



**National Park Service
U.S. Department of the Interior**

NOTICE OF INTENT TO AWARD

This Funding Announcement is not a request for applications. This announcement is to provide public notice of the National Park Service's intention to fund the following project activities without full and open competition.

ABSTRACT	
Funding Announcement	P13AS00118
Project Title	TEACHING WITH HISTORIC PLACES LESSON PLANS
Recipient	National Conference of State Historic Preservation Officers (NCSHPO)
Principle Investigator / Program Manager	Erik Hein
Total Anticipated Award Amount	\$50,000.00
Cost Share	none
New Award or Continuation?	Task Agreement under Cooperative Agreement P12AC30538
Anticipated Length of Agreement	From Date of Award until December 31, 2014
Anticipated Period of Performance	From Date of Award until December 31, 2014
Award Instrument	Cooperative Agreement
Statutory Authority	16 USC 1g
CFDA # and Title	15.946 Cultural Resources Management
Single Source Justification Criteria Cited	(2) Continuation (4) Unique Qualification
NPS Point of Contact	June Zastrow 303-387-6718, june_zastrow@nps.gov

OVERVIEW

Cooperative Agreement Number P12AC30538 was entered into by and between the Department of the Interior, National Park Service, (NPS) and National Conference of State Historic Preservation Officers (NCSHPO) for the purpose of sharing knowledge, skills, and resources to promote the purposes of the National Historic Preservation Act. Unless otherwise specified herein, the terms and conditions as stated in the Cooperative Agreement will apply to this Task Agreement.

The NCSHPO agrees in coordination with the Chief, Heritage Education Services to do the work necessary to complete specific Teaching with Historic Places lesson plans and perform other Teaching with Historic Places (TwHP) program and Heritage Education Services (HES) work.

RECIPIENT INVOLVEMENT

- A. National Conference of State Historic Preservation Officers
 - 1. Manage the TwHP lesson plan series and the TwHP website; plan and maintain the schedule for processing and completing lessons and posting them online.
 - 2. Provide guidance to those interested in TwHP, authors actively writing lessons, and others.
 - 3. Review and comment on lesson plan proposals and drafts.
 - 4. Make decisions about appropriate content and pedagogy for lesson plan drafts and resolve problems that arise.
 - 5. Finalize lesson plan drafts, including editing , writing and, if necessary, researching for and finding better materials, securing permissions, digitally altering maps, matching lessons with appropriate curriculum standards, and augmenting the Supplementary Resources section.
 - 6. Code completed drafts in Dreamweaver.
 - 7. Prepare completed lesson drafts to be sent out for comment, research and compile appropriate lists of peer reviewers for each lesson, ensure that a test site is created, and send lessons out for comment.
 - 8. Collect and consolidate comments; as appropriate, make the revisions to the preview version of the lesson plans based on comments received; ensure that completed lessons are posted online.
 - 9. Update the TwHP homepage, index and feature pages, “What’s New,” and other pages as necessary to link to newly-posted lesson plans.
 - 10. Maintain TwHP website, including creating a Feature and Featured Lesson for the homepage at least once a month, and making necessary corrections and desired revisions.
 - 11. Regularly review TwHP website pages and recommend revisions and new content to HES Chief; add content to and/or revise appropriate sections of the website as needed.
 - 12. Answer TwHP email.

13. Co-administer the NPS Heritage and Historic Preservation Facebook site, post HES materials and information weekly, and participate in meetings with other co-administrators.
14. Create TwHP flyers and other promotional and informational materials for outreach purposes.
15. Train interns and review their work as it relates to the TwHP program.
16. Recommend projects and products to improve and enhance HES's education mission.
17. Complete other TwHP and HES tasks identified by the Chief, Heritage Education Services.
18. Provide work products for review and comment by the Chief, Heritage Education Services and incorporate and/or make any necessary changes.

NATIONAL PARK SERVICE INVOLVEMENT

Substantial involvement on the part the National Park Service is anticipated for the successful completion of the objectives to be funded by this award. In particular, the National Park Service will be responsible for the following:

NPS agrees to:

1. In coordination with the NCSHPO, the NPS Chief, Heritage Education Services will assist in identifying the contractor and will provide direction and appropriate input in completing each step in the project.
3. Review and provide any comments and requests for revisions to the contractor and approve the final versions.
4. Identify and assign other tasks to the contractor and review and approve the work.

SINGLE-SOURCE JUSTIFICATION

DEPARTMENT OF THE INTERIOR SINGLE SOURCE POLICY REQUIREMENTS
Department of the Interior Policy (505 DM 2) requires a written justification which explains why competition is not practicable for each single-source award. The justification must address one or more of the following criteria as well as discussion of the program legislative history, unique capabilities of the proposed recipient, and cost-sharing contribution offered by the proposed recipient, as applicable.
In order for an assistance award to be made without competition, the award must satisfy one or more of the following criteria: (1) Unsolicited Proposal – The proposed award is the result of an unsolicited assistance application which represents a unique or innovative idea, method, or approach which is not the subject of a current or planned contract or assistance award, but which is deemed advantageous to the program objectives;

- (2) Continuation – The activity to be funded is necessary to the satisfactory completion of, or is a continuation of an activity presently being funded, and for which competition would have a significant adverse effect on the continuity or completion of the activity;
- (3) Legislative intent – The language in the applicable authorizing legislation or legislative history clearly indicates Congress’ intent to restrict the award to a particular recipient of purpose;
- (4) Unique Qualifications – The applicant is uniquely qualified to perform the activity based upon a variety of demonstrable factors such as location, property ownership, voluntary support capacity, cost-sharing ability if applicable, technical expertise, or other such unique qualifications;
- (5) Emergencies – Program/award where there is insufficient time available (due to a compelling and unusual urgency, or substantial danger to health or safety) for adequate competitive procedures to be followed.

The National Park Service did not solicit full and open competition for this award based the following criteria:

(2) CONTINUATION

(4) UNIQUE QUALIFICATIONS

Single Source Justification Description:

The National Conference of State Historic Preservation Officers (NCSHPO) and the State Historic Preservation Officers it represents are both cited in the National Historic Preservation Act (NHPA) as an integral to the National Park Service carrying out the activities set out in the NHPA and are partners in developing the Teaching with Historic Places Lesson Plans. The NCSHPO educates the public to promote preservation, public knowledge and visits to registered historic places and other resources that reflect the nation’s heritage and to educate and motivate youth to learn from and become involved.

STATUTORY AUTHORITY

16 U.S.C. §1g authorizes the NPS to enter into cooperative agreements that involve the transfer of NPS appropriated funds to state, local and tribal governments, other public entities, educational institutions, and private nonprofit organizations for the public purpose of carrying out National Park Service programs.

This section provides broad authority for NPS to enter into cooperative agreements with most recipients for a public purpose. Although broad, this authority must be read in conjunction with the Federal Grant and Cooperative Agreement Act of 1977 and other authorities that prescribe

whether a particular relationship should be a procurement contract or a cooperative agreement. Thus, in making this determination, one must always consider whether the principal purpose of the work is to acquire goods and/or services for NPS's direct benefit in furtherance of its mission or for a public purpose.