Job Readiness Training**	**Tech for Adults**	**$5,000**
Education Attainment	**GED Classes**	**JOY Community College**	**$10,000**
Financial Literacy	**Financial Coaching**	**Boys & Girls Club**	**$7,000**

Note: If you are proposing to use your own, non-ROSS or non-public housing grant funds to meet the match requirement, in whole or in part, you must also have a letter of commitment indicating the type of match (cash or in-kind), the source of the match, the value of the match, and how the match will be used. This letter must be kept on file. The same specifications above apply to match letters submitted by applicant organizations.

III. PROGRAM DESCRIPTION

III. PROGRAM DESCRIPTION

A. Purpose

1. Overview

The Resident Opportunity and Self-Sufficiency- Service Coordinator (ROSS-SC program supports residents of public and Indian housing in overcoming educational, professional, and health related barriers to achieve self-sufficiency. Self-sufficiency can look different depending on a household's needs and life stage. For work-able residents and families, self-sufficiency means having the stability and support needed financially, with housing, and daily life to make progress toward independence from HUD assistance and other public benefits. Residents make progress by building skills, reaching goals in education and employment, improving their health, and strengthening their financial well-being. For older adults and residents with disabilities, self-sufficiency means being able to maintain stable housing and a good quality of life for as long as possible through access to supportive services.

HUD provides ROSS-SC grant funding through this NOFO to eligible applicants, enabling you to hire service coordinators who assess resident needs, provide case management, and connect ROSS participants to training and supportive services that promote self-sufficiency. This grant also offers funding flexibility to allow direct service provision, when necessary, further strengthening support for ROSS participants.

The success of the ROSS program is built on strong collaboration with direct service providers, who deliver critical services that support residents in achieving self-sufficiency. While ROSS provides funding for service coordinators to assess needs, offer case management, and connect residents to resources, the sole purpose of the ROSS program is not to directly provide services. Instead, the program relies on partnerships with organizations that specialize in education, workforce development, financial literacy, health, and social services to ensure residents receive the necessary support to foster self-sufficiency.

2. Core Functions of the ROSS-SC Program

The ROSS-SC program operates through a set of core functions that work together to support residents in their journey toward self-sufficiency. These functions are interconnected and reinforce one another, creating a holistic approach that ensures residents receive the resources, services, and support they need. While the process begins with assessing community needs, it extends to case management, service coordination, resident empowerment, and ongoing strategic partnership engagement. Reporting and evaluation are integrated throughout to measure progress and continuously improve program effectiveness.

- **Community Needs Assessment (CNA):** The community needs assessment forms the foundation of your ROSS program, guiding the identification of resident needs, affirming community assets, and prioritizing services, resources, and partnerships. This process ensures strategic alignment and fosters meaningful resident engagement. ROSS-SC applicants are required to complete a CNA prior to applying for funding under this NOFO (see attachments for a sample CNA). You may be required to conduct another CNA in months 24 through 26 of the grant period to assess shifts in community needs. Regular assessments ensure that programs remain responsive, adaptive, and aligned with the evolving needs of the community, ultimately enhancing their residents' lives and guiding them towards self-sufficiency.

- **Case Management and Coaching:** An essential component of the ROSS program is empowering residents through coaching-driven case management, moving beyond traditional service referrals to foster long-term self-sufficiency and well-being. Rather than simply directing residents to services, ROSS service coordinators are encouraged to assist residents with goal setting, self-advocacy, and skill building to support residents' progress toward self-sufficiency. The process begins with an intake assessment, where the service coordinator evaluates each participant's strengths, challenges, and aspirations, building on the broader findings of the community needs assessment. Using this information, the coordinator collaborates with residents to develop a personalized, goal-driven action plan to help residents achieve their personal and professional goals, ultimately moving them along the self-sufficiency continuum. A coaching-centered approach also emphasizes self-efficacy and resilience. Service coordinators provide ongoing encouragement, problem-solving strategies, and tools for decision-making, equipping residents with the skills needed to navigate challenges. To maintain momentum, service coordinators conduct regular check-ins and coaching sessions, tracking progress, addressing barriers, and adjusting services as needed. By integrating community-wide insights with personalized coaching, the program ensures that residents receive necessary services while gaining confidence, knowledge, and skills to achieve self-sufficiency.
- **Coordination and Direct Service Delivery:** The service coordinator establishes and maintains strong partnerships while serving as the critical link between residents and service providers, ensuring seamless pipeline of support that helps residents overcome employment, education, financial stability or health barriers and move toward self-sufficiency.
- **Resident Empowerment:** Resident empowerment ensures that ROSS participants have the skills, knowledge, and opportunities to lead initiatives that remove barriers to self-sufficiency and create pathways to opportunity. ROSS-SCs work directly with residents and resident groups to strengthen leadership capacity, foster collaboration, and drive community-led solutions that enhance economic mobility and overall well-being. ROSS-SCs play a key role in supporting residents as they identify challenges, develop solutions, and work collectively with other community stakeholders to ensure they live in a neighborhood of opportunity and support. This includes facilitating leadership development, providing training on community engagement, and creating opportunities for residents to take an active role in shaping programs and resources that address their needs. By fostering self-advocacy, problem-solving, and collective action ROSS-SCs help residents lead initiatives that strengthen community networks, expand access to resources, and create an environment where all residents can thrive. Through collaborative engagement and shared goals, these efforts not only support individual sufficiency but also enhance community cohesion and opportunity.
- **Strategic Partnership Engagement:** Partnerships are not just a component of the ROSS program, but they are a core driver of its success. The ROSS program will only be as strong as the network of partners supporting it. It's essential to think strategically

about recruiting, cultivating, and sustaining high-impact partnerships over time. Collaborating with local partners strengthens your ROSS-SC program's capacity to meet a wide range of resident needs, especially for those who may otherwise lack access to essential services. By engaging trusted organizations in areas such as health, education, employment, and financial empowerment, ROSS service coordinators can close service gaps and help residents achieve long-term stability and independence from housing assistance. Partnerships go beyond initial development. A strong ROSS program invests in maintaining and deepening these relationships, ensuring ongoing collaboration, alignment, and shared accountability. ROSS service coordinators play a critical role in this process by building and stewarding partnerships, coordinating referrals, and establishing systems for data sharing and service coordination that make it easier for ROSS residents to access the support they need. Developing a robust, well-aligned partner network enables the ROSS program to address not only residents' immediate needs, but also the root causes of social and economic instability, ultimately driving more sustainable outcomes.

- **Reporting and Evaluation**: Accurate reporting and continuous evaluation are critical to the success and sustainability of the ROSS-SC program. Grantees are required to submit an annual report to HUD by October 30 each year, summarizing program activities, outcomes, and key performance metrics. A final report is due within 120 days after the grant term ends, providing a comprehensive assessment of the program's impact. Beyond fulfilling HUD's reporting requirements, grantees are responsible for continuously monitoring and evaluating program performance. This includes tracking participant progress, assessing the quality of services provided by partners and subcontractors, and measuring overall program effectiveness. Regular evaluations enable ROSS service coordinators to identify strengths, address service gaps, and make data-driven adjustments to improve service delivery and program outcomes. By prioritizing performance measurement and continuous improvement, ROSS-SC programs can enhance service coordination, maximize their impact, and better support residents in achieving long-term self-sufficiency.

3. Selecting Areas of Need. Achieving self-sufficiency requires addressing barriers that ROSS participants face, whether in employment, education, health, or financial stability. The community needs assessment is a foundational tool that establishes a baseline for the areas of need within the projects to be served and should inform every aspect of your program design.

You must conduct a comprehensive needs assessment as part of this application, covering at least 20 percent of the residents in the targeted projects, using the findings to strategically align service delivery, match partners, and optimize resource allocation. This approach ensures that service coordination is responsive to residents' actual needs, guiding how partners are engaged, what resources are prioritized, and how barriers are addressed. The assessment results must directly shape your program's service model, partnership ecosystem, and overall strategy for advancing self-sufficiency in your communities.

In the appendix of this NOFO, you will find a sample CNA, which you are encouraged to use as a guide when conducting your assessment. The findings from your assessment must be indicated on the HUD-52768 Form. Failure to assess at least 20 percent of residents will negatively impact your application score, as the assessment is a critical component in determining program design. If you choose Digital Opportunity, Health and Wellness, Reentry, or Substance Use as a focus area, you also must select either Education, Employment, or Financial Literacy. These areas of need interconnect, as access to digital opportunities, health services, and reentry support directly affect an individual's ability to pursue education, secure employment, and achieve financial stability.

4. ROSS Key Performance Indicators. Each area of need includes a set of goals and key performance indicators (KPIs) that you must track and measure throughout the grant term. By selecting areas of need on the HUD-52768 Form application form, you are committing to reporting on their corresponding KPIs. These KPIs serve as critical benchmarks, helping assess the extent to which residents are receiving necessary support and services to advance their goals and move along the self-sufficiency continuum. Throughout the grant term, your program will be evaluated on both your ability to report on KPIs and your success in meeting the established goals.

Below is a list of preliminary goals and KPIs for each area of need. These KPIs may be subject to change over the course of the ROSS-SC 36-month grant cycle.

- **Digital Opportunity:** Coordinators will develop programs to help residents access affordable Internet in their homes, affordable devices, and the necessary digital literacy training.
  KPIs:
  - Residents without in-unit Internet access, obtain access.
  - Residents without a computer device (tablet, laptop, or PC), obtain one.
  - Residents without digital literacy skills, enroll in digital literacy classes.
  - Residents with disabilities who are in need of accessible technology options, obtain access.
- **Education:** Coordinators will work with residents to achieve educational and/or training levels that can prepare them for careers that pay a living wage (covering housing, healthcare, childcare, and food expenses).
  KPIs:
  - Residents without a High School Diploma or GED attain a High School Diploma or GED.
  - Residents attaining a higher level of education or license/certification.
  - Residents enrolled in educational or vocational program.
  - Residents attained a license/certification.
  - Residents receiving education-related services.
- **Health & Wellness:** Coordinators will work with residents to help them overcome health (including behavioral and mental health) -related barriers that hinder educational, professional, and self-sufficiency goals and engage in properly supported pro-health activities.
  KPIs:

  - Residents without health insurance receive health insurance.
  - Residents attend medical examinations at least once every 12 months.
  - Residents receiving health-related services.
- **Reentry:** Coordinators will work with residents and/or their families who are involved with the justice system to ensure they are receiving the necessary legal aid services and other supportive services to help them meet their educational, professional, and self-sufficiency goals.
  KPIs:
  - Residents involved in the justice system receiving legal aid services.
  - See education and employment.
- **Employment:** Coordinators will work with residents to gain employment with adequate pay and benefits and will connect residents to the supports they need in order to help them maintain employment for more than 12 months.
  KPIs:
  - Unemployed residents obtaining employment.
  - Employed residents retaining employment for more than 12 months.
  - Residents with part-time employment obtaining full-time employment.
  - Residents receiving employment related services.
- **Financial Literacy:** Coordinators will support residents in financial coaching and literacy so that each household's monthly expenses/debts do not exceed their monthly income and that their earned income is enough to support housing, healthcare, childcare, and food expenses.
  KPIs:
  - Residents receiving Earned Income Tax Credit (EITC).
  - Residents with no financial account obtaining a financial account.
  - Residents receiving financial management-related services.
- **Elderly Residents/Residents with Disabilities:** Coordinators serving elderly residents or residents with disabilities will coordinate services to enable residents to reach and maintain their desired level of independence and to help them continue aging or remaining in place, thereby avoiding more costly forms of care. Coordinators will coordinate these services and the services identified in the other areas of need (e.g., digital opportunity, education, health and wellness, financial literacy, or access to childcare) for residents with disabilities and elderly residents based on residents' desired services. The grantee will offer these supportive services for elderly residents and residents with disabilities in addition to the general services offered by the grantee in the other areas of need.
  KPIs:
  - Residents receiving voluntary elderly-related services.

  - Residents receiving voluntary disability-related services.
  - Residents receiving Supplemental Security Income and Social Security Disability Insurance.
  - See health and wellness.
- **Substance Use:** Coordinators will work with service providers to address residents' substance use through prevention and intervention services.
  KPIs:
  - Residents with drug or alcohol dependency are receiving voluntary substance use treatment.
  - See health and wellness.

