

Questions and Answers – May 31, 2017
Mexico Travel and Logistics Program for Training Support
[INL17CA0020-INLWHPMEXICO-04112017]

- 1) Pg. 6 of the RFA states that “estimates should not be based on individual plane tickets and meeting locations, for example, but rather on the administrative costs of processing participation in capacity-building events for approximately 3,000 participants.” However, the sample budget in the budget guidelines requests a detailed breakdown of costs by trip.

a. Please clarify how many trips we should budget for per year and how many days per trip on average.

Answer 1a: Please use an average of 350 trips of 2 weeks a year.

b. Please provide any plug figures to be used for ticket price and lodging costs. Please consider 50% of events within Mexico, and 50 % in the US and overseas.

Answer 1b: Please use the most expensive allowed rate for projections.

c. The RFA instructs us to only budget enough LOE to process 3,000 participants, but also mentions a maximum of 20,000 participants. Please clarify how we are expected to handle a scenario in which there are more than 3,000 participants.

Answer 1c: INL handles different type of events such as trainings, conferences, meetings, and study tours. The number of participants can exceed the 3,000 participants depending on the attendees per event, the number of events, and the duration of them.

- 2) Pg. 11 of the RFA states: “Applicants should identify target audiences, specific demographics, and the region(s) in which the project will be implemented. It is particularly important to specify the approximate number of beneficiaries to be directly and indirectly impacted by project activities.” However, there is no mention in the illustrative activities that the recipient of this award would be responsible for selecting participants.

a. Please clarify what role, if any, the recipient would be expected to play in outreach and selection.

Answer 2: The grantee does not select participants, but INL will.

b. If the implementing partner will be expected to play such a role, please provide guidance on demographic and geographic priorities so we may plan to target our efforts appropriately.

- 3) Are similar capacity building activities currently taking place under the Merida Initiative, or have they taken place in the past? If so, please provide any background documents on current or previous activities that you are able to share so that we may ensure our proposal complements but does not duplicate these efforts.

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Answer 3: Here are some general representations of capacity building events that last for an average of a week that require travel and logistics within Mexico and the US.

- Aviation Safety Management
- Basic Analyst Training
- Basic Analyst Training
- Basic Skills Training Guerrero 1
- First Line Supervisor Training for states
- First Line Supervisor Training for states
- High Risk Transportation Course
- First Line Supervisor Training for states
- Institutions Management
- Emergency Response Training/ Train the Trainers I
- Basic Internal Affairs Course-
- Symposium on Weapons Trafficking and Model Law
- First Line Supervisor
- Addiction and their Neuro-Scientific Bases
- First Line Supervisor Training for states
- First Line Supervisor Training for states
- First Line Supervisor Training
- Forensics Auditor Training Session 1
- Background Investigation Course
- Background Investigation Course
- First Line Supervisor -
- Basic Internal Affairs Course