

**Department of State
Bureau of East Asian and Pacific Affairs (EAP)
SFOP0007975
June 17, 2021**

**Development of Information Technology (IT) and Cybersecurity Fundamentals Course Curriculum:
Question and Answers #2**

Q: Does the scope of the work include designing a curriculum, or does it also include delivering the said course in the regional universities?

A: The scope of work includes designing a curriculum, as well as providing the curriculum to the regional universities/organizations. Once the curriculum is developed, the applicant will be required to engage with regional universities or organizations who are seeking or are potentially interested in adopting this curriculum by providing train-the-trainer trainings/workshops to teach the course materials and how to effectively deliver the course.

Q: Can you explain the purpose behind including a "Letter of Institutional Support"? The Q&A document specifically instructs us to wait until after consulting with a program officer, so is it still expected to obtain one from a university before the project start date?

A: A letter of institutional support indicates your organization's leadership is providing their support of your application. While this letter is not a requirement it demonstrates organizational commitment. Whether this letter is provided will not affect an organization's eligibility or consideration for funding.

Q: Regarding the 1-2 week abbreviated version of the course, does the target audience extend beyond young/inexperienced professionals? A4. Activity 4, located on page 6 of the solicitation pdf, lists that the workshop will provide capacity-building in spaces typically occupied by executive personnel. Should the workshop also be tailored to executive professionals?

A: For the 1-2 week abbreviated version of the course, the target audience is broader and may extend beyond young/inexperience professionals. The 1-2 week abbreviated version of the course will be delivered on an ad hoc basis. This version of the course is designed for foreign government professionals

who lack basic cyber hygiene skills and general cybersecurity awareness. This may include both executive professionals, as well as entry-level/early-career professionals. Although the audience of the 1-2 week abbreviated version of the course may change, the content of the course should largely remain the same.