5. Types of Services to Coordinate. The services you coordinate should be driven by key performance indicators (KPIs) for identified areas of need and tailored to residents' specific goals, ensuring they are relevant, accessible, and effective, supporting residents as they move toward self-sufficiency. Core supportive services should include but not limited to:

- Employment Services– Job readiness training, resume writing workshops, career counseling, apprenticeship opportunities, and employer partnerships to connect residents to long-term job opportunities.
- Education Services: GED preparation, post-secondary education support, vocational training, digital literacy courses, and financial aid navigation.
- Financial Services: Credit counseling, budgeting workshops, tax preparation assistance, homeownership counseling, and access to savings and assets-building programs.
- Health Services – Preventive care programs, mental health counseling, substance use recovery support, access to health insurance, and wellness initiatives such as nutrition and fitness programs.

Many residents also face additional barriers that can hinder their progress. To address these challenges, consider integrating barrier removal services that address these challenges, such as:

- Childcare Services for ROSS participants balancing work or educational commitments.
- Transportation support to ensure reliable access to employment, training programs, and medical appointments.
- Legal assistance for residents facing challenges that impact their ability to secure jobs, stable housing, or healthcare.

By coordinating services holistically, you can help residents navigate multiple interconnected challenges, ensuring they have the support needed to achieve lasting self-sufficiency.

6. Direct Service Provision. HUD is aware that some communities either lack service providers that can address resident needs or existing service providers are overburdened and unable to effectively take on additional caseloads. In these cases, grantees may use administrative funds to provide the services directly or subcontract with qualified organizations. Provision of direct service(s) must be tied to the identified areas of need and provided to active ROSS participants. Costs for direct services must be deemed necessary, reasonable, and allocable. Direct services must comply with2 CFR part 200 Cost Principles (subpart E), including 2 CFR 200.403. Prior to incurring any costs associated with the provision of direct services, grantees must consult and obtain approval from HUD, by submitting their request to ROSS-PIH@hud.gov. When subcontracting, grantees must follow their procurement guidelines. In addition, direct services must be provided to active ROSS-SC participants (residents that have had their needs assessed by the ROSS-SC). Note that administrative funds may not be sufficient to cover the full range or full costs of direct services needed. The intent of this provision is to fund small-scale direct service programming or leverage additional resources to expand direct service access to essential support services. See Attachments for more information on examples of direct services that can be supported by ROSS-SC funds.

7. Coordination with HUD and Other Federal Programs. If your organization or other entities in your locality receive multiple sources of HUD funding or funding from complementary federal, state, local sources to serve the same residents or geographic areas, collaboration is essential. You should coordinate with these organizations to leverage shared resources effectively, prevent service duplication, and enhance the overall service pipeline for participants. Establishing clear coordination strategies ensures that services are streamlined, residents have seamless access to support, and funding is maximized to achieve greater impact.

If a public housing agency receives both ROSS-SC and FSS funding, it is HUD encourages you to create a pipeline to algin these programs to maximize impact and avoid redundancy. With proper coordination, residents can transition through these programs in structured progression toward economic independence. For example, a resident may first receive work readiness training or educational support through the ROSS-SC program, equipping them with the stability and skills necessary to maintain gainful employment when they transition into the FSS program.

Additionally, by prioritizing ROSS-SC participation for residents who may not be suitable candidates for the FSS program, such as elderly or children, you can ensure they still receive essential supportive services tailored to their needs. This intentional sequencing of services helps create a clear pathway for residents, ensuring that each program builds upon the other to support long-term self-sufficiency.

Similarly, the Department of Labor's Workforce Innovation and Opportunity Act (WIOA) programs, such as YouthBuild, offer valuable opportunities to leverage funding and align services. Integrating ROSS-SC with these workforce development initiatives allows participants to access case management, health services, and other supports that may otherwise be unavailable. This alignment helps address barriers of employment and enhances participants' ability to succeed in workforce programs. By coordinating efforts, individuals not only gain critical skills and training through DOL-funded programs but also receive the wraparound support necessary to achieve long-term employment and overall well-being.

8. Covered Salaries. You may request up to the maximum grant amount to be designated for the salary and fringe of the ROSS program for your service coordinator(s), meeting the requirement of 2 CFR 200.431 for each eligible full-time ROSS service coordinator's position. In cases where applicants are requesting 100 percent of ROSS funds for salary and fringe benefits, however, you are forfeiting funds for administrative and training and travel costs. You may request up to what is comparable professions Social Worker: Other occupation in your area to support your salary level per U.S. Bureau of Labor and Statistics (BLS) or Salary Comparability Information submitted with the application. You are expected to pay your ROSS service coordinator the amount HUD funded for salaries and fringe benefits. Funds for the salaries of your ROSS service coordinator(s) may not be used to supplement salaries of other grantee staff members. Applicants that choose to subcontract the ROSS service coordinator position must pay the full amount awarded for the ROSS-SC salary and fringe budget line item. Note: If you are awarded a ROSS-SC grant under this NOFO, the service coordinator(s) hired must have similar education and qualifications to the comparable positions or professions used to assess whether a salary request is commensurate with local wages. Additionally, no applicant will be funded more than the maximum amount for each budget line item.

9. Training/Travel. You may request up to $2,500 per year per ROSS service coordinator position for pertinent training and associated travel. Training and travel funds are allocated to support the training and related travel needs of the ROSS service coordinator(s) staff. As stated above, in cases where applicants request 100 percent of ROSS funds for Salary and Fringe, you are forfeiting funds for administrative and training and travel costs.

10. Administrative & Direct Services Costs. The maximum funding for administrative costs will be no greater than 10 percent of the requested salary/fringe and training/travel per ROSS service coordinator position and direct service amounts. For example, if you request a salary of $80,000 per year, which is $240,000 for salary/fringe for 3 years, and $7,500 for training/travel costs, the administrative amount would be $24,750. See calculation below:

- Salary and Fringe Benefit Amount: $80,000 (salary/fringe per year) multiplied by 3 (number of years of grant term) = $240,000 (total salary/fringe amount)
- Training/Travel Cost Amount: $2,500 (training cost per year) multiplied by 3 (number years of grant term) = $7,500 (total training/travel cost)
- Administrative Cost Amount: $240,000 (total salary/fringe amount) + $7,500 (total training cost) = $247,500 x 10 percent (administrative cost percentage) = $24,750 (administrative cost amount)
- The total award is $272,250 (for one coordinator) $247,500 (total salary/fringe and training/travel cost) plus $24,750 (administrative cost) = $272,250 (total award amount, which in this case is the maximum for one ROSS-SC)

Administrative cost funds may be used to support the needs of the ROSS-SC, for such things as local travel, as well as for the provision of direct services or subcontracting for the provision of direct services. The grantee may only use such services and related cost reimbursements to support the goals of active ROSS participants. Additional examples of activities and costs can be found in the attachment section.

Lease or rental of space for program activities is allowed, but only under the following conditions:

- The lease must be for existing facilities not requiring rehabilitation or construction except for minimal alterations to make the facilities accessible for a person with disabilities. If the site is inaccessible and will not be made accessible, it cannot be selected for program activities;
- No repairs or renovations of the property may be undertaken with ROSS funds; and
- Properties in the Coastal Barrier Resources System designated under the Coastal Barrier Resources Act (16 U.S.C. 3501) cannot be leased or rented with federal funds.

11. Contract Administrator Requirements for RAs and Troubled PHAs. RAs and troubled PHAs are required to designate a Contract Administrator as part of their ROSS program application and implementation. The Contract Administrator plays a critical role in supporting program success, particularly when the applicant may lack prior experience in grants management or program administration. The Contract Administrator is a key partner, responsible for helping to ensure both financial and programmatic integrity. Their responsibilities may include:

- Ensuring financial management systems and procurement procedures are compliant with 2 CFR Part 200
- Supporting program operations, including expanding partnerships with local organizations to carry out the core functions of the ROSS program.
- Strengthening RAs' and troubled PHAs' internal capacity by providing expertise in areas where the applicant may have limited experience.

If you do not have a strong background in grants or federal program management, your Contract Administrator should have sufficient expertise to guide implementation and ensure compliance with application rules, regulations, and program requirements. You should select a Contract Administrator who is capable of performing key functions that would otherwise be difficult for you to execute independently.

It is important to note that the designated lead applicant remains fully responsible for meeting all program requirements. Contract Administrators are expressly forbidden from accessing HUD’s Line of Credit Control System (LOCCS) and submitting vouchers on behalf of grantees.

In the case of Troubled PHAs, its instrumentality or affiliate may not serve as the Contract Administrator. In the case of joint applications from RAs and PHAs, the PHA, its instrumentality or affiliate may not also serve as the Contract Administrator. In addition, if any entity part of a joint application requires a contract administrator, then the lead applicant must sign and enter into the Contract Administrator Partnership Agreement (CAPA) with an entity that is not part of the application. Applications that do not follow this requirement will be ineligible for funding.

Contract Administrators may be but are not limited to local housing agencies; PHAs (not troubled); community-based organizations such as community development corporations (CDCs), faith-based organizations; nonprofit organizations; or state/regional/local associations, agencies, and organizations. Troubled PHAs are not eligible to be Contract Administrators. Organizations that the applicant proposes to use as the Contract

Administrator must not violate or be in violation of other conflicts of interest as defined in 2 CFR Part 200 and, in the Public Housing Annual Contributions Contract (for PHAs serving as Contract Administrators). Additionally, Contract Administrators cannot be listed on HUD's suspension or debarment lists.

Contract Administrators are not required for tribes. However, high-risk tribes will have to comply with any special conditions outlined by the Area Office of Native American Programs (ONAP) pursuant to 2 CFR 200.208 prior to implementing their ROSS award.

B. Goals and Objectives

The ROSS-SC program aligns with the Department's mission to advance the promise of self-sufficiency for residents while fostering economic development to revitalize rural, tribal, and urban communities nationwide. As a place-based initiative, ROSS-SC supports dedicated case management services that connect residents to employment opportunities, financial literacy education, and other critical resources needed to achieve long-term self-reliance and economic stability.

C. Authority

ROSS-SC is authorized under Section 34 of the United States Housing Act of 1937 (42 U.S.C. 1437z-6). Funding for this program is provided by the Full-Year Continuing Appropriations and Extensions Act, 2025 (Public Law 119-4, approved March 15, 2025).

D. Unallowable Costs

Ineligible Activities/Costs. Grant funds may not be used for ineligible activities.

1. Funds may not be used for any activities other than the salary and fringe benefits of ROSS-SCs, related administrative costs, limited direct services, and the training and travel activities for the ROSS-SC.
2. Funds under this NOFO may not be used to pay the salary of a Family Self-Sufficiency (FSS) coordinator for any FSS program. The funding for FSS program coordinators is made available through a separate NOFO.
3. If, upon review, HUD determines that funds have been used for ineligible activities, the grantee will be required to repay those funds, and the remaining grant funds may be recaptured.
4. ROSS-SC funds cannot be used to hire or pay for the services of a Contract Administrator.
5. Administrative funds may only be used to support the ROSS-SC program. A grantee's Central Office Cost Center may not use ROSS administrative funds to cover other grantee costs.
6. ROSS-SC funds must be used to support the work of the service coordinator and efforts to move residents along the continuum of self-sufficiency. All program costs must be deemed necessary, reasonable, and allocable to be considered an eligible expense. See 2 CFR Part 200 for more information on eligible costs.

E. Indirect Costs

This program is subject to the Full-Year Continuing Consolidated Appropriations and Extensions Act, 2025 (Public Law 119-4), which imposes indirect cost rate restrictions that are different from the indirect cost rate requirements in 2 CFR 200.414.

HUD interprets as excluding indirect facilities & administrative costs (as defined under 2.CFR 200.1) as eligible costs under this NOFO. Consequently, awards under this NOFO may only fund direct costs, and indirect costs may not be claimed.

F. Program History

This list highlights significant changes to past iterations of NOFOs for the ROSS-SC program.

1. **U.S. Bureau of Labor Statistic Job Title**. Under this NOFO, salary and fringe will vary depending on the information provided by the U.S Bureau of Labor Statistics (BLS) for the job title "Social Worker: Other" occupation at the median level in your ZIP Code. This change ensures that ROSS-SCs' job title in BLS is the same job title used by FSS coordinators when applying for funding. This change also increases the comparable median salary by 30 percent. See Section IV.B. for more information.
2. **Submission of Annual Reporting.** On an annual basis, the Grantee must submit performance reporting through Standards for Success (www.grantsolutions.gov). Grantees are generally required to submit an annual report on October 30th of each grant year and a final report 120 days after the grant period ends. Renewal grantees who have not submitted their annual reporting using HUD's Standards for Success (SFS) framework will be ineligible for funding under this NOFO. See Section V. for more information
3. **Increased Monitoring of Grantee Annual Expenditures**. Grantees are expected to have spent approximately 33 percent of their ROSS funding by June 1, 2027, approximately 66 percent by June 1, 2028, and 100 percent at the end of your grant period. Grantees who fail to spend the anticipated threshold percentages at the end of year one (approximately 33 percent) and year two (approximately 66 percent) of their grant award, may be subject to additional grant award conditions. See Section VII.A. for more information.
4. **Increased Funding Flexibility for Salary and Fringe Benefits**. In prior NOFOs, the maximum amount allowed for salary and fringe benefits was $80,000. Under this NOFO, applicants may request up to the maximum grant amount to be designated for the salary and fringe benefits of the ROSS-SC program for their service coordinator(s). In cases where applicants are requesting 100 percent of ROSS funds for salary and fringe, they are forfeiting funds for administrative and training and travel costs. See Section III.A. for more information.
5. **Modification Requirement for Awarded Salary and Fringe Adjustment**. Grantees that will pay their service coordinator(s) less than 25 percent than the awarded amount for salary and fringe benefits, must submit a budget justification and modification to HUD. See Section VII.E. for more information.
6. **Salary Comparability Information.** Under this NOFO, salary comparability

information is NOT required to be submitted with your application. Instead, HUD will use the median salary information from the BLS locality pay data, with 30 percent added for fringe benefits. See Section IV.B. for more information.

7. **Salary Location.** Under this NOFO, your salary location is based upon your entity's ZIP Code that you submit in your application. See Section IV.B. for more information.
8. **Rating Factor Criteria.** The rating factor criteria have been revised to improve comprehensibility for applicants, while providing additional guidance on criteria. In addition, HUD adjusted the point maximums for criteria. See Section V.B. for more information.
9. **Renewal Applicant Definition.** Under this NOFO, renewal applicants are FY20, FY21 and FY22 ROSS grantees. See attachments for more information.
10. **RAD PBV and RAD PBRA Residents.** Under this NOFO, PHAs and multifamily owners may apply to serve residents of a project with assistance converted from public housing to RAD PBV or RAD PBRA, respectively, if the public housing project was previously included in properties served by a prior ROSS grant. See Section II.2. for more information.

G. Other Information

See Section II for information about eligibility.

IV. APPLICATION CONTENTS AND FORMAT

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IV. APPLICATION CONTENTS AND FORMAT

Applications must include three main elements: a) standard forms, assurances, and certifications; b) budget; and c) narratives and other attachments. The content, forms, and format for each element are included in this section.

You may use this section as a checklist to ensure you submit a complete application.

If you don't provide the required documents in the correct format, your application is incomplete.

Do not submit password protected or encrypted files.

Element	Submission Form
Standard Forms, Assurances, and Certifications	Upload using each required form.
Budget	Use the required budget form.
Narratives and Other Attachments	Insert each in the Attachments form.

__________ pages is the total maximum length of all narratives.

Double spaced 12-point Times New Roman font on letter sized paper (8 1/2 x 11 inches) with at least 1-inch margins on all sides.

A. Standard Forms, Assurances, and Certifications

You must properly complete and submit with your application the standard forms, assurances, and certifications identified below. You can find all forms in the application package or review them and their instructions at Grants.gov Forms. You can also read more about standard forms on HUD's Funding Opportunities page.

Forms/Assurances/ Certifications	Submission Requirement	Notes/Description
Application for Federal Assistance (SF-424)	Required with the application	Page limit: Not applicable File name: SF-424 See additional information below
Applicant and Recipient Assurances and Certifications (HUD 424-B)	Required with the application	Page limit: Not applicable File name: HUD-424B
Applicant/Recipient	Required with the application	Page limit: Not applicable

Forms/Assurances/ Certifications	Submission Requirement	Notes/Description
Disclosure/Update Report (HUD 2880)		File name: HUD-2880
Disclosure of Lobbying Activities (SF-LLL)	If applicable, required with the application	Page limit: Not applicable File name: SF-LLL
Certification Regarding Lobbying	If applicable, required with the application	Page limit: Not applicable File name: Lobbying Certification form
Certification for a Drug-Free Workplace (HUD-50070)	If applicable, required with the application	Page limit: Not applicable File name: HUD-50070
Assurances for Construction Programs (SF-424D)	Required with the application if your application includes construction activities	Page limit: Not applicable File name: SF-424D

A1. Guidance for Locating and Completing Forms.

Use only the forms included in the posting of this NOFO that are located in Grants.gov application download and instructions download for this funding opportunity to avoid using outdated forms.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
HUD-52755 - Sample Contract Administrator Partnership Agreement	This form is required. Having a Contract Administrator Partnership Agreement is a non-curable threshold requirement for all RAs and PHAS-troubled PHAs. If the form is missing, or key information is missing from the form, it cannot be requested by HUD during the deficiency or "cure" period.	Review Section III File name: Contract Administrator
HUD-52753 - Certification of Resident Council Board of Election	If applicable, required with the application	Applicability: RA and non-profit applicants supported by an RA

		One certification is required from each RA applicant (including each joint applicant) or RA supporting a non-profit applicant. HUD may contact you to clarify or fix errors
HUD-52752 - Certification of Consistency with Indian Housing Plan	Required for tribes/TDHE applicants	The name of the program is "ROSS Service Coordinators." HUD may contact you to clarify or fix errors.
HUD-52768 - ROSS-SC Application Form	Required with the application	Review Section IV.B. You are ineligible for funding if form is missing or incomplete. File name: HUD-52768

A2. Completing the SF- 424:

Please observe the following guidance when completing the corresponding questions on the SF-424:

- Questions 2. - Renewal applicants should select the “continuation” box and "type of application." New applicants should select “new.”
- Question 5a. - The federal identifier in 5a. is the PHA number of each applicant (e.g., MD035 or AK002).
- Question 5b. - If you are a renewal applicant, you will insert the grant number on the grant agreement from your last grant (e.g., ROSS210000). If you are a new applicant, you will leave this blank.
- Question 8d. - When entering the applicant Zip Code, enter the 9-digit Zip Code.
- Questions 10, 11, 12, and 13 are pre-populated. Do not add anything or change anything.
- Question 14 - You should identify the city or state affected by the program. You do not need to attach anything additional.
- Question 15 - You may choose your title. However, we suggest using the name of the applicant plus ROSS-SC (e.g., "Anytown HA – ROSS-SC.")
- Question 16 - If the location of the applicant’s office and the location of the housing that you will be serving is within the same congressional district, you should include the same answer for both parts.
- Question 17 - Most applicants should indicate the period of performance dates, June

1, 2024 - May 31, 2027 (however, this is an estimate, and the actual dates will be determined by the grant agreement).

- Question 18 - 18a is the amount you are requesting from HUD in this application. 18b is the match. 18g is the total and will populate automatically.
- Question 19 - Select c. The program is not covered by Executive Order (EO) 12372.
- Question 21 - The Authorized Representative listed on the SF-424 in your application should be the executive director of your organization, or some other designated official of your organization who is authorized to make contractual agreements on behalf of your agency. This person should review and sign the grant application before it is submitted. Any changes to the authorized representative will delay award processing.

Note: Use the attachments form in the electronic application (HUD-52768) to submit any attachments. The SF-424s are curable if deficiencies are found and the applicant addresses the deficiency within the allotted time provided by HUD.

B. Budget

You must submit a budget with your application to support your project narrative.

At a minimum, your budget must indicate direct and any indirect costs.

Completing the HUD-52768 Form

You will submit budget information as part of the HUD-52768 Form. Please see below for more information on how to complete the HUD-52768 Form.

The HUD-52768 should be completed electronically.

- For Part II of the HUD-52768 Form, 2nd column, “Project(s) to be Served”: Those applying to serve public housing units must list the project number as identified in IMS/PIC of each project you propose to be served by each ROSS-SC. If the applicant proposes to serve different PHAs, then you must include the project information in Part II of the form.
    - Project Number or Unique Project Identifier Column: PHA applicants should enter the identifier using the format of two letters followed by nine digits (e.g., SCXXXXXXXXX). RAD-PBRA and RAD-PBV Projects: Enter the former project name(s) and number(s) for each project served. Multifamily owners: Enter the Multifamily Contract Number (PBRA HAP Contract #). For tribes/Tribally Designated Housing Entities (TDHE) funded by NAHASDA, a project is identified by an official project name. If you are a tribe and there is not an official project name in use, develop a unique project identifier that can be used in this application and future applications.
    - Number of Units Served: Confirm that the number of units entered corresponds accurately to the project number or unique identifier.
- Number of Units Served: Confirm that the number of units entered corresponds accurately to the project number or unique identifier.
- RAD-PBRA and RAD-PBV Projects: Enter the former project name(s) and number(s)

for each project served.

- Multifamily Owners: Enter the Multifamily Contract Number (PBRA HAP Contract #).
- Those applying to serve RAD PBRA units must list the Multifamily Contract Number as identified in Integrated Real Estate Management System (IREMS) on Part II of the HUD-52768, 2nd column, "Project(s) to be Served"
- Those applying to serve RAD PBV units must include the RAD PBV HAP contract number on Part II (projects to be served) on the HUD 52768 Form.
- Applicants that include public housing, RAD PBV, or RAD PBRA should consult the appropriate staff of the PHA or multifamily property for the project name and project number and/or Multifamily Contract Number. For tribes/TDHEs funded through the United States Housing Act of 1937, list the 11-digit project code. For tribes/TDHEs that have projects with NAHASDA rental assistance, a project name is required. If there is not an official project name in use, please develop a unique project identifier that can be used in this application and future applications. This information is essential for the review of your application. If this information is missing, it may be requested during the deficiency period. In addition, PHAs and multifamily owners that include RAD PBV and RAD PBV units on Part II of the HUD-52768 Form must also include the former project name and number of the units prior to conversion.
- The number of occupied units corresponding to the projects to be served in Part II of the HUD-52768 Form will determine the number of ROSS-SC positions you are eligible for. See Section II.2. of this NOFO for more information.
- Applicants must base their ROSS-SC salary request (including fringe benefits) on the information provided by BLS for the "Social Worker: Other" occupation at the median level in the applicants' ZIP Code (www.careeronestop.org/Toolkit/Wages/find-salary.aspx) or based on the salary comparability information submitted in Part III of your HUD-52768.

C. Narratives and Other Attachments

If applicable, you must upload narrative and other attachments in Grants.gov using the Attachments Form. When using the Attachments Form, you can upload PDF, Word or Excel formats.

Document	Submission Requirement	Notes/Description
The ROSS Narrative Statement • The ROSS narrative statement should either be double-spaced, with one-inch margins, and 12-point Times New Roman font with a five-	Required with the application	See Section V.B. File name: ROSS Narrative

page limit; or you should use the Sample Narrative Submission form in the attachments section of the application package. If you use the Sample Narrative Submission form your responses will be limited to a 750 word count per response. Applicants failing to submit a required ROSS narrative statement and/or missing key criteria shall be deemed ineligible for ROSS-SC funding.		
Letters of Support for Non-Profit Applicants • All letters of support from PHAs, RAs, and tribes/TDHEs must be on organizational letterhead and must: 1. Be signed by an authorized representative of the supporting organization; 2. Be dated between the publication date of this NOFO and the application deadline published in this NOFO, or any amended deadline; 3. Indicate the	Required for non-site RA or nonprofit organization applying to serve a PHA, tribe/TDHE or RA	See Section V.A.

number of eligible units at the PHA (or the number of eligible units represented by the RA, in the case of RA support letters); 4. List the project names (and/or project number(s), where applicable) of the projects to be served and the total number of units to be served; 5. Describe to what extent the PHA/tribe/TDHE/RA is familiar with your nonprofit organization and indicate their support for your application; and 6. Include contact information and the name and title of the person authorized to sign for the PHA, Tribe/TDHEs, and/or RA.		
Letters of Support for Joint Applicants • The letters must be on agency letterhead and	Required for joint applicants	See Section V.A.

must: 1. Be signed by an authorized representative of the supporting organization; 2. Be dated between the publication date of this NOFO and the application deadline published in this NOFO, or any amended deadline; 3. Indicate the number of eligible units at the PHA or tribe/TDHEs (or the number of eligible units represented by the RA, in the case of RA support letters); 4. List the project names (and/or project number(s), where applicable) of the projects to be served and the total number of units to be served; 5. Describe to what extent the lead applicant is familiar with your		

PHA/tribe/TDHE/RA and indicate how lead and joint applicants will work together; and 6. Include contact information and the name and title of the person authorized to sign for the PHA, Tribe/TDHEs, and/or RA.		
High-Risk Tribes Narrative Statement • All high-risk tribes and TDHEs must submit a detailed narrative.	Required for a high-risk tribe or TDHE applicant	See Section III.
2023 or 2024 Annual Non-Profit (tax-exempt) Information Return • All new applicants that are either a RA, PHA affiliate/instrumentality that is not applying as a multifamily owner, and/or nonprofit organization must submit a copy of their 2024 or 2023 federal annual information return submitted to the IRS (for 501(c)(3) applicants) • Renewal applicants must certify on the HUD-52768 that your non-profit status is current and in good standing. This	Required for all new applicants that are either a RAs, PHA affiliate/instrumentality that is not applying as a multifamily owner, and/or nonprofit organization	See Section V.A.

certification is a curable threshold requirement.		
Housing Assistance Payments (HAP) Contract • All multifamily owners applying to serve a RAD PBRA project or a PHA applying to serve a RAD PBV project, you must include a copy of the HAP contract for each RAD PBRA or RAD PBV project listed on the HUD-52768 Form. • This is a curable deficiency requirement. If the HAP contract is not submitted with your application and is not submitted during the cure period, your application may be ineligible for funding.	Required for multifamily owners Required for PHAs applying to serve a RAD PBV project	See Section V.A. and Appendix Section
Conducting Business in Accordance with Ethical Standards/Code of Conduct • Both you, as the award recipient, and all subrecipients must have a code of conduct (or written standards of conduct). The code of conduct must comply with the requirements included in the “Conducting Business in Accordance with Ethical Standards” section of the Administrative, National and Department Policy	If applicable, required with the application	HUD may contact an applicant to clarify any items on this form, and it will be treated as a curable deficiency. See: https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants

Requirements and Terms for HUD Financial Assistance Awards, as well as any program-specific requirements. These requirements include ethical standards related to conflicts of interest for procurements in2 CFR 200.318(c) and 2 CFR 200.317, as well as HUD-specific conflict of interest standards. HUD maintains a list of organizations that have previously submitted written standards of conduct on its Code of Conduct for HUD Grant Programs webpage. Code of Conduct for HUD Grant Programs webpage, but it is your responsibility to ensure that the standards are compliant with the noted requirements and that HUD has the latest version of the written standards. Updated written standards should be submitted with the application. Any updates to your written standards, after the application period, should be submitted as directed by the HUD program contact for this NOFO.		

D. Other Application Content

All grantees are expected to accept their award within 60 days of receiving the notification of their award. Failure to accept your award within 60 days of notification may result in the rescinding of your grant award. See Section V. for more information on grant award acceptance.

V. APPLICATION REVIEW INFORMATION

V. APPLICATION REVIEW INFORMATION

A. Threshold Review

HUD reviews each application to make sure it meets the following threshold requirements. If you meet all threshold requirements, your application will advance to a merit review. If you fail to meet one or more threshold requirements, your application is not eligible for HUD funding.

1. Eligible Applicant

You must meet the applicant eligibility criteria in this NOFO. Applications from ineligible applicants are not rated or ranked and will not receive HUD funding.

2. Resolution of Civil Rights Matters

Applicants with outstanding, unresolved judgments against them for violations of civil rights laws must resolve those judgments before the application submission deadline or the applicant will be deemed ineligible.

a. An applicant is ineligible for funding if the applicant has received notice of a judgment imposed against them for violations of:

1. the Fair Housing Act or a substantially equivalent state or local fair housing law for discrimination because of race, color, religion, sex, national origin, disability or familial status; or
2. Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act, or the Violence Against Women Act or substantially equivalent state or local laws.

b. HUD will determine if actions to resolve the judgment taken before the application deadline date will resolve the matter. Examples of actions that may be sufficient to resolve the matter include, but are not limited to:

1. Current compliance with a voluntary compliance agreement signed by all the parties;
2. Current compliance with a HUD-approved conciliation agreement signed by all the parties;
3. Current compliance with a conciliation agreement signed by all the parties and approved by the state governmental or local administrative agency with jurisdiction over the matter;
4. Current compliance with a consent order or consent decree; or
5. Current compliance with a final judicial ruling or administrative ruling or decision.

3. Timely Submission of Applications

Late applications are not eligible for funding. See deadlines in Section VI of this NOFO.

4. Submission of Annual Reporting: On an annual basis, the Grantee must submit performance reporting through Standards for Success (www.grantsolutions.gov). Grantees are generally required to submit an annual report on October 30th of each grant year and a final report 120 days after the grant period ends. Renewal grantees who have not submitted their annual reporting using HUD’s Standards for Success (SFS) framework by the application deadline for this NOFO will be ineligible for funding.

5. Twenty-Five Percent Match Contribution: You must have match contributions of at least 25 percent of the amount you are requesting for ROSS-SC funding. The 25 percent match is a non-curable threshold requirement. You must include your match information on Part IV of the HUD-52768. If match information is missing, does not meet eligibility requirements, or is not at least 25 percent of the requested amount, then your application will be ineligible. See Section II.B. for more information.

6. Letters of Support for non-profit applicants: If you are a nonprofit organization, or you are not a site-based RA, you must include a letter of support from either the PHA, the RA, and/or tribe/TDHE(s) you intend to serve. This is a non-curable threshold requirement. If support letters are missing, they shall not be requested by HUD during the deficiency or "cure" period. Similarly, if key criteria are missing from the letter(s), they shall not be requested as part of the deficiency process, and your application will be deemed ineligible. See Section IV.C. for more information.

7. Letter of Support for Joint Applications: If you are applying as a joint applicant, the lead applicant must obtain a letter of support from each joint applicant. The letter(s) must be dated between the NOFO publication date and application due date. This is a non-curable threshold requirement. If support letters are missing, they shall not be requested by HUD during the deficiency or "cure" period. Similarly, if key criteria are missing from the letter(s), they shall not be requested as part of the deficiency process, and your application will be deemed ineligible. See Section IV.C. for more information.

8. Non-profit Status: RAs, PHA affiliates/instrumentalities (that are not applying as a multifamily owner), and all other non-profit organizations must either be a locally incorporated non-profit (usually designated by the state or tribal government) or a 501(c)(3) non-profit designated by the IRS by the application deadline of this NOFO. Obtaining non-profit status by the application deadline of this NOFO is a threshold requirement for all RAs and non-profit applicants. Lacking nonprofit status by the application deadline is a non-curable deficiency. If you're a RA, PHA affiliate/instrumentality (that is not applying as a multifamily owner), or any other non-profit applicant lacks non-profit status, as defined above, at the time of the application deadline, your application will be deemed ineligible. See Section IV.C. for more information.

9. Contract Administrator Partnership Agreement: All RAs and Troubled PHA applicants must have a contract administrator. This is a non-curable threshold requirement. If the HUD-52755 form is not submitted as part of the application, and if it is not completed correctly, it will not be requested during the deficiency period, and your application will be deemed ineligible. See Section III.A. for more information.

10. ROSS Narrative Statement: Renewal and new applicants must submit a ROSS narrative statement. If the ROSS narrative statement is not submitted as part of the application, it will not be requested during the deficiency period. This is a non-curable threshold requirement. Applications with ROSS narratives that are found to be repetitive of other applicants’ ROSS narratives may not be considered or evaluated, and applicants with identical narratives can be deemed ineligible for funding under this NOFO. See Section V.B. for more information.

11. Housing Assistance Payments (HAP) Contract: If you're a multifamily owner applying to serve a RAD PBRA project or a PHA applying to serve a RAD PBV project, you must include a copy of the HAP contract for each RAD PBRA or RAD PBV project listed on the HUD-52768 Form. This is a curable deficiency requirement. If the HAP contract is not submitted with your application and is not submitted during the cure period, your application may be ineligible for funding.

12. PBRA Troubled Assets: Multifamily owners that have a multifamily housing property with a risk rating of Troubled (scores of 1-3) in the Integrated Real Estate Management System (IREMS) as of the application deadline, are not eligible for an award under this NOFO.

13. FY23 and FY24 ROSS Grantees: FY23 and FY24 ROSS grantees are ineligible for funding under this NOFO. If you are a FY23 or FY24 ROSS grantee and apply for funding under this NOFO, you will be deemed ineligible.

B. Merit Review

HUD expects to evaluate and score your application using the following merit criteria and process. Merit reviewers evaluate and score all applications that pass the threshold review. Merit reviewers may include Federal and non-Federal persons. Reviewers receive a copy of your application to evaluate and score each application separately.

Merit Review Summary

Both new and renewal applications may receive up to 100 points based on HUD's are evaluation using the following three factors.

Rating Factor	Description	Renewal Applicants	New Applicants
Rating Factor 1: Past Performance & Capacity	Evaluates your past performance and capacity. The criteria for Rating Factor 1 are different for new and renewal applicants. Review the definitions of “new” and “renewal” applicants to determine which criteria apply to you.	Up to 50 points	Up to 50 points
Rating Factor 2: Soundness of Approach	Evaluates your approach and strategy for how you will implement your ROSS program. The criteria for Rating Factor 2 are the same for all applicants, regardless of whether you are a new or renewal applicant.	Up to 45 points	Up to 45 points
Rating Factor 3: Bonus Points	These points recognize applicants who go above and beyond in designing a clear, resident -focused approach.	Up to 5 points	Up to 5 points
		Up to 100 total points	**Up to 100 total points**

Please note: If you are a RA or a troubled PHA, you may include information about your Contract Administrator to help demonstrate your experience, capacity, and approach as a collective, particularly if your organization lacks direct experience or capacity administering grant programs and /or supportive services.

1. Rating Factors

Your application must include a response to the following criteria.

Rating Factors Details

a. Rating Factor 1 - Past Performance & Capacity.

Rating Factor 1 is divided into two parts based on applicant type:

- (1) Renewal Applicants: Evaluated on past performance and capacity based on previous ROSS grant activities.
- (2) New Applicants: Evaluated on past performance and capacity through relevant experience in managing similar programs.

1. Rating Factor 1 – Renewal Applicants

You may receive up to 50 points for this rating factor. HUD will assess your past performance in implementing prior grant activities to determine your capacity to successfully execute an FY25 ROSS grant award. This evaluation will be based on the annual reports submitted during your grant period and financial activity in LOCCS. A narrative response should not be submitted for this rating factor criteria.

a. Achievement in Serving Residents. You may receive up to 20 points for this rating factor. HUD will assess the number of residents served during your grant term by reviewing data from the ROSS Data dashboard, which compiles information submitted through your annual reports in the Grant Solutions Online Data Collection (OLDC) module. Timely submission of annual reports is crucial; if annual report data is not uploaded onto the dashboard, HUD will rely directly on OLDC to determine the number of residents served. To receive points under this criterion, you must have served at least 25 residents during the grant term. Serving fewer than twenty-five residents will result in a score of zero points. HUD will use personal identifiers to calculate the number of unique residents served, ensuring that duplicate identifiers are not counted. Refer to the table below to see points.

Number of Service Coordinators	Number of Residents Served	Points Received
1	0-24	0
1	25-49	10
1	50-99	20
2	0-24	0

2	**25-49**	**5**
2	**50-99**	**10**
2	**100-149**	**20**
3	**0-24**	**0**
3	**25-49**	**3**
3	**50-99**	**5**
3	**100-149**	**10**
3	**150-199**	**20**

b. Timely Use of ROSS-SC Grant Funds. You will receive up to 10 points based on the timely expenditure of **FY20, FY21 and FY22** ROSS-SC grant funds as described below. Additionally, your rating for this sub-factor will be used in the determination of any reduction in FY24 ROSS-SC award amounts as outlined below.

Percent Unexpended FY20, FY21 and FY22 ROSS-SC grant funds	Points Awarded	FY25 Funding Award Reduction Amount
50-59.99 percent	**0**	**30 percent of FY20, FY21 and FY22 ROSS grant unexpended balance at the application deadline.**
40-49.99 percent	**10**	**20 percent of FY20, FY21 and FY22 ROSS grant unexpended balance at the application deadline.**
39.99 percent or less	**15**	**No FY25 award reduction.**

c. Data Availability of Score. HUD will evaluate the completeness of your submitted reports under your FY20, FY21, or FY22 grants by reviewing the Data Availability Score from the ROSS Data Dashboard. This score reflects the proportion of required data elements that have been appropriately completed in your annual reports. A higher Data Availability Score indicates a greater level of completeness in your reporting. HUD will assign up to 10 points based on your Data Availability Score in the ROSS Data Dashboard.

FY20, FY21 and FY22 ROSS-SC Grant Availability Score	Points Awarded
60 percent and higher	**15**
50-59.99 percent	**10**
40- 49.99 percent	**5**
39.99 or less	**0**

2. Rating Factor 1 – New Applicants

A sample New Applicant Rating Factor 1 template is included with this NOFO in attachments section. The New Applicant Rating Factor 1 template will have a word limit for each criteria response. If you are not using the New Applicant Rating Factor 1 template, narrative statements are limited to 12-page limit for Rating Factor 1 for new applicants. (Narrative statements must be double-spaced, with one-inch margins and 12-point Times New Roman font.) A narrative response is required for this rating factor. You may receive up to 50 points for this rating factor. HUD will assess your past performance in implementing previous grant and/or supportive services activities to determine your capacity to successfully execute an FY25 ROSS grant. This evaluation will consider your demonstrated experience in coordinating and providing supportive services for low-income and vulnerable families, with a focus on meeting needs and helping them progress along the self-sufficiency continuum. Additionally, you must demonstrate your experience in achieving programs goals, effectively meeting needs and assisting low-income individuals with upward economic mobility and stability. Resident Associations and troubled PHAs, who are required to have a Contract Administrator, may also include the past performance and experience of their contract administrator's organization**.**

Rating Factor 1 Criteria - New Applicants	Description	Maximum Points
Describe your experience within the past five years in receiving and implementing grants aimed at delivering supportive services to HUD-assisted and/or low-income families.	To earn up to five points, you must include the name, funding agency (grantor), grant amount, and brief description of the program and its goals. Additionally, you must highlight how these grants supported the delivery of services to HUD-assisted and/or low-income families. Failure to include information about grants received and implemented within the past five years, and how those grants supported low-	5 points

	income families, will result in a lower score.	
Describe your achievements over the past five years in delivering supportive services to HUD-assisted and/or low-income families.	To earn up to ten points, you must detail specific accomplishments and measurable outcomes resulting from these services. Your response should include both descriptive and quantitative information. For example, the number of program participants who completed a service or training program and the impact it had on their employment, income, education, health. Failure to clearly describe the achievements of your supportive service programs will result in a lower score.	10 points
List the partner service providers and/or community-based organizations within your region and describe examples of how you have collaborated with them to meet the needs of the families you serve.	To earn up to ten points, your response must include specific organizations you have partnered with and concrete examples of how these partnerships met the needs of the families in your supportive services programs and/or housing. Failure to provide a list of your partners and examples of how partners assisted families you served will result in a lower score for this criterion.	10 points
Describe your organization's experience providing case management to HUD-assisted and/or low-income families.	To earn up to eight points, your response must include the case management system used, the office or staff at your organization responsible for delivering case management services, process for updating case files and how your organization coordinated and exchanged case (resident) information with partner organizations and other service providers. Failure to describe staff delivering case management, the system used, and how your shared case information with partners will result in a lower score for this criterion.	8 points
Describe your experience using a data driven approach to report program activities and outcomes to your organization's leadership, board members,	To earn up to seven points, you must explain the methods used to report program data (e.g., written reports, dashboards, presentations), and indicate the frequency of reporting. You must also include examples of how this reporting informed	7 points

and funding entities.	decision-making, partnership realignment or program improvement. Failure to describe methods used to report, frequency of reporting, and how this reporting informed decision-making will result in a lower score for this criterion.	
Describe your experience engaging in and supporting HUD-assisted and/or low-income families with multiple barriers to self-sufficiency.	To earn up to ten points, provide examples of barriers families faced and how you successfully recruited, retained, and delivered services to households facing multiple challenges such as childcare, disabilities, trauma, or unstable housing. Include specific strategies and outcomes achieved. Failure to describe and provide examples of how you served families with multiple challenges and strategies to keep families engaged will result in a lower score for this criterion.	10 points

b. Rating Factor 2 - Soundness of Approach (For Renewal and New Applicants)

A narrative response is required for this rating factor from renewal and new applicants. A sample Rating Factor 2- Soundness of Approach template is included with this NOFO in the attachment section. The Rating Factor 2- Soundness of Approach template will have a word limit for each response. If you are not using the Rating Factor 2- Soundness of Approach template, narrative statements are limited to a 12-page limit. (Narrative statements must be double-spaced, with one-inch margins and 12-point Times New Roman font.) To earn up to 45 points, provide a clear and comprehensive narrative detailing how your proposed program will address the needs identified in your community needs assessment. Your approach should align with the ROSS program's purpose to promote resident self-sufficiency and empowerment. Focus on strategies that utilize partnerships, community assets, and resources to achieve measurable outcomes, guiding residents toward self-sufficiency. Ensure your narrative is unique and specific to your application; duplicate content across applications may result in a lower score.

Rating Factor 2 Criteria - Renewal & New Applicants	**Description**	**Maximum Points**
Needs Assessment and Resident Response	You must provide a comprehensive overview of the projects and residents to be served, ensuring alignment between the needs assessment and the HUD-52768 Form. Please include the following	4 points

	information: • Project Identification: List each project by name and number where residents were surveyed. The project name and number must match what is in PIC. The project number must not contain any special characters or abbreviations. • Number of Residents: For each project to be served, specify the total number of residents. • Survey Participation: Indicate the number of residents surveyed in each project. • Respondent Rate: Calculate and provide the response rate for each project (i.e., number of respondents divided by total residents). To receive four points, you must have surveyed a total of 20 percent of the residents in projects to be served. You must also ensure that residents surveyed correspond directly to the project listed on the HUD-52768 Form. Any missing or incorrect information will result in lower points for this criterion.	
Use data to describe the results of the needs assessment	To earn up to six points, provide a clear summary of your community needs assessment findings, emphasizing the most frequently reported needs. Include numerical data, specifying the number and percentage of respondents for each identified need. Similarly, describe the prevalent barriers such as lack of transportation or childcare, as evidenced by corresponding data. This quantitative approach must	6 points

	substantiate the selected areas of need on the HUD-52768 Form and inform proposed strategies to address them. Discrepancies between identified survey findings and selected areas of need, or unclear or insufficient data, will result in a lower score for this criterion.	
Describe how your ROSS program will align partners to address each of the selected area(s) of need	To earn up to ten points, provide a detailed strategy for addressing each area of need identified in your HUD-52768 Form. For each area of need, specify the partner organization responsible for delivering services, including the partner's name and the specific services they will provide to address the area(s) of need, overcome resident barriers, and support self-sufficiency goals. Clearly define the ROSS service coordinator's role in coordinating the services, detailing how your ROSS service coordinator will engage with residents and partners to ensure that service delivery meets resident needs and improves outcomes. Comprehensively addressing each selected area of need with specific roles and strategies is essential. Failure to do so will result in a lower score for this criterion	10 points
Describe how your ROSS program will remove barriers of residents	To earn up to five points, clearly describe the primary barriers residents face achieving self-sufficiency and detail how your implementation of the ROSS program will address these challenges through service coordination and service delivery. Specify strategies for overcoming obstacles such as access to childcare, transportation, education, or employment opportunities. Failure	5 points

	to describe resident barriers and strategies to address them will result in a lower score for this criterion.	
Describe how your ROSS program will track the outcomes of residents including Key Performance Indicators (KPIs) for each of your selected areas of need	To earn up to six points, detail your strategy for monitoring resident activities and outcomes within your ROSS program. Explain how you will collect information from residents and partners regarding services provided, specifying the systems and tools to be used for tracking this data. You must also describe the methods and systems you will employ to monitor and evaluate these KPIs effectively. If you currently lack a tracking system, outline the system you plan to implement and provide a timeline for its acquisition and deployment upon receiving the ROSS grant. Failure to describe how you will monitor and track resident activities, outcomes, and KPIs will result in a lower score for this criterion.	6 points
Describe how you will empower residents to move along the self-sufficiency continuum	To earn up to ten points, provide a detailed description of innovative strategies your ROSS program will implement to build residents' capacities and empower them to achieve personal and professional goals, facilitating their progression along the self-sufficiency continuum. Clearly explain how these strategies will be tailored to meet the unique needs of your resident population and how they align with the ROSS program. Failure to provide a detailed description of how you will empower residents will result in a lower score for this criterion.	10 points
Describe how the staffing at your agency, including your	To earn up to four points, provide the name of the departments and/or staff	4 points

organization's leadership, will support the ROSS-SC program	titles that will support the ROSS-SC program, and describe what actions they will take to provide support. Failure to describe what staff and how they will support the ROSS program will result in a lower score.	

c. Rating Factor 3 - Bonus Points (Optional For Renewal and New Applicants)

You may earn up to 5 bonus points by responding to the optional criteria below. While a response is not required, any points awarded for this rating factor will be added to your total score for Rating Factors 1 and 2.

Rating Factor 3 Criteria - Renewal & New Applicants (Optional)	Description	Maximum Points
Alignment of Match contribution with Area(s) of Need	To receive three bonus points, your match contributions must directly align with the areas of need selected in your application. Specifically, each selected area of need must be supported by at least one match partner providing services or resources that address that need. If all selected areas of need have a corresponding match partner contribution clearly identified on the HUD-52768 Form, you will receive the full four bonus points. If any selected area of need is not supported by a match contribution, or match information on the HUD-52768 Form is not clear, you will receive zero bonus points for this criterion. Narrative responses will not be considered for criterion.	3 points
Case Management Software for Supportive Services	If your organization currently uses a case management system to support the delivery of supportive services, you may earn up to two bonus points. To qualify, you must provide the name of the case management software, the year you acquired the system, identify the staff who have access to the system, and confirm the system will be used to support the ROSS program. Only case management systems used to track supportive services will be considered for points. Failure to provide case management system information and confirming it will be used	2 points

	to support the ROSS program will result in no bonus points awarded for this criterion.	

C. Risk Review

Before making an award, HUD will evaluate each applicant's likelihood of successfully implementing an award based on the following criteria.

- OMB-designated repositories of governmentwide data, as noted in 2 CFR 200.206(a)
- Other public sources such as newspapers, Inspector General or Government Accountability Office reports or findings, or other complaints that have been proven to have merit
- Financial stability
- Quality of management systems and ability to meet the management standards prescribed in 2 CFR part 200
- History of performance. The applicant's record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting requirements, failing to make significant progress in a timely manner, failing to meet planned activities in a timely manner, conformance to the terms and conditions of previous Federal awards, and, if applicable, the extent to which any previously awarded amounts will be expended prior to future awards
- Reports and findings from audits performed under 2 CFR part 200, subpart F—Audit Requirements or the reports and findings of any other available audits
- The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities
- Capacity of the applicant, including staffing structures and capabilities
- History of timely completion of activities and receipt and expenditure of promised matching or leveraged funds
- Ability to promote self-sufficiency and economic independence
- Ability to produce positive outcomes and results

HUD may use the results of the risk review to make funding decisions and to apply award conditions.

D. Selection Process

When making funding decisions, HUD will consider:

- Eligibility requirements, including threshold review results.
- Merit review results.
- Risk review results.

To the extent allowed by law, HUD may:

- Fund applications in whole or in part.
- Fund applications at a lower amount than requested.
- Choose to fund no applications under this NOFO.
- Adjust funding for an application, to ensure funding or geographic dispersion, and alignment with program or administrative priorities.
- Withdraw an award offer and make an offer of funding to another eligible application, if terms and conditions are not finalized or met.
- Use additional funds made available after NOFO publication to either fully fund an application or fund additional applications.
- Correct HUD review and selection errors. If HUD commits an error that causes an applicant not to be selected, HUD may make an award to that applicant when and if funding is available.
- Release another NOFO, if funding is available and if HUD does not receive applications of merit.

Funding Priorities. Funding for the ROSS-SC is prioritized as follows:

- Funding Category 1: RA Applicants. By statute, and to the extent HUD receives enough qualified applications, 25 percent of all ROSS funds must be awarded to eligible RAs to fund one ROSS-SC position per RA. Both renewal and new applicants that are RAs are included in this 25 percent set-aside. HUD will fund this category in ranked order starting with the highest review score. If there is not enough funding to award applicants with tied scores, HUD will conduct a lottery to establish the order of funding. Any RAs not funded in this set aside will be placed in the appropriate renewal or new funding category. Please note that a maximum of three site-based RA applications serving any one PHA (new or renewal applications) will be funded through this NOFO. If more than three site-based RA applications are received to serve the same PHA and are deemed eligible for funding, HUD will select the three applicants with the highest scores, all others will be considered ineligible. Note: For a joint application that includes an RA to be eligible for the 25 percent set-aside, the joint applicants must all be RAs.
- Funding Category 2: Renewal Applicants. After the RA 25 percent set-aside category

is funded, qualified renewal applicants with FY22 ROSS grants will be funded. After the qualified FY22 ROSS renewal applicants are funded, HUD will fund qualified FY21 and FY20 ROSS renewal grants. HUD will fund this category in ranked order starting with the highest review score. If there is not enough funding to award applicants with tied scores, HUD will conduct a lottery to establish the order of funding. Please note that renewal applicants may be subject to a reduced award. See Section V.B. above for more information.

- Funding Category 3: New Applicants. After the RA 25 percent set-aside and renewal categories are funded, remaining qualified applicants that are new will be funded. HUD will fund this category in ranked order starting with the highest review score. If there is not enough funding to award applicants with tied scores, HUD will conduct a lottery to establish the order of funding. Note: Once an applicant or application is selected from the pool, it will not be reintroduced to the pool to deliberately avoid selecting the same applicant or application a second time.

E. Award Notices

If you are selected for an award, HUD will email an award notice to the authorized official representative from the SF-424. HUD will also notify unsuccessful applicants.

The award notice communicates the amount of the award, important dates, and the terms and conditions you need to follow. HUD may impose specific conditions on an award as provided under 2 CFR 200.208.

You agree to the award terms and conditions by either drawing funds from HUD's payment system or signing the agreement with HUD. If you do not agree to the award terms and conditions, HUD may select another eligible applicant.

Grant Award Acceptance

All grantees are expected to accept their award within 60 days of receiving the notification of their award. Failure to accept your award within 60 days of notification may result in the rescinding of your grant award. Please note that grantees must have a valid UEI to accept their grant award. Therefore, grantees should ensure that their UEI has not expired between the submission of their grant award application and time of grant acceptance. Use the Before You Begin section of this NOFO to ensure your SAM.gov registration remains active.

VI. SUBMISSION REQUIREMENTS AND DEADLINES

VI. SUBMISSION REQUIREMENTS AND DEADLINES

You must apply electronically. See Find the Application Package to make sure you have everything you need to apply online. See Application Waiver if you qualify to submit a paper application.

Make sure you are current with SAM.gov and UEI requirements before applying for the award. See the Before You Begin section of this NOFO.

A. Deadlines

1. Application submission deadline:

The application deadline is 11:59:59 PM Eastern time on:

12/02/2025

HUD must receive your application by the deadline. Applications received after the deadline are late. Late applications are not eligible for HUD funding.

If HUD receives more than one application from you, HUD will review only the last submission.

HUD may extend an application due date based on emergency situations such as Presidentially-declared natural disasters. Improper or expired registration and password issues are not causes to allow HUD to accept applications after the deadline date.

In determining whether to grant a request for an extension based on a Presidentially-declared disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

HUD may extend the application deadline if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system is down for 24 hours or longer and impacts the ability of applicants to address any Grants.gov validation issues during the grace period.

Note: Busy servers, slow processing, large file sizes, improper registration or password issues are not valid circumstances to extend the deadline dates or the grace period.

2. Grace Period for Grants.gov Submissions

If Grants.gov rejects your application before the deadline, you have up to 24 hours after the application deadline to correct and resubmit your application. Any application submitted during the grace period but not received and validated by Grants.gov will not be considered for funding. There is no grace period for paper applications.

Amending or Resubmitting an Application

Before the submission deadline, you may amend a validated application through Grants.gov by resubmitting a revised application containing the new or changed material. The resubmitted application must be received and validated by Grants.gov by the applicable deadline. If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

B. Submission Methods

1. Electronic Submission

You must register and submit your application through Grants.gov. See Before You Begin.

For instructions on how to submit in Grants.gov, see the Quick Start Guide for Applicants. Make sure that your application passes the Grants.gov validation checks or we may not get it.

Grants.gov will record the date and time of your application submission. HUD will use this information to determine timely applications.

Need Help? See the Contact and Support section of this NOFO.

2. Electronic Submission Application Waiver

You may request a waiver from the requirement to submit your application electronically. The request must show good cause and detail why you are technologically unable to submit electronically. An example of good cause may include: a valid power or internet service disruption in the area of your business office. Lack of SAM.gov registration is not good cause.

Use the information in the Contact and Support section of this NOFO to submit a written request to HUD. You must **submit your waiver request at least 15 calendar days before the application deadline**.

C. Other Submissions

1. Intergovernmental Review

This NOFO is subject to Executive Order 12372. Your state's Single Point of Contact (SPOC) may need to review your application before you submit to HUD. Allow a few weeks for this review to occur before you submit your application to HUD.

2. Technical Application Errors

HUD may contact you to fix a technical error with your timely application after the due date. Technical errors that you may fix are not submitted to satisfy merit review criteria. And you may not fix technical errors related to threshold review except eligibility entity documentation. Examples of technical errors include: inconsistencies in funding requests; improper signature on a form; a missing or incomplete form; and nonprofit status documentation.

HUD will send notice to the authorized organization representative from the SF-424 to fix a technical error.

Your application is not eligible for funding, if you fail to fix the error to HUD's satisfaction and by the due date in HUD's notice. HUD will not review information submitted after the application due date in HUD's notice.

a. Fix Errors in Electronic Applications

To fix an error in response to a HUD notice, you must email the corrections to HUD at applicationsupport@hud.gov. The subject line of the email to applicationsupport@hud.gov must state "Technical Fix" and include the Grants.gov application tracking number (e.g., Subject: Technical Fix - GRANT123456). If you do not email applicationsupport@hud.gov or if you do not include the appropriate subject line, HUD may mark your application as ineligible.

HUD allows no less than 48 hours and no more than 14 calendar days from the date of the HUD notice to fix an error. If the due date to fix an error falls on a Saturday, Sunday, Federal holiday, or on a day when HUD's Headquarters office in Washington, DC is closed, then the due date is the next business day.

UEI Technical Errors. HUD will treat paper applications with the wrong UEI number as a technical error and the applicant will be able to provide a corrected SF-424 to the location indicated in the waiver approval within the cure period specified in the waiver approval and in accordance with the notification of the need to cure the application. Failure to correct the error and meet the requirement to have a UEI number and active registration in the System for Award Management (SAM) will render the application ineligible for funding. Electronic filers that do not meet the registration requirements for a UEI number and registration with www.SAM.gov will not be provided a cure period other than the timely receipt and grace period policy. The seven-day cure period for the ROSS-SC NOFO does not apply to UEI numbers and registration requirements for electronic filers.

b. Fix Errors in Paper Applications

You must fix an error in your paper application, in accordance with HUD's notice. If your paper application includes an incorrect UEI, HUD will request you supply the correct UEI.

HUD will confirm whether the corrected UEI is associated both with your organization and an active SAM.gov registration.

If you fail to fix an error in your paper application within the time frame provided by HUD, your application is ineligible for funding.

D. False Statements

By submitting an application, you acknowledge your understanding that providing false or misleading information during any part of the application, award, or performance phase of an award may result in criminal, civil or administrative sanctions, including but not limited to: fines, restitution, and/or imprisonment under 18 USC 1001, 18 USC 1012, 18 USC 1010, 18 USC 1014, or 18 USC 287; treble damages and civil penalties under the False Claims Act, 31 USC 3729 et seq.; double damages and civil penalties under the Administrative False Claims Act, 31 USC Sections 3801-3812; civil recovery of award funds; suspension and/or debarment from all federal procurement and non-procurement transactions, FAR Part 9.4 or 2 CFR Part 180; and other remedies including termination of active HUD award.

VII. POST - AWARD REQUIREMENTS AND ADMINISTRATION

VII. POST-AWARD REQUIREMENTS AND ADMINISTRATION

A. Administrative, National and Departmental Policy Requirements, and General Terms and Conditions

You must follow the applicable provisions in the Administrative, National & Departmental Policy Requirements and Terms for HUD Financial Assistance – 2025. You must comply with these applicable provisions:

1. The Fair Housing Act (42 USC 3601-3619) and Civil Rights laws which encompass the Fair Housing Act and related authorities (24 CFR 5.105(a))

2. Affirmatively Furthering Fair Housing (AFFH) requirements, (42 USC § 3608(e)(5)) and implementing regulations at 24 CFR 5.150 et seq.as amended by 90 FR 11020.

3. Economic Opportunities for Low-and Very Low-income Persons (12 USC 1701u) requirements, including those listed at 24 CFR part 75

4. Compliance with Immigration Requirements (8 U.S.C. 1601-1646; Executive Order 14218)

5. Accessible Technology requirements, (29 USC § 794d, 29 USC 794, 42 USC 12131-12165) and implementing regulations at 36 CFR part 1194 (Section 508 regulations),24 CFR § 8.6 (Section 504 effective communication regulations), 28 CFR part 35, subpart H (DOJ Web Access Rule), and 28 CFR part 35, subpart E (DOJ's Title II communications regulations)

6. Ensuring, when possible, small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms receive consideration consistent with 2 CFR 200.321

7. Equal Participation of Faith-based Organizations in HUD Programs and Activities consistent with 42 U.S.C. 2000bb et seq.; 42 U.S.C. 2000d et seq.; 24 CFR 5.109; and Executive Orders 14202, *Eradicating Anti-Christian Bias* and EO 14205, *Establishment of the White House Faith Office*.

8. Uniform Relocation Assistance and Real Property Acquisition Policies Act (42 USC § 4601 et seq.) (URA) requirements, 49 CFR part 24, and applicable program regulations

9. Participation in HUD-Sponsored Program Evaluation (12 USC 1701z-1; 12 USC 1702z-2; 24 CFR part 60; and FR-6278-N-01)

10. OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200)

11. Drug-Free Workplace requirements (2 CFR part 2429)

12. HUD requirements related to safeguarding resident/client files (e.g., 2 CFR 200.303(e))

13. The Federal Funding Accountability and Transparency Act of 2006 (2 CFR part 170) (FFATA), as amended

14. Eminent Domain

15. Accessibility for Persons with Disabilities requirements (29 USC § 794) and implementing regulations at 24 CFR parts 8 and 100; 28 CFR part 35

16. Applicable Violence Against Women Act requirements in the Housing Chapter of VAWA (34 USC § 12491-12496) 24 CFR part 5, subpart L, and program-specific regulations.

17. Conducting Business in Accordance with Ethical Standards/Code of Conduct, including 2 CFR 200.317, 2 CFR 200.318(c) and other applicable conflicts of interest requirements

18. Build America, Buy America (BABA) Act procurement purchase requirements

19. Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 USC § 7104(g)) and implementing regulations at 2 CFR part 175

20. Environmental requirements that apply in accordance with 24 CFR part 50 or part 58

21. Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment (41 USC § 3901 note prec., 2 CFR 200.216)

22. Unless prohibited by law and to the extent permitted under the Freedom of Information Act (FOIA), your application and post-award content may be released to the public in response to FOIA requests, except to the extent that certain information may be withheld under a FOIA exemption (5 USC § 552(b); 24 CFR 15.107(b)). HUD may also share your information within HUD or with other Federal agencies if HUD determines that sharing is relevant to the respective program's objectives.

23. Waste, Fraud, Abuse, and Whistleblower Protections. 41 USC § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a contractor, subcontractor, grantee, subgrantee, and personal services contractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. (See Federal Contractor or Grantee Protections | Office of Inspector General, Department of Housing and Urban Development (hudoig.gov))

24. Implementing Presidential Executive Actions affecting federal financial assistance programs, as advised by the Department, unless otherwise restricted by law: Executive Order (EO) 14219 (Ensuring Lawful Governance and Implementing the President's "Department of Government Efficiency" Deregulatory Initiative); 14218 (Ending Taxpayer Subsidization of Open Borders); guidance resulting from the White House Task Force established by 14202 (Eradicating Anti-Christian Bias) and the Senior Advisor to the White House Faith Office assigned by 14205 (Establishment of the White House Faith Office); 14182 (Enforcing the Hyde Amendment); 14173 (Ending Illegal Discrimination and Restoring Merit-Based Opportunity); 14168 (Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government); 14151 (Ending Radical and Wasteful Government DEI Programs and Preferencing); and 14148 (Initial Rescissions of Harmful Executive Orders and Actions)

B. Environmental Requirements

1. Environmental Review

You must follow these environmental review requirements, including regulations at:

24 CFR part 50

Activities funded under this NOFO are exempt or categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 USC § 4321) and not subject to environmental review under related laws and authorities. The exemption or categorical exclusion is in accordance with 24 CFR 50.19(b)(3), (4), (7), (9), (12), and (13).

2. NOFO Impact Determination Related to the Environment

This NOFO has no significant impact related to the environment. HUD has made a Finding of No Significant Impact (FONSI) as required by HUD regulations at 24 CFR part 50, which implement section 102(2)(C) of the National Environmental Policy Act of 1969 (42 USC § 4332(2)(c)). To learn more about this FONSI, go to HUD's Funding Opportunities web page.

3. Lead-Based Paint Requirements

Housing addressed by this NOFO was built after 1977. This NOFO does not have lead-based paint requirements.

C. Remedies for Noncompliance

HUD may terminate all or a part of your award as described under 2 CFR 200.340 through 200.343 pursuant to the terms and conditions of your award, including, to the extent authorized by law, if an award no longer effectuates the program goals or agency priorities. HUD may also impose specific conditions on your award or take other remedies as described by 2 CFR 200.339 through 200.343, if you do not comply with your award terms and conditions.

Additional Conditions

If a grantee is in default of any part of the NOFO and/or grant agreement, HUD may impose additional conditions, as described in 2 CFR 200.208. Additional conditions will be imposed in compliance with 2 CFR 200.208(c). Additional conditions HUD may impose may include, but are not limited to:

1. Requiring additional, more detailed financial reports;
2. Requiring additional grant monitoring;
3. Requiring the grantee to obtain technical or management assistance;
4. Establishing additional prior approvals;
5. Requiring the grantee to follow a HUD-approved detailed schedule of grant activities;
6. Requiring the grantee to cancel or revise ineligible activities;
7. Temporarily withhold cash payments pending correction of the deficiency by the grantee or more severe enforcement action by HUD;

8. Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
9. Wholly or partly suspend or terminate the grant;
10. Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and HUD regulations;
11. Withhold further grant awards for the program;
12. Take action against the grantee under 2 CFR part 2424 and Executive Order 12549 with respect to future HUD or Federal grant awards; and/or
13. Take other remedies that may be legally available, including requiring reimbursement by the grantee for grant amounts used improperly.

Appeals. If an applicant wishes to appeal the determination on their application, in accordance with the Office of Public and Indian Housing's policy, the applicant must submit a request that is received within 30 calendar days of the date on the award/ineligible letter. The applicant's request must include the basis for the appeal and must be sent via email to ROSS-PIH@hud.gov. If HUD committed an error in funding, HUD may issue an award, subject to the availability of funds. HUD will award funds for overturned appeals in order of the highest-ranking applications during the appeal period, which will be based on the availability of funds.

D. Reporting

HUD requires recipients to submit the performance, financial, and program reports as outlined below. You must comply with these reporting requirements to remain eligible for HUD funding. See Section VII.C. of this NOFO.

HUD is implementing new grants management and reporting tools, which will be rolled out for your use in the near term. As a grantee, you will be required to report on grant performance and financial activities (including vendor and cash disbursement supporting details for yourself and your sub-recipients) using these new tools when they are released. HUD will work with you to support your transition to this new reporting environment. Once implemented, timely reporting in this new environment will be mandatory. HUD reserves the right to exercise all available rights and remedies for any noncompliance with these grants management and financial reporting requirements, to include requiring 100% review or stopping future disbursements altogether if reporting is not timely submitted.

Report	**Description**	**When**
Federal Funding Accountability and Transparency Act (FFATA)	• Awards equal to or greater than $30,000 • Data on executive compensation and first-tier subawards • See Public Law 109-282 and 2 CFR part	See 2 CFR Appendix A to Part 170(a)(2)(ii)

	170 • HUD reports initial prime recipient data to usaspending.gov • Submit via SAM.gov	
Reporting on Recipient Integrity and Performance Matters	• Total value of all current federal awards exceeds $10,000,000 for any period of time during the period of performance of this federal award • See Appendix XII to 2 CFR 200 • Submit via SAM.gov	See 2 CFR Appendix-XII to Part 200 I.(d)
Progress Report	• Summary of progress status • Work to be performed during the next reporting period • Any anticipated risks and plans to mitigate those risks	Annually
Federal Financial Report, SF-425	• Summary of key financial data • See 2 CFR 200.328	Annually (check on status) See 2 CFR 200.328 or award terms
Audited financial statement	Recipient's organizational structure, any sub-grantees or sub-recipients, and how each disbursement of grant funds was applied to an eligible cost throughout the life of the grant to receive disbursements of Federal funds.	No less than annually
Annual Program Reporting Standards	Grantees will report on performance data using HUD's Standards for Success	Annually

	(SFS) framework. This framework will track individual residents' progress and reporting performance outcomes to HUD.	

E. Other Information

Budget Modification

If a grantee is paying their service coordinator(s) less than 25 percent than their annual awarded amount for salary and fringe benefits, then you must submit a budget justification and modification request to HUD within 30 days of the determination to pay your service coordinator less than the awarded amount. The budget modification for salary and fringe may be recaptured after the submission of the budget modification request.

Grantee Annual Grant Expenditures

At the end of each grant year, grantees will be subject to monitoring of their activities and spending. Grantees are expected to have spent approximately 33 percent of their ROSS funding by June 1, 2026, 66 percent by June 1, 2027, and 100 percent at the end of your grant period (see table below for more information on anticipated yearly expenditure). Grantees who fail to fully spend the anticipated threshold percentage at the end of their first year and second year of their award may be subject to additional grant conditions.

ROSS Grant Spending Thresholds

Year	**Percentage Threshold**
June 1, 2027	33 percent
June 1, 2028	66 percent
June 1, 2029	100 percent

VIII. CONTACT AND SUPPORT

VIII. CONTACT AND SUPPORT

Individuals who are deaf or hard of hearing, as well as individuals who have speech or communication disabilities may use a relay service. To learn more about how to make an accessible telephone call, visit the webpage for the Federal Communications Commission.

A. Agency Contact

1. Program and Application Requirements

Name: US Department of Housing and Urban Development

Phone: (800) 955-2232

Email: ross-pih@hud.gov

Note: HUD's assistance is limited by the standards at 24 CFR 4.26.

2. Paper Application Waiver Request

Name: ROSS Program Office

Email: ross-pih@hud.gov

Phone: (800) 955-2232

HUD Organization: Public and Indian Housing

Street: 451 7th Street, SW

City: Washington

DC DISTRICT OF COLUMBIA

20410

HUD Reform Act. HUD is prohibited from disclosing covered selection information during the selection process. The selection process includes NOFO development and publication, and concludes with the announcement of selected recipients of financial assistance. HUD will not assist you with completing your application.

B. Grants.gov

Grants.gov provides 24/7 support. You can call 800-518-4726 or email support@grants.gov. Hold on to your ticket number.

C. SAM.gov

If you need help, you can call 866-606-8220 or live chat with the Federal Service Desk.

D. Debriefing

After public announcement of awards, HUD will debrief you on your application upon your written request. Submit your written request to the agency contact for program and application requirements in this NOFO. HUD may limit the information provided to protect the integrity of the competition.

For a period of at least 120 calendar days, beginning 30 calendar days after the public announcement of awards under this NOFO, HUD will provide a debriefing related to their application to requesting applicants. A request for debriefing must be made in writing or by email by the Authorized Organization Representative (AOR) whose signature appears on the SF-424 or by his or her successor in office and be submitted to the POC in Section VIII. of this NOFO. Information provided during a debriefing may include the final score the applicant received for each rating factor, final evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

E. Applicant Experience Survey

You are encouraged to provide feedback on your application experience by completing our Applicant Experience Survey. Your feedback is optional; you are not required to provide personal information. HUD may use your feedback to improve future NOFOs. Your feedback has no impact on funding decisions.

F. Other Online Resources

You are encouraged to review the online resources for context on some of the NOFO requirements.

APPENDIX

APPENDIX

Appendix I. Definitions

1. Standard Definitions

For standard definitions not listed below, refer to 2 CFR 200.1.

Affirmatively Furthering Fair Housing (AFFH) - statutory obligation to affirmatively further the purposes and policies of the Fair Housing Act (see also 24 CFR 5.151, as amended by 90 FR 11020).

Authorized Organization Representative (AOR) is the official within your organization with the legal authority to: give assurances, make commitments, submit your application to HUD, enter into agreements, and execute such documents on behalf of your organization. The AOR is not necessarily the Project Director. The AOR has defined privileges within Grants.gov.

Consolidated Plan has the same meaning as defined at 24 CFR part 91.

E-Business Point of Contact (E-Biz POC) is defined at Grants.gov.

Eligibility requirements are mandatory requirements for an application to be considered for funding.

Grants.gov is the website serving as the Federal government's central portal for searching and applying for federal financial assistance.

Primary Point of Contact (PPOC) is the person HUD may contact with questions about the application submitted. The PPOC is listed in item 8F on the SF-424.

Small business is defined as a privately-owned corporation, partnership, or sole proprietorship that has fewer employees and less annual revenue than regular-sized business. The definition of "small"—in terms of being able to apply for government support and qualify for preferential tax policy—varies by country and industry. The U.S. Small Business Administration defines a small business according to a set of standards based on specific industries. See 13 CFR part 121.

System for Award Management (SAM) has the same meaning as 2 CFR 25.100(b).

Threshold Requirements are eligibility requirements you must meet before HUD advances to a merit review of your application.

Unique Entity Identifier (UEI) has the same meaning as 2 CFR 25.100(a).

2. Program Definitions.

25 Percent Set-Aside Funding Category is reserved for RA applicants. By statute, and to the extent HUD receives enough qualified applications, 25 percent of all ROSS funds must be awarded to eligible RAs to fund one ROSS-SC position per RA. Eligible RAs will be funded under this funding category. RAs have funding priority over any other applicant type. Contract Administrator is an overall grant administrator or a financial management agent (or both) that oversees the implementation of the grant and/or the financial aspects of the grant.

Elderly person is any person 62 years of age or older.

Grant Term under this NOFO is 36 months. If awarded funds, the grant term will start on the effective date of the grant agreement. The period of performance upon which the grantee will be evaluated is 36 months.

Indian Tribe is a federally recognized or state recognized tribe as defined in section 4(13) of the Native American Housing and Self-Determination Act (NAHASDA) 25 U.S.C. 4103(13).

Lottery means a random sample selection process, without replacement, through which each qualified applicant or qualified application has the same probability of being chosen. Once an applicant or application is selected from the pool, it will not be reintroduced to the pool when additional selections are made which will deliberately prevent selecting the same applicant or application a second time.

Multifamily Contract Number (PBRA HAP Contract Number) is the number assigned by HUD to a Project Based Rental Assistance (PBRA) Housing Assistance Payments (HAP) contract with the owner of a multifamily housing property. Multifamily Owners applying to serve residents in RAD PBRA projects must include the multifamily contract number on Part II (projects to be served) of the HUD 52768 form and must also submit Part 1 of their HAP contract with their application.

Multifamily Owner is an entity that has the legal right to lease dwelling units in one or more federally subsidized multifamily housing projects. For this NOFO, multifamily owners are limited to Owners of RAD PBRA projects that currently receive or previously received (prior to the RAD conversion) ROSS-SC services under a ROSS grant. HUD understands that some multifamily owners may also be PHAs, PHA Affiliates/Instrumentalities, or other Non-Profit organizations. However, for the purpose of this NOFO, PHAs, PHA affiliates/instrumentalities, and nonprofit organizations that are applying as multifamily owners to serve RAD PBRA units will only be referred to as multifamily owners (and not PHAs, PHA Affiliates/Instrumentalities or Non-Profit Organizations). The Multifamily owner's name must be the same entity applying for ROSS funds on the HUD-52768 and SF-424 form. If there is a discrepancy between the owner's name on the HAP contract and the application forms, the applicant must provide a written explanation with their application. Failure to provide this explanation may result in a determination of ineligibility.

PHA Affiliate/Instrumentality is an entity related to the PHA whose assets, operations, and management are legally and effectively controlled by the PHA, through which PHA functions or policies are implemented and that utilize public housing funds or public housing assets for the purpose of carrying out public housing development functions of the PHA. To be eligible under this NOFO, PHA affiliates/instrumentalities must meet the eligibility requirements of nonprofit organizations and must meet the limitations in PIH Notice 2011-47 (extending PIH Notice 2007-15). HUD understands that some PHA Affiliates/Instrumentalities may be a Multifamily Owner. However, for the purposes of this NOFO, a PHA Affiliate/Instrumentality applying as a nonprofit organization to serve public housing units is not considered a Multifamily Owner.

New Applicant is an applicant that has never received ROSS funding or was funded under the FY19 or prior ROSS competition and has an unexpended balance of less than 40 percent. In addition, a joint application that has switched its lead applicant will also be considered a new applicant. FY23 and FY24 ROSS grantees will not be considered new applicants and are ineligible for funding under this NOFO. Additionally, Multifamily Owners will be considered new applicants and funded under the new applicant funding category.

New Funding Category is reserved for new applicants. After the 25 percent set-aside category for RAs and Renewal Funding Category for renewal applicant is funded, eligible new applicants will be funded. Nonprofit Organization for the purposes of this NOFO refers to the following two types of organizations:

1. Locally Incorporated Non-profit Organization – A non-profit organization that has filed articles of incorporation with the state office (usually the Secretary of State or Attorney General) or tribal government responsible for incorporations and has been granted such status and has maintained this status by complying with state or tribal government requirements. If applicable, applicants that are in the process of incorporating as a non-profit organization and have not been approved of such status by the time of the application deadline will not be eligible for a ROSS grant; or
2. Tax-Exempt Non-profit Organization is an organization that has been granted tax-exempt status by the IRS pursuant to 26 U.S.C. 501(c)(3) before the deadline for submission of this application and is therefore exempt from federal taxation. For more information about tax-exempt status, go to irs.gov. If applicable, applicants who are in the process of applying for tax-exempt status and have not received this designation from the IRS by the deadline for submission will not be eligible but may be eligible as a Locally Incorporated Non-profit Organization if they submit documentation attesting to having this status as of the application deadline.

Nonprofit Organizations, including PHA Affiliates/Instrumentalities that are not applying as a Multifamily Owner, must prove their nonprofit status. See Section II for more information Non-Site Based Resident Association (RA) is a 501(c)(3) tax-exempt non-profit organization or a locally incorporated nonprofit organization of resident councils or resident management corporations representing multiple public housing projects at one or more PHAs. A non-site-based RA must adhere to 24 CFR 964.115 "Resident Council Requirements" and must only serve public housing residents. All elected governing board members must be public housing residents. All PHAs to be served in the ROSS application must submit a letter of support signed by the Executive Director or other authorized representative, acknowledging that they have monitored the election process and that the RA is in good standing. Person with Disabilities is a person who:

1. Has a physical or mental impairment that substantially limits one or more major life activity as defined in Section 3602(h) of the Fair Housing Act;
2. Has a condition defined as a disability in section 223 of the Social Security Act; or
3. Has a developmental disability as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act.

The term “person with disabilities” does not exclude persons who have acquired immunodeficiency syndrome (HIV/AIDS) or any conditions arising from the etiologic agent for AIDS. In addition, individuals shall be considered a person with disabilities, if they have alcoholism or an addiction to drugs (if it is not caused by current, illegal use of a controlled substance). Note that the definition of “person with disabilities” for certain program purposes (e.g., income determination, eligibility) under 24 C.F.R. 5.403 is different from the definition of “individual with disabilities” under Section 504 of the Rehabilitation Act of 1973 (Section 504). For purposes of compliance with federal fair housing and nondiscrimination requirements under Section 504, the definition of “individual with disabilities” under 42 U.S.C. 12102 will apply.

Public Housing Agency (PHA), as defined by 24 CFR 5.100, means any State, county, municipality, or other governmental entity or public body, or agency or instrumentality of these entities, that is authorized to engage or assist in the development or operation of low-income housing under the U.S. Housing Act of 1937. For the purposes of this NOFO, a PHA excludes a PHA affiliate/instrumentality (as defined above). Additionally, for the purposes of this NOFO, a PHA that is also a Multifamily Owner applying to serve RAD PBRA units is not considered a PHA.

PHAS-Troubled Applicant refers to a PHA that carries a designation by HUD as “troubled” under the Public Housing Assessment System (PHAS) on the national PHAS Operational List of Troubled PHAs as of the deadline date of the application. NOTE: In accordance with 24 CFR 902.66(a), a “high performance” or “standard performance” rating may be withheld, denied, or rescinded if the PHA demonstrates substantial evidence of noncompliance with civil rights, nondiscrimination and fair housing laws and regulations. Any applicant that is unsure of whether they are considered troubled by HUD should contact the Office of Public Housing in the local HUD field office/area and/or ONAP to determine their status.

Project. This term means a group of properties as explained in PIH Notice 2007-28. The term "new project number" will refer to the new project number that will be assigned to each Asset Management Project (AMP). Henceforward, the terms "AMP," "project," and "new project number" will be synonymous. These projects are identified in PIC with 11-digit codes. In addition, RAD PBV and RAD PBRA properties will also be referred to in this NOFO as “projects." For tribes, a project is a group of properties that are funded through the United States Housing Act of 1937 or with NAHASDA-rental assistance.

Renewal Applicants are FY20, FY21, and FY22 ROSS-SC grantees that were not awarded a FY23 or FY24 ROSS grant. Eligible renewal applicants will be funded based on the requirements of this NOFO and not on the number of coordinators received under their previous award. A renewal applicant may make changes from its FY20, FY21, and FY22 grant as to budget, projects served, number of ROSS-SCs, type of population to be served (family and/or elderly/disabled residents), areas of need to be addressed, partners, and will be considered a renewal. A PHA that is either a FY20, FY21, and FY22 ROSS grantee and includes RAD PBV projects on the HUD-52768 Form will be considered a renewal applicant.

If a joint applicant changes its lead applicant and is submitting their application as a renewal, the application shall not be considered a renewal. See Sections IV.C. and V.A. for more information on joint applications.

If an applicant is a new PHA with a new PHA identifying number and an ACC created by the consolidation of two or more divesting PHAs, the PHA's application shall be considered a renewal under this NOFO if at least one of the divesting PHAs had a ROSS Service Coordinators Program grant under the FY19, FY20, and FY21 ROSS-SC NOFOs.

To view a list of grantees under the FY20, FY21, and FY22 ROSS-SC NOFOs, applicants should review the "Previously Funded Report" available on this page https://www.hud.gov/programhttps://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/fundingopps/fy23offices/spm/gmomgmt/grantsinfo/fundingopps/fy23_rossross_scs

Renewal Funding Category is reserved for renewal applicants. After the 25 percent Set-aside Category for RAs is funded, eligible renewal applicants with FY20, FY21, and FY22 ROSS grants will be funded. Applicants in the Renewal Funding Category have priority over applicants in the New Funding Category.

Resident Association (RA) must exclusively consist of persons residing in public housing or NAHASDA rental assisted units (including board members) and must exclusively represent residents residing in public housing or NAHASDA rental assistance units. RAs must also be either a locally incorporated nonprofit organization or a federally designated 501(c)(3) tax-exempt nonprofit organization by the application deadline of this NOFO. For the purposes of this NOFO, an RA does not include a nation-wide or nationally based resident organization (e.g., National Resident Organization).

To the extent these requirements are met, RAs may include but are not limited to any of the following types of resident organizations:

- City-Wide Resident Councils;
- Intermediary Resident Organizations;
- Jurisdiction-Wide Resident Organizations (24 CFR 964.105);
- Regional Resident Organizations;
- Resident Councils (RC) (24 CFR 964.115);
- Statewide Resident Organizations;
- Site-Based Resident Associations; and
- Resident Management Corporations.

All RA applicants must also submit form HUD-52753 “Certification of Election of Resident Council Board” and must indicate their RA type on the HUD-52768 “ROSS-SC Application Form.”

Resident Management Corporation (RMC) must consist of residents residing in public housing who propose to enter or have entered into a contract to conduct one or more management activities of a PHA and meet the characteristics outlined in 24 CFR 964.120 including being a non-profit organization that is validly incorporated under the laws of the State in which it is located.

ROSS Participant. For purposes of reporting and tracking outcomes, a ROSS participant is defined as a resident who has received an intake assessment by the ROSS-SC and who is actively participating in the program.

Service Coordinator Qualifications – ROSS-SCs should possess most or all the following qualifications:

1. College degree or significant relevant work experience. A Bachelor of Social Work or degree in Gerontology, Psychology, or Counseling is preferable, although any other completed college degree is acceptable. You may also consider individuals who do not have a college degree but who have an Associate’s degree or significant relevant work experience;
2. Demonstrated ability to provide effective communications with individuals with disabilities and ensure meaningful language access for persons with limited English proficiency (LEP);
3. Knowledge of federal nondiscrimination laws; and legal liability issues related to providing voluntary Service Coordination;
4. For applicants proposing to serve elderly residents, the ROSS-SC should possess knowledge of the aging process, elder services, disability services, drug and alcohol abuse by the elderly, and physical and mental health issues;
5. Two to three years' experience in social service delivery for low-income youth, adults, seniors citizens and/or people with disabilities;
6. Demonstrated working knowledge of voluntary supportive services and other resources for youth, adults, senior citizens, and/or non-elderly people with disabilities available in the local area;
7. Demonstrated ability to advocate, organize, problem-solve, and provide results for low-income individuals and families, the elderly, and/or individuals with disabilities; and
8. Ability to deliver eligible activities in compliance with nondiscrimination requirements and have experience working with underserved communities.

Site-Based Resident Association (or Local Resident Association) is a 501(c)(3) tax-exempt non-profit organization or a locally incorporated non-profit organization representing a specific public housing project.

Tribally Designated Housing Entity (TDHE) is an entity authorized or established by one or more Indian tribes to act on behalf of each such tribe as defined in section 4(22) of NAHASDA (25 U.S.C. 4103). Tribal/TDHE Resident Group refers to tribal/TDHE resident groups that are democratically elected groups such as tribe/TDHE-wide resident groups, area-wide resident groups, single project groups, or resident management corporations (RMCs). To be eligible for ROSS funding, these organizations must have either a state or tribal government designated incorporated nonprofit status or federally designated 501(c)(3) nonprofit status